Agenda Item #: 3E1

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: October 17, 2023	[X] []	Consent Ordinance	[]	Regular Public Hearing
Department Submitted By: Community S Submitted For: Division of Se		<u>s</u>	ervices	·

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) Amendment 003 to Standard Agreement No IA023-9500 (R2023-0485) for the Older Americans Act (OAA) with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA), for the period January 1, 2023 through December 31, 2023, to revise, amend, and replace portions of the standard agreement and to increase the overall total funding by \$1,302,444.21 for a new total agreement amount not-to-exceed \$4,726,627.37, to provide in-home and community- based services to seniors;
- B) Amendment 004 for Emergency Home Energy Assistance for the Elderly Program (EHEAEP) Intake Center Referral Agreement No. IP021-9500 (R2021-0785) with AAA, to revise, amend, and replace portions of the standard agreement, decrease the overall total funding by \$10,533.20 for new total agreement amount not-to-exceed \$64,614 and extend the end date from September 30, 2023 to June 30, 2024, to promote the development of a coordinated service delivery system to meet the energy needs of seniors; and
- **C)** an upward budget amendment of \$1,291,911 in the Division of Senior and Veteran Services (DSVS) Administration Fund to align the budget to the actual grant award.

Summary: OAA Amendment 003 (Catalog of Federal Domestic Assistance (CFDA) #93.044, #93.045, #93.052 & #93.053) allows DSVS to continue providing services to eligible seniors age 60 and older and their caregivers. OAA provides funding for critical services that help older adults maintain their independence. Services include caregiver and in-home support services and meals. The congregate meal program provides meals and nutrition education in churches, community and senior centers and other public and private facilities strategically located throughout Palm Beach County. The home-delivered meal program provides meals and nutrition education to homebound seniors. The in-home services program provides support services to families/caregivers caring for frail older family members. EHEAEP Amendment 004 (CFDA #93.568) provides for retroactive payments, and therefore funds may be used to reimburse the intake center for any goods or services provided on or after April 1, 2021. EHEAEP allows eligible seniors to receive help with their utility bills. EHEAEP program services are funded with approximately \$238,134 in federal funds. Seniors can access the program by going to the DSVS intake center near their place of residency. These services improve the overall well-being of seniors allowing them to live in their homes independently. There is a required County match under 3B CFDA #93.044 in the amount of \$33,333, C1 CFDA #93.045 in the amount of \$63,049, C2 CFDA #93.045 in the amount of \$30,000 and 3E CFDA #93.052 in the amount of \$18,333, totaling \$144,715, which is already included in the budget. No additional County match is required. The number of seniors served is based on the grant, the need of the clients and funding availability. The upward budget amendment is necessary to align the County budget with the actual grant award. DSVS is responsible for providing services north of Hypoluxo Rd. The areas of service include all of the districts, excluding District 2, 4, 5 and 7 south of Hypoluxo Rd. Mae Volen Center, Inc. is responsible for providing services in the areas south of Hypoluxo Rd. (Division of Senior and Veteran Services) Countywide except for portions of Districts 2, 4, 5, and 7 south of Hypoluxo Rd. (HH)

Background and Justification: OAA Funds are used to provide various in-home and community-based services to eligible seniors age 60 and older and their caregivers in Palm Beach County, which preserves their independence and defers the need for institutionalization. EHEAEP assists low-income households, with at least one person age 60 and older, when the households are experiencing a home energy emergency. A home energy emergency may result from a delinquent utility bill or the receipt of a shut off notice. Payments are for home heating or cooling and other emergency energy-related costs during the year. Eligible households may receive multiple crisis benefits per program year. Payments are made directly to the vendor or by a two-party check to the vendor and client for electricity. Grant adjustments are made during the contract year to align resources with need.

Attachments:

- 1. Amendment 003 to Standard Agreement No. IA023-9500
- 2. Amendment 004 to EHEAEP Intake Center Referral Agreement No. IP021-9500

Budget Amendmen

Recommended By:	James & Freene 20/2023	== :
Approved By:	Department Director Date 10/5/2023	
pp.:0:00 23 :	Assistant County Administrator Date	

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures		· · · · · · · · · · · · · · · · · · ·			
Operating Costs	1,077,469				
External Revenue	(968,933)				• .
Program Income	(0)				***************************************
In-Kind Match (County)					
NET FISCAL IMPACT	108,536				

#ADDITIONAL FTE			
POSITIONS			
(Cumulative)			

Is Item Included in Current Budget?

Does this item include the use of federal funds

Yes ___X

Budget Account No.:

Fund <u>1006</u> Dept. <u>144</u> Unit <u>1457/1458/1459/1461/1483</u> Object <u>Var.</u> Program Code <u>Var.</u> Program Period <u>Var.</u>

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding sources are Federal and Palm Beach County. No additional County funds are required.

No X

No

Total Funding	1457	1458	1459	1461	1483	Total
Funds	3B	C1	C2	3E	EH	Funds
Grant	300,000	567,444	270,000	165,000	(10,533)	1,291,911
Match (10%)	33,333	63,049	30,000	18,333	Ó	144,715
NSIP	0	0	0	0	0	0
Program Income	0	0	0	0	0	0
Addnl. County						:
Funds	0	0	0	0	0	0
Total	333,333	630,493	300,000	183,333	(10,533)	1,436,626

Fiscal Year	2023
Capital Expenditures	
Operating Costs	359,157
External Revenue	(322,978)
Program Income	(0)
In-Kind Match (County)	
NET FISCAL IMPACT	36,179

Departmental Fiscal Review:

C.

Julie Dowe, Director, Financial & Support Services

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMBMS 9/2017 9/20 MAFALLY

Contract Development and Contro

B. Legal Sufficiency:

Senior Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

This AMENDMENT entered into by the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. hereinafter referred to as the "Agency", and Palm Beach County, a Political subdivision of the State of Florida, by and through its Board of County Commissioners hereinafter referred to as the "Provider", and collectively referred to as "Parties" amends Agreement IA023-9500.

The purpose of this amendment is to increase the overall total funding for the period January 1, 2023 through December 31, 2023 by \$1,302,444.21. Additionally, this amendment (1) amends Paragraph 4, of the Standard Agreement; (2) revises and replaces Attachment II, Exhibit 2, Funding Summary; and (3) revises and replaces Attachment IX, Budget Summary.

(1)Paragraph 4 of the Standard Agreement is hereby amended to read:

4. Agreement Amount

The Agency agrees to pay for contracted services according to the terms and conditions of this Agreement in an amount not to exceed \$4,726,627.37 subject to the availability of funds. Any costs or services paid for under any other contract or agreement or from any other source are not eligible for payment under this Agreement.

(2) ATTACHMENT II ~ Exhibit 2, Funding Summary, of the Standard Agreement is hereby replaced with the following ATTACHMENT II, Exhibit 2.

ATTACHMENT II EXHIBIT 2 FUNDING SUMMARY

Note: Title 2 CFR, as revised, and Section 215.97, F.S. require that the information about Federal Programs and State Projects included in Attachment II, Exhibit 1 be provided to the recipient. Information contained herein is a prediction of funding sources and related amounts based on the contract budget.

1. FEDERAL RESOURCES AWARDED TO THE PROVIDER PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

PROGRAM TITLE	FUNDING SOURCE	CFDA	AMOUNT
Older Americans Act Title III B - Support Services	U.S. Health and Human Services	93.044	\$1,930,720.00
Older Americans Act Title III Cl -Congregate Meals	U.S. Health and Human Services	93.045	\$1,161,030.23
Older Americans Act Title Ill C2 -Home Delivered Meals	U.S. Health and Human Services	93.045	\$1,007,567.14
Older Americans Act Title III E -Caregiver Support Services	U.S. Health and Human Services	93.052	\$415,448.00
Older Americans Act Nutrition Services Incentive Program (NSIP)	U.S. Health and Human Services	93.053	\$211,762.00
TOTAL FEDERAL AWARD	<u> </u>	\$4,726,627.37	

COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

FEDERAL FUNDS:

2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

2. STATE RESOURCES AWARDED TO THE PROVIDER PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

MATCHING RESOURCES FOR FEDERAL PROGRAMS

PROGRAM TITLE	FUNDING SOURCE	CFDA	AMOUNT	
Т	OTAL STATE AWARD	<u></u>		

STATE FINANCIAL ASSISTANCE SUBJECT TO Sec. 215.97, F.S.

PROGRAM TITLE	FUNDING SOURCE	CSFA	AMOUNT
	TOTAL AWARD		

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

STATE FINANCIAL ASSISTANCE

Sections 215.97 & 215.971, F.S., Chapter 69I-5, F.A.C, State Projects Compliance Supplement Reference Guide for State Expenditures

Other fiscal requirements set forth in program laws, rules, and regulations.

(3) ATTACHMENT IX of the Standard Agreement, Budget Summary, is hereby replaced with the following ATTACHMENT IX.

ATTACHMENT IX BUDGET SUMMARY

1	IIIB Support Services	\$1,580,720.00
2	IIIB Transportation	\$350,000.00
2	IIIC1 Congregate Meals	\$1,161,030.23
1	IIIC2 Home Delivered Meals	\$1,007,667.14
1	IIIE Caregiver Support Services	\$350,000.00
6	IIIES Caregiver Supplemental Services	\$25,000.00
7	IIIEG Grandparent or Non-Parent Relative Support Service	\$0.00
8	Nutrition Services Incentive Program	\$211,762.00
9	TOTAL	\$4,726,627.37

This amendment is retroactive to July 1, 2023.

All provisions in the Agreement and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform with this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the Agreement.

This amendment and all of its attachments are hereby made a part of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this 6 page amendment to be executed by their officials there unto duly authorized.

Provider:	Palm Beach County, a Political subdivision of the State of Florida, by and through its Board of County Commissioners	AREA AGENCY ON AGING OF PALM BEACH/TREASURE COAST, INC.
SIGNED BY:	Gregg K. Weiss, Mayor	SIGNED BY:
DATE:		
ATTEST: JC	SEPH ABRUZZO, Clerk and Comptroller	NAME:
BY:		TITLE:
DATE:		DATE:
Fiscal Year F	ID: <u>59-000785</u> Ending Date:	
Senior Assista	o form and legal sufficiency os HCH Int County Attorney o terms and second itions	
Department D	James E Freen irector	

Attestation Statement

Agreement Number <u>1A023-9300</u>	
Amendment Number <u>003</u>	
I,Gregg K. Weiss, Mayor	_ attest that no changes or revisions have
(Provider Representative)	-
been made to the content of the above referenced amend	lment between the Area Agency on Aging of Palm
Beach/Treasure Coast, Inc. and Palm Beach County, a p	political subdivision of the State of Florida, by and through
its Board of County Commissioners. The only exception	to this statement would be for changes in page
formatting, due to the differences in electronic data prod	essing media, which has no effect on the agreement
content.	
	,
Signature of Provider Representative	Date
	Attest: Joseph Abruzzo
Approved As To Form And	Clerk of the Circuit Court & Comptroller
Legal Sufficiency By: During Common	By:
Senior Assistant County Attorney HCH	Deputy Clerk

This AMENDMENT entered into by the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. hereinafter referred to as the "Agency", and Palm Beach County, a Political subdivision of the State of Florida, by and through its Board of County Commissioners hereinafter referred to as the "Provider", and collectively referred to as "Parties" amends Agreement IA023-9500.

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ATTACHMENT H EXHIBIT 2 FUNDING SUMMARY

<u>Note:</u> Title 2 CFR, as revised, and Section 215.97, F.S. require that the information about Federal Programs and State Projects included in Attachment II, Exhibit 1 be provided to the recipient. Information contained herein is a prediction of funding sources and related amounts based on the contract budget.

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Older Americans Act Title III E -Caregiver Support Services	U.S. Health and Human Services	93.052	\$415,448.00
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TOTAL FEDERAL AWARD			\$4,726,627.37

COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

FEDERAL FUNDS:

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MATCHING RESOURCES FOR FEDERAL PROGRAMS

PROGRAM TITLE	FUNDING SOURCE	CFDA	AMOUNT	
T	OTAL STATE AWARD			

STATE FINANCIAL ASSISTANCE SUBJECT TO Sec. 215.97, F.S.

PROGRAM TITLE	FUNDING SOURCE	CSFA	AMOUNT	
	TOTAL AWARD			

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

STATE FINANCIAL ASSISTANCE

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6	IIIES Caregiver Supplemental Services	\$25,000.00
7	IIIEG Grandnarent er Non Berent Beletive Sunnert Samie	\$0.00
8	IIIEG Grandparent or Non-Parent Relative Support Service Nutrition Services Incentive Program	\$0.00 \$211,762.00
9	TOTAL	\$4,726,627.37

This amendment is retroactive to July 1, 2023.

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All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the Agreement.

This amendment and all of its attachments are hereby made a part of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this 6 page amendment to be executed by their officials there unto duly authorized.

Provider:	Palm Beach County, a Political subdivision of the State of Florida, by and through its Board of County Commissioners	AREA AGENCY ON AGING OF PALM BEACH/TREASURE COAST, INC.
SIGNED BY:	Gregg K. Weiss, Mayor	SIGNED BY:
	OSEPH ABRUZZO, Clerk and Comptroller	NAME:
BY:		TITLE:
DATE:		DATE:
Fiscal Year I	ID: <u>59-000785</u> Ending Date:	
Senior Assista	to form and legal sufficiency bs HCH ant County Attorney	
Approved as t	to terros and accorditions Johns E. Hren BESAGE EZZED FASZ Director	

Attestation Statement

I, Gregg K. Weiss, Mayor	_, attest that no changes or revisions have
(Provider Representative)	
been made to the content of the above referenced amend	dment between the Area Agency on Aging of Palm
Beach/Treasure Coast, Inc. and Palm Beach County, a p	political subdivision of the State of Florida, by and three
its Board of County Commissioners. The only exception	n to this statement would be for changes in page
formatting, due to the differences in electronic data pro-	cessing media, which has no effect on the agreement
content.	
Signature of Provider Representative	Date
Signature of Provider Representative	Date
Signature of Provider Representative Approved As To Form And	Attest: Joseph Abruzzo
•	

Amendment #004

CFDA #93.568

EMERGENCY HOME ENERGY ASSISTANCE FOR THE ELDERLY PROGRAM (EHEAEP) INTAKE CENTER REFERRAL AGREEMENT

This AMENDMENT, entered into by and between the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (Agency) and Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners (Intake Center), amends Agreement IP021-9500.

The purpose of this amendment is to (1) extend paragraph 2.1 and 4.5 through June 30, 2024. This Agreement provides for retroactive payments, and therefore funds may be used to reimburse the Intake Center for any goods or services provided on or after April 1, 2021; (2) this amendment is to decrease the overall total funding to the Intake Center for the period April 1, 2021 through June 30, 2024 by \$10,533.20; and (3) increase paragraph 5.1.b. Intake Center unit rate to \$29.28.

Schedule for funding to the Intake Center.

Budget Summary Effective 07/01/2023

		Cont	ract Summai	у			
Service	04/01/2021- 04/30/2022	5/1/2022	Sub Total 04/01/2021- 05/1/2022	Increase Total 05/1/2022- 03/31/2023	Increase Total 04/01/2023- 09/30/2023, #003	Decrease Total 04/01/2021- 06/30/2024, #004	Total Contract Amount 04/01/2021- 06/30/2024
Admin	\$2,400.00	\$0.00	\$2,400.00	\$4,800.00	\$3,600.00	7 k 1865 (\$	\$10,800.00
EHEAP Supplemental Crisis Intake	\$0.00	\$4,360.80	\$4,360.80	\$0.00	\$0.00	(\$4,360.80)	\$0.00
EHEAP Intake	\$43,120.00	\$0.00	\$43,120.00	<u>\$866.40</u>	\$16,000.00	(\$6,172.40)	<u>\$53,814.00</u>
Total	\$45,520.00	\$4,360.80	\$49,880.80	\$5,666.40	\$19,600.00	(\$10,633.20)	\$64,614.00

Department Director

EHEAP Intake Referral Agreement No. IP021-9500

Palm Beach County, a political

Amendment #004

CFDA #93.568

In witness whereof, the parties have caused this 3 page agreement to be executed by their undersigned officials as duly authorized.

subdivision of the State of Florida, by AREA AGENCY ON AGING OF PALM Provider: and through its Board of County BEACH/TREASURE COAST, INC. Commissioners **SIGNED** SIGNED BY:____ BY:_ Gregg K. Weiss, Mayor DATE: ATTEST: JOSEPH ABRUZZO, Clerk and Comptroller NAME: TITLE: BY:____ DATE:____ DATE:___ Federal Tax ID: 59-000785 Fiscal Year Ending Date: Approved as to form and legal sufficiency HCH Senior Assistant County Attorney Approved as to terms and gonditions: James E

EHEAP Intake Referral Agreement No. IP021-9500

Amendment #004

CFDA #93.568

Attestation Statement

ave etween the Area Agency on brough its Board of County matting, due to the
contract content.
ourt & Comptroller

23 -

BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA

Attachment 3

Page 1 of 1

BUDGET AMENDMENT

BGEX - 144 - 080323*1666 BGRV - 144 - 080323*554

FUND (1006) - DOSS - Administration

ACCT.NUME	provide budget for items not anticipated in the budgets BER ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 8/3/2023	REMAINING BALANCE
REVENUE	:							
DOSS-3B	•							
144 1457 DOSS-C1	3168 Fed Grant Indirect - Human Services	1,146,877	2,486,646	300,000		2,786,646		
144 1458 DOSS-C2	3168 Fed Grant Indirect - Human Services	792,407	607,882	567,444		1,175,326		
144 1459 DOSS-3E	3168 Fed Grant Indirect - Human Services	1,088,602	912,705	270,000		1,182,705		
144 1461 EHEAP	3168 Fed Grant Indirect - Human Services	170,049	345,130	165,000		510,130		
144 1483	3168 Fed Grant Indirect - Human Services	43,120	47,245		10,533	36,712		
Total Rev	enue	12,929,264	22,438,478	1,302,444	10,533	23,730,389		
EXPENDIT DOSS-3B 144 1457	TURE 3401 Other Contractual Services	1,243,309	2,611,655	300,000		2,911,655	1,858,835	1,052,820
DOSS-C1 144 1458 DOSS-C2	3419 Contracted Food	853,391	1,052,496	567,444		1,619,940	932,845	687,095
144 1459 DOSS-3E	3419 Contracted Food	1,141,657	1,864,074	270,000		2,134,074	465,341	1,668,733
144 1461 EHEAP	3401 Other Contractual Services	201,407	486,145	165,000		651,145	415,584	235,561
144 1483	3401 Other Contractual Services	1	17,649		10,533	7,116	65	7,051
Total Exp	enditures	12,929,264	22,438,478	1,302,444	10,533	23,730,389	13,163,378	10,567,011
		Signatures		Date	Ву	Board of County	Commissioners	· · · · · · · · · · · · · · · · · · ·

COMMUNITY SERVICES
INITIATING DEPARTMENT/DIVISION James Green
Administration/Budget Department Approval
OFMB Department - Posted

Signatures 9/19/2023 James & Freen 9/27/2023

Deputy Clerk to the

Board of County Commissioners

At Meeting on October 17, 2023