

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

<u>Fiscal Years</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?				Yes_____	No_____
Budget Account No.:	Fund_____	Dept._____	Unit_____	Object_____	
				Reporting Category_____	

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB

Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/07/2023

Contractor(s)	Project	Contract Amount Total Contract Authorized Amount S/M/WBE Dollar Amount/Percentage of Participation Original Contract Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT A</u> Alan Jay Automotive Management, Inc. dba Alan Jay Fleet Sales	Increase of term contract for municipal vehicles, cars, vans, sport utility vehicles and light trucks for the period of 01/24/2023 through 01/23/2025 per Master Agreement #555609.	Increased Amount: \$3,880,022.00 Total Contract Authorized Amount: \$4,297,022.00 S/M/WBE: \$0 Original Contract Amount: \$417,000.00	Facilities Development and Operations/Fleet Management Division 5000-410-7250-6401	Thelwell	

The County has encumbered \$396,172 (\$44,019/month) during the previous nine (9) months of the current twenty four (24) months term contract. The Facilities Development and Operations Department/Fleet Management Division requests an increase of \$3,880,022 over the previous authorized amount of \$417,000, for the remaining fourteen and one quarter (14.25) months of the current term contract. This increase is necessary to purchase one hundred three (103) assets for County departments and due to the substantial price increases for the automobile industry caused by the electronic chip shortage, disruptions in the supply chain, lingering effects of COVID and the ongoing UAW strike. This purchase is a piggyback from the City of Tallahassee, Florida Contract #5179, which expires on 01/12/2025. Additionally, approval is requested to add vendors and vehicles as approved by the originating entity. The contract amount for the: (i) initial twelve (12) month term was \$417,000. This term contract has two (2) twelve (12) month renewal options. Awardee is located outside Palm Beach County in the City of Sebring, Florida. OEBO approved the original piggyback.

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<u>EXHIBIT B</u> Maia Lawn and Landscape Services, Inc.	Renewal of term contract for Landscape Maintenance, North and South County, Streetscape services, for the period of 12/06/2023 through 12/05/2024 per Master Agreement #22055A.	Contract Amount: \$951,390.00 Total Contract Authorized Amount: \$1,732,071.00 S/M/WBE: \$1,732,071.00 Original Contract Amount: \$780,681.00	Engineering & Public Works 1201-363-R025-3401	Thelwell	

The County has encumbered \$733,070 (\$73,307/month) during the previous ten (10) months of the current twelve (12) month term contract. The Engineering & Public Works Department requests \$951,390 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. The contract amount for the: (i) initial twelve (12) month term was \$709,710, which was increased to \$780,681, with \$611,152.00 expended. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County which is a certified S/MWBE firm. The original contract was established by a competitive solicitation process. The Goal Setting Committee recommended an SBE Price Preference for this solicitation.

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EXHIBIT C

Al Packer, Inc. dba Al Packer Ford	Renewal of term contract for Ford OEM parts and service for the period of 1/24/2024 through 1/23/2025 per Master Agreement #23018A.	Contract Amount: \$400,000.00 Total Contract Authorized Amount: \$838,570.00 S/M/WBE: \$0 Original Contract Amount: \$438,570.00	Countywide Lead Department: Fire Rescue	Thelwell	
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The County has encumbered \$277,407 (\$30,823/month) during the previous nine (9) months of the current twelve (12) month term contract. The Fire Rescue department, as lead department, requests \$400,000 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract for Ford OEM parts and service. The contract amount for the: (i) initial twelve (12) month term was \$208,700, which was increased to \$438,570 with \$268,377 expended. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original contract was established by a competitive solicitation process. This item was reviewed by the OEBO and a Waiver of API Requirements was approved.

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<u>EXHIBIT D</u> G.A. Food Services of Pinellas County, LLC dba G.A. Food Service	Renewal of term contract for home delivered, culturally diverse, diabetic friendly meals for the period of 01/01/2024 through 12/31/2024 per Master Agreement #F21068B.	Contract Amount: \$1,816,142.00 Total Contract Authorized Amount: \$5,135,132.00 S/M/WBE: \$0 Original Contract Amount: \$1,502,848.00	Community Services 1006-144-1443-3419; 1006-144-1458-3419; 1006-144-1459-3419; 1006-144-1481-3419	Thelwell	

The County has encumbered \$800,727 (\$84,287/month) during the previous nine and one half (9.50) months of the current twelve (12) month term contract. The Community Services department requests \$1,816,142 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. The contract amount for the: (i) initial twelve (12) month term was \$1,502,848, with \$1,277,436 expended; and (ii) first twelve (12) month renewal term was \$1,816,142, with \$800,731 expended. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located outside Palm Beach County in the City of St. Petersburg, Florida. The original contract was established by a competitive solicitation process. This Federally funded contract is exempt from the EBO Ordinance.

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EXHIBIT E

Protect Video, Inc.; and Universal Electrical of Florida, Inc.	Renewal of term contract for the electrical maintenance and repair services for the period of 11/17/2023 through 11/16/2024 per Master Agreement #20066C.	Contract Amount: \$274,000.00 Total Contract Authorized Amount: \$1,432,000.00 S/M/WBE: Amount Dependent Upon Usage Original Contract Amount: \$463,000.00	Countywide Lead Department: Facilities Development and Operation	Thelwell	
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The County has encumbered \$198,891 (\$18,081/month) during the previous eleven (11) months of the current twelve (12) month term contract. The Facilities Development and Operations Department, as lead department, requests \$274,000 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract for electrical maintenance and repair services. The contract amount for the: (i) initial twelve (12) month term was \$463,000; with \$163,799 expended; (ii) first twelve (12) month renewal term was \$496,000; with \$74,325 expended; and (iii) second twelve (12) month renewal term was \$199,000; with \$77,145 expended. This term contract has one (1) twelve (12) month renewal option remaining. One (1) Awardee is located in Palm Beach County and is a certified S/MBE vendor, and one (1) Awardee is located outside Palm Beach County in the City of Fort Lauderdale. The original solicitation was established by a competitive solicitation process. The Goal Setting Committee recommended a SBE Price Preference for this solicitation.

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<u>EXHIBIT F</u> Teleflex LLC	Renewal of term contract for Teleflex, Arrow EZ-IO intraosseous system, equipment and supplies for the period of 11/15/2023 through 11/14/2024 per Master Agreement #SS250682A.	Contract Amount: \$250,000.00 Total Contract Authorized Amount: \$505,000.00 S/M/WBE: \$0 Original Contract Amount: \$255,000.00	Fire Rescue 1300-440-4211-5231	Thelwell	

The County has encumbered \$201,905 (\$18,355/month) during the previous eleven (11) months of the current twelve (12) month term contract. The Fire Rescue Department requests \$250,000 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract, due to an increase in usage and price during the past twelve (12) months and the opening of three (3) new stations. The contract amount for the: (i) initial twelve (12) month term was \$180,000, which was increased to \$255,000, with \$201,910 expended. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located out of state. This is a sole source provider who is not a certified S/M/WBE. This sole source contract is exempt from the EBO Ordinance.

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EXHIBIT G

Community Tree & Landscape Service, Inc.

Renewal of term contract for tree removal services for the period of 12/17/2023 through 12/16/2024 per Master Agreement #19053RD.

Contract Amount: \$384,000.00
 Total Contract Authorized Amount: \$1,789,000.00
 S/M/WBE: \$0
 Original Contract Amount: \$271,000.00

Countywide
 Lead Department:
 Parks and Recreation

Thelwell

The County has encumbered \$256,255 (\$25,625/month) during the previous ten (10) months of the current twelve (12) month term contract. The Parks and Recreation Department, as lead department, requests \$384,000 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract, due to necessary tree removal services at County Parks, golf courses, roadways, bridges, fire stations and other County facilities and buildings. The contract amount for the: (i) initial twelve (12) month term was \$271,000, with \$124,938 expended; (ii) first twelve (12) month renewal term was \$334,000, with \$146,492 expended; (iii) second twelve (12) month renewal term was \$295,500, with \$157,382 expended; and (iv) third twelve (12) month renewal term was \$504,500, with \$256,255 expended. This term contract has no renewal options. Awardee is located outside Palm Beach County in the City of Port Salerno, Florida. The original contract was established by a competitive solicitation process. The Goal Setting Committee recommended an SBE Price Preference for this solicitation.

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<u>EXHIBIT H</u> Harcros Chemicals Inc.	Renewal of term contract for corrosion inhibitors for the period of 12/18/2023 through 12/17/2024 per Master Agreement #SS150957D.	Contract Amount: \$430,000.00 Total Contract Authorized Amount: \$2,150,000.00 S/M/WBE: \$0 Original Contract Amount: \$430,000.00	Water Utilities Department Accounting Lines 4001-720-2531-4615, 4001-720-2532-4615 4001-720-2533-4615. 4001-720-2535-4615 4001-720-3GUA-4615	Thelwell	

The County has encumbered \$429,957 (\$47,773/month) during the previous nine (9) months of the current twelve (12) month term contract. The Water Utilities Department, as lead department, requests \$430,000 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract for the purchase of corrosion inhibitors. The contract amount for the: (i) initial twelve (12) month term was \$430,000, with \$319,571 expended; (ii) first twelve (12) month renewal term was \$430,000, with \$260,063 expended; (iii) second twelve (12) month renewal term was \$430,000, with \$353,646 expended; and (iv) third twelve (12) month renewal term was \$430,000, with \$319,458 expended. This term contract has no renewal options remaining. Awardee is located outside Palm Beach County in the City of Tampa, Florida. This is a sole source provider who is not a certified S/M/WBE. This sole source contract is exempt from the EBO Ordinance.

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EXHIBIT I

Audio Video
Systems, Inc.;
Independent
Hardware South Inc;
and Security 101
Holdings, LLC dba
Security 101

New term contract for card access security system parts, supplies, accessories, software and support plans for the period 11/7/2023 through 11/6/2028 per Master Agreement #23099.

Contract Amount: \$425,000.00
S/M/WBE: Amount Dependent Upon Usage

Facilities Development and Operations
Department/ESS
Division

0001-410-4140-4620
0001-410-4140-4623

Thelwell

The County has encumbered \$38,152 (\$2,008/month) during the previous nineteen (19) month term contract. The Facilities Development and Operations Department/ESS Division requests \$425,000 to meet the County's requirements through the expiration of this new sixty (60) month term contract, due to the addition of software and support plans to the contract. This term contract has no renewal options. Three (3) Awardees are located in Palm Beach County, one (1) of which is a certified S/WBE vendor. The Goal Setting Committee recommended an SBE Price Preference for this solicitation.

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<u>EXHIBIT J</u> Baker & Taylor, LLC; Cox Subscriptions, Inc. dba WT Cox Information Services; and Midwest Tape, LLC	New term contract for books, serials, databases and resource management products for the period of 11/07/2023 through 08/31/2027 per Master Agreement #700234.	Contract Amount: \$10,000,000.00 S/M/WBE: \$0	Library 1180-320-3200-5401 1180-320-3200-6601	Thelwell	

The Library Department requests \$10,000,000 to meet the County's requirements through the expiration of this new forty five and three quarter (45.75) month term contract for books, serials, databases and resource management products for current and new libraries. This purchase is a piggyback from the State of Florida's contract #55000000-23-NY-ACS, which expires on 8/31/2027. Additionally, approval is requested to add vendors and items as necessary during the term of the contract as approved by the originating entity. This term contract has no renewal options. Three (3) Awardees are located out of State. There is no S/M/WBE currently certified for this commodity or service. This piggyback was reviewed and approved by the OEBO.

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<u>EXHIBIT K</u> Polydyne Inc.	New term contract for polymer, purchase and delivery for the period of 10/01/2023 through 09/30/2024 per Master Agreement # 750862.	Contract Amount: \$908,700.00 S/M/WBE: \$0	Water Utilities Accounting Lines 4001-720-2531-4615; 4001-720-2532-4615 4001-720-2533-4615; 4001-720-2535-4615 4001-720-2581-4615; 4001-720-2582-4615 4001-720-2583-4615; 4001-720-3GUA-4615 4001-720-4GUA-4615	Thelwell	

The County has expended or encumbered \$598,656 (\$49,888 /month) during the previous twelve (12) month term contract. The Water Utilities Department request \$908,700 to meet the County's requirements through the expiration of this new twelve (12) month term contract with a retroactive start date of October 1, 2023. This purchase is a piggyback contract from the Indian River County's Contract #2024002, which expires September 30, 2024. Awardee is located out of state. There is no S/M/WBE currently certified for this commodity or service. OEBO approved the usage of this piggyback contract.

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EXHIBIT L

Greenview
Construction LLC;
Hatcher Construction
& Development, Inc.;;
and Joe Schmidt
Construction, Inc.

Extension of term contract for request for pre-qualification of vendors for window / door, glass, commercial, repair and replacement for the period of 11/30/2023 through 2/29/2024 per Master Agreement #18071.

Contract Amount: \$0
Total Contract Authorized Amount: \$866,300.00
S/M/WBE: \$866,300.00
Original Contract Amount: \$866,300.00

Countywide

Lead Department:
Facilities,
Development and
Operations

Thelwell

The County has expended or encumbered \$261,158.00 (\$4,281/month) during the previous sixty-one (61) months of the current sixty-three (63) month term contract, which includes a three (3) month extension pursuant to the Purchasing Director’s authority. The Facilities, Development and Operations Department, as lead department, requests an additional three (3) month extension to the current term contract, for the continuation of services for pre-qualification of vendors for window/door, glass, commercial, repair and replacement services. The contract amount for the: initial sixty (60) month term was \$711,300; which was increased to \$866,300, with \$240,618.00 expended. This term contract has no renewal options. Awardees are located in Palm Beach County. Additionally, approval is requested to add vendors that may become pre-qualified during the term of the contract. Two (2) awardees, Hatcher Construction and Development, Inc. and Joe Schmidt Construction, Inc. are currently certified as S/MBE and SBE, respectively.

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EXHIBIT M

Lhoist North America of Alabama, LLC.

A. Ratification of approval of a one-time emergency/confirming purchase for Pebble Quicklime, Bulk Deliveries, per purchase order CPO #MB090523-43 for \$190,337.42, CPO #MB101323-2 for \$187,795.38 and CPO #MB101723-3 for \$262,128.44.

Contract Amount: \$640,261.24
S/M/WBE: \$0

Water Utilities

Thelwell

Accounting Lines
4001-720-2535-5205
4001-720-2531-5205

B. Emergency contract for Pebble Quicklime, Bulk Deliveries for the period of 11/7/2023 through 11/6/2024, Per Master Agreement act #750856

Contract Amount: \$5,305,080.00
S/M/WBE: \$0

A. Water Utilities requested the approval of three (3) Emergency Purchase Orders MB090523-43, MB101323-2, and MB101723-3 for a collective total of \$640,261.24 for the purchase and delivery of Pebble Quicklime, Bulk Deliveries for Water Treatment Plant #2 and Water Treatment Plant #8. Due to the emergency circumstances and the immediate need for these goods and services, the Water Utilities Department ordered and received the above referenced goods and services and is seeking the Board's ratification of same. Awardee is located outside Palm Beach County in the City of Lakeland, Florida. This emergency/confirming purchase is exempt from the OEBO Ordinance

B. The Water Utilities Department requests the approval of an emergency contract in the amount of \$5,305,080 for pebble quicklime, bulk deliveries to the immediate need for these goods and services. The agreement contains indemnification and liability provisions that differ from that adopted for use by the County under PPM CW-F-049. In accordance with PPM CW-F-049, Risk Management and the County Attorney's Office have reviewed the language and advised the Water Utilities Department of the associated risks. Due to business needs and the benefits to be derived

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from the Agreement, Risk Management and the County Attorney's Office have agreed to allow move the agreement forward for Board of County Commissioner approval. Awardee is located outside Palm Beach County in the City of Lakeland, Florida. This emergency purchase is exempt from the OEBO Ordinance.

TOTAL AMOUNT OF ALL AWARDS: \$25,644,595.24



INTEROFFICE MEMORANDUM

DATE: October 18, 2023

TO: Felicia Landerman
Clerk's Office

FROM: Joan Hutchinson *gh*
TDC

RE: Sub-Agreement

I have attached two (2) copies of one (1) Discover Palm Beach County subcontract:

- Simpleview, LLC, will provide services to Discover Palm Beach County, Inc., beginning October 1, 2023, and ending September 30, 2024, with one automatic one year renewal. The fee for these services is paid in monthly installments of \$10,122.08, for a total of \$121,465.00.

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting one (1) copy of the document returned to this office. If you have any questions, please call me at 233-3133.



Risk Management Department

100 Australian Avenue, Suite 200

West Palm Beach, FL 33406

(561) 233-5400

Fax: (561) 233-5420

www.pbcgov.com



**Palm Beach County
Board of County
Commissioners**

Gregg K. Weiss, Mayor

Maria Sachs, Vice Mayor

Maria G. Marino

Michael A. Barnett

Marci Woodward

Sara Baxter

Mack Bernard


County Administrator

Verdenia C. Baker

Palm Beach County

INTER-OFFICE COMMUNICATION

To: Tracey Powell
Board Meetings & Hearing Specialist

From: Scott Marting 
Director - Risk Management

Date: October 18, 2023

Subject: **Workers' Compensation Settlements for Board Approval**

Please add the attached schedule of Settlements for Approval to the list for BCC approval at the next meeting. Following Board approval, please return one copy of the approved agenda item summary and the schedule of settlements to my attention. Please call Harry George at 233-5417 if you have any questions regarding this matter.

Thank you.

Attachment(s)

c. Reginald Duren, Assistant County Administrator
David Ottey, Chief Assistant County Attorney

**RISK MANAGEMENT DEPARTMENT SETTLEMENTS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING
11/7/2023**

Exhibits	Name	Type of Claim	Date of Claim	Amount
A.	Josue Bonilla	Workers' Compensation	2/18/2022	\$80,000.00

CLAIM SETTLEMENTS TOTAL:

\$80,000.00

NOTE: Workers' Comp claims settlements must be reviewed and approved by a Judge of Compensation Claims prior to payment.