# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

# AGENDA ITEM SUMMARY

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Meeting Date:	November 7, 2023	[X] []	[] Regular [] Public Hearing
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Submitted By: Department of Airports

# I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- (A) Receive and file an Award Modification (Modification Number 00006) of Law Enforcement Officer (LEO) Reimbursement Program Other Transaction Agreement (OTA) 70T02021T6114N251 with the Transportation Security Administration (TSA) in the amount of \$80,080 for law enforcement services at Palm Beach International Airport (PBI) for the period commencing January 1, 2024 through March 31, 2024. Delegation of authority for execution of the LEO Agreements was approved by the BCC on August 14, 2012 (R 2012-1093); and
- (B) Approve a Budget Amendment in the Airport's Operating Fund, for the receipt of \$80,080 of funding from the TSA.

Summary: The TSA LEO Reimbursement Agreement Program provides grants for reimbursement of airport operators for expenses incurred for the provision of LEO support at airport security checkpoints. The Palm Beach County Sheriff's Office (PBSO) provides LEO support at PBI. Acceptance of LEO Reimbursement Agreements will allow the County to recoup a portion of its costs for the provision of PBSO's services at PBI. Reimbursement is based on the availability of funds and is provided on a first-come, first- serve basis. The initial award in the amount of \$72,000 provided funds for the period of January 1, 2021 through March 31, 2021. Modification Number 00001 in the amount of \$220,000 provided funds for the period of April 1, 2021 through December 31, 2021. Modification Number 00002 in the amount of \$72,000 provided funds for the period of January 1, 2022 through March 31, 2022. Modification Number 00003 in the amount of \$220,000 provided funds for the period April 1, 2022 through December 31, 2022. Modification Number 00004 in the amount of \$72,000 provided funds for the period January 1, 2023 through March 31, 2023. Modification Number 00005 in the amount of \$220,000 provided funds for the period April 1, 2023 through December 31, 2023. Modification Number 00006 will provide for the continuation of funding for the LEO Reimbursement Program at PBI for reimbursement of LEO services/activities for the period commencing January 1, 2024 through March 31, 2024. Countywide (AH)

**Background and Justification:** The purpose of this Award Modification Number 00006 is to provide for continued funding for the LEO Reimbursement Program at PBI for reimbursement of LEO services/activities in support of the passenger screening operations at the security checkpoints in the terminal.

# Attachments:

- 1. TSA Award Modification Number 00006 dated August 30, 2023
- 2. Budget Amendment

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Recommended E	3y: Sud Round Parkse	10/4/23
	Department Director	/ Date
Approved By:	Uppaka	10/18/23
Approved by.		1-11-0-0-0-
	County Administrator	' Date

Agenda Item: 3F4

# FISCAL IMPACT ANALYSIS

# A. Five Year Summary of Fiscal Impact:

Fiscal Years	20 <u>24</u>	20 <u>25</u>	20 <u>26</u>	20 <u>27</u>	20 <u>28</u>
Capital Expenditures	. <u> </u>				
Operating Costs			<u></u>		
Operating Revenues External Revenues (Grants)	(\$80,080)				
Program Income (County)					
In-Kind Match (County) NET FISCAL IMPACT	(\$80,080)		<u></u>		
NET HOORE IMP ACT	[\$00,000]				<u></u>
# ADDITIONAL FTE					
POSITIONS (Cumulative)					, <b></b>
Is Item Included in Current B	udaet?	Yes	No	x	
Does this item include the us				<u> </u>	

Budget Account No: Fund <u>4100</u> Department <u>120</u> Unit <u>1110</u> Object <u>3149</u> Reporting Category \_\_\_\_\_

# **B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Approval of this item will result in the amendment of the FY 2024 Airport's Operating Budget for the receipt of \$80,080 of funding from the Transportation Security Administration. Also included is an increase to Airport Reserves of \$80,080. This funding is a reimbursement for FY 2024 Expenditures.

C. Departmental Fiscal Review

**III. REVIEW COMMENTS** 

A. OFMB Fiscal and/or Contract Development and Control Comments:

10 |13|2 and

**B. Legal Sufficiency:** 

10/17/23 County Attorney

C. Other Department Review:

Department Director

## **REVISED 11/17**

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

	OTHER TRANSAC	TION AGREEMENT	
OTANUMBER		REQUISITION NUMBER	
70T02021T6114N251			
Modification Number: 00006		PR236114E701	
ISSUED TO		ISSUED BY	
Name & Address: COUNTY OF PALM BEACH 301 NORTH OLIVE AVENUE, SUITE 203, WEST PALM BEACH, F	=L 33402, US	Name & Address: CLOSEOUT 6595 Springfield Center Drive Springfield, VA, 20598, US	
EIN: UEI:	596000785 XL2DNFMPCR44		
LOCATION ENTITY CODE:		Email: Stacey.Davis@tsa.dhs.go	v
	PROGR	AM TITLE	
Program	LAW ENFORCEMENT OFFICER RE	IMBURSEMENT PROGRAM (LEORP)	
Overall Period of Performa	nce 01/01/2024 - 03/31/2024		
NAICS			
PSC	S206		
	FISCA	L DATA	
See Continuation Page Total Obligated Amount:	\$956,080.00	Total Agreement Value:	\$956,080.00
		POSE	
The purpose of this modification to pr	rovide 3 months of partial funding for L	EO Reimbursement	
IN WITNESS WHEREO	AUTHORIZED F, the Parties have entered i	SIGNATURES nto this Agreement by their	
NOT REQUIRED		STACEY D	Digitally signed by STACEY D DAVIS
		DAVIS	Date: 2023.08.30 09:23:31 -04'00'
Participant's Signature	Date	Contracting Officer's Sig	gnature Date
		DAVIS, Ms. STACEY D	MS.
TYPED NAME AND TITLE		TYPED NAME AND TITLE	

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# OTHER TRANSACTION AGREEMENT

Modification Authority	Authority Text	Justification
OTHER_AUTHORITY	ARTICLE V, EFFECTIVE DATE AND TERM, and ARTICLE XIV, CHANGES AND/OR MODIFICATIONS	Provide partial funding for LEO Reimbursement
Header Long/Short Text Attachment PBI - Subject to the availability of funds. This PR is	to fund contract number 70T02021T6114N251 for F	POP from 1/1/2024 - 3/31/2024.

Total CY24 Allocation: January 1, 2024 through March 31, 2024 (91 days) 3,640 hours @ \$22.00/hr. = \$80,080

Reimbursement is limited to the actual costs not to exceed rate of @ \$22.00 per hour and total CY2024 allocation. Reimbursable activities eligible for partial reimbursement are subject to review, certification, and validation of operational necessity based on the requirements within the Statement of Joint Objectives (SOJO).

POP: 1/1/24 - 3/31/24

ACQ POC: Stacey Davis

# Summary of Changes <u>Listing of Incorporated Purchase Requisitions</u>

PR236114E701

# Accounting and Appropriation Data Changes

Item Number:0004	\$80,080.00,
	2023 0550000A002324DD F270F210F000 5913943100 T23D172700 410019 61000000 61
	14000000/14SLR34AR2/010103/000000/000000000000000000000000

# **Header Information**

Total Amount is increased by \$80,080.00 from \$876,000.00 to \$956,080.00.

# Supplies or Services and Prices/Costs

Line Item Details:

### Line Items Added:

Line Item 0004 is added as follows:

Item Number	Base Item Number	Supplies/Services	Quantity	Unit
0004		LEO REIMBURSEMENT FOR PBI	1	Each
Contract Type:	Cost Contract	······		

# **OTHER TRANSACTION AGREEMENT**

		Total Estimated Cost	\$80,080.00
Description:			
	۰.		
Purchase Requisitions	PR236114E701		
		ACRN	
		Funded Amount	\$80,080.00

IDC Type:

Not Applicable

# **Delivery or Performance**

## **Delivery or Performances Added:**

For Line Item 0004, the following has been added:

Period Of Performance Start Date	Period Of Performance End Date	Place Of Performance Address	
1/1/24	3/31/24	TSA HEADQUARTERS	
		TSAHQ - TSA HEADQUARTERS	,
		6595 Springfield Center Drive	
		Springfield	
		VA US 20598	

# **Contract Administration Data**

## **Distributions Added:**

Distribution 1 Schedule 1 is added to the line item 0004.

# List of Documents, Exhibits, and other Attachments

### The following attachments are added:

### Short Text Attachments:

<b></b>				
Title	Description	Short Text	Entity	Reference
		enere revie	i minory	1 tolor crise

OTHER	TRANS	ACTION	AGREEMENT	
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PBIPR	DDI Subject to the		1 0004	
Description	PBI - Subject to the	Line	0004	
Description	availability of funds. This			
	PR is to fund contract			
	70T02021T6114N251 for			
	POP from 1/1/2024 -			
	3/31/2024.			
	Total CY24 Allocation:			
	January 1, 2024 through			
	March 31, 2024 (91 days)			
	3,640 hours @ \$22.00/hr. =			
	\$80,080			
	Reimbursement is limited to			
	the actual costs not to			
	exceed rate of @ \$22.00			
	per hour and total CY2024			
	allocation. Reimbursable			
	activities eligible for partial			
	reimbursement are subject			
	to review, certification, and			
	validation of operational			
	necessity based on the			
	requirements within the			
	Statement of Joint			
	Objectives (SOJO).			
	POP: 1/1/24 - 3/31/24			
	ACQ POC: Stacey Davis			

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#### BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

**Airport Operations Fund** 

FUND 4100

Advantage Document Numbers BGRV: 100323\*4 BGEX: 100323\*24

**EXPENDED**/ ORIGINAL CURRENT ADJUSTED ENCUMBERED REMAINING ACCT.NUMBER ACCOUNT NAME BUDGET BUDGET INCREASE DECREASE BUDGET As of 10/03/23 BALANCE **REVENUES** 120-1110-3149 Federal Grant Other Transportation 0 0 80,080 0 80,080 **Total Receipts and Balances** 195,688,596 195,688,596 80,080 0 195,768,676 **EXPENDITURES** 120-9900-9901 **Contingency Reserves** 83,637,618 83,637,618 80,080 83,717,698 0 83,717,698 0 **Total Appropriations & Expenditures** 195,688,596 80,080 195,688,596 0 195,768,676 Signatures & Dates By Board of County Commissioners Office of Financial Management & Budget At Meeting of **INITIATING DEPARTMENT/DIVISION** Tuesday, November 7, 2023 16 10/10/2013 Administration/Budget Department Approval Deputy Clerk to the

**OFMB Department - Posted** 

**Board of County Commissioners**