

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: November 7, 2023 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department: Housing and Economic Development

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Documents executed in connection with a loan made to Oceana Logistics International, Inc., in the amount of \$200,000 under the Housing and Urban Development (HUD) Section 108 Loan Program as follows:

- A) Palm Beach County Section 108 Promissory Note;
- B) Palm Beach County Section 108 Loan Agreement;
- C) Section 108 Loan Program Agreement;
- D) Mortgage Agreement with Assignment of Leases and Rents;
- E) Collateral Security Mortgage Agreement;
- F) Guaranty Agreement;
- G) Environmental Indemnity Agreement;
- H) Further Assurances and Errors and Omissions Statement; and
- I) State of Florida Uniform Commercial Code 1 Financing Statement.

Summary: This Section 108 loan in the amount of \$200,000 is to Oceana Logistics International, Inc., which operates under the name of Oceana Coffee. Oceana Coffee currently has two locations in Palm Beach County with a staff of 22 employees. The total cost of the project is \$1,501,550. The company will partner with two other companies to build a commercial kitchen and café at 1301 10th Street in Lake Park, Florida. The County's Section 108 loan funds will be used for working capital. The funds are leveraged with a bank loan, Small Business Administration loan, a grant from the Town of Lake Park, and borrower's equity. The project will create ten new full-time equivalent jobs over five years. In accordance with County PPM CW-0-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The documents have been executed on behalf of the Board of County Commissioners (BCC) by the County Administrator or Designee in accordance with Resolution R2009-0725, and are now being submitted to the Board to receive and file. District 7 (DB)

Background and Justification: The Palm Beach County Section 108 Loan Program, which is administered by the Palm Beach County Department of Housing & Economic Development, was developed to create a source of loan funding for use by businesses and investors to implement business ventures that will create new jobs and help revitalize communities. Funding for the Program is received from HUD.

Attachment(s): Documents as listed in A through I above.

Recommended By:  10-12-23
Department Director Date

Approved By:  10/26/23
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Grant Expenditures	\$200,000				
Operating Costs					
External Revenues	(\$200,000)				
Program Income					
In-Kind Match					
NET FISCAL IMPACT	-0-				
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Current Budget? Yes X No _____
 Does this Item include the use of Federal funds? Yes X No _____

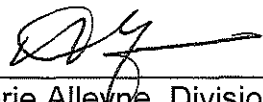
Budget Account No.:

Fund 1540 Dept. 143 Unit 2006 Sub Unit H038 Object 8201

B. Recommended Sources of Funds/Summary of Fiscal Impact:



These agreements allocate \$200,000 in HUD Section 108 Loan Program funds to the project

C. Departmental Fiscal Review:


 Valerie Alleyne, Division Director II
 Finance and Administrative Services, DHED

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 10/16/23
 OFMB ~~QA~~ 10/16 MB 10/16 MD 10/16
 10/24/23
 Contract Development and Control
 Tol 10/23/23

B. Legal Sufficiency:

 10/26/23
 Assistant County Attorney

C. Other Department Review:

 Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)