

# AGENDA ITEM 3.B.3

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

### AGENDA ITEM SUMMARY

---

Meeting Date: November 21, 2023      (X) Consent      ( ) Regular  
  ( ) Workshop      ( ) Public Hearing

Department Submitted By: Clerk of the Circuit Court & Comptroller

Department Submitted For: Joseph Abruzzo, Clerk of the Circuit Court & Comptroller

---

#### I. EXECUTIVE BRIEF

**Motion and Title:**

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$5,383,250.18**

**Summary:**

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

**Background and Justification:**

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

**Attachments:**

Lists identifying contracts:

1) PURCHASING	\$ 5,383,250.18
2) TOURIST DEVELOPMENT COUNCIL	.00
3) RISK MANAGEMENT	.00
<b>TOTAL</b>	<b>\$ 5,383,250.18</b>

---

Recommended by: Liana Figueroa      11/15/23  
Liana Figueroa, Manager - Finance Services      Date

Approved by: N/A      \_\_\_\_\_  
Assistant County Administrator      Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five-Year Summary of Fiscal Impact:**

<u>Fiscal Years</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?				Yes _____	No _____
Budget Account No.:	Fund _____	Dept. _____	Unit _____	Object _____	
				Reporting Category _____	

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

_____	_____
OFMB	Contract Dev. and Control

**B. Legal Sufficiency:**

\_\_\_\_\_

Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_

Department Director

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**11/21/2023**

Contractor(s)	Project	Contract Amount Total Contract Authorized Amount S/M/WBE Dollar Amount/Percentage of Participation Original Contract Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT A</u> Globaltech, Inc.	Ratification of approval of a one-time emergency/confirming purchase for Static Mixer and Quill replacement per purchase order #CB101923-6.	Contract Amount: \$249,526.90 S/M/WBE: \$0	Water Utilities Department  Accounting Lines 4001-720-1GUA-4615	Thelwell	

The Water Utilities Department requests the approval of an emergency/confirming purchase for Static Mixer and Quill at Water Treatment Plant #11, which may be deemed as a health and safety concern, if not repaired. Due to the emergency circumstances and the immediate need for these goods and services, the Water Utilities Department ordered and received the above referenced goods and services and is seeking the Board's ratification of same. Awardee is located in Palm Beach County. This emergency/confirming purchase is exempt from the OEBO Ordinance.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**11/21/2023**

Contractor(s)	Project	Contract Amount Total Contract Authorized Amount S/M/WBE Dollar Amount/Percentage of Participation Original Contract Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
---------------	---------	---	---	----------	--------------

**EXHIBIT B**

Alfred Benesch & Company; The Valerin Group, Inc; Upscale Events By Mosaic, Inc.; and WSP USA Inc.	Renewal of term contract for General Planning Consultant for the period of 08/20/2023 through 08/19/2024 per Master Agreement #F19019B	Contract Amount: \$1,259,484.16 Total Contract Authorized Amount: \$7,866,151.16 S/M/WBE: Amount Dependent Upon Usage Original Contract Amount: \$4,955,000.00	Palm Tran Department  Accounting Lines 1341-542-5560-3401 1341-542-5564-3401	Thelwell	
--	--	---	--	----------	--

This item was originally approved on August 22, 2023, but requires recording from the Clerk’s office. Please note, the contract amount listed above is not included with the “Total amount of all Awards”. The County has encumbered \$1,136,784 (\$94,732/month) during the previous twelve (12) month term contract. The Palm Tran Department requests \$1,259,485 to meet the County’s requirements through the expiration of this new twelve (12) month renewal term contract, for general planning consulting services. This term contract has no renewal options remaining. The contract amount for the: (i) initial twelve (36) month term was \$4,955,000, with \$610,382 expended and (ii) first twelve (12) month renewal term was \$1,651,667, with \$754,930 expended. One (1) Awardee is located in Palm Beach County and is a certified S/M/WBE firm. One (1) Awardee is located outside Palm Beach County in the City of Tampa, Florida. Two (2) awardees are located out of state. This Federally funded contract is exempt from the EBO Ordinance.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**11/21/2023**

Contractor(s)	Project	Contract Amount Total Contract Authorized Amount S/M/WBE Dollar Amount/Percentage of Participation Original Contract Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
---------------	---------	---	---	----------	--------------

**EXHIBIT C**

Amaya Solutions, Inc. dba American Water Chemicals	Renewal of term contract for Anti-Sealant Inhibitor for the period of 12/20/2023 through 12/19/2024 per Master Agreement # 22021B	Contract Amount: \$307,000.00 Total Contract Authorized Amount: \$921,000.00 S/M/WBE: \$0 Original Contract Amount: \$307,000.00	Water Utilities Department	Thelwell	
--	---	---	----------------------------	----------	--

The County has expended or encumbered \$292,972 (\$27,902/month) during the previous ten and one-half (10.5) months of the current twelve (12) month term contract. The Water Utilities department requests \$307,000 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract, due to the Anti-Scalant Inhibitor's time sensitive pretreatment process. The contract amount for the: (i) initial twelve (12) month term was \$189,000, which was increased to \$307,000; and (ii) first twelve (12) month renewal term was \$307,000 with \$157,256 expended. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located outside Palm Beach County, in the City of Plant City, Florida. The original contract was established by a competitive solicitation process. No S/M/WBE vendor submitted a bid on this project. This item was reviewed and approved for renewal by OEBO.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**11/21/2023**

Contractor(s)	Project	Contract Amount Total Contract Authorized Amount S/M/WBE Dollar Amount/Percentage of Participation Original Contract Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
---------------	---------	---	---	----------	--------------

**EXHIBIT D**

United Healthcare Services, Inc.	Renewal of term contract for employee self-funded Medical Benefits Plan Services for the period of 1/01/2024 through 12/31/2024 per Master Agreement #22076A.	Contract Amount: \$2,987,873.28 Total Contract Authorized Amount: \$6,095,235.28 S/M/WBE: \$0 Original Contract Amount: \$3,107,362.00	Risk Management Department  Accounting Lines 5012-700-7312-3401 & 4503	Thelwell	
----------------------------------	---	---	---	----------	--

The County has expended or encumbered \$2,281,299.24 (\$228,129.92/month) during the previous ten (10) months of the current twelve (12) month contract. The Risk Management Department, requests \$2,987,873.28 to meet the County's requirements through the expiration of this twelve (12) month renewal term contract for self-funded medical benefits plan services. The contract amount for the: (i) initial twelve (12) month term was \$2,757,362 which was increased to \$3,107,362, with \$2,281,299.24 expended. This term contract has three (3) twelve (12) month renewal options. Awardee is located out of State. The original contract was established by a competitive solicitation process. A waiver was granted from the EBO Ordinance.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**11/21/2023**

Contractor(s)	Project	Contract Amount Total Contract Authorized Amount S/M/WBE Dollar Amount/Percentage of Participation Original Contract Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
---------------	---------	---	---	----------	--------------

**EXHIBIT E**

ABB Inc.	Renewal of term contract for ABB Switchgear equipment repair services for the period of 12/18/2023 through 12/17/2024 per Master Agreement #SS150980C.	Contract Amount: \$450,000.00 Total Contract Authorized Amount: \$1,200,000.00 S/M/WBE: \$0 Original Contract Amount: \$100,000.00	Water Utilities Department  Accounting Lines 4001-720-2584-4615 4001-720-2470-4615 4001-720-7GUA-4615	Thelwell	
----------	--	---	--	----------	--

The County has encumbered \$100,750 (\$10,075/month) during the previous ten (10) months of the current twelve (12) month term contract. The Water Utilities Department requests \$450,000 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. The contract amount for the: (i) initial twelve (12) month term was \$100,000, with \$87,865 expended; (ii) first twelve (12) month renewal term was \$100,000, with \$62,658 expended; (iii) second twelve (12) month renewal term was \$100,000, which was increased to \$550,000, with \$100,747 expended. This term contract has one (1) twelve (12) month renewal options remaining. Awardee is located out of State. This is a sole source provider who is not a certified S/M/WBE. This sole source contract is exempt from the EBO Ordinance.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**11/21/2023**

Contractor(s)	Project	Contract Amount Total Contract Authorized Amount S/M/WBE Dollar Amount/Percentage of Participation Original Contract Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
---------------	---------	---	---	----------	--------------

**EXHIBIT F**

Americare Appliance Repair Inc.; Climax Mechanical Corp.; and Shamtec Inc.	New term contract for heating, ventilation and air conditioning (HVAC) services for the period of 11/21/2023 through 11/20/2024 per Master Agreement #23002R.	Contract Amount: \$755,000.00 S/M/WBE: Amount dependent upon usage.	Countywide  Lead Department: Facilities Development and Operations	Thelwell	
--	---	--	---	----------	--

The County has encumbered \$558,300 (\$37,220/month) during the previous fifteen (15) month term contract. The Facilities Development and Operations Department, as lead department, requests \$755,000 to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. There are three (3) awardees: two (2) awardees are located in Palm Beach County, of which one (1) is a certified SBE vendor and one (1) is certified S/MBE vendor; and one (1) awardee is located outside Palm Beach County in the City of Miami, Florida. The Goal Setting Committee recommended a SBE price preference for this solicitation.



**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**11/21/2023**

Contractor(s)	Project	Contract Amount Total Contract Authorized Amount S/M/WBE Dollar Amount/Percentage of Participation Original Contract Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT G</u> Allied Universal Corporation; Odyssey Manufacturing Company; and Univar Solutions USA Inc.	New term contract for purchase and delivery of sodium hydroxide 25%, for the period of 11/16/2023 through 11/15/2024 per Master Agreement # 23086.	Contract Amount: \$633,850.00 S/M/WBE: \$0	Water Utilities Department  Accounting Lines  4001-720-2531-4615 4001-720-2535-4616 4001-720-3GUA-4615 4001-720-2532-4615 4001-720-2533-4615 4001-720-2582-4615 4001-720-4GUA-4615 4001-720-5GUA-4615	Thelwell	

The County has encumbered \$633,005 (\$47,774 /month) during the previous thirteen and quarter (13.25) months of the current fifteen (15) month term contract. The Water Utilities department requests \$633,000 to meet the County's requirements of this new twelve (12) month term contract, with a retroactive start date of 11/16/2023, due to the anticipated emergent need for Sodium Hydroxide to control the pH level in the water treatment process at water treatment plants #3, #9 and #11. This term contract has four (4) twelve (12) month renewal options remaining. There are (3) three recommended awardees: one awardee is located out of State; one awardee is located outside Palm Beach County, in the City of Miami; and one awardee is located outside Palm Beach County, in the City of Tampa. This term contract has four (4) renewal options remaining. There is no S/M/WBE currently certified for this commodity or service. The original contract was established by a competitive solicitation process. This item was reviewed by the OEBO and a waiver of API requirements was approved.

**TOTAL AMOUNT OF ALL AWARDS: \$5,383,250.18**