



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures					
Operating Costs	0				
External Revenue	0				
Program Income					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	<b>0</b>				

# ADDITIONAL FTE POSITIONS (Cumulative)	0				
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Is Item Included In Current Budget?            Yes   X              No         
 Does this item include the use of federal funds?    Yes   X              No         
 Does this item include the use of state funds?    Yes                   No   X  

Budget Account No.:  
 Fund 1160 Dept. 142 Unit 1476 Object VAR Program Code VAR Program Period GY20

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

The Funding Source is U.S. Department of Housing and Urban Development, as a pass thru from the City of West Palm Beach. No County match is required. Budget is not affected as these changes were within the contracted amount.

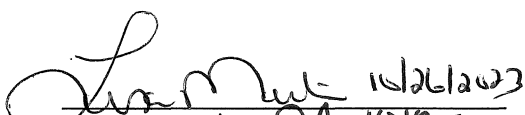
Source	Total Budget	Duration	Target Demographics served	Cost per:	Annual Cost
City of WPB	\$440,000	3yrs 5 mos	164 families affected by HIV	\$2,683 average per household	\$146,666

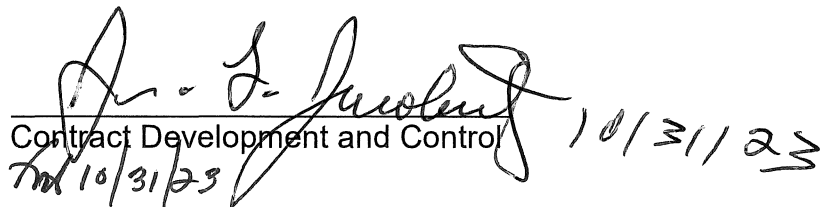
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**C. Departmental Fiscal Review:** \_\_\_\_\_  
 Julie Dowe, Director, Financial & Support Svcs.

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

  
 OFMB CB 10/25 JA 10/25  
 8/10/26

  
 Contract Development and Control  
 10/31/23

**B. Legal Sufficiency:**

  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**



CITY OF WEST PALM BEACH

AMENDMENT NO. 2

Agreement Name: **INTERLOCAL AGREEMENT BETWEEN PALM BEACH COUNTY AND CITY OF WEST PALM BEACH FOR FY2019-2020 HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) PROGRAM UNDER CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT**

Original Agreement Date: October 20, 2020

Agency: Palm Beach County

Contract No. 25742.002

THIS AMENDMENT No. 2 ("Amendment") is entered into by and between the **CITY OF WEST PALM BEACH** ("City") and **PALM BEACH COUNTY**, with an address of 301 North Olive Avenue, West Palm Beach, Florida 33401 (hereinafter referred to as "Agency").

WHEREAS, City and Agency entered into an Interlocal Agreement for Housing Opportunities for Persons with AIDS (HOPWA) Program under the Coronavirus Aid, Relief and Economic Security (CARES) Act dated October 20, 2020 ("Interlocal Agreement") for the provision of additional funding to maintain operations and for rental assistance, supportive services and other necessary actions in conjunction with grant funds the City receives annually from the U.S. Department of Housing and Urban Development (HUD) for the Housing Opportunities for Persons with AIDS (HOPWA) Program; and

WHEREAS, Article XV, Section 15.01 of the Interlocal Agreement provides that the City may, in its sole discretion, amend the Interlocal Agreement at any time to conform to changes in Federal, state, local, regulations, guidelines, directive and objectives. Further, if such amendments result in a change in the funding, scope of services or schedule of activities to be undertaken as part of the Interlocal Agreement, such amendments must be in writing and signed by the parties; and

WHEREAS, Section 15.02 requires that all amendments shall be approved in writing by the City and budget amendments shall be limited to two (2) per year except in exigent circumstances approved by the City; and

WHEREAS, the City and Agency desire to amend Exhibit "B" the Budget of the Interlocal Agreement to redistribute the budget line items.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Parties, the City and Agency hereby agree as follows:

1. **Budget.** Exhibit "B", Budget, of the Interlocal Agreement is hereby amended and replaced with **Exhibit B** to redistribute the funds from the line items Supportive Services, Permanent Housing Placement (PHP), Leasing – Hotel/Motel Vouchers, and Sponsor Administration to the line item Short-Term Rent, Mortgage, and Utility (STRMU). Supportive Services shall have an amended budget distribution of Fifty-Nine Thousand Five Hundred Ninety-Six Dollars and Ninety-Nine Cents (\$59,596.99), Permanent Housing Placement (PHP) shall have an amended budget distribution of Forty-Three Thousand Two Hundred Ninety-Two Dollars and Fourteen Cents (\$43,292.14), Leasing – Hotel/Motel Vouchers shall have an amended budget distribution of Two Hundred Twenty-Four Thousand Seven Hundred Thirty-Seven Dollars and Eight Cents (\$224,737.08), Sponsor Administration shall have an amended budget distribution of Thirty-Nine Thousand Nine Hundred Ten Dollars and Twelve Cents (\$39,910.12), and Short-Term Rent, Mortgage, and Utility (STRMU) shall have an amended budget distribution of Seventy-Two Thousand Four Hundred Sixty-Three Dollars and Sixty-Seven Cents (\$72,463.67). **Exhibit B** is attached hereto.

25742.002  
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2. **Term.** The term of the Interlocal Agreement shall be extended to September 30, 2023.

3. **Effect of Amendment.** Except to the extent the Interlocal Agreement is modified by this Amendment, the terms and provisions of the Interlocal Agreement, as may be previously amended, shall remain unmodified and in full force and effect. In the event of a conflict between the terms of the Interlocal Agreement and the terms of this Amendment, the terms of this Amendment shall govern and prevail.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment as of the date and year executed below.

**PALM BEACH COUNTY, FLORIDA  
BY ITS BOARD OF COUNTY COMMISSIONERS**

By: *Verdenia C. Baker*

Print Name: Verdenia C. Baker

Title: County Administrator

Date: \_\_\_\_\_

**CITY OF WEST PALM BEACH**

By: *Keith A. James*

Keith A. James, Mayor

Attest: *Sherrill E. Green*  
City Clerk

Dated: 9-24, 2023

Approved As to Form  
And Legal Sufficiency

By: *Helene C. Huigh*  
Senior Assistant County Attorney

CITY ATTORNEY'S OFFICE  
Approved as to form and legality

By: *MA*

Approved As to Terms  
And Conditions

By: *James E. Green*  
Department Director

**EXHIBIT B**

<i>Program Activity</i>	<i>Budget</i>	<i>Description</i>
Supportive Services	\$59,596.99	<p>Actual costs related to assisting HOPWA eligible households in accessing <b><u>essential services</u></b> and supplies such as food, water, medications, medical care, and information</p> <p>Actual costs related to <b><u>educating</u></b> assisted households on ways to reduce the risk of getting sick or spreading infectious diseases such as COVID-19 to others</p> <p>Actual costs related to providing <b><u>transportation services</u></b> for eligible households, including costs for privately-owned vehicle transportation when needed, to access medical care, supplies, and food or to commute to places of employment</p> <p>Actual costs related to providing <b><u>nutrition services</u></b> for eligible households in the form of food banks, groceries, and meal deliveries</p>
Supportive Services – Permanent Housing Placement (PHP)	\$43,292.14	Actual costs related to establishing the household in the housing unit, including but not limited to reasonable costs for security deposits not to exceed two months of rent costs.
Leasing – Hotel/Motel Vouchers	\$224,737.08	Actual costs related to providing lodging at hotels, motels, or other locations to quarantine HOPWA eligible persons or their household members limited to no more than 60 days in a six month period
Short-Term Rent, Mortgage, and Utility (STRMU) Assistance	\$72,463.67	Actual costs related to providing short-term rent, mortgage, and utility (STRMU) assistance payments to prevent homelessness of a tenant or mortgagor of a dwelling for a period of up to 24 months
Agency Administration (not to exceed 10% of total program costs)	\$39,910.12	Actual costs for general management, oversight, coordination, evaluation, and reporting on eligible activities
<b>TOTAL</b>	<b>\$440,000.00</b>	