Agenda Item #: 3E-5

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

ا متشار البلي البري البليان والتي البلية البلية بيني البليان الثالم والتي البلية المريد 1 موالة البري ويليان البليان البلية	ا الحال البلي الحال الحال الثاني على الجريج البلي الحال الحال الحال الحال الحال الحال الحال الحال الحال الحال 2 الأما الحال بحري الجال الحال برين خرال إلى وزير الجال إليان الحال الحال الحال الحال الحال الحال الحال الحال ا	المحد بالبلة البلية الجام بمنهم بالبلية البلية البلية المحد المحد المحد المحد المحد المحد المحد المحد المحد ال			النظر الحال ال الحال الحال الح
Meeting Date: November 21, 2023		 Consent Ordinance] []]	Regular Public Hearing
Department			-	-	-
Submitted By:	Community Services				
Submitted For:	Ryan White Program				

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Amendment No. 2 to Interlocal Agreement with the City of West Palm Beach for Housing Opportunities for Persons with AIDS (HOPWA) (R2020-1539) Program under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, to redistribute budget line items to align with actual County expenditure, and extend the term of the grant award from April 30, 2023 to September 30, 2023, to provide supportive services and housing stability for HOPWA program clients in Palm Beach County.

Summary: The Ryan White Program was selected as a grant recipient project sponsor from the City of West Palm Beach to provide supportive and housing services to prevent homelessness for people with HIV living in Florida. The Interlocal Agreement was amended to redistribute the budget line item from Supportive Services, Permanent Housing Placement, Leasing-Hotel/Motel Vouchers and Sponsor Administration to the budget line item Short-Term Rent, Mortgage and Utility Assistance, and to extend the term of the agreement to September 30, 2023, with no change to the original total agreement amount of \$440,000. The total agreement amount has been fully expended. Under the HOPWA Program, 164 families affected by HIV have received homelessness prevention and intervention services. On October 20, 2020, the Board of County Commissioners (BCC) granted signature authority to the County Administrator or designee, on grant agreements, amendments thereto, and all other documents necessary for the implementation of the HOPWA Program under the CARES Act. Staff is submitting this item as a receive and file item to allow the Clerk and Comptroller's Office to receive and file the item in accordance with PPM CW-0-051. **No County match is required**. (Ryan White Program) <u>Countywide</u> (HH).

Background and Justification: Palm Beach County Board of County Commissioners has been receiving this grant since 2020, and has served hundreds of households with HIV/AIDS with housing services. This grant-funded program will sunset at the conclusion of this contract term.

Attachments: Amendment No. 2 to Interlocal Agreement with City of West Palm Beach with walkthrough memo

Recommended By: _	Jonus E. Hreen BE34EE22BEDE492	11/01/2023
Ē	Department Director	Date
Approved By:	ssistant/County Administrator	11/3/2023 Date

II. FISCAL IMPACT ANALYSIS

A. **Five Year Summary of Fiscal Impact:**

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures					
Operating Costs	0				
External Revenue	0				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	0				

ADDITIONAL FTE 0 POSITIONS (Cumulative)

Is Item Included In Current Budget? Does this item include the use of federal funds? Does this item include the use of state funds?

Yes	X	No	
Yes	Х	No	
Yes		No	X

Budget Account No.:

Fund 1160 Dept. 142 Unit 1476 Object VAR Program Code VAR Program Period GY20 **Recommended Sources of Funds/Summary of Fiscal Impact:** Β.

The Funding Source is U.S. Department of Housing and Urban Development, as a pass thru from the City of West Palm Beach. No County match is required. Budget is not affected as these changes were within the contracted amount.

Source	Total Budget	Duration	Target Demographics served	Cost per:	Annual Cost
City of WPB	\$440,000	3yrs 5 mos	164 families affected by HIV	\$2,683 average per household	\$146,666

DocuSigned by: Julie Dowe

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Departmental Fiscal Review: C.

Julie Dowe, Director, Financial & Support Svcs.

III. REVIEW COMMENTS

OFMB Fiscal and/or Contract Development and Control Comments: Α.

CB10/25 810126

B. Legal Sufficiency:

C. **Other Department Review:**

10/31/23 ent and Contro

Department Director

This summary is not to be used as a basis for payment.

Attachment1

(W) P (P)

CITY OF WEST PALM BEACH

AMENDMENT NO. 2

Agreement Name: INTERLOCAL AGREEMENT BETWEEN PALM BEACH COUNTY AND CITY OF WEST PALM BEACH FOR FY2019-2020 HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) PROGRAM UNDER CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT

Original Agreement Date: October 20, 2020

Agency: Palm Beach County

Contract No. 25742.002

THIS AMENDMENT No. 2 ("Amendment") is entered into by and between the **CITY OF WEST PALM BEACH** ("City") and **PALM BEACH COUNTY**, with an address of 301 North Olive Avenue, West Palm Beach, Florida 33401 (hereinafter referred to as "Agency").

WHEREAS, City and Agency entered into an Interlocal Agreement for Housing Opportunities for Persons with AIDS (HOPWA) Program under the Coronavirus Aid, Relief and Economic Security (CARES) Act dated October 20, 2020 ("Interlocal Agreement") for the provision of additional funding to maintain operations and for rental assistance, supportive services and other necessary actions in conjunction with grant funds the City receives annually from the U.S. Department of Housing and Urban Development (HUD) for the Housing Opportunities for Persons with AIDS (HOPWA) Program; and

WHEREAS, Article XV, Section 15.01 of the Interlocal Agreement provides that the City may, in its sole discretion, amend the Interlocal Agreement at any time to conform to changes in Federal, state, local, regulations, guidelines, directive and objectives. Further, if such amendments result in a change in the funding, scope of services or schedule of activities to be undertaken as part of the Interlocal Agreement, such amendments must be in writing and signed by the parties; and

WHEREAS, Section 15.02 requires that all amendments shall be approved in writing by the City and budget amendments shall be limited to two (2) per year except in exigent circumstances approved by the City; and

WHEREAS, the City and Agency desire to amend Exhibit "B" the Budget of the Interlocal Agreement to redistribute the budget line items.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Parties, the City and Agency hereby agree as follows:

1. <u>Budget</u>. Exhibit "B", Budget, of the Interlocal Agreement is hereby amended and replaced with <u>Exhibit B</u> to redistribute the funds from the line items Supportive Services, Permanent Housing Placement (PHP), Leasing – Hotel/Motel Vouchers, and Sponsor Administration to the line item Short-Term Rent, Mortgage, and Utility (STRMU). Supportive Services shall have an amended budget distribution of Fifty-Nine Thousand Five Hundred Ninety-Six Dollars and Ninety-Nine Cents (\$59,596.99), Permanent Housing Placement (PHP) shall have an amended budget distribution of Forty-Three Thousand Two Hundred Ninety-Two Dollars and Fourteen Cents (\$43,292.14), Leasing – Hotel/Motel Vouchers shall have an amended budget distribution of Two Hundred Twenty-Four Thousand Seven Hundred Thirty-Seven Dollars and Eight Cents (\$224,737.08), Sponsor Administration shall have an amended budget distribution of Thirty-Nine Thousand Nine Hundred Ten Dollars and Twelve Cents (\$39,910.12), and Short-Term Rent, Mortgage, and Utility (STRMU) shall have an amended budget distribution of Seventy-Two Thousand Four Hundred Sixty-Three Dollars and Sixty-Seven Cents (\$72,463.67). <u>Exhibit B</u> is attached hereto.

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2. Term. The term of the Interlocal Agreement shall be extended to September 30, 2023.

3. <u>Effect of Amendment</u>. Except to the extent the Interlocal Agreement is modified by this Amendment, the terms and provisions of the Interlocal Agreement, as may be previously amended, shall remain unmodified and in full force and effect. In the event of a conflict between the terms of the Interlocal Agreement and the terms of this Amendment, the terms of this Amendment shall govern and prevail.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment as of the date and year executed below.

PALM BEACH COUNTY, FLORIDA BY ITS BOARD OF COUNTY COMMISSIONERS

By:_

Print Name: _______ C. Baker

Title: County Administrator

Date: ____

By:

Approved As to Form And Legal Sufficiency

Helene C. Hvizd

Senior Assistant County Attorney

Approved As to Terms And Conditions

REACH CITY OF M James Keith A May Attest: Cler 2023 Dated:

CITY ATTORNEY'S OFFICE Approved as to form and legality

By:

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Program Activity	Budget	Description
		Actual costs related to assisting HOPWA eligible households in accessing <u>essential services</u> and supplies such as food, water, medications, medical care, and information
Supportive Services	\$59,596.99	Actual costs related to <u>educating</u> assisted households on ways to reduce the risk of getting sick or spreading infectious diseases such as COVID-19 to others
Supportive Services		Actual costs related to providing <u>transportation</u> <u>services</u> for eligible households, including costs for privately-owned vehicle transportation when needed, to access medical care, supplies, and food or to commute to places of employment
		Actual costs related to providing <u>nutrition</u> <u>services</u> for eligible households in the form of food banks, groceries, and meal deliveries
Supportive Services – Permanent Housing Placement (PHP)	\$43,292.14	Actual costs related to establishing the household in the housing unit, including but not limited to reasonable costs for security deposits not to exceed two months of rent costs.
Leasing – Hotel/Motel Vouchers	\$224,737.08	Actual costs related to providing lodging at hotels, motels, or other locations to quarantine HOPWA eligible persons or their household members limited to no more than 60 days in a six month period
Short-Term Rent, Mortgage, and Utility (STRMU) Assistance	\$72,463.67	Actual costs related to providing short-term rent, mortgage, and utility (STRMU) assistance payments to prevent homelessness of a tenant or mortgagor of a dwelling for a period of up to 24 months
Agency Administration (not to exceed 10% of total program costs)	\$39,910.12	Actual costs for general management, oversight, coordination, evaluation, and reporting on eligible activities
TOTAL	\$440,000.00	

<u>EXHIBIT B</u>

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