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**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

Meeting Date: **November 21, 2023**

Consent     Regular  
 Ordinance     Public Hearing

Department: **Parks and Recreation**

Submitted By: **Parks and Recreation Department**

Submitted For: **Parks and Recreation Department**

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to receive and file:** the following twelve (12) executed Independent Contractor Agreements:

- A) Coralytes, LLC, US Synchronized Swimming Coach at Aqua Crest Pool, for the period of October 1, 2023 through September 30, 2024 in an amount not to exceed \$42,391;
- B) LB2 Enterprises, Inc., US Masters Swimming Coach at Aqua Crest Pool, for the period of October 1, 2023 through September 30, 2024 in an amount not to exceed \$82,391;
- C) Lightning Swimming, LLC, USA Swimming Coach at Lake Lytal Pool, for the period of October 1, 2023 through September 30, 2024 in an amount not to exceed \$117,702;
- D) LB2 Enterprises, Inc., US Masters Swimming Coach at Lake Lytal Pool, for the period of October 1, 2023 through September 30, 2024 in an amount not to exceed \$35,000;
- E) Jupiter Diving Academy, US Diving Coach at North County Aquatic Complex, for the period of October 1, 2023 through September 30, 2024 in an amount not to exceed \$66,300;
- F) Jupiter Dragons Swim Team LLC, USA Swimming Coach at North County Aquatic Complex, for the period of October 1, 2023 through September 30, 2024 in an amount not to exceed \$190,000;
- G) LB2 Enterprises, Inc., US Masters Swimming Coach at North County Aquatic Complex, for the period of October 1, 2023 through September 30, 2024 in an amount not to exceed \$128,700;
- H) Mary Lou Putnam, Water Aerobics Instructor at North County Aquatic Complex, for the period of October 1, 2023 through September 30, 2024 in an amount not to exceed \$21,000;
- I) Stephen VanCoppennolle, Water Aerobics Instructor at North County Aquatic Complex, for the period of October 1, 2023 through September 30, 2024 in an amount not to exceed \$14,906;
- J) Gold Coast Gymnastics, Inc., Gymnastics Instructor at West Boynton Recreation Center, for the period of October 17, 2023 through October 11, 2024 in an amount not to exceed \$7,546;
- K) Modern Bujutsu Karate Florida, Inc., Karate Instructor at West Boynton Recreation Center, for the period of October 16, 2023 through October 25, 2024 in an amount not to exceed \$11,813; and
- L) Go with Gabe LLC, Pickleball Instructor at various Palm Beach County Parks locations (indoor and outdoor), for the period of October 1, 2023 through January 31, 2024 in an amount not to exceed \$9,940.

**Summary:** These Independent Contractor Agreements have been fully executed on behalf of the Board of County Commissioners (BCC) by the County Administrator and Director of the Parks and Recreation Department in accordance with Resolution 94-422, amended by Resolutions 2002-2103, 2007-0409, 2012-0168, 2017-0822 and 2021-2049. The Department is now submitting these agreements in accordance with County PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating Department to the BCC as a Receive and File agenda item. Countywide (AH)

**Background and Justification:** A resolution providing authority to execute Independent Contractor Agreements with recreation instructors and sports officials (Resolution 94-422, amended by Resolutions 2002-2103, 2007-0409, 2012-0168, 2017-0822 and 2021-0249) was adopted by the BCC to streamline the hiring process. The BCC granted the Director of Parks and Recreation authority to execute Independent Contractor agreements and amendments with recreation instructors and sports officials up to \$10,000, with contracts of \$10,000 or more requiring the County Administrator's approval.

**Attachments:** Independent Contractor Agreements (12)

Recommended by:   
Department Director

10/23/2023  
Date

Approved by:   
County Administrator

11/1/23  
Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**


| Fiscal Years                                 | 2024              | 2025       | 2026       | 2027       | 2028       |
|--|-------------------|------------|------------|------------|------------|
| Capital Expenditures                         |                   |            |            |            |            |
| Operating Costs                              | 727,689           |            |            |            |            |
| External Revenues                            | (1,037,835)       |            |            |            |            |
| Program Income (County)                      |                   |            |            |            |            |
| In-Kind Match (County)                       |                   |            |            |            |            |
| <b>NET FISCAL IMPACT</b>                     | <b>*(310,146)</b> | <b>-0-</b> | <b>-0-</b> | <b>-0-</b> | <b>-0-</b> |
| # ADDITIONAL FTE POSITIONS (Cumulative)      |                   |            |            |            |            |
| Is Item Included in Current Budget:          |                   | Yes        | <u>X</u>   | No         |            |
| Does this item include use of Federal Funds? |                   | Yes        |            | No         | <u>X</u>   |
| Does this item include use of State Funds?   |                   | Yes        |            | No         | <u>X</u>   |

Budget Account No.: Fund 0001 Department 580 Unit Various  
 Object 3422 / Revenue Source 4724 Program N/A

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

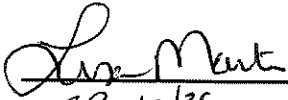
| Item | Contractor                         | Revenue          | Expense        | % Split |
|------|------------------------------------|------------------|----------------|---------|
| A    | Coralytes, LLC                     | 60,559           | 42,391         | 70/30   |
| B    | LB2 Enterprises, Inc.              | 117,701          | 82,391         | 70/30   |
| C    | Lightning Swimming, LLC            | 168,146          | 117,702        | 70/30   |
| D    | LB2 Enterprises, Inc.              | 50,000           | 35,000         | 70/30   |
| E    | Jupiter Diving Academy             | 94,714           | 66,300         | 70/30   |
| F    | Jupiter Dragons Swim Team, LLC     | 271,429          | 190,000        | 70/30   |
| G    | LB2 Enterprises, Inc.              | 183,857          | 128,700        | 70/30   |
| H    | Mary Lou Putnam                    | 30,000           | 21,000         | 70/30   |
| I    | Stephen VanCoppennolle             | 21,294           | 14,906         | 70/30   |
| J    | Gold Coast Gymnastics              | 10,780           | 7,546          | 70/30   |
| K    | Modern Bujutsu Karate Florida, Inc | 16,875           | 11,813         | 70/30   |
| L    | Go with Gabe                       | 12,480           | 9,940          | N/A     |
|      | <b>Totals</b>                      | <b>1,037,835</b> | <b>727,689</b> |         |

\*Estimated net revenue for these agreements is \$310,146. Actual revenue and operating costs will be determined at the termination of these agreements.

C. Departmental Fiscal Review: 

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 10/26/23  
 CB 10/26 OFMB OP NB

 11/1/23  
 Contract Development & Control  
 10/31/23

**B. Legal Sufficiency:**

 11-1-23  
 Assistant County Attorney

**C. Other Departmental Review:**

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment