

# AGENDA ITEM 3.B.3

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: December 5, 2023      (X) Consent      (    ) Regular  
  (    ) Workshop      (    ) Public Hearing

Department Submitted By: Clerk of the Circuit Court & Comptroller

Department Submitted For: Joseph Abruzzo, Clerk of the Circuit Court & Comptroller

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## I. EXECUTIVE BRIEF

### Motion and Title:

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$4,162,851.34

### Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

### Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

### Attachments:

Lists identifying contracts:

1) PURCHASING	\$	4,162,851.34
2) TOURIST DEVELOPMENT COUNCIL	\$	.00
3) RISK MANAGEMENT	\$	<u>                    </u>
TOTAL	\$	4,162,851.34

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Recommended by: Liana Figueroa      11/20/23  
Liana Figueroa, Manager - Finance Services      Date

Approved by: N/A      N/A      Date  
Assistant County Administrator

**II. FISCAL IMPACT ANALYSIS**

**A. Five-Year Summary of Fiscal Impact:**

<u>Fiscal Years</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?				Yes _____	No _____
Budget Account No.:	Fund _____	Dept. _____	Unit _____	Object _____	
				Reporting Category _____	

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

_____	_____
OFMB	Contract Dev. and Control

**B. Legal Sufficiency:**

\_\_\_\_\_  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**12/05/2023**

Contractor(s)	Project	Contract Amount Total Contract Authorized Amount S/M/WBE Dollar Amount/Percentage of Participation Original Contract Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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**EXHIBIT A**

Core & Main LP; Corcel Corp.; Graybar Electric Co., Inc.; Harrington Industrial Plastics LLC; Horizon Distributors, Inc.; and Lehman Pipe & Plumbing Supply, Inc. Dba Lehman Pipe & Supply, Inc.	Increase of term contract for PVC Pipe and Fittings for the period of 04/07/2021 through 04/06/2026 per Master Agreement #20050.	Increased Amount: \$600,000.00 Total Contract Authorized Amount: \$1,172,000.00 S/M/WBE: \$0 Original Contract Amount: \$572,000.00	Countywide  Accounting Lines Various  Lead Department: Water Utilities	Thelwell	
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The County has encumbered \$523,063 (\$16,873/month) during the previous thirty-one (31) months of the current sixty (60) month term contract. The Water Utilities Department, as lead department, requests an increase of \$600,000 over the previous authorized amount of \$572,000, inclusive of the Purchasing Director's ten percent (10%) authority, for the remaining twenty-nine (29) months of the current term contract. This increase is due to a need for additional funds for emergency stock in three regional warehouses. This term contract has no renewal options. Three (3) awardees are located in Palm Beach County, and three (3) awardees are located outside Palm Beach County in the cities of Miami and Fort Lauderdale, Florida. The original contract was established by a competitive solicitation process.

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<u>EXHIBIT B</u> BiblioCommons Corp	Renewal of term contract for annual software subscription services for the period 12/31/2023 through 12/30/2024 per Master Agreement #SS500647A.	Contract Amount: \$219,961.34 Total Contract Authorized Amount: \$496,173.39 S/M/WBE: \$0 Original Contract Amount: \$276,212.05	Library Department  Accounting Lines 1180-320-3200- 5121	Thelwell	

The County has encumbered \$272,212.10 (\$27,221.21/month) during the previous (10) months of the current twelve (12) month term contract. The Library Department is requesting \$219,961.34 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. The contract amount for the: (i) initial twelve (12) month term was \$276,212.05 with \$272,212.05 expended. The vendor, which is a sole source, requires that the County agree to a limitation of liability provision that deviates from the County's standard requirements. In accordance with PPM CW-F-049, the Department of Risk Management and the County Attorney's Office, negotiated with the vendor and agreed to limit the vendor's liability to the amount of fees paid by the County during the twelve (12) month period immediately preceding the claim. This limitation of liability does not apply to infringement claims or any claim, loss or liability to the County arising out of personal injury, death or property damage arising from the negligence or willful acts or omissions of vendor. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located out of State. Awardee is a sole source provider who is not a certified S/M/WBE. This sole source contract is exempt from the EBO Ordinance.

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<u>EXHIBIT C</u> Morton Salt, Inc.	Renewal of term contract for Sodium Chloride, Solar Salt Quality for the period of 12/11/2023 through 12/10/2024 per Master Agreement #22090RA.	Contract Amount: \$1,040,000.00 Total Contract: \$2,080,850.00 S/M/WBE: \$0 Original Contract: \$1,040,850.00	Water Utilities Department  Accounting Lines 4001-720-2535- 4615/4001-720- 2531-4615/4001- 720-2532- 4615/4001-720- 2533-4615/4001- 720-360A-4615	Thelwell	

The County has encumbered \$685,240 (\$62,294.54/month) during the previous eleven (11) months of the current twelve 12 month term contract. The Water Utilities Department, as lead department, requests \$1,040,000 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. The contract amount for the: (i) initial twelve (12) month term was \$1,040,850, with \$ 591,019.50 expended. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located out of State. The original contract was established by a competitive solicitation process. This item was reviewed by the OEBO and a Waiver of API Requirements was approved.

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<u>EXHIBIT D</u> Culpepper Plumbing, LLC.	New term contract for hauling of raw sewage for the period of 12/5/2023 through 12/4/2024 per Master Agreement # 23101	Contract Amount: \$330,000.00 S/M/WBE: \$0	Water Utilities  Accounting Lines 4001-720-2555- 4615 4001-720-2521- 4615 4001-720-2584- 4615	Thelwell	

The County has encumbered \$121,476 (\$10,123 / month) during the previous twelve (12) month term contract. The Water Utilities Department requests \$330,000 to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. No S/M/WBE vendor submitted a bid on this project. The original contract was established by a competitive solicitation process. The Goal Setting Committee recommended an SBE Price Preference for this solicitation.

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<u>EXHIBIT E</u> Brightview Landscape Services, Inc.; L.V. Superior Landscaping, Inc.; and RG Landscaping LLC	New term contract for grounds maintenance for the period of 12/01/2023 through 11/30/2024 per Master Agreement #23061.	Contract Amount: \$520,000.00 S/M/WBE: \$0	Facilities Development and Operations  Accounting Lines 0001-410-5210- 4605	Thelwell	

The County has encumbered \$360,792 (\$30,066/month) during the previous twelve (12) month term contract. The Facilities Development & Operations Department requests \$520,000 to meet the County's requirements through the expiration of this new twelve (12) month term contract, with a retroactive start date of 12/01/2023, for grounds maintenance for south region locations. This term contract has four (4) twelve (12) month renewal options. Three (3) awardees are located in Palm Beach County. No responsive S/M/WBE vendor bid on this project. The Goal Setting Committee recommended an SBE Price Preference for this solicitation.

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<p><b>EXHIBIT F</b>                      Dan Callaghan                      Enterprises, Inc. dba                      Callaghan's Best-                      One Tire &amp; Service;                      Earl W. Colvard, Inc.;                      dba Boulevard Tire                      Center; and St. Lucie                      Battery &amp; Tire                      Company</p>	<p>New term contract for tire services for the period of                      12/05/2023 through 12/04/2024 per Master Agreement                      #23042.</p>	<p>Contract Amount: \$802,500.00                      S/M/WBE: \$0</p>	<p>Countywide                       Lead Department:                      Facilities                      Development &amp;                      Operations / Fleet                      Management                      Division</p>	<p>Thelwell</p>	
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The County has encumbered \$679,464 (\$75,496/month) during the previous nine (9) months of the current twelve (12) month term contract. The Facilities Development & Operations Department/Fleet Management Division, as lead department, requests \$802,500 to meet the County's requirements through the expiration of this new twelve (12) month term contract for tire services for County vehicles on an as needed basis. This term contract has four (4) twelve (12) month renewal options. Three (3) awardees are located in Palm Beach County. No S/M/WBE vendor submitted a bid on this project. The Goal Setting Committee recommended an SBE Price Preference for this solicitation.



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<u>EXHIBIT G</u> LJ Power, Inc.	Extension and increase of term contract for generator inspection, maintenance & repair for the period of 12/09/2023 through 06/08/2024 per Master Agreement #18006RD.	Increased Amount: \$358,420.00 Total Contract Authorized Amount: \$9,948,020.00 S/M/WBE: \$0 Original Contract: \$1,608,200.00	Department/Division Countywide  Accounting Lines Various  Lead Department Water Utilities	Thelwell	

The County has encumbered \$1,674,218 (\$119,587/month) during the previous fourteen (14) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Purchasing Director's authority. The Water Utilities Department, as lead department, requests an additional three (3) month extension for the continuation of services until a new contract becomes effective. In addition, an increase of \$358,420 over the current authorized amount of \$2,055,900, inclusive of the Purchasing Director's ten (10%) authority is requested for the contract extension. The contract amount for the: (i) initial twelve (12) month term was \$1,462,000; which was increased to \$1,608,200, with \$1,059,150 expended; (ii) first twelve (12) month renewal term was \$1,807,500; with \$1,240,367 expended; (iii) second twelve (12) month renewal term was \$1,846,500, which was increased to \$2,101,500, with \$1,447,717 expended; (iv) third twelve (12) month renewal term was \$2,016,500, with \$1,461,190 expended; and (v) fourth twelve (12) month renewal term was \$1,869,000, which was increased to \$2,055,900, with \$900,294 expended. Awardee is located outside Palm Beach County in the City of Sunrise, Florida. The original contract was established by a competitive solicitation process. This item was reviewed and approved for contract extension by OEBO.

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<u>EXHIBIT H</u> Palmwood Corporation, Inc	Ratification of approval of a one-time emergency/confirming purchase for heavy equipment rental with operator, per purchase order #CB061623-4 for \$29,680, #MB072023-37 for \$27,120, #MB082423-41 for \$68,550, #CB101323-5 for \$97,470 and #CB110723-12 for \$69,150.	Contract Amount: \$291,970.00 S/M/WBE: \$0	Water Utilities  Accounting Lines 4001-720-2531- 3440	Thelwell	

The Water Utilities Department requests the approval of the following five (5) emergency purchase orders: CB061623-4, MB072023-37, MB082423-41, CB101323-5 and CB110723-12, for a total amount of \$291,970 for heavy equipment rental with operator for Water Treatment Plant #2 and #8. Due to the emergency circumstances and the immediate need for this service, the Water Utilities Department ordered and received the above referenced services and is seeking the Board's ratification of same. Awardee is located in Palm Beach County. This emergency/confirming purchase is exempt from the OEBO Ordinance.

**TOTAL AMOUNT OF ALL AWARDS: \$4,162,851.34**