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**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: December 5, 2023

**Consent [X]
Public Hearing []**

Regular []

Department: Water Utilities Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Contract for Consulting/Professional Consulting Services for three (3) year terms with the following firms:

- A) JLA Geosciences, Inc. (JLA) for the Utility Hydrogeologic Engineering Services (Hydrogeologic Contract);
- B) Electrical Design Associates, Inc. (EDA) for the Electrical Instrumentation and Telemetry Engineering Services (Electrical Contract);
- C) Hillers Electrical Engineering, Inc. (Hillers) for the Electrical Instrumentation and Telemetry Engineering Services (Electrical Contract);
- D) Hazen & Sawyer, P.C. (H&S) for the Wastewater Engineering Services (Wastewater Contract); and
- E) Chen Moore and Associates, Inc. (CMA) for the General Utility, Architectural and Value Engineering Services (General Utility Contract).

Summary: The Contracts will provide professional engineering and consulting services for Palm Beach County Water Utilities Department (PBCWUD) projects. The Hydrogeologic Contract will provide hydrogeologic engineering services for improvement and expansion of wellfield systems. The Hydrogeologic Contract was procured under the requirements of the Equal Business Opportunity (EBO) Ordinance. On April 5, 2023, the Goal Setting Committee (GSC) applied an Affirmative Procurement Initiative (API) of a minimum mandatory 20% Small Business Enterprise (SBE) subcontracting goal and an evaluation preference for up to 15 points based upon the relative level of dollar participation by African American owned firms. JLA has met the established API for this Hydrogeologic Contract. The Hydrogeologic Contract with JLA provides for 89% SBE participation, which includes 9% MBE participation, 8% MBE (A), and 1% MBE (B). JLA is a Palm Beach County based company. (PBCWUD Project No. 23-026)

Summary and Background Justification (Continued on page 3)

Attachments:

1. Location Map
2. Two (2) Original Contracts with JLA Geosciences, Inc.
3. Ebix Compliance Summary Report for JLA Geosciences, Inc.
4. Two (2) Original Contracts with Electrical Design Associates, Inc.
5. Ebix Compliance Summary Report for Electrical Design Associates, Inc.
6. Two (2) Original Contracts with Hillers Electrical Engineering, Inc.
7. Ebix Compliance Summary Report for Hillers Electrical Engineering, Inc.
8. Two (2) Original Contracts with Hazen & Sawyer, P.C.
9. Ebix Compliance Summary Report for Hazen & Sawyer, P.C.
10. Two (2) Original Contracts with Chen Moore and Associates, Inc.
11. Ebix Compliance Summary Report for Chen Moore and Associates, Inc.

Recommended By: _____

Kristin Bea
Department Director

11-8-2023

Date

Approved By: _____

Assistant County Administrator

Date

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The Electrical Contract will provide electrical instrumentation and telemetry engineering services for renewal, replacement, and expansion of electrical and I&C (Instrumentation and Control) systems. The Electrical Contract was procured under the requirements of the EBO Ordinance. On April 5, 2023, the GSC applied an API of up to 15 evaluation preference points be reserved for all SBE prime respondents. EDA and Hillers have met the established API for this Electrical Contract. The Electrical Contract with EDA provides for 100% SBE participation, which includes 100% MBE participation, 100% MBE (B). EDA is headquartered in Orlando, Florida, but maintains an office in Palm Beach County from which the majority of the work will be performed. The Electrical Contract with Hillers provides for 100% SBE participation, which includes 100% MBE participation, 100% MBE (A). Hillers is a Palm Beach County based company. (PBCWUD Project No. 23-027)

The Wastewater Contract will provide architecture, engineering, land surveying, and geotechnical services for renewal, replacement, and expansion of Wastewater Treatment Facilities. The Wastewater Contract was procured under the requirements of the EBO Ordinance. On April 5, 2023, the GSC applied an API of a minimum mandatory 20% SBE subcontracting goal and up to 15 evaluation preference points based upon the relative level of dollar participation by African American owned firms. H&S met the established API for this Wastewater Contract. The Wastewater Contract with H&S provides for 32% SBE participation, which includes 32% MBE participation, 20% MBE (B), 7% MBE (A), and 5% WBE. H&S is headquartered in New York, New York, but maintains an office in Palm Beach County from which the majority of the work will be performed. (PBCWUD Project No. 23-028).

The General Utility Contract will provide architecture, engineering, land surveying, and geotechnical services for renewal, replacement, and expansion of utility systems. The General Utility Contract was procured under the requirements of the EBO Ordinance. On April 5, 2023, the GSC applied an API of a minimum mandatory 20% SBE subcontracting goal and up to 15 evaluation preference points based upon the relative level of dollar participation by African American owned firms. CMA has met the established API for this General Utility Contract. The General Utility Contract with CMA provides for 31% SBE participation, which includes 23% MBE participation, 23% MBE (B). CMA is headquartered in Fort Lauderdale, but maintains an office in Palm Beach County from which the majority of the work will be performed. (PBCWUD Project No. 23-029) Countywide (MWJ)

Background and Justification: The consultants were procured under the provisions of Section 287.055, Florida Statutes (Consultants' Competitive Negotiation Act) and the Countywide PPM CW-O-048. Assignment of tasks to all Consultants will be at the sole discretion of the County, and the County may choose to select another firm or use in-house staff to perform any task. Consultant Services Authorizations task scope and fee negotiation will be performed on a task by task basis and issued against the Contract. The ongoing operation, maintenance and administration of the PBCWUD require professional services to supplement staff availability and expertise.