

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
SITTING AS THE
CHILD CARE FACILITIES BOARD
BOARD APPOINTMENT SUMMARY**

Meeting Date: **December 5, 2023**
 Department: **Florida Department of Health, Palm Beach County**
 Submitted by: **Division of Environmental Public Health**
 Advisory Board Name: **Child Care Advisory Council**

I. EXECUTIVE BRIEF

Motion and Title: staff recommends motion to approve: the appointment of one (1) member to the Child Care Advisory Council to fill the position listed below for Seat #6.

<u>NOMINEE:</u>	<u>REQUIREMENT:</u>	<u>TERM</u>	<u>NOMINATED BY:</u>
Christy O'Hearn	Parent Representative of a child attending a child care facility	12/5/2023 To 11/30/2026	Commissioner Weiss
or			
Andrea Keiser	Parent Representative of a child attending a child care facility	12/5/2023 To 11/30/2026	Commissioner Baxter

SUMMARY: The Child Care Advisory Council (Council) shall advise the Board of County Commissioners (BCC) and make recommendations regarding issuance and revocation of licenses for child care facilities, and rules and regulations necessary to protect the health and safety of persons in child care facilities, child care homes and family day care facilities. The Council is comprised of seven (7) members who serve at the pleasure of the Board of County Commissioners. Membership consists of: two (2) members who represent and operate private child care facilities in Palm Beach County, one (1) of whom operates a family day care home or large family child care home; one (1) member who represents and operates a parochial child care facility in Palm Beach County; one (1) consumer protection enforcement official; one (1) member with fire protection, engineering or technology expertise; one (1) member who, at the time of appointment, is the parent of a child attending a child care facility in Palm Beach County; and one (1) representative from the Florida Department of Children and Families. The applicants nominated for appointment to Seat #6, are parents of children attending child care facilities. Christy O'Hearn is a Caucasian female. Andrea Keiser is an Asian-American female. The diversity count for the six (6) seats currently filled is Caucasian: 3 (50.0%), African American: 2 (33.3%), and Hispanic American: 1 (16.7%). The gender ratio (female: male) is 6:0. Staff continues to address the need for increased diversity within our boards and will continue to encourage expansion of this Council's diversity. Countywide (HH).

Background and Justification: Pursuant to Chapter 59-1698, Laws of Florida, as amended by Chapters 77-620 and 2010-249, Laws of Florida; Palm Beach County Rules and Regulations Governing Family Child Care Homes and Large Family Child Care Homes, the Child Care Advisory Council is comprised of seven (7) members who serve at the pleasure of the BCC. The Florida Department of Health, Palm Beach County serves as staff to the Council.

Attachments:

- Board/Committee Application and Resume or Bio of Christy O'Hearn
- Board/Committee Application and Resume or Bio of Andrea Keiser
- Current membership list from directory
- Statute/ordinance/resolution
- Copy of Memo to BCC (including returned application with nomination approval signature)

Recommended by: Jyothi Gupta 11/15/2023
 Department Director Date

Legal Sufficiency: Delene C. Hoyle 11/15/23
 Assistant County Attorney Date

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: CHILD CARE ADVISORY COUNCIL Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: N/A Years. From: _____ To: _____

Seat Requirement: Parent Representative child attends a child care facility. Seat #: 6

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: Not Applicable

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: N/A

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: O'HEARN CHRISTY
Last First Middle

Occupation/Affiliation: _____
Owner Employee Officer

Business Name: n/a

Business Address: _____

City & State _____ Zip Code: _____

Residence Address: 13 West Rubbertree Drive

City & State Lake Worth Zip Code: 33467

Home Phone: () Business Phone: () Ext. _____

Cell Phone: (561) 301-7006 Fax: () _____

Email Address: ohearnchristy@gmail.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE



NOT APPLICABLE/
(Governmental Entity)



ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 10/19 2023
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: _____ Printed Name: Christy O'Hearn Date: 10/19/23

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
Tyna Webb, Florida Department of Health in Palm Beach County
800 Clematis Street, West Palm Beach, FL 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: _____

Date: 11/13/20

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

Christy L. O'Hearn

13 West Rubbertree Drive, Lake Worth, FL 33467

Phone: (561) 301-7006 E-Mail: ohearnchristy@gmail.com

Overview

Experienced Director with a demonstrated history of working in the child care and education management industry. Strong professional with over twenty years experience in both public and private schools with extensive knowledge within the Department of Children and Families, Palm Beach County Health Department Childcare Rules and regulations, NAC and APPLE accreditation, School Readiness, VPK, curriculum, and family engagement.

Experience

- | | |
|--|----------------------------------|
| Planet Kids Inc | September 2023 – Present |
| <ul style="list-style-type: none"> ▪ Corporate Office | |
| KinderCare Learning Centers – Royal Palm Beach | May 2021 – September 2023 |
| <ul style="list-style-type: none"> ▪ Level 6 Engaged Center Director | |
| Planet Kids / Wellington Preparatory / Surfside Academy | February 2008- May 2021 |
| <ul style="list-style-type: none"> ▪ Director ▪ Administration ▪ Curriculum Coordinator ▪ VPK Lead Teacher ▪ Substitute | |

Education

- | | |
|---------------------------------|---------------------------------|
| Palm Beach State College | August 2006- August 2012 |
| Santaluces High School | August 2002- May 2006 |
| Graduated in May 2006 | |

Additional Skills

- Parent to Lincoln O'Hearn DOB: 8/4/2022 who currently attends a Childcare facility since 10/3/2022.
- Directors Credential / VPK Endorsed
- CPR / First Aid Certified
- Extensive knowledge and training abilities with GOLD, ELC, VPK, Strong Minds and multiple common core curriculums.
- Excellent administration, organizational, verbal, listening, and communication skills

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Child Care Advisory Council Advisory Not Advisory
 At Large Appointment or District Appointment /District #: _____
 Term of Appointment: 3 Years. From: 2023 To: 2026
 Seat Requirement: A parent of a child in a facility regulated hereunder Seat #: 6
 *Reappointment or New Appointment
 or to complete the term of n/a Due to: resignation other
 Completion of term to expire on: n/a

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: n/a

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: KEISER ANDREA MARIE
 Last First Middle
 Occupation/Affiliation: Attorney/Parent/Preschool Operator/Early Learning Advocate
 Owner Employee Officer
 Business Name: Keiser Legal, PLLC
 Business Address: 55 SE 2nd Avenue, Suite 102
 City & State: Delray Beach, Florida Zip Code: 33444
 Residence Address: 1617 Estuary Way
 City & State: Delray Beach, Florida Zip Code: 33483
 Home Phone: () same as cell Business Phone: () 561-349-6990 Ext.
 Cell Phone: () 646-773-6184 Fax: () 561-900-3444
 Email Address: andrea@keiserlegal.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No
 If Yes, state the court, nature of offense, disposition of case and date: n/a

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
<u>None exist</u>	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary) OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Training on the Palm Beach County Code of Ethics can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

By signing below I agree to abide by the Palm Beach County Code of Ethics, and acknowledge that I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on November 1, 2023
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Florida Sunshine Law and the State of Florida Code of Ethics, Chapter 112, part III of the Florida Statutes:

*Applicant's Signature: *A. Keiser* Printed Name: Andrea Keiser Date: 11-1-2023

Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applic:

Appointment to be made at B

Commissioner's Signature: *John B. ...* Date: 11/28/2023

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/09/2023

ANDREA M. KEISER, ESQ.

55 SE 2nd Avenue, Suite 102, Delray Beach, Florida 33444, (561) 349-6990, andrea@keiserlegal.com

EDUCATION – Admitted to the Florida Bar 9/22/2011

<i>Massachusetts Institute of Technology (MIT)</i> <i>School of Architecture and Planning</i> Certificate Commercial Real Estate Analysis and Investment	Boston, MA October 2019
<i>Leadership Broward</i> Class XXXI Graduate	Ft. Lauderdale, FL June 2013
<i>Nova Southeastern University, Shepard Broad Law Center</i> JD / MBA (MBA: Magna Cum Laude) Activities: American Trial Lawyers Association, Phi Alpha Delta	Ft. Lauderdale, FL May 2010/March 2013
<i>Fordham University Gabelli College of Business Administration</i> Bachelors in Science: Accounting & Tax Honors: Dean's List, G.L.O.B.E. Honoree	Bronx, NY May 2005

PUBLIC SERVICE – 40 Under 40 Honoree Recognized by Cystic Fibrosis (2023) (Ranked #1 fundraiser in class and in history of event)

<i>Florida School for Competitive Academics</i> Governor Appointed Board of Trustee Member	Tallahassee, FL August 2023 - Present
<i>Early Learning Coalition of Palm Beach County</i> Governor Appointed Board Member & Vice-Chair	Boynton Beach, FL March 2021 - Present
<i>Hope Mission Center, Inc.</i> Board Member	Hialeah, FL June 2021- Present
<i>Old Palm Grove Homeowner's Association</i> President	Delray Beach, FL April 2023
<i>Southeastern College</i> Advisory Board Member, Early Childhood Development Advisory Board Member, Business Administration	West Palm Beach, FL June 2021 August 2018
<i>Parks Foundation of Broward County</i> Treasurer	Ft. Lauderdale, FL 2014 - 2016
<i>Philippine Honorary Consulate</i> Board Attorney, Fundraiser, and Event Planner	Ft. Lauderdale, FL 2010-2013

CURRENT WORK EXPERIENCE

<i>Keiser Legal, PLLC</i> Managing Member/Attorney <ul style="list-style-type: none">▪ Representing select clients in land use, zoning, and other related matters▪ Project management of developments in excess of \$10 million	Delray Beach, FL April 2018 – Present
<i>Primrose School of Royal Palm Beach</i> Chief Operating Officer and General Counsel <ul style="list-style-type: none">▪ Responsible for all development, licensing, and compliance issues▪ Oversees operational structure and implementation	Royal Palm Beach, FL April 2021 – Present

ANDREA M. KEISER, ESQ.

55 SE 2nd Avenue, Suite 102, Delray Beach, Florida 33444, (561) 349-6990, andrea@keiserlegal.com

PRIOR WORK EXPERIENCE

Dunay, Miskel, & Backman, LLP

Land Use and Zoning Attorney

Boca Raton, FL

May 2016 – March 2018

- Performed impact fee analyses and due diligence
- Researched land use and zoning codes throughout Palm Beach and Broward Counties
- Drafted zoning confirmations, zoning opinions, memorandums on land use and zoning issues, justification narratives for development applications, development schedules, tri-party agreements, declarations of unity, corrective deeds, easement vacations, executive order extensions, public transit bus shelter agreement, indemnification agreements, community outreach letters, public records requests, variances/waivers, code enforcement issues and lien reduction applications, shared parking covenant, code interpretation applications, release of reservations (SFWMD), administrative revisions to site plan, and letters of objection
- Managed and assisted in representation of development projects and issues, such as Aldi (Boynton Beach, Greenacres), residential boat docks (Boca Raton), mixed use projects (Midtown Delray, Metropica Sunrise), Wawa (Palm Beach County, Boynton Beach, Plantation, Pompano Beach, Loxahatchee Groves, Parkland, Sunrise), Arby's & Take 5 Oil (North Lauderdale), Twin Peaks (Davie), Wendy's (Dania Beach), FPL Fibernet (Fort Lauderdale), Aishel House (Lauderhill), Century Village (Deerfield Beach), Lakeside Manor (Sunrise), Saddlebridge (CBWCD), Target (Miami-Dade, Tallahassee, Orlando, Sarasota)
- Managed and assisted in representation of applicant proposed text amendments to land use and zoning codes
- Represented Keiser University Flagship in West Palm Beach in the development of an athletic facility, football field, and master plan as well as accessibility waiver, easement issues, parking issues, parcel split

United Way of Broward County/Legal Aid Service of Broward County, Inc.

Supervising Attorney, MISSION UNITED Veterans Pro Bono Project

Plantation, FL

January 2014 -- Present

- Represented veterans and their families and litigates in over 14 civil/administrative legal areas with an emphasis on military issues
- Recruits, supervises and manages pro bono cases, pro bono attorneys, staff attorneys and litigation support staff
- Fundraised over \$200,000 for Legal Aid and United Way of Broward County
- Winner of NBC Foundation's 21st Century Solution Grant Challenge and IACP's Access to Collaboration Grant
- Co-Founder of the *Collaborative Divorce Clinic for Veterans* at Nova Southeastern University
- Drafted *white paper* and lobbied state officials on child support reform for veterans
- Lead project manager for the Florida Bar Military Affairs Committee initiative to build the *first statewide bar legal network* for veterans and their families

Southeastern College / Keiser University

Resident Attorney, Public and Legislative Affairs Specialist & Consultant

Fort Lauderdale, FL

August 2011 – Present

- Drafted various school/operational policies, i.e. weapons policies
- Team leader and fundraiser for various *political and charitable fundraisers* including Governor Scott, former Governor Jeb Bush, Speaker Boehner, Chairman Kline, Chairwoman Fox, Congressman Rehberg, Congresswoman Wilson, Congresswoman Klobuchar, Congressman Buchanan, Cystic Fibrosis, Arts for Life.
- *Lobbied legislation* in support of our students and the for-profit education industry on Capitol Hill in Washington, D.C.
- Assisted Grassroots co-chair in strategizing and implementing nationwide *grassroots initiatives*
- Collaborated with team members in impacting targeted Senate Races in 7 swing states
- Team leader and event coordinator for Keiser University's first state-wide graduation (2500+ people); secured various in-kind donations for the non-profit organization
- Team leader for Keiser's *\$1 million scholarship program and Student Ambassador Program*.
- Proxy speaker for Mrs. Belinda Keiser at various Keiser Transition Events.

ANDREA M. KEISER, ESQ.

55 SE 2nd Avenue, Suite 102, Delray Beach, Florida 33444, (561) 349-6990, andrea@keiserlegal.com

PRIOR LEGAL EXPERIENCE

The Law Offices of Mariza Cobb, P.A.

Contract Paralegal

Fort Lauderdale, FL

April 2011 - April 2012

- Drafted various pleadings such as Answers, Affirmative Defenses, Interrogatories, and Requests for Production

Warner Music Group, Warner Music Latin America

Clinic Intern

Miami Beach, FL

January 2010 – April 2010

- Researched legal issues and drafted various legal documents for business entertainment law such as Service Agreements, Producer's Agreements, Exclusive Rights Agreements, Sales Agreements, Audio and Video Streaming License Agreements, Artist Agreements, Remix Agreements, Photo Agreements, Video Agreements, Amendments to Agreements, demand letters, and business response letters.

Trump Grande/In-House Counsels Warren Stamm & Bernard Diamond

Intern & Summer Associate to In-House Counsels

Sunny Isles Beach, FL

January 2009 – July 2009

- Researched legal issues and drafted various legal documents for entertainment and commercial real estate litigation such as Motion for Summary Judgments, Motions for Relief, promissory note issues, lease issues, short sales issues, mortgage issues, and copyright/trademark issues.
- Organized and managed client files, litigation files, and other legal files.

Andrea Macatangay vs. Ernesto Kuperman, LLC and Karen Vandenburg

Pro Se

Broward County

March 2009 – May 2009

- Pro se representation in a small claims court civil litigation involving issues of violations of Florida statutes and city ordinances, breach of contract, breach of implied warranty of merchantability, negligent misrepresentation, fraud in the inducement of a contract and violations of Florida's Deceptive and Unfair Trade Practices Act.

Skadden, Arps, Slate, Meagher & Flom LLP

Managing Law Clerk

New York, NY

June 2004–August 2006

- Researched and updated various federal and state court actions via Pacer and Datacase.
- Compiled, filed, e-filed and served various legal documents at all courts in tri-state area.
- Obtained docket and other various legal documents at all courts in tri-state area.
- Created, managed, organized, compiled, and retrieved Sample Form Files for entire firm.
- Held administrative duties for accounting expenses for department.

COLLEGE WORK EXPERIENCE

Fordham Preparatory

Head Debate Coach

Bronx, NY

Sept. 2003 – Dec. 2004

- Administration of Debate program including organizing and collaborating with students and faculty
- Taught, Coached, and Mentored students in debate and in other academic subjects
- Traveling coach and judge at national tournaments such as Yale, Harvard, Columbia, and UPENN; local tournaments in the NY Metro Area, Upstate NY, and New Jersey

Bisys Private Equity Services

Tax Intern / TrakDate Supervisor

New York, NY

Sept. 2003 – May 2004

- Collaborated with the outsourcing group to provide tax consulting and services
- Supervised TrakDate -- a program designed to ensure timely filing of tax returns
- Prepared tax returns for high net worth individuals, partnerships, and corporations such as Citibank, UBS, JPMorgan, Bear Stearns, AIG, Tresser LP, MidOcean, and the Beacon Group

Bronx Science High School

Assistant Debate Coach

Bronx, NY

January 2002 – June 2003

- Traveling coach and judge for debate students in Lincoln-Douglas Debate
-

ANDREA M. KEISER, ESQ.

55 SE 2nd Avenue, Suite 102, Delray Beach, Florida 33444, (561) 349-6990, andrea@keiserlegal.com

SKILLS, OTHER HONORS, and COMMUNITY SERVICE

- Proficient in Microsoft Office, Trakdate, Datacase, Pacer, Westlaw, LexisNexis, & General Internet
 - **National Bluekey Champion in Lincoln-Douglas Debate 2000-2001**
 - Volunteer, Fundraiser and Event Planner at Philippine Honorary Consulate of South Florida and Emcee at Consular Ball
 - Volunteer for Animal Law Attorney Barry Silver of Boca Raton (drafted Amended Complaints and Oppositions to Motions to Dismiss)
 - Volunteer high school debate judge
 - **2012 Keiser University Leadership Award; 2011 Keiser University Transition Event Award**
-

Speaking Engagements

- **Nova Southeastern University, Legal Speaker Series (2021)**
 - **Florida Bar Conference Speaker in 2013 and 2014 on USERRA and Military Divorce & Ethics**
 - **BCBA Family Law Convention Speaker on Military Divorce**
 - **Civil Procedure Guest Speaker at St. Louis U. Law School and Nova Law School (2011-2013)**
 - Lunch and Learn Speaker at St. Thomas University Law School (2014)
 - Broward County Bar Association Family Law Conference: Representing Military in Divorce
 - Tower Club Guest Speaker Series: Professional Women “Don’t Make Friends with Failure”
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**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
CHILD CARE ADVISORY COUNCIL**

Attachment 3

I. AUTHORITY :

Chapter 59-1698, Special Acts Laws of Florida, as amended by Chapters 77-620 and 2010-249, Special Act Laws of Florida; as amended by ORD. 2016-1421, adopted September 27, 2016.

II. APPOINTING BODY :

Board of County Commissioners

III. COMPOSITION, QUALIFICATIONS, TERMS & REMOVAL :

This Council shall be comprised of seven members consisting of: two members who represent and operate as a private enterprise a facility regulated under the Act, one of whom operates a family child care home or a large family child care home; one member who represents and operates a parochial facility regulated under the Act; one member who represents a consumer protection enforcement official; one member for fire protection, engineering, or technology; one member, who at the time of appointment is a parent of a child in a facility regulated under the Act; and one member who represents the Department of Children & Families. Council members appointed by the Board of County Commissioners serve three-year terms, with a limit of three consecutive terms with the exception of the Department of Children & Families' representative. Members' terms shall begin October 1 and end on September 30. Any vacancy occurring during a term shall be filled for the unexpired portion of the term and shall not count toward the member's term limits. Council members must reside in the County at the time of appointment and while serving on the Council.

EXTENDED COMPOSITION :

IV. MEETINGS :

Currently meets at 9:00 a.m. the 2nd Wednesday of every month at 800 Clematis Street, West Palm Beach, FL.

V. FUNCTIONS :

The Council shall advise the BCC and make recommendations as to the issuance and revocation of license and as to rules and regulations necessary to protect the health and safety of persons in child care facilities, child care homes and a family day care facilities.

VI. LIAISON INFORMATION :

<u>LIAISON DEPARTMENT</u>	<u>CONTACT PERSON</u>	<u>ADDRESS</u>
Florida Dept. of Health - Palm Beach C	Tyna Webb, Administrator	800 Clematis St Fl 4 Palm Beach County Health West Palm Beach FL 33401 Phone # 561-837-5951

* indicates a member having an action pending



CHILD CARE ADVISORY COUNCIL

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINT DATE	REAPPOINT DATE	EXPIRE DATE
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Appointed By : At-Large/Palm Beach County Board of County Commissioners

1	Ruta Varnavicius brightchildacademy@hotmail.com	Member	CA	F	561-685-9847	Private Child Care Facility Representative	05/15/2018	10/01/2021	09/30/2024
	301 Palmetto St West Palm Beach FL 33405								

NOMINATED BY :

2	Karen Davis-Robinson davis7769@yahoo.com Robinson Tiny Tots Family Child Care LLC 2603 W 28th St Riviera Beach FL 33404	Member	AA	F	-	Private Child Care Facility Representative	10/01/2022		09/30/2025
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NOMINATED BY :

3	Sandra Wilensky psdirector@templebethtorah.com Temple Beth Torah of Palm Beach County, Inc. 900 Big Blue Tr Wellington FL 33414	Member	CA	F	561-793-2649	Represents/Operates Parochial Facility	10/16/2019	10/01/2023	09/30/2026
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NOMINATED BY :

4	Claudette A Rifenberg crifenbe@pbcgov.org Palm Beach County/Consumer Affairs Division 50 S Military Tr West Palm Beach FL 33415	Member	AA	F	561-712-6600 X6613	Consumer Protection Enforcement Official	02/01/2022	10/01/2023	09/30/2026
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NOMINATED BY :

* indicates a member having an action pending

Appointed By : At-Large/Palm Beach County Board of County Commissioners

5 Sue Ellen Calderon Member HA F 561-313-5937 Fire Protection, Engineer or Technology Rep 10/01/2021 09/30/2024
scalderon520@bellsouth.net

206 Parkwood Dr S
Royal Palm Beach FL 33411

NOMINATED BY :

6 Vacant Member Parent of a Child in Day Care

NOMINATED BY :

7 Colleen Kelly-Statler Member CA F 561-227-6783 Florida Department of Children & Families Rep. 10/01/2021 10/01/2022 09/30/2025
colleen.kellystatler@myffamilies.com

Florida Department of Children & Families
111 S Sapodilla Ave
West Palm Beach FL 33401

NOMINATED BY :

* indicates a member having an action pending

Sec. 14-28. - Child care advisory council.

1. The Board shall appoint a Child Care Advisory Council which shall be appointed by the Board of County Commissioners no later than 60 days after the effective date of this Act [article]. Members of the Council shall serve at the pleasure of the Board of County Commissioners. The Council shall be composed of seven members consisting of the following:
 - a. Two members who represent and operate as a private enterprise a facility regulated hereunder, one of whom operates a family day care home or large family child care home.
 - b. One member who represents and operates a parochial facility regulated hereunder.
 - c. One member who represents a consumer protection enforcement official.
 - d. One member for fire protection, engineering, or technology.
 - e. One member who, at the time of appointment, is a parent of a child in a facility regulated hereunder.
 - f. One member who represents the Department of Children and Family Services.
2. The Council shall advise the Board and make recommendations as to the issuance and revocation of licenses and as to rules and regulations necessary to protect the health and safety of persons in child care facilities, large family child care homes, or family day care homes.

(Laws of Fla., Ch. 59-1698, § 7; Laws of Fla., Ch. 77-620, §§ 6, 7; Laws of Fla., Ch. 2010-249, § 1)

Mission:

To protect, promote and improve the health of all people in Florida through integrated state, county and community efforts.



Ron DeSantis
Governor

Joseph A. Ladapo, MD, PhD
State Surgeon General

Vision: To be the Healthiest State in the Nation

MEMORANDUM

DATE: 11/21/2023
 TO: The Honorable, David Kerner, Mayor and members of the Palm Beach County Board of County Commissioners
 THRU: Jyothi Gunta, MD, County Health Director
 FROM: Tyna Webb, Acting Environmental Administrator
 RE: Notice of Appointment for Seat 6 on the Child Care Advisory Council

Pursuant to Chapter 2010-249, Laws of Florida, and Article IV.B.2, Palm Beach County Rules and Regulations Governing Family Child Care Homes and Large Family Child Care Homes, the Child Care Advisory Council (Council) is comprised of seven members who serve at the pleasure of the Board of County Commissioners (BCC). The Florida Department of Health, Palm Beach County serves as staff to the Council.

The term for Seat #6, Currently is vacant. Staff is pleased to submit for your consideration this recommendation to appoint:

<u>Seat #</u>	<u>Requirement</u>	<u>Term</u>	<u>Nominee</u>
6	Parent Representative child attends a child care facility	December 1, 2023 November 30, 2026	Christy O'Hearn

If you wish to support the appointment of Ms. Christy O'Hearn, please sign, and return the enclosed Boards Committee Application. If you wish to have another nominee who meets the seat requirement considered for appointment, please provide the nominee's contract information.

Staff intends to agenda the appointment for November 21, 2023, so please return signed forms no later than November 14, 2023. If you have any questions, please contact me at 561-837-5900.

cc: Rafael Reyes, Environmental Public Health Division Director, FDOH Palm Beach County
Alyssa Salman, Esq., Senior Attorney, FDOH Palm Beach County

Attachments:

- Board/Committee Application
- Child Care Advisory Council Composition

Florida Department of Health, Palm Beach County
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 West Palm Beach, FL 33401
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