

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2024 | 2025 | 2026 | 2027 | 2028 |
|---|-------------|-------------|-------------|-------------|-------------|
| Capital Expenditures | \$0 | | | | |
| Operating Costs | \$35,439 | | | | |
| External Revenues | (\$35,439) | | | | |
| Program Income | | | | | |
| (County) | \$0 | | | | |
| In-Kind Match (County) | \$0 | | | | |
| Net Fiscal Impact | \$0 | | | | |
| # Additional FTE Positions (Cumulative) | 0 | | | | |

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2448 Object 3129

Does this item include the use of federal funds: Yes X No _____
Does this item include the use of state funds: Yes _____ No X

Reporting Category _____

B. Recommended Sources of Funds / Summary of Fiscal Impact:

The Highway Safety grant is funded by the National Highway Traffic and Safety Administration and is administered at the State level by the Florida Department of Transportation. **There is no match requirement associated with this award.**

| | |
|---|--------------------|
| UNF High Visibility Enforcement Project-FY23-24 | \$86,196.06 |
| UNF Supplemental Fund | <u>\$35,439.18</u> |
| Total Program Budget | \$121,635.24 |

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Lucia M. [Signature] 12/11/23
OFMB JA 12/17 CS 12/17
V.S. 12/11

Ar. J. [Signature] 12/11/23
Contract Administration

B. Legal Sufficiency:

[Signature] 12/11/23
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

24-0267

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

Page 1 of 1

BGEX 120723*575
BGRV 120723*167

FUND 1152 - Sheriff's Grants Fund

Use this form to provide budget for items not anticipated in the budget.

| ACCT.NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | CURRENT BUDGET | INCREASE | DECREASE | ADJUSTED BUDGET | EXPENDED/ ENCUMBERED | REMAINING BALANCE |
|--------------------------------------|-------------------------------------|-----------------|----------------|----------|----------|-----------------|----------------------|-------------------|
| Revenues | | | | | | | | |
| UNF HVE Grant- FY23 160-2448-3129 | Federal Grant - Other Public Safety | 0 | 0 | 35,439 | 0 | 35,439 | | |
| | TOTAL REVENUES | 11,523,997 | \$14,419,539 | \$35,439 | \$0 | 14,454,978 | | |
| Expenditures | | | | | | | | |
| UNF HVE Grant- FY23 160-2448-9498 | Transfer to Sheriff's Fund 1902 | 0 | 0 | 35,439 | 0 | 35,439 | | |
| | TOTAL EXPENDITURES | 11,523,997 | \$14,419,539 | \$35,439 | \$0 | 14,454,978 | | |

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION

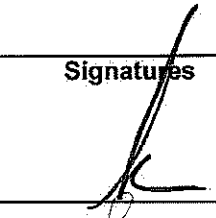
Administration/Budget Department Approval

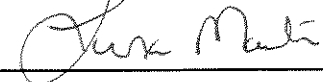
OFMB Department - Posted

Signatures

Date

By Board of County Commissioners
At Meeting of December 19, 2023



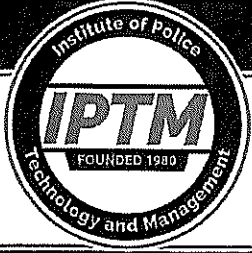


12/5/23
 12/11/2023

Deputy Clerk to the
Board of County Commissioners

DocuSign Envelope ID: A8222414-8085-4DF4-90B3-C1F18DFAAA91

DocuSign Envelope ID: 2A6F5295-B7C7-4112-B94D-5D5FA0D7A50C



Institute of Police Technology and Management

University of North Florida
12000 Alumni Drive | Jacksonville, Florida 32224
Phone: (904) 620-4786 | Fax: (904) 620-2453
www.iptm.org

October 23, 2023

Ms. Maura Andrews
Traffic Safety Program Manager
Florida Department of Transportation
605 Suwannee Street, MS 53
Tallahassee, Florida 32399

RE: Pedestrian and Bicycle Safety High Visibility Enforcement and Support Program
Project Number: 433144-1-8404
Contract Number: G2M61

Dear Ms. Andrews,

We are requesting an amendment of the subcontract between IPTM and Palm Beach County Sheriff's Office executed on August 21, 2023. The amendment is to increase the contract by \$35,439.18 for a new total of \$121,635.24. This increase will allow the agency to continue High Visibility Enforcement (HVE) operations from November 2023 through May 10, 2024.

The revision is outlined in the attached Amendment No. 1 to Letter of Agreement and Contract.

I appreciate your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Angel Williams".

Angel Williams
Coordinator

Attachment

Training the Next Generation of Law Enforcement

AMENDMENT NO. 1 TO LETTER OF AGREEMENT AND CONTRACT

WHEREAS the University of North Florida Training and Services Institute, Inc., d/b/a Institute of Police Technology and Management ("IPTM") and the Palm Beach County Sheriff's Office ("Vendor") have previously entered into an Agreement dated August 21, 2023.

WHEREAS, "IPTM" and "Vendor" agree to the following Amendment to the Original Agreement, such Amendment to be effective once the last party has signed the amendment.

All other provisions of the original agreement and any subsequent Amendments, if any, that are not in conflict with or changed by the Amendment above shall remain unchanged and in effect.

- The University and Vendor agree to increase the contract amount by \$35,439.18 for a new total of \$121,635.24

IN WITNESS WHEREOF, the parties have executed this instrument for the purposes herein expressed.

DocuSigned by:

Vince Smyth

5A7E36707320478

Vince Smyth, Associate Vice President
University of North Florida Training and Services Institute, Inc.
d/b/a Institute of Police Technology and Management

11/4/2023

Date

Cameron Pucci

Cameron Pucci, Director

11/2/23
Date

lh

Vendor's Authorized Agent Signature

11/1/2023

Date

Ric L. Bradshaw

Printed Name

Sheriff

Title

CONTRACTUAL SERVICES AGREEMENT
REVIEWED AND APPROVED

DocuSigned by:

Chris Craig

B67DFADA5B704E4

10/25/23

TRAFFIC SAFETY ADMINISTRATOR DATE

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

SB/MCB 6-0
MGM 965
R-2023-1352

Meeting Date: September 19, 2023 Consent Regular
 Ordinance Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: **A) Accept** on behalf of the Palm Beach County Sheriff's Office, a Letter of Agreement and Contract between the Palm Beach County Sheriff's Office and the University of North Florida Training and Services Institute, Inc., d/b/a Institute of Police Technology and Management ("IPTM"), for the Palm Beach County Sheriff's Office's High Visibility Enforcement Project in the amount of \$86,196.06 for the period of August 21, 2023 through May 10, 2024; **(B) Approve** a budget amendment of \$86,197 in the Sheriff's Grants Fund.

Summary: On August 1, 2023, the University of North Florida Training and Services Institute, Inc., d/b/a Institute of Police Technology and Management ("IPTM"), awarded a High Visibility Enforcement (HVE) grant to the Palm Beach County Sheriff's Office (PBSO) in the amount of \$86,196.06 to support the Florida Department of Transportation's Bicycle Pedestrian Focused Initiative. These funds will be used to pay for overtime costs associated with the HVE project. **There is no match requirement associated with this award.** The Catalog of Federal Domestic Assistance (CFDA) number is 20.205, the project number is 433144-1-8404, and the FDOT Contract number is G2M61. Countywide (RS)

Background and Justification: The Florida Department of Transportation (DOT) awards grants from funds received from the National Highway Traffic Safety Administration for Highway Safety projects. DOT sub-awarded these funds to the University of North Florida Training and Services Institute, Inc., d/b/a Institute of Police Technology and Management ("IPTM") to implement Florida's Bicycle Pedestrian Focused Initiative. A component of the plan is to fund law enforcement's effort to conduct high visibility enforcement details throughout high risk intersections.

- Attachments:**
- 1. Letter of Agreement & Contract
 - 2. Budget Amendment

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8/29/2023

RECOMMENDED BY: _____
DEPARTMENT DIRECTOR DATE

APPROVED BY: N/A _____
COUNTY ADMINISTRATOR DATE

