Agenda Item #: 3E-7

### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

#### **AGENDA ITEM SUMMARY** \_\_\_\_\_ Meeting Date: December 19, 2023 [X] Consent [] Regular **Public Hearing** [] Ordinance [] Department Submitted By: **Community Services** Submitted For: **Division of Senior and Veteran Services** \_\_\_\_\_\_ \_\_\_\_\_ I. EXECUTIVE BRIEF

### Motion and Title: Staff recommends motion to:

**A) approve** Amendment 004 to Standard Agreement No. IRP22-9500 (R2022-0395) for the American Rescue Plan Act (ARPA) with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA), for the period January 1, 2022 through September 30, 2024, to amend, revise and replace portions of the standard agreement and decrease the overall total funding by \$500,000 for a new not-to-exceed amount of \$2,162,277, to prevent, prepare and respond to the pandemic by providing supportive services to vulnerable seniors; and

**B)** approve a downward Budget Amendment of \$500,000 in the Division of Senior and Veteran Services (DSVS) Administration Fund to align the budget with the amended grant award; and **C)** delegate to the County Administrator, or designee, signatory authority on additional forms, certifications, contracts/agreements and amendments thereto, and any other necessary documents related to ARPA that do not substantially change the scope of work, terms or conditions of the agreement.

**Summary:** The American Rescue Plan (ARP) Program prevents, prepares for, and responds to the coronavirus, including supportive services for the aged and family caregivers. In order to respond to the needs of seniors, AAA is decreasing by \$500,000 ARP for Home Delivered Meals under Title III-C2 of the Older Americans Act and will subsequently increase \$500,000 to ARP for Family Caregivers under Title III-E of the Older Americans Act. This item recognizes the decrease. Once the decrease is approved, AAA will issue another amendment for the increase. Due to the quick turnaround time required on the increase, DSVS is requesting delegated authority for the amendment. The budget will be aligned upon receipt of subsequent ARP amendment. DSVS is responsible for providing services north of Hypoluxo Road. The areas of service include all of the districts, excluding District 2, 4, 5 and 7 south of Hypoluxo Road. There is a 10% required County match that is already included in the budget. ARP Amendment 004 Catalog of Federal Domestic Assistance (CFDA) Number is 93.045. (DSVS) Countywide except for portions of Districts 2, 4, 5, and 7 south of Hypoluxo Rd. (HH)

**Background and Justification:** ARP Agreement provides services in accordance with the terms and conditions specified in this contract agreement. ARP funds are used to provide various in-home and community-based services to eligible seniors age 60 and older and their caregivers in, which preserves their independence and defers the need for more costly institutions.

### Attachments:

1. ARPA Amendment 004 to Standard Agreement No. IRP22-9500

**2.** Budget Amendment

Recommended By:	Taruna Malluotra	12/12/2023
,	Department Director	Date
Approved By:	Thin	12/18/2023
	Assistant County Administrator	Date
/		

### **II. FISCAL IMPACT ANALYSIS**

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures					
Operating Costs	(500,000)				
External Revenue	500,000				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	0.				

# ADDITIONAL FTE			
POSITIONS			
(Cumulative)			

Is Item Included in Current Budget?YesDoes this item include the use of federal funds?YesDoes this item include the use of state funds?Yes

No <u>X</u> No <u>\_</u> No X

Budget Account No.:

Fund 1006 Dept. 144 Unit 1459 Object 3419 Program Code Var. Program Period Var.

**B.** Recommended Sources of Funds/Summary of Fiscal Impact: Funding source is Federal and Palm Beach County. No additional County funds are needed.

DocuSigned by: Julie Dowe 05AC9C7CC5BC4A4

Julie Dowe, Director, Financial & Support Services

Control

### III. REVIEW COMMENTS

**Departmental Fiscal Review:** 

C.

A. OFMB Fiscal and/or Contract Development and Control Comments:

12/14/2012 12113 Contract Development MG ARF 12/14

Legal Sufficiencv Β. 5-23 Senior Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

This AMENDMENT entered into by the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. hereinafter referred to as the "Agency", and Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners hereinafter referred to as the "Provider", and collectively referred to as "Parties" amends Agreement IRP22-9500.

The purpose of this amendment is to decrease the overall total funding for the period January 1, 2022 through September 30, 2024 by \$500,000.00. Additionally, this amendment (1) amends Paragraph 4, of the Standard Agreement; (2) revises and replaces Attachment II, Exhibit 2, Funding Summary; and (3) revises and replaces Attachment IX, ARP Budget Summary.

### (1)Paragraph 4 of the Standard Agreement is hereby amended to read:

### 4. Agreement Amount

The Agency agrees to pay for contracted services according to the terms and conditions of this Agreement in an amount not to exceed \$2,162,277.00 subject to the availability of funds. Any costs or services paid for under any other contract or agreement or from any other source are not eligible for payment under this Agreement.

## (2) ATTACHMENT II – Exhibit 2, Funding Summary, of the Standard Agreement is hereby replaced with the following ATTACHMENT II, Exhibit 2.

### ATTACHMENT II EXHIBIT 2 FUNDING SUMMARY

**Note:** Title 2 CFR, as revised, and Section 215.97, F.S. require that the information about Federal Programs and State Projects included in Attachment II, Exhibit 1 be provided to the recipient. Information contained herein is a prediction of funding sources and related amounts based on the contract budget.

### 1. FEDERAL RESOURCES AWARDED TO THE PROVIDER PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

PROGRAM TITLE	FUNDING SOURCE	CFDA	AMOUNT
American Rescue Plan Administration	U.S. Health and Human Services	93.043-045 & 93.052	\$0.00
American Rescue Plan for Supportive Services under Title III-B of the Older Americans Act	U.S. Health and Human Services	93.044	\$750,974.00
American Rescue Plan for Congregate Meals under Title III-C1 of the Older Americans Act	U.S. Health and Human Services	93.045	\$725,406.00
American Rescue Plan for Home Delivered Meals under Title III-C2 of the Older Americans Act	U.S. Health and Human Services	93.045	\$555,527.00
American Rescue Plan for Family Caregivers under Title III-E of the Older Americans Act	U.S. Health and Human Services	93.052	\$130,370.00
FOTAL FEDERAL AWARD			\$2,162,277.00

## COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

FEDERAL FUNDS:

2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

# 2. STATE RESOURCES AWARDED TO THE PROVIDER PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

### MATCHING RESOURCES FOR FEDERAL PROGRAMS

PROGRAM TITLE	FUNDING SOURCE	CFDA	AMOUNT	
T	OTAL STATE AWARD			

### STATE FINANCIAL ASSISTANCE SUBJECT TO Sec. 215.97, F.S.

PROGRAM TITLE	FUNDING SOURCE	CSFA	AMOUNT	
T	DTAL AWARD			

### AMENDMENT 004 IRP22-9500 COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

### STATE FINANCIAL ASSISTANCE

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Sections 215.97 & 215.971, F.S., Chapter 69I-5, F.A.C, State Projects Compliance Supplement Reference Guide for State Expenditures Other fiscal requirements set forth in program laws, rules, and regulations. (3) ATTACHMENT IX of the Standard Agreement, ARP Budget Summary, is hereby replaced with the following ATTACHMENT IX.

### ATTACHMENT IX

	ARP Budget Summary	Amount
1	Title IIIB Supportive Services	\$750,974.00
2	Title IIIC1 Nutrition Services	\$725,406.00
3	Title IIIC2 Nutrition Services	\$555,527.00
4	Title IIIE Caregiver Support Services	\$130,370.00
5	Total	\$2,162,277.00

### AMENDMENT 004

This amendment is retroactive to December 1, 2023.

All provisions in the Agreement and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform with this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the Agreement.

This amendment and all of its attachments are hereby made a part of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this 6 page amendment to be executed by their officials there unto duly authorized.

Provider:	Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners	AREA AGENCY ON AGING OF PALM BEACH/TREASURE COAST, INC.
SIGNED BY:N	Maria Sachs, Mayor	SIGNED BY:
DATE:		
ATTEST: J	OSEPH ABRUZZO, Clerk and Comptroller	NAME:
BY:		TITLE:
DATE:		DATE:
	ID: <u>59-6000785</u> Ending Date:	
the	to form and legal sufficiency HCH	
	to terms and conditions Tarura Malliofra	
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#### AMENDMENT 004

**Attestation Statement** 

Agreement Number IRP22-9500

Amendment Number 004

## I. Maria Sachs, Mayor

\_\_\_\_, attest that no changes or revisions have

#### (Provider Representative)

been made to the content of the above referenced amendment between the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. and Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners. The only exception to this statement would be for changes in page formatting, due to the differences in electronic data processing media, which has no effect on the agreement content.

Signature of Provider Representative

Date

Approve As To Form And Legal Sufficiency By: Dull HCH By: Senior Assistant County Attorney

Attest: Joseph Abruzzo Clerk of the Circuit Court & Comptroller By: \_\_\_\_\_\_ Deputy Clerk

## Attachment 2

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24-0273	BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET <u>AMENDMENT</u>					Page 1 of 1		
					BGEX - 144 - 120423*525 BGRV - 144 - 120423*139			
Use this form to provide budget for items not anticipated in the budget.		UND (1006) - DOS CURRENT BUDGET	SS - Administration	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 12/12/2023	REMAINING BALANCE	
REVENUE DOSS-C2 144 1459 3169 Fed Grnt Other Human Services Total Revenue	1,055,527 <b>17,093,992</b>	1,055,527 <b>17,949,376</b>	0	500,000 <b>500,000</b>	<u>555,527</u> <b>17,449,376</b>			
EXPENDITURE <u>DOSS-C2</u> 144 1459 3419 Contracted Food Total Expenditures	1,693,901 <b>17,093,992</b>	1,693,901 <b>17,949,376</b>	0	500,000 <b>500,000</b>	1,193,901 <b>17,449,376</b>	543,608 4,067,236	650,293 <b>13,382,140</b>	
COMMUNITY SERVICES INITIATING DEPARTMENT/DIVISION James Green	tan	isigned by: una Malliofra	<b>Date</b> 12/12/2023		By Board of County At Meeting on De	/ Commissioners ecember 19, 2023		
Administration/Budget Department Approval OFMB Department - Posted	Jure Ma	E4101F1049C	12/14/2023		Deputy Clerk to the Board of County Co			