

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: December 19, 2023  
Department: CareerSource Palm Beach County, Inc.

I. EXECUTIVE BRIEF

**Motion & Title:** Staff recommends motion to approve: the appointment of Michael J. Burke to the CareerSource Palm Beach County, Inc. Board of Directors (Board) for the seat and term indicated below.

Appointment	Seat No.	Term	Area of Representation	Nominated By
Michael J. Burke	15	12/19/23-12/18/30	Labor Organization Youth	The School District of Palm Beach County


**Summary:**

The Board is to develop a more efficient system to prepare Floridians for high skill and high wage jobs, and to oversee Welfare Reform, School-to-Work, and Adult/Literacy educational training. On October 5, 2021, the Board of County Commissioners (BCC) approved the Interlocal Agreement Palm Beach Workforce Development Consortium, which replaced Interlocal Agreement R2007-1220; First Amendment to the Interlocal Agreement R2007-1446; Amendment No. 2 to the Interlocal Agreement R2008-1268; and Third Amendment to the Interlocal Agreement R2014-1650. The Agreement states the BCC will appoint private sector board members to assure a minimum 51% private sector majority. The federal Workforce Innovation and Opportunity Act requests that an emphasis be placed on Chief Executive Officers or highest level of management positions for both community and business sector appointments. Michael J. Burke is the Superintendent of the School District of Palm Beach County. The CareerSource Palm Beach County, Inc. Board of Directors is comprised of a minimum of 19 members with representation established in Attachment 4. The Board has a maximum of 33 seats, 24 currently filled and a diversity count of Caucasian: 18 (75%), African-American: 3 (13%) and Hispanic: 3 (13%). The gender ratio (female:male) is: 9:15. The nominee is Caucasian male. Staff is addressing the need to increase diversity within our boards and will continue to encourage this to expand this Board's diversity. Countywide (HH)

**Background and Justification:** On May 2, 2004, the BCC approved the Local Elected Officials Agreement (LEO) (R2004-0838) with Workforce Alliance, Inc. (WA) to implement the provisions of the Workforce Investment Act of 1998 and the Workforce Innovation Act of 2002. On July 10, 2007, the BCC approved an Interlocal Agreement (R2007-1220) creating the Palm Beach Workforce Development Consortium, one purpose of which was to employ the staff of WA. On September 11, 2007, the BCC approved the First Amendment (R2007-1446) clarifying responsibilities of the Consortium and the Independent Special District. On July 22, 2008, the BCC approved Amendment No. 2 to the Interlocal Agreement (R2008-1268) authorizing the designation of a Regional Workforce Board as a One Stop Operator and Direct Provider of certain services. On November 18, 2014, the BCC approved Amendment No. 3 (R2014-1650) establishing the County as the Chief Elected Official and adding the City of West Palm Beach as a Consortium member. On October 5, 2021, the BCC approved the Interlocal Agreement Palm Beach Workforce Development Consortium, which replaced Interlocal Agreement R2007-1220; First Amendment to the Interlocal Agreement R2007-1446; Amendment No. 2 to the Interlocal Agreement R2008-1268; and Third Amendment to the Interlocal Agreement R2014-1650. In December of 2014, the County and CareerSource Palm Beach County, Inc. entered into a Contract to Administer Grant Funds (R2014-1894).

**Attachments:**

1. Palm Beach County Board of County Commissioners Boards/Committees Application
2. Resume: Michael J. Burke
3. Letter of Nomination: Michael J. Burke
4. CareerSource Palm Beach County, Inc. Board Membership Roster

Recommended by:  12/6/23  
 Department Director Date  
 Julia, Dattolo, President/CEO CareerSource Palm Beach County, Inc.

Legal Sufficiency:  12-6-23  
 Assistant County Attorney Date

**II. REVIEW COMMENTS**

**A. Other Department Review:**

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**County Administrator,  
Verdenia C. Baker**

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

**Section I (Department):** (Please Print)

Board Name: CAREERSOURCE PALM BEACH COUNTY, INC. Advisory  Not Advisory

At Large Appointment or  District Appointment /District #: \_\_\_\_\_

Term of Appointment: SEVEN Years. From: 12/19/23 To: 12/18/30

Seat Requirement: LABOR ORGANIZATION YOUTH Seat #: FIFTEEN

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: N/A**

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: BURKE MICHAEL J  
Last First Middle

Occupation/Affiliation: SUPERINTENDENT, THE SCHOOL DISTRICT OF PALM BEACH COUNTY  
Owner  Employee  Officer

Business Name: THE SCHOOL DISTRICT OF PALM BEACH COUNTY

Business Address: 3300 FOREST HILL BOULEVARD, SUITE C-316

City & State: WEST PALM BEACH, FL. Zip Code: 33406

Residence Address: 105 SAN MARCO DRIVE

City & State: PALM BEACH GARDENS, FL. Zip Code: 33418

Home Phone: N/A Business Phone: (561) 434-8000

Cell Phone: N/A Fax: ( ) N/A

Email Address: mike.burke@palmbeachschools.org

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No   
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary) OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand the Sunshine Law Overview for Advisory Board Members and agree to abide by the Florida Sunshine Law and the Florida and Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 12/21/22 2023 FADSS (yrly. Training)  
 By attending a live presentation given on \_\_\_\_\_, 2023

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: [Signature] Printed Name: Michael J. Burke Date: 8/7/23, 2023

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:  
 ATTN: Sharon Brea, Contracts & Administrative Attorney  
 CareerSource Palm Beach County  
 3400 Belvedere Road, West Palm Beach, Florida 33406

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/09/2023

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### Superintendent Burke - BIO

As the Superintendent of the A-rated School District of Palm Beach County, Mr. Burke is passionate about ensuring academic excellence and paving the way to post-graduate success for the District's approximately 170,000 students.

Superintendent Burke sees the potential in every student and is deeply committed to the School Board's mission to educate, affirm, and inspire each student in an equity-embedded school system.

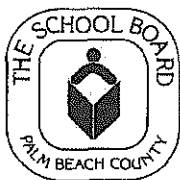
Mr. Burke also oversees Palm Beach County's largest workforce. The District employs more than 23,000 people.

His tenure as Superintendent began in July 2021, when he was unanimously elected by the School Board because of his extensive experience with all aspects of District operations and administration spanning 25 years.

Mr. Burke earned a bachelor of science in Finance from Florida State University and he holds a master's degree in Public Administration from Florida Atlantic University.

Mr. Burke grew up in South Florida and enjoys working and living in the community with his wife and three grown children.

ATTACHMENT 2



THE SCHOOL DISTRICT OF  
PALM BEACH COUNTY, FL  
3300 FOREST HILL BOULEVARD, C-316  
WEST PALM BEACH, FL 33406-5869

PHONE: 561-434-8000 / FAX: 561-434-7385

MICHAEL J. BURKE  
SUPERINTENDENT

FRANK A. BARBIERI, JR., ESQ.  
BOARD CHAIRMAN

KAREN M. BRILL  
BOARD VICE CHAIR

MARCIA ANDREWS  
ALEXANDRIA AYALA  
EDWIN FERGUSON, ESQ.  
BARBARA MCQUINN  
ERICA WHITFIELD

August 9, 2023

Ms. Julia Dattolo, President & Chief Executive Officer  
CareerSource Palm Beach County, Inc.  
3400 Belvedere Road  
West Palm Beach, Florida 33406

Re: Appointment of Michael J. Burke  
CareerSource Palm Beach County, Inc. Board

Dear Ms. Dattolo:

On behalf of the School Board of Palm Beach County, it is my pleasure to recommend the appointment of Superintendent, Michael J. Burke to serve on the CareerSource Palm Beach County, Inc. Board of Directors. He will make an outstanding addition to the CareerSource Palm Beach County, Inc. Board of Directors and embody its mission to provide workforce development, job training and employment services for the businesses and citizens of Palm Beach County.

He is extremely knowledgeable of the issues and concerns of Palm Beach County and we feel he will be an asset to your organization. It is our belief that CareerSource Palm Beach County, Inc. will benefit greatly from his knowledge and experience. We believe he is qualified to serve in this important role.

Thank you for your consideration.

Sincerely,

Frank A. Barbieri, Jr. Esq.  
Chairman of the Board

## ATTACHMENT 3

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The School District of Palm Beach County, Florida  
A Top High-Performing A-Rated School District  
An Equal Opportunity Education Provider and Employer

**CAREERSOURCE PALM BEACH COUNTY, INC.  
BOARD MEMBERSHIP ROSTER**

BOARD MEMBER NAME	NOMINATING ORGANIZATION
1. Alex Dobin	Florida Power & Light Company
2. Alyssa Freeman	Marine Industries Association of Palm Beach County, Inc.
3. Ava Parker	Palm Beach State College
4. Christopher Cothran	NextEra Energy, Inc.
5. Connor Lynch	Plastridge Insurance
6. Cynthia Gaber	Florida Department of Education, Division of Vocational Rehabilitation
7. David M. Gobeo	FordHarrison, LLP
8. David Talley	Business Development Board of Palm Beach County, Inc.
9. David Markarian	The Markarian Group
10. Deana Pizzo	I.T. Solutions of South Florida
11. Dwight Mattingly	Palm Beach-Treasure Coast AFL-CIO Central Labor Council
12. George Elmore	Business Development Board of Palm Beach County, Inc.
13. John Boggess	The School District of Palm Beach County, Florida
14. Kris Hopkins	Seafarers International Union of North America, AFL-CIO
15. Laurie George	United Way of Palm Beach County
16. Libbey Webb	Dawson-Williams, Inc.
17. Commissioner Marci Woodward	Palm Beach County
18. Mel Coleman	Nova Southeastern University Florida Palm Beach
19. Michael J. Burke*	The School District of Palm Beach County
20. Richard Radcliffe	Palm Beach County League of Cities, Inc.
21. Ricky Wade	McDonald's Restaurants
22. Shirley Erazo	Delray Beach Housing Authority
23. Tatiana Messerole	Florida Crystals Corporation
24. Timothy Dougher	Business Development Board of Palm Beach County, Inc.
25. Zachary Cassidy	Palm Beach-Treasure Coast AFL-CIO

\*To be approved December 19, 2023 by the Palm Beach County Board of County Commissioners

**ATTACHMENT 4**