

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: December 19, 2023 Consent [X] Regular []
Public Hearing []

Department: Water Utilities Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Contract for Professional Consulting Services for Utility Distribution & Collection System Engineering Services (Utility Contract) for a three (3) year term with the following firms:

- A) Mock, Roos & Associates, Inc. (MRA)
- B) C Solutions, Inc. (C Solutions)
- C) Thompson & Associates, Inc. (Thompson)

Summary: The Utility Contract will provide professional engineering and consulting services for Palm Beach County Water Utilities Department (PBCWUD) projects including renewal, replacement, and expansion of potable water distribution, wastewater collection, and reclaimed water pipelines and lift stations. The Utility Contract was procured under the requirements of the Equal Business Opportunity Ordinance (EBO). On April 5, 2023, the Goal Setting Committee applied an Affirmative Procurement Initiative (API) of a minimum mandatory 20% Small Business Enterprise (SBE) subcontracting goal and an evaluation preference for up to 15 points based upon the relative level of dollar participation by certified African American owned firms. MRA, C Solutions, and Thompson have met the established API for this Contract. The Contract with MRA provides for 36% SBE participation, which includes 25% MBE participation, 25% MBE (B). MRA is a Palm Beach County based company. The Contract with C Solutions provides for 91% SBE participation, which includes 86% MBE participation, 86% MBE (B). C Solutions is headquartered in Dania Beach, Florida and maintains an office in Palm Beach County from which the majority of the work will be undertaken. The Contract with Thompson provides for 100% SBE participation, which includes 25% MBE participation, 25% MBE (B). Thompson is headquartered in Ft. Lauderdale, Florida and maintains an office in Palm Beach County from which the majority of the work will be undertaken. (PBCWUD Project No. 23-025) Countywide (MWJ)

Background and Justification: The consultants were procured under the provisions of Section 287.055, Florida Statutes (Consultants' Competitive Negotiation Act) and the Countywide PPM CW-O-048. Assignment of tasks to the Consultants will be at the sole discretion of the County, and the County may choose to select another firm or use in-house staff to perform any task. Consultant Services Authorizations task scope and fee negotiation will be performed on a task by task basis and issued against the Contract. The ongoing operation, maintenance and administration of the PBCWUD require professional services to supplement staff availability and expertise.

Attachments:

- 1. Location Map
- 2. Two (2) Original Contracts with Mock, Roos & Associates, Inc.
- 3. Ebix Compliance Summary Report for Mock, Roos & Associates, Inc.
- 4. Two (2) Original Contracts with C Solutions, Inc.
- 5. Ebix Compliance Summary Report for C Solutions, Inc.
- 6. Two (2) Original Contracts with Thompson & Associates, Inc.
- 7. Ebix Compliance Summary Report for Thompson & Associates, Inc.

Recommended By: Ali Bayat 1/6/2023
Department Director Date

Approved By: [Signature] 12/6/23
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operating Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match County	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET FISCAL IMPACT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

ADDITIONAL FTE POSITIONS (Cumulative) 0 0 0 0 0

Budget Account No.: Fund 4011 Dept 721 Unit Various Object Various

Is Item Included in Current Budget? Yes X(*) No

Does this item include the use of federal funds? Yes No X

Is this item using State Funds? Yes No X

Reporting Category N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

(*)There is no fiscal impact at the time the contract is awarded. Amounts are not encumbered until Consultant Services Authorizations are issued.

C. Department Fiscal Review: Joony Joerman GB

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

<p><u>[Signature]</u> 11/21/2023</p> <p>OFMB GA 11/21 RNF 11/21</p>	<p><u>[Signature]</u> 12/14/23</p> <p>Contract Development and Control Tim 12/4/23</p>
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B. Legal Sufficiency:

[Signature] 12/15/23

Assistant County Attorney

C. Other Department Review:

Department Director