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Agenda Item #: 3X-2

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: December 19, 2023 [ X ] Consent [ ] Regular  
[ ] Ordinance [ ] Public Hearing

Department: Department of Public Safety  
Submitted By: Department of Public Safety  
Submitted For: Division of Justice Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A) **receive and file** Purchase Order (PO) (C1E695) for \$500,000 for contractual adult reentry services from the Florida Department of Corrections (FDC) for the service period of July 1, 2023 through June 30, 2024;
- B) **approve** a Budget Amendment of \$125,000 in the Justice Service Grant Fund to adjust the budget to the actual grant award;
- C) **approve** the following contracts to provide adult reentry case management, support services and mental health services:
  - 1) The Lord's Place, Inc. (TLP) in the amount of \$223,570 for the period retroactive to July 1, 2023 through June 30, 2024 utilizing funding from FDC;
  - 2) Integrated Healthcare Systems Riviera, Inc. (IHSR) in the amount of \$55,000 for the period retroactive to July 1, 2023 through June 30, 2024 utilizing funding from FDC;
  - 3) The City of Riviera Beach (RB) in the amount of \$221,430 for the period retroactive to July 1, 2023 through June 30, 2024 utilizing funding from FDC;
  - 4) TLP in the amount of \$198,287 for the period retroactive to October 1, 2023 through September 30, 2024 utilizing funding from Federal Justice Assistance Grant (JAG) and ad valorem;
  - 5) IHSR in the amount of \$10,000 for the period retroactive to October 1, 2023 through September 30, 2024 utilizing funding from ad valorem;
  - 6) The City of RB in the amount of \$355,062 for the period retroactive to October 1, 2023 through September 30, 2024 utilizing funding from the State JAG and ad valorem;
- D) **authorize** County Administrator or designee to execute amendments and administrative documents associated with the above contracts, on behalf of the Board of County Commissioners, after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations.

Summary: Continued on page 3.

Background and Justification: Continued on page 3.

**Attachments:**

- 1) FY23-FY24 FDC Purchase Order (C1E695)
- 2) Budget Amendment Fund 1436 Justice Service Grant Fund
- 3) Contract with TLP for Adult Reentry Services (w/ Exhibits "A" and "B")
- 4) Contract with IHSR for Adult Reentry Services (w/ Exhibits "A" and "B")
- 5) Contract with RB for Adult Reentry Services (w/ Exhibits "A" and "B")
- 6) Contract with TLP for Adult Reentry Services (w/ Exhibits "A" and "B")
- 7) Contract with IHSR for Adult Reentry Services (w/ Exhibits "A" and "B")
- 8) Contract with RB for Adult Reentry Services (w/ Exhibits "A" and "B")

Recommended By: Sepohe Department Director Date 12/14/23

Approved By: Zab J. Glavin Assistant County Administrator Date 12/14/23

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact**

Fiscal Years	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>
Personal Services	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
Grants and Aids	\$1,063,349	_____	_____	_____	_____
External Revenues	(\$871,776)	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
Net Fiscal Impact	<u>\$191,573*</u>	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Is Item Included In Current Budget? Yes \_\_\_\_\_ No X  
 Is this item using Federal Funds? Yes X No \_\_\_\_\_  
 Is this item using State Funds? Yes X No \_\_\_\_\_

Budget Account Exp No: Fund 1436 Dept. 662 Unit 5699/5705/7733/7734  
 Obj. 8101/8201 Prog. Var.  
 Rev No: Fund 1436 Dept. 662 Unit 5699/5705/7733/7734  
 Rev. 3429/8249 Prog. Var.

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Fund: Justice Service Grant Fund  
 Unit: 5699-Adult Reentry – Ad Val  
 5705 - DOC FY23-24 Grant: Florida Department of Corrections \$500,000  
 7733 - JAG DOJ 2024 Grant: Federal JAG Formula Grant \$131,548  
 7734 - FDLE 2024 Grant: State JAG Formula Grant \$240,228

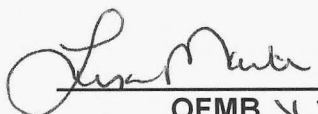
\*Ad Valorem – includes a transfer from the General Fund of \$191,573.

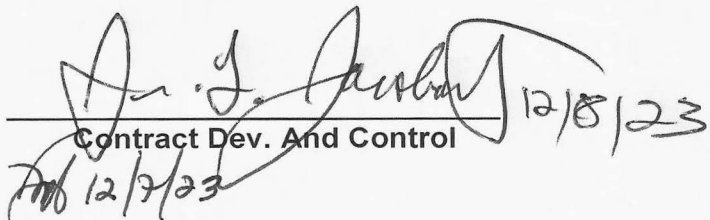
C. Departmental Fiscal Review: \_\_\_\_\_

Digitally signed by Marianela Diaz  
 DN: DC=org, DC=pbegov, OU=Enterprise, OU=PSD, OU=Users, CN=Marianela Diaz, E=MDiaz@pbegov.org  
 Date: 2023.11.27 16:29:26 -0500

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

  
 \_\_\_\_\_  
 OFMB V.S. 11-28

  
 \_\_\_\_\_  
 Contract Dev. And Control  
 12/8/23  
 12/7/23

**B. Legal Sufficiency:**

  
 \_\_\_\_\_  
 Assistant County Attorney  
 12/12/23

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment.

**Summary:** Palm Beach County's (PBC) Public Safety Department Division of Justice Services contracts with providers to coordinate reentry services to those returning to Palm Beach County from incarceration. Providers are solicited and selected for a three-year period through a competitive procurement process, although funding is allocated on an annual basis. For 2022-2025, TLP, RB and IHSR were selected to receive funding for services such as pre and post release case management, client support services and mental health treatment. The State of Florida FY23–FY24 General Appropriations Act provided \$500,000 in non-recurring general revenue funds to the Palm Beach County Board of County Commissioners for Adult Reentry Services. This funding supports the provider contracts who serve returning residents who are released from FDC facilities and return to Palm Beach County. Separate contracts are necessary for each provider based on funding source and the beginning and ending dates of the county and the state fiscal year. Contracts utilizing funding from the State of Florida FY23–FY24 General Appropriations Act are retroactive to July 1, 2023. Contracts funded through ad valorem funds and Federal and State JAG funding are retroactive to October 1, 2023 through September 30, 2024. There was a delay in the processing of these contracts due to not receiving the Florida Department of Corrections purchase order until July 1, 2023, the City of Riviera Beach's extensive contract approval process, and several contractual changes needed to be made and approved by all legal parties. **Countywide** (RS)

**Background and Justification:** PBC has developed a Strategic Plan for providing effective and coordinated reentry services to those returning from incarceration. The programs are intended to reduce recidivism among returning residents who are transitioning back to PBC as well as reduce future victimization, enhance public safety and improve the lives of communities, victims, and returning residents.