

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: January 23, 2024 [X] Consent [ ] Regular [ ] Ordinance [ ] Public Hearing
Department Submitted By: Community Services Submitted For: Division of Human Services and Community Action Program

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Subrecipient Agreements with the below-listed agencies, for the period October 1, 2023 through September 30, 2024, in an amount totaling \$382,817 in Emergency Solutions Grant (ESG) Program funds:

- A) Adopt-A-Family of the Palm Beaches, Inc. (AAF), in an amount not-to-exceed \$181,127, to provide rapid-rehousing services to families experiencing homelessness;
B) Aid to Victims of Domestic Abuse, Inc. (AVDA), in an amount not-to-exceed \$150,000, to provide emergency shelter to individuals fleeing domestic violence;
C) The Children's Home Society of Florida (CHS), in an amount not-to exceed \$25,845, to provide emergency shelter to youth ages 15 to 17 years old who meet the HUD definition of homelessness; and;
D) YWCA of Palm Beach County, Inc. (YWCA), in an amount not-to-exceed \$25,845, to provide emergency shelter to individuals fleeing domestic violence.

Summary: On July 11, 2023, the Board of County Commissioners (BCC) approved the Palm Beach County Action Plan for Fiscal Year 2023-2024, which allocated \$452,817 in ESG Program funds for nonprofit agencies to assist people experiencing homelessness, or are at risk of homelessness, including those fleeing domestic violence. These agreements will fund homeless services, including the operation and maintenance of emergency shelters, and financial assistance to rapidly rehouse families. Activities include case management, rental assistance, food, maintenance, utility assistance, security, equipment, insurance, and supplies for emergency shelters. In FY 2023, AAF received \$183,762 and served 31 family households and expended 100% of its ESG award. Under this new agreement, AAF is estimated to serve 20 family households in its rapid rehousing program. In FY 2023, AVDA received \$135,000 and served 210 individual and family households, and expended 100% of its ESG award. Under this new agreement, AVDA is expected to serve 70 individual and family households at its emergency shelters. This is CHS's first year providing emergency shelter services for the ESG program. Under this new agreement, CHS is estimated to serve 15 youth ages 15-17 years old in its emergency shelter program. In FY 2023, YWCA received \$40,642 and served 402 individual and family households, and expended 100% of its ESG award. Under this new agreement, YWCA is expected to serve 120 individual and family households at its emergency shelter. The reduction in the estimated number of clients served under the new agreements is due to the increase of cost per client from FY 2021 to FY 2024. These federal ESG funds require a matching contribution, which will be provided by the funded agencies. No County funding is required. (Division of Human Services) Countywide (HH).

Background and Justification: The Department of Housing and Economic Development (DHED) received \$570,614 in funding from the U.S. Department of Housing and Urban Development (HUD). Of the \$570,614, Palm Beach County, as permitted by HUD, deducted \$42,796 from the total entitlement to be used toward administering the ESG Program, and \$75,000 to be used towards administering the Client Management Information System (CMIS). The undertaking of the ESG Program is an inter-departmental effort between Community Services Department (CSD) and DHED. Funded organizations are monitored by CSD to maintain programmatic and fiscal accountability. The agreements are retroactive due to the negotiation process.

Attachments:

- 1. Subrecipient Agreements (4)
2. Budget Availability Statement

Recommended By: James E. Green 12/22/2023
Department Director Date
Approved By: [Signature] 1/16/24
Assistant County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures					
Operating Costs	\$382,817				
External Revenue	(\$382,817)				
Program Income (County)					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	<b>0</b>				

No. ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes X No       
 Does this item include the use of federal funds? Yes X No       
 Does this item include the use of state funds? Yes      No X

Budget Account No.:

Fund 1101 Dept. 143 Unit 1435 Object 8201 Program Code VAR Program Period GY22


**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

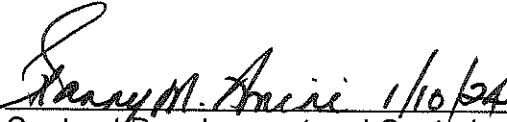
**C. Departmental Fiscal Review:**

DocuSigned by:  
  
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 Julie Dowe, Director, Financial & Support Svcs.

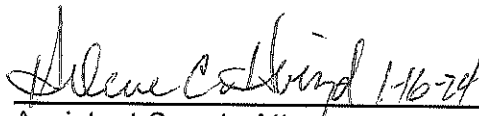
**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 12/20/2023  
 OFMB 12/28

 1/10/24  
 Contract Development and Control

**B. Legal Sufficiency:**

 1-16-24  
 Assistant County Attorney

**C. Other Department Review:**

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 Department Director

**This summary is not to be used as a basis for payment.**