

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: January 23, 2024 **Consent** **Regular**
 Ordinance **Public Hearing**

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: an annual contract with the following contractor for roofing services on an as-needed basis through November 16, 2025.

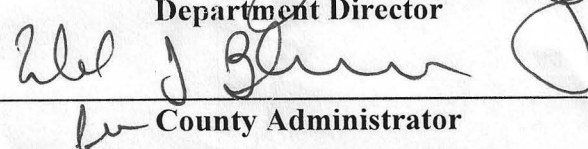
| <u>Contractor</u> | <u>Status</u> | <u>SBE or Non-SBE</u> |
|---------------------------------------|---------------|-----------------------|
| T & G Corporation dba Bowhead Roofing | Non-Local | Non-SBE |

Summary: On November 17, 2020, the Board of County Commissioners (Board) approved the annual roofing contract (R2020-1693 through R2020-1700). The work consists of roof repair and replacement services to County-owned properties on an as needed basis. The contractor now joins the list of fourteen (14) prequalified contractors for a total of fifteen (15) prequalified contractors with a contract expiration date of November 16, 2025. The specific requirements of the work will be determined by individual work orders issued against this annual roofing contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of \$6,000,000 across all prequalified contractors. Work will be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors may qualify at any time and be added to this annual roofing contract before the term ends. Projects less than \$100,000 are bid among the pool of certified Small Business Enterprise (SBE) contractors, when three (3) or more small businesses are qualified under the contract. Projects \$100,000 or greater are advertised on the vendor self-service (VSS) website and are bid among the pool of pre-qualified contractors while projects \$200,000 or greater are advertised on the VSS website and additionally advertised in the newspaper. The bidding pool is further expanded, for projects \$100,000 or greater, to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. The annual roofing contract was presented to the Goal Setting Committee on July 15, 2020 and the Committee established Affirmative Procurement Initiatives (APIs) of sheltered market for projects less than \$100,000 (when three (3) or more small businesses are qualified under the annual contract) or an SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for all work orders issued. To date, the cumulative S/M/WBE participation for all work orders under the annual roofing contract is 31.47%. **(Capital Improvements) Countywide (MWJ)**

Background and Justification: The pre-qualification for this contract was advertised on July 18, 2020. The contractor has met the established criteria and now joins the list of fourteen (14) contractors already pre-qualified for the contract. Work will be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Projects less than \$100,000 are bid among the pool of certified SBE contractors, when three (3) or more small businesses are qualified under the contract. Projects \$100,000 or greater are advertised on the VSS website and are bid among the pool of pre-qualified contractors while projects \$200,000 or greater are advertised on the VSS website and additionally advertised in the newspaper. The bidding pool is further expanded, for projects \$100,000 or greater, to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. Contractors may qualify at any time and be added to this annual roofing contract before the term ends.

- Attachments:**
1. Contract for T & G Corporation dba Bowhead Roofing
 2. Annual Contract - Roofing 2020-041631: Control Sheet

Recommended By:  12/15/23
Department Director **Date**

Approved By:  1/5/24
County Administrator **Date**

II. FISCAL IMPACT ANALYSIS

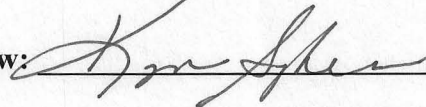
A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2024 | 2025 | 2026 | 2027 | 2028 |
|--|--------------------|--------------|--------------|--------------|--------------|
| Capital Expenditures | _____ | _____ | _____ | _____ | _____ |
| Operating Costs | _____ | _____ | _____ | _____ | _____ |
| External Revenues | _____ | _____ | _____ | _____ | _____ |
| In-Kind Match (County) | _____ | _____ | _____ | _____ | _____ |
| NET FISCAL IMPACT | * ===== | ===== | ===== | ===== | ===== |
| # ADDITIONAL FTE POSITIONS (Cumulative) | _____ | _____ | _____ | _____ | _____ |
| Is Item Included in Current Budget: | | Yes | X | No | _____ |
| Is this item using Federal Funds? | | Yes | _____ | No | X |
| Is this item using State Funds? | | Yes | _____ | No | X |

Budget Account No: Fund _____ Dept _____ Unit _____ Object _____ Program _____

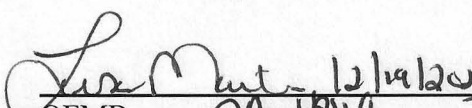
B. Recommended Sources of Funds/Summary of Fiscal Impact:

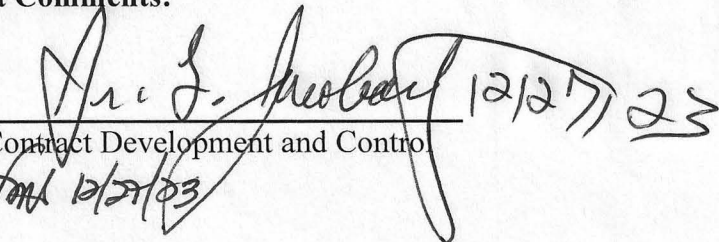
* There is no fiscal impact associated with this item. Work Orders requiring Board of County Commissioners (Board) approval will be submitted to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from projects previously approved by the Board.

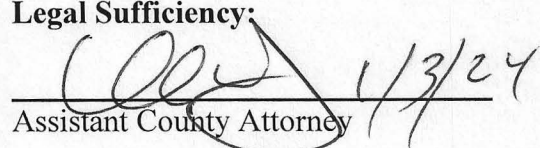
C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:


OFMB
GA 12/14/2023
ESW 12-19-23


Contract Development and Control
TAM 12/27/23

B. Legal Sufficiency:

Assistant County Attorney 1/3/24

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

ANNUAL CONTRACT - ROOFING R2020-041631: CONTROL SHEET

| PROJECT INFORMATION | | | | | | | DOLLARS | | SBE PARTICIPATION | | | |
|--|--------------------|--|----------------|---------------------|---------------------|---------------------------|------------------|-----------------------------|-------------------|---------------|------------|--------------|
| APPROVAL DATE | PROJECT # | PROJECT NAME | FIRM | W.O. AMOUNT | W.O. # | SUPPLEMENT # | \$ TO DATE | \$ CAPACITY REMAINING | \$ SBE W.O. | \$ M/WBE W.O. | % SBE W.O. | % M/WBE W.O. |
| ORIGINAL CONTRACT + CAPACITY INCREASES | | | | | | | \$6,000,000.00 | | | | | |
| ROOFING CONTRACT EXPIRES 11/16/25 | | | | | | | \$3,000,000.00 | | | | | |
| Board Item - Increase Capacity (07/12/2022) (Amendment #1) | | | | | | | \$3,000,000.00 | | | | | |
| UNHIDE ROWS | | | | | | | | | | | | |
| | CAPACITY REMAINING | Total SBE \$ | Total M/WBE \$ | Cumulative SBE % | Cumulative M/WBE % | | | | | | | |
| | \$2,148,873.08 | 1,211,784.99 | 76,982.45 | 31.47% | 6.35% | | | | | | | |
| | | | | | | | | | | | | |
| | | NAME OF FIRM / CONTRACT R# | FIRM | TOTAL WORK ORDERS | TOTAL SBE \$ | CONTRACT CUMULATIVE SBE % | TOTAL M/WBE \$ | CONTRACT CUMULATIVE M/WBE % | | | | |
| | 1 | A-1 Property Services, Inc. - R2021-0328 | A-1 | \$453,209.93 | \$ - | 0.00% | 7,880.00 | | | | | |
| | 2 | ACC Mastercraft Roofing - R2021-0186 | ACC | \$172,350.00 | \$ - | 0.00% | - | | | | | |
| | 3 | Advanced Roofing, Inc. R2020-1693 | Advanced | \$0.00 | \$ - | | - | | | | | |
| | 4 | Atlas Apex Roofing, LLC - R2020-1694 | Atlas | \$230,000.00 | \$ - | 0.00% | 52,000.00 | | | | | |
| | 5 | Certified Roofing Specialist, Inc. - R2021-0329 | Certified | \$0.00 | \$ - | | - | | | | | |
| | 6 | Garabar, Inc. - R2022-0187 | Garabar | \$291,902.00 | \$ 17,102.45 | 5.86% | 17,102.45 | 100.00% | | | | |
| | 7 | Grace Roofing & Sheet Metal Enterprise LLC - R2021- | Grace | \$531,710.94 | \$ - | 0.00% | - | | | | | |
| | 8 | Greenview Construction LLC - R2021-1237 | Greenview | \$0.00 | \$ - | | - | | | | | |
| | 9 | Gustafson Industries, Inc. - RR2020-1695 | Gustafson | \$6,380.00 | \$ 6,380.00 | 100.00% | - | 0.00% | | | | |
| | 10 | Hi-Tech Roofing & Sheetmetal, Inc. - R2020-1696 | Hi-Tech | \$1,997,733.05 | \$ 1,030,166.54 | 51.57% | - | 0.00% | | | | |
| | 11 | Roofing Concepts Unlimited/Florida, Inc. - R2020-1697 | RCU | \$4,600.00 | \$ - | 0.00% | - | | | | | |
| | 12 | The Roof Authority, Inc. - R2020-1698 | Roof Authority | \$0.00 | \$ - | | - | | | | | |
| | 13 | T & G Corporation dba Bowhead Roofing | Bowhead | \$0.00 | \$ - | | - | | | | | |
| | 14 | Tri-State Roofing and General Contractors LLC - R2020- | Tri-State | \$115,463.00 | \$ 110,358.00 | 95.58% | - | 0.00% | | | | |
| | 15 | Trusted Construction, Inc. - R2020-1700 | Trusted | \$47,778.00 | \$ 47,778.00 | 100.00% | - | 0.00% | | | | |
| | | TOTAL | | 3,851,126.92 | 1,211,784.99 | 31.47% | 76,982.45 | 6.35% | | | | |