

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: January 23, 2024

Consent **Regular**
 Ordinance **Public Hearing**

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: an increase to the maximum cumulative value for the annual fire alarm repair and replacement contract in the amount of \$5,000,000 for fire alarm repair and replacement services on an as-needed basis through June 1, 2025.

Summary: On June 2, 2020, the Board of County Commissioners (Board) approved fire alarm repair and replacement contracts (R2020-0567 and R2020-0568) for fire alarm repair and replacement services related to repairs, modifications and replacement of existing fire alarm systems as per the Electronic Services and Security (ESS) fire detection and alarm guidelines for county buildings throughout Palm Beach County. To date, the County has awarded work orders in the amount of \$512,583.54. In order to accommodate additional anticipated new projects required to be accomplished before this contract expires on June 1, 2025, staff is requesting to increase the maximum cumulative value for the annual fire alarm repair and replacement contract in the amount of \$5,000,000. This increase will bring the maximum cumulative value of the annual fire alarm repair and replacement contract to \$6,000,000. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors may qualify at any time and be added to this annual fire alarm repair and replacement services contract before the term ends. Projects less than \$100,000 are bid among the pool of certified Small Business Enterprise (SBE) contractors, when three (3) or more small businesses are qualified under the contract. Projects \$100,000 or greater are advertised on the vendor self-service (VSS) website and are bid among the pool of pre-qualified contractors while projects \$200,000 or greater are advertised on the VSS website and additionally advertised in the newspaper. The bidding pool is further expanded, for projects \$100,000 or greater, to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. Currently two (2) contractors are prequalified. This annual fire alarm repair and replacement contract was presented to the Goal Setting Committee on November 20, 2019 and the Committee established Affirmative Procurement Initiatives (APIs) of sheltered market for projects less than \$100,000 (when three (3) or more small businesses are qualified under the annual contract) or SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. The cumulative Small/Minority/Women Business Enterprise (S/M/WBE) participation for the annual fire alarm repair and replacement contract is 82.09%. **(Capital Improvements) Countywide (MWJ)**

Background and Justification:

The prequalification for this contract was advertised on January 12, 2020. In order to accommodate additional anticipated new projects required to be accomplished before the term of this contract expires on June 1, 2025, staff is requesting to increase the maximum cumulative value for the annual fire alarm repair and replacement contracts in the amount of \$5,000,000. This increase will bring the maximum cumulative value of the annual fire alarm repair and replacement contracts to \$6,000,000.

Attachments:

Annual Contract – Fire Alarm Repair and Replacement 20113: Control Sheet

Recommended By:  12/14/23
Department Director Date

Approved By:  1/5/24
County Administrator Date

II. FISCAL IMPACT ANALYSIS


A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>_____*</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget:		Yes	<u> X </u>	No	_____
Is this item using Federal Funds?		Yes	_____	No	<u> X </u>
Is this item using State Funds?		Yes	_____	No	<u> X </u>

Budget Account No: Fund _____ Dept _____ Unit _____ Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no fiscal impact associated with this item. Work Orders requiring Board of County Commissioners (Board) approval will be submitted to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from projects previously approved by the Board.

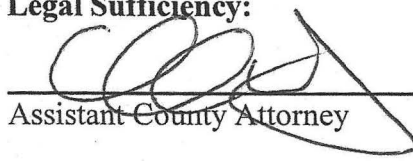
C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

 OFMB JA 12/15/23 ESW 12-15-23	 Contract Development and Control 12/21/23
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B. Legal Sufficiency:


 Assistant County Attorney 1/3/24

C. Other Department Review:

 Department Director

ANNUAL CONTRACT - FIRE ALARM REPAIR REPLACEMENT #20113: CONTROL SHEET

ORIGINAL CONTRACT + CAPACITY INCREASES (Approved 6/2/2020)							\$1,000,000.00					
FIRE ALARM REPAIR & REPLACEMENT CONTRACT Expires 6/1/2025							\$1,000,000.00					
INSERT BOARD INCREASES ABOVE THIS LINE												
PROJECT INFORMATION							DOLLARS		SBE PARTICIPATION			
DATE APPROVED	PROJECT #	PROJECT NAME	FIRM	W.O. AMOUNT	W.O. #	SUPPLEMENT #	\$ TO DATE	\$ CAPACITY REMAINING	\$ SBE W.O.	\$ M/WBE W.O.	% SBE W.O.	% M/WBE W.O.
UNHIDE ROWS												
	CAPACITY REMAINING	Total SBE \$	Total M/WBE \$	Cumulative SBE %	Cumulative M/WBE %							
	\$487,416.46	1,829,155.12	263,539.97	356.85%	62.63%							
		NAME OF FIRM / CONTRACT R#	FIRM	TOTAL WORK ORDERS	TOTAL SBE \$	CONTRACT CUMULATIVE SBE %	TOTAL M/WBE \$	CONTRACT CUMULATIVE M/WBE %				
	1	1st Fire & Security, Inc. - R2020-0567	1st Fire	\$394,834.97	\$ 394,834.97	100.00%	263,539.97	66.75%				
	2	Fire and Security Solutions Inc. - R2020-0568	FIRESecurity	\$117,748.57	\$ 25,960.15	22.05%	-	0.00%				
			TOTAL	512,583.54	420,795.12	82.09%	263,539.97	62.63%				