PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Meeting Date: January 23, 2024	[X] Consent	[] Regular
	[] Ordinance	[] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: an increase to the maximum cumulative value for the annual flooring contract in the amount of \$2,000,000 for flooring services on an as-needed basis through May 17, 2026.

Summary: On May 18, 2021, the Board of County Commissioners (Board) approved flooring contract (R2021-0633 through R2021-0639) for flooring services related to new installations, replacement and/or repairs of flooring to County-owned properties on an as needed basis. To date, the County has awarded work orders in the amount of \$1,478,670.44. In order to accommodate additional anticipated new projects required to be accomplished before this contract expires on May 17, 2026, staff is requesting to increase the maximum cumulative value for the annual flooring contract in the amount of \$2,000,000. This increase will bring the maximum cumulative value of the annual flooring contract to \$4,000,000. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors may qualify at any time and be added to this annual flooring contract before the term ends. Projects less than \$100,000 are bid among the pool of certified Small Business Enterprise (SBE) contractors, when three (3) or more small businesses are qualified under the contract. Projects \$100,000 or greater are advertised on the vendor self-service (VSS) website and are bid among the pool of pre-qualified contractors while projects \$200,000 or greater are advertised on the VSS website and additionally advertised in the newspaper. The bidding pool is further expanded, for projects \$100,000 or greater, to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. Currently eleven (11) contractors are prequalified. This annual flooring contract was presented to the Goal Setting Committee on January 20, 2021 and the Committee established Affirmative Procurement Initiatives (APIs) of sheltered market for projects less than \$100,000 (when three (3) or more small businesses are qualified under the annual contract) or a SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. The cumulative Small/Minority/Women Business Enterprise (S/M/WBE) participation for the annual flooring contract is 63.32%. (Capital Improvements) Countywide (MWJ)

Background and Justification:

The prequalification for this contract was advertised on January 24, 2021. In order to accommodate additional anticipated new projects required to be accomplished before the term of this contract expires on May 17, 2026, staff is requesting to increase the maximum cumulative value for the annual flooring contract in the amount of \$2,000,000. This increase will bring the maximum cumulative value of the annual flooring contract to \$4,000,000.

Attachments:

Annual Contract - Flooring 2021-017320: Control Sheet

Recommended By:	Some a gral Collo	12/13/23	
	Department Director	Date	
Approved By:	County Administrator	US/24 Date	

Agenda Item #: **3H-Y**

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures Operating Costs External Revenues In-Kind Match (County					
NET FISCAL IMPACT	*				
# ADDITIONAL FTE POSITIONS (Cumulative)				And a state of the state of the	
Is Item Included in Current Budg Is this item using Federal Funds? Is this item using State Funds?	jet:	Yes Yes Yes	_XNo No No	X X	
Budget Account No: Fund	Dept	Unit	Object	Program	

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no fiscal impact associated with this item. Work Orders requiring Board of County Commissioners (Board) approval will be submitted to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from projects previously approved by the Board.

C. **Departmental Fiscal Review: III. REVIEW COMMENTS**

A. OFMB Fiscal and/or Contract Development Comments:

23 OFMB

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B. Legal Sufficiency: Assistant County Attorney

C. Other Department Review:

Department Director

ATTACHMENT #1

ANNUAL CONTRACT - FLOORING #2021-017320: CONTROL SHEET

ORIGINAL CONTRACT + CAPACITY INCREASES (Approved 5/18/2021) FLOORING CONTRACT Expires 5/17/2026						\$2,000,000.00 \$2,000,000.00				
DATE APPROVED	PROJECT #	PROJECT NAME	FIRM	W.O. AMOUNT	W.O. #	1222-12	SUPPLE MENT #	\$ TO DATE	\$ CAPACITY REMAINING	\$ SBE W.O.
		UNHIDE ROWS							1.1	
	CAPACITY REMAINING	Total SBE \$	Total M/WBE \$	Cumulative SBE %	Cumulative M/WBE %					
	\$521,329.56	936,295.94	11,500.00	63.32%	1.23%					
		NAME OF FIRM / CONTRACT R#		FIRM	TOTAL WORK ORDERS		TOTAL SBE \$	CONTRACT CUMULATIVE SBE %	TOTAL M/WBE \$	CONTRACT CUMULATIVE M/WBE %
·····	1	Andrea Construction, Inc R2021-0633		Andrea	\$462,098.50	\$	102,680.00	22.22%	-	0.00%
	2	Brian's Carpet & Commercial Flooring, Inc R2	021-0634	Brian's	\$306,783.00	\$	306,783.00	100.00%	-	0.00%
	3	Designers West Interiors, Inc R2021-0635		Designers	\$0.00	\$	-		-	
	4	Greenview Construction LLC - R2021-1238		Greenview	\$0.00	\$	-		-	
	5	J.I.J. Construction Corp R2021-0637		J.I.J.	\$33,883.00	\$	33,883.00	100.00%	11,500.00	33.94%
	6	Jack Walsh Carpets and Rugs, Inc R2021-063	36	Walsh	\$10,006.45	\$	10,006.45	100.00%	-	0.00%
		Joe Schmidt Construction, Inc R2021-0638		Schmidt	\$625,675.49	\$	474,319.49	75.81%	-	0.00%
		Leonard Graham Inc. DBA L G I Construction - I		LGI	\$0.00	\$	-		-	
		Mueller Construction and Management Compan	y-R2022-1117	Mueller	\$40,224.00	\$	8,624.00	21.44%	-	0.00%
		O'Neill Brothers Flooring, Inc R2023-1691		O'Neill	\$0.00	\$	-		-	
	11	Quick Painting Group Corp - R2023-0906		Quick	\$0.00	\$	-		-	
				TOTAL	1,478,670.44	9	36,295.94	63.32%	11,500.00	1.23%