Agenda Item #: 31-2

# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

#### AGENDA ITEM SUMMARY

**Meeting Date:** 

January 23, 2024

[X] Consent
[ ] Ordinance

[ ] Regular [ ] Public Hearing

Department:

**Housing and Economic Development** 

#### I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: A) Receive and file a Cooperative Agreement with the U.S. Environmental Protection Agency (EPA) for a Brownfields Assessment Grant in the amount of \$500,000, for the project period of July 1, 2023 to September 30, 2027; B) Approve a Budget Amendment of \$500,000 in the U.S. EPA Revolving Loan Fund Program grant fund to recognize grant revenue and to establish the grant appropriation budget; and, C) Delegate to the County Administrator, or designee, signatory authority on additional forms, certifications, contracts/agreements and amendments thereto, and any other necessary documents related to the U.S. EPA Brownfields Assessment Grants program, that do not substantially change the scope of work, terms or conditions of the agreement.

**Summary:** On November 21, 2022, the Department of Housing and Economic Development (DHED) submitted an application to the U.S. Environmental Protection Agency (EPA) for a Community-wide Brownfields Assessment Grant. EPA Assessment Grants provide funding for assessments related to brownfields sites. On May 25, 2023, the EPA notified the County that it had been selected for a \$500,000 grant. EPA finalized the award to the County on October 18, 2023 with the above Cooperative Agreement (Grant No. BF-02D60823-0). **No local match is required and the EPA allows up to ten-percent (10%) of the grant to be used for programmatic costs for managing this program.** Countywide (DB)

Background and Justification: A Brownfield is defined as abandoned, idle, or under-used industrial or commercial property where expansion or redevelopment is complicated by actual or perceived contamination. This EPA Brownfields Assessment Grant will complement ongoing DHED Brownfields redevelopment efforts, including an existing EPA Brownfields Revolving Loan Fund (BF-00D12713-5) and the processing of applications for State brownfields designations, among others. The agreement requires that DHED competitively procure and direct Qualified Environmental Consultant(s) to conduct environmental site activities, which may include public or private properties subject to EPA confirmation of site eligibility. As outlined in the grant work plan, DHED expects to conduct seven (7) Phase I and 5 Phase II environmental site assessments, hold 17 community meetings, develop six (6) site-specific cleanup plans/Analysis of Brownfield Cleanup Alternatives and three (3) planning documents to initiate brownfields revitalization, and submit 16 quarterly reports. Work conducted under this agreement will benefit County residents, business owners and stakeholders.

#### Attachments:

1. U.S. Environmental Protection Agency Cooperative Agreement (BF 02D60823-0)

2. Budget Amendment

Recommended By:

Department Director

Date

Approved By:

Assistant County Administrator

Date

### II. FISCAL IMPACT ANALYSIS

## A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures					
Operating Costs	\$500,000				
External Revenues	(\$500,000)	<u></u>			
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	\$0	\$0	\$0	\$0	N/A
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included In Curre Does this item include to Does this item include to Budget Account No.:	ne use of Fede		Yes ? YesX Yes		 - -
Sudget Account No					
Fund <u>1544</u> Dept <u>143</u> Uni Fund <u>1544</u> Dept <u>143</u> Uni					<del>-</del> 
B. Recommended So	ources of Fund	ds/Summa	ry of Fiscal I	mpact:	
October 18 <sup>th</sup> 2023. Programmatic cost  C. Departmental Fisc	s, \$16,560 Adr	ninistrative Valerie Alle		Contractua  Director II	I.
	III. <u>REV</u>	IEW COM	<u>MENTS</u>		
A. OFMB Fiscal and/	or Contract D	evelopmen	it and Contro	ol Comment	s:
OFMB CB112/24	-1/3/24 1.3.1/2	Con	anny M. traod Develop	Aminioment and Co	ntrol
B. Legal Sufficiency	:				
Assistant County A	llyla				
C. Other Departmen	t Review:				
Department Direct	or				

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)