

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY

Meeting Date: January 23, 2024
Department: Planning, Zoning & Building
Submitted By: Contractors Certification Division
At Large Board Name: Construction Industry Licensing Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends a motion to approve: the appointment of three (3) new members to the Construction Industry Licensing Board (Board).

<u>Appointment</u>	<u>Seat #</u>	<u>Requirement</u>	<u>Term</u>	<u>Recommended by</u>
James W. Stevens	10	Swimming Pool Contractor	01/23/2024-09/30/2026	Commissioner Bernard Vice Mayor Marino Commissioner Weiss Commissioner Woodward
Naomi Stevenson	14	Consumer Representative	01/23/2024-09/30/2027	Commissioner Bernard Vice Mayor Marino Commissioner Weiss Commissioner Woodward
Robert D. Shorr	15	Consumer Representative	01/23/2024-09/30/2028	Commissioner Bernard Vice Mayor Marino Commissioner Weiss Commissioner Woodward

Summary: The Board establishes the qualifications and competency of contractors that work within the County. The Board also provides for the testing and licensing of these contractors and is empowered to discipline licenses and hear citation appeals. The Board was established by Special Act, Laws of Florida, Chapter 67-1876, as amended. The Special Act and, subsequently, Section 489.131, Florida Statutes (F.S.) sets forth the membership of the Board, which consists of 15 members. This Board shall be comprised of 15 members as follows: two (2) general contractors, one (1) building contractor, one (1) residential contractor; one (1) electrical contractor; one (1) plumbing contractor; one (1) HARV contractor; one (1) roofing contractor; one (1) swimming pool contractor; one (1) architect; one (1) engineer and one (1) full-time building official employed by a local government within Palm Beach County, who meets the requirements of the Building Officials Association of FL; and three (3) consumer representatives.
 (Continued on page 3)

Background and Justification: The membership of the Board consists of two general contractors, and one member of the following categories: building, residential, electrical, plumbing, HARV (Heating, Air Conditioning, Refrigeration, and Ventilation), roofing, swimming pool, architect, engineer, and building official. In addition, Section 489.131, F.S. requires that we have three Consumer Representatives. The Board establishes the qualifications and competency of contractors that work within the County. The Board also provides for the testing and licensing of these contractors and is empowered to discipline licensees.

- Attachments:**
1. Boards/Committees Applications
 2. Resumes for James W. Stevens, Naomi Stevenson, and Robert D. Shorr
 3. Nomination Letter from the Florida Swimming Pool Association (FSPA) for James W. Stevens, and the National Association of Women in Construction (NAWIC) for Naomi Stevenson.
 4. Memorandum to the Board of County Commissioners, November 9, 2023
 5. Special Act (excerpt regarding membership composition)
 6. Current Membership List

Recommended by: _____ *[Signature]* _____ *1/8/2024*
Department Director **Date**

Legal Sufficiency: _____ *[Signature]* _____ *1/10/24*
Assistant County Attorney **Date**

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

Summary Continued from Page 1

A memorandum was sent to the Board of County Commissioners (BCC) on November 09, 2023, requesting support for three (3) new board members, no other nominations were received. The Board currently has 10 seats filled, with a diversity count of eight (8) Caucasians (75%); and two (2) Hispanic Americans (25%). The gender ratio is (female: male) is 2:8. The agenda herein requesting approval to fill three (3) seats will bring the membership up to 13 members. Staff is addressing the need to increase diversity within our Board and will continue to encourage this to expand this Board's diversity. Countywide (RM)

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

Section I (Department): (Please Print)

Board Name: Construction Industry Licensing Board of Palm Beach County Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 2.9 Years. From: 01/23/24 To: 09/30/2026

Seat Requirement: Swimming Pool Contractor Seat #: 10

*Reappointment or New Appointment

or to complete the term of Haydee Ullfig Due to: resignation other

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:** _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Stevens James W
Last First Middle

Occupation/Affiliation: Florida Swimming Pool Association (FSPA)

Owner Employee Officer

Business Name: JW Stevens Inc

Business Address: 6884 152nd Drive N

City & State Palm Beach Gardens, FL Zip Code: 33418-1920

Residence Address: Same as above

City & State _____ Zip Code: _____

Home Phone: (661) 309-2426 Business Phone: () same Ext.

Cell Phone: (561) 309-2426 Fax: ()

Email Address: jwstevens.pro@gmail.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
<u>NONE EXIST</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>

(Attach Additional Sheet(s), if necessary)
OR

NONE



NOT APPLICABLE/
(Governmental Entity)



ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountylethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

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By watching the training program on the Web, DVD or VHS on 10-18 20 23
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: James W. Stevens Printed Name: JAMES W. STEVENS Date: 10-29-2023

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountylethics.com or contact us via email at ethics@palmbeachcountylethics.com or (561) 355-1915.

Return this FORM to:
 Janeth Cervera Fontecha, Contractors Certification Division
 2300 N. Jog Rd, 2nd Floor, Suite 2W-61, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Mack Bevil Date: 12/5/2023

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

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(Attach Additional Sheet(s), if necessary)
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NOT APPLICABLE/
(Governmental Entity)



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By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: James W. Stevens Printed Name: JAMES W. STEVENS Date: 10-24-2023

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Return this FORM to:

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2300 N. Jog Rd, 2nd Floor, Suite 2W-61, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____

Date: 11/20/23

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Revised 02/01/2016

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Commissioner's Signature: Marci Woodward Date: 11-21-23

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Revised 02/01/2016

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<u>NONE EXIST</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>

(Attach Additional Sheet(s), if necessary)
OR

NONE



NOT APPLICABLE/
(Governmental Entity)



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AND

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*Applicant's Signature: James W. Stevens Printed Name: JAMES W. STEVENS Date: 10-29-2023

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2300 N. Jog Rd, 2nd Floor, Suite 2W-61, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature]

Date: 11/20

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Revised 02/01/2016

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Term of Appointment: 4 Years. From: 01/23/24 To: 9/30/2027

Seat Requirement: Consumer Representative Seat #: 14

*Reappointment or New Appointment

or to complete the term of Cortena Williams Due to: resignation other

Completion of term to expire on: 09/30/2024

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Stevenson Naomi
Last First Middle

Occupation/Affiliation: the National Association of Women in Construction

Owner Employee Officer

Business Name: Maschmeyer Concrete Company of Florida

Business Address: 1142 Watertower Road

City & State Lake Park, FL Zip Code: 33403

Residence Address: 394 Golfview Road

City & State North Palm Beach, FL Zip Code: 33401

Home Phone: (661) 630-6398 Business Phone: () Ext. _____

Cell Phone: (661) 719-6532 Fax: ()

Email Address: nstevenson@maschmeyer.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes No

If Yes, state the court, nature of offense, disposition of case and date: _____

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By attending a live presentation given on _____, 20 _____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:  Printed Name: Naomi Stevenson Date: 10.05.23

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If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE

NOT APPLICABLE/
(Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII**, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on October 5 20 2023
By attending a live presentation given on _____, 20 _____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: _____ Printed Name: Naomi Stevenson Date: 10.05/23

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
Janeth Cervera Fontecha, Contractors Certification Division
2300 N. Jog Rd, 2nd Floor, Suite 2W-61, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: 11/20/23

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Construction Industry Licensing Board of Palm Beach County Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 4 Years. From: 01/23/24 To: 9/30/2027

Seat Requirement: Consumer Representative Seat #: 14

*Reappointment or New Appointment

or to complete the term of Cortena Williams Due to: resignation other

Completion of term to expire on: 09/30/2024

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Stevenson Naomi
Last First Middle

Occupation/Affiliation: the National Association of Women in Construction

Owner Employee Officer

Business Name: Maschmeyer Concrete Company of Florida

Business Address: 1142 Watertower Road

City & State Lake Park, FL Zip Code: 33403

Residence Address: 394 Golfview Road

City & State North Palm Beach, FL Zip Code: 33401

Home Phone: (661) 630-6398 Business Phone: () Ext. _____

Cell Phone: (661) 719-6532 Fax: ()

Email Address: nstevenson@maschmeyer.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R/XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE

NOT APPLICABLE/
(Governmental Entity)

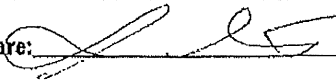
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AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:  Printed Name: Naomi Stevenson Date: 10/09/23

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Return this FORM to:
 Janeth Cervera Fontecha, Contractors Certification Division
 2300 N. Jog Rd, 2nd Floor, Suite 2W-61, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Marcia Woodward Date: 11-21-23

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

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Board Name: Construction Industry Licensing Board of Palm Beach County Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 4 Years. From: 01/23/24 To: 9/30/2027

Seat Requirement: Consumer Representative Seat #: 14

*Reappointment or New Appointment

or to complete the term of Cortena Williams Due to: resignation other

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Owner Employee Officer

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City & State: North Palm Beach, FL Zip Code: 33401

Home Phone: (561) 630-6398 Business Phone: () Ext. _____

Cell Phone: (561) 719-6532 Fax: ()

Email Address: nstevenson@maschmeyer.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Example: (R/XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

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NOT APPLICABLE/
(Governmental Entity)

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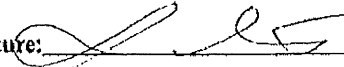
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By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:


*Applicant's Signature:  Printed Name: Naomi Stevenson Date: 10/26/23

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2300 N. Jog Rd, 2nd Floor, Suite 2W-61, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature:  Date: 11/20/23

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

Section I (Department): (Please Print)

Board Name: Construction Industry Licensing Board of Palm Beach County Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 4 Years. From: 01/23/24 To: 9/30/2028

Seat Requirement: Consumer Representative Seat #: 15

*Reappointment or New Appointment

or to complete the term of Sam Roman Due to: resignation other

Completion of term to expire on: 09/30/2025

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Shorr Robert Dean
Last First Middle

Occupation/Affiliation: Facility Commissioning, Testing and Balancing

Owner Employee Officer

Business Name: Accurate Balancing & Commissioning Inc

Business Address: 1742 "E" Rd.

City & State: Loxahatchee Groves, FL Zip Code: 33470

Residence Address: 1742 "E" Rd.

City & State: Loxahatchee Groves, FL Zip Code: 33470

Home Phone: (561) 351-0245 Business Phone: () Ext.

Cell Phone: (561) 351-0245 Fax: ()

Email Address: Robert@tabfirm.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
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_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
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 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Robert Shorr Date: 09/29/23

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
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2300 N. Jog Rd, 2nd Floor, Suite 2W-61, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature] Date: 12/05/23

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public. Revised 02/01/2016

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

Section I (Department): (Please Print)

Board Name: Construction Industry Licensing Board of Palm Beach County Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 4 Years. From: 01/23/24 To: 9/30/2028

Seat Requirement: Consumer Representative Seat #: 15

*Reappointment or New Appointment

or to complete the term of Sam Roman Due to: resignation other

Completion of term to expire on: 09/30/2025

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Last First Middle

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Owner Employee Officer

Business Name: Accurate Balancing & Commissioning Inc

Business Address: 1742 "E" Rd.

City & State: Loxahatchee Groves, FL Zip Code: 33470

Residence Address: 1742 "E" Rd.

City & State: Loxahatchee Groves, FL Zip Code: 33470

Home Phone: (561) 351-0245 Business Phone: () Ext. _____

Cell Phone: (561) 351-0245 Fax: ()

Email Address: Robert@tabfirm.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

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*Applicant's Signature: [Signature] Printed Name: Robert Shorr Date: 09/29/23

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Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature] Date: 11/20/23

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Revised 02/01/2016

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

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Last First Middle

Occupation/Affiliation: Facility Commissioning, Testing and Balancing

Owner Employee Officer

Business Name: Accurate Balancing & Commissioning Inc

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City & State: Loxahatchee Groves, FL Zip Code: 33470

Residence Address: 1742 "E" Rd.

City & State: Loxahatchee Groves, FL Zip Code: 33470

Home Phone: (661) 351-0245 Business Phone: () Ext. _____

Cell Phone: (661) 351-0245 Fax: ()

Email Address: Robert@tabfirm.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes No

If Yes, state the court, nature of offense, disposition of case and date: _____

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Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Mauri Woodward Date: 11-21-23

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Revised 02/01/2016

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Cell Phone: (661) 351-0245 Fax: ()

Email Address: Robert@tabfirm.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
(Attach Additional Sheet(s), if necessary) OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS on January 4 20 23
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Robert Shorr Date: 09/29/23

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
 Janeth Cervera Fontecha, Contractors Certification Division
 2300 N. Jog Rd, 2nd Floor, Suite 2W-61, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature] Date: 11/20/23

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

James W Stevens

6884 152 Drive North
Palm Beach Gardens,
Florida, 33418
jwstevens.pro@gmail.com

EXPERIENCE

Jw Stevens, Inc, Commercial Pools CPC 1459747
Pka Crystal Blue Pools, Inc RP252554795
From 2000 till present-owner

Fl. LCAM 1993-94 Property Manager

Stefano Inc. Restaurant owner 1968- 1993

Education

Cardinal Newman WPB HS 1964

Palm Beach Community College,
No degree

PROJECTS

Palm Beach Pool Show —

To the trade a products and services expo in a WPB venue. An annual Show

SKILLS

Member of the State Board of
Directors, Florida Swimming
Pool Association

Local Palm Beach Chapter
president of FSPA

Former member Board of
Directors Of the Downtown
WPB Rotary Club

Former member of BOD Palm
Beach Sailing Club

AWARDS

Director of the year 2015
Palm Beach Chapter, FSPA

LANGUAGES

English only

Curriculum Vitae

Naomi Stevenson

Assistant Controller

SUMMARY OF QUALIFICATIONS

- **Over forty years of experience as a Credit Manager, developing, training, and carrying out in-house credit policies. Four years of experience as an Assistant Controller, general knowledge of GAAP, working in the General Ledger, contributing to the financial reporting, balance sheet experience, cash forecasting, as well as providing software training and troubleshooting as needed for the A/P and the A/R teams, as well as overseeing entries and coding by the relevant teams; the past thirty-four years in the Construction Industry.**

RELEVANT EXPERIENCE

- **Developing and reviewing credit policies.**
- **Provide training in credit and collections.**
- **Provide training in Florida Lien Law.**
- **Filing Notices to Owners, perfecting lien rights, recording liens.**
- **Collection negotiations.**
- **Knowledge and experience in Florida's Statutes relevant to collections.**
- **Small Claims litigation experience.**
- **Experience in New York Statutes relevant to collections.**
- **Reviewing Credit Applications, Business and Consumer Credit to determine creditworthiness.**
- **Setting credit limits and overseeing accounts and collections.**
- **Working in the General Ledger, Journal Entries, Balance Sheet.**
- **Inventory Control**
- **Department Allocations.**
- **Cash forecasting**
- **Cost accounting.**
- **Financial analysis.**

- **Member of National Association of Credit Managers for over thirty years; member of Lumbermen's Credit Association for over thirty years.**
- **Customer Service Relations Management.**
- **Team member development and management experience.**
- **Current Treasurer of Greater Palm Beach Chapter of National Association of Women in Construction. Past President, Vice President, and Treasurer of Greater Palm Beach Chapter of National Association of Women in Construction.**
- **Hardware and software computer support and training.**
- **Knowledge of Service of Process, Palm Beach County**

EMPLOYMENT

- **Assistant Controller, Maschmeyer Concrete Company of Florida, Lake Park, FL July, 2019 to Present**
- **Credit Manager, Maschmeyer Concrete Company of Florida, Lake Park, FL January 2001 to Present**
- **Credit Manager, Office Manager, Human Resource Director of Plaza Paint & Decorating Centers, Palm City, FL 1989-2000**
- **Credit Manager/Office Manager, Double G Foods, Inc, Mineola, NY 1975-1989**

EDUCATION

- **Barry University
B.S. degree in Legal Studies, Summa Cum Laude**

OTHER SKILLS

- **Certified 10-hour OSHA Safety Training**
- **Developing and maintaining various databases**
- **American Red Cross Volunteer Team Leader**
- **CPR and First Aid Certified**
- **Process Server Palm Beach County**

ROBERT D. SHORR, CPMM
CURRICULUM VITAE

Education

A. A. Palm Beach State College, US Navy Nuclear Power School & Prototype Training

**Specialized
Training in
Bldg & HVAC
Performance
Testing**

National Environmental Balancing Bureau – Building Commissioning, TAB Supervisor
Square D Power Logic University – Comprehensive Power Monitoring Course
Stiles Construction and Centex Rooney Construction Management Training
Writing Specifications for Governmental Contracting
Application of Programmable Logic Controllers to Building Systems

Presently

Accurate Balancing & Commissioning, Inc West Palm Beach, FL Dec07-Present
President: Performs MEP system performance evaluations and HVAC testing & balancing in residential and commercial facilities such as offices, courts, health department, labs, schools, hotels, banks, hospitals & retail. Perform all duties required to operate a business, estimate projects, meet clients, perform field work, review & sign reports.

**Previous
Experience**

Dyanki, Inc. dba Morse Zehnter Associates, West Palm Beach, FL 2003-2008
Director, Field Operations Department: Responsible for departmental staffing, planning, budgeting, setting goals and training. Distribute workload amongst Project Managers, Engineering Field Technicians, CADD Drafters, Subcontractors, Electrical and Mechanical Designers and Engineers. Supervise & Estimate Commissioning and Test & Balance projects. Conduct field inspections; attend critical client meetings, benchmark department goals, track budgets and milestones. Write and evaluate proposals and project estimates.

Palm Beach County Facilities (FD&O), West Palm Beach, FL 1996-2004
Trades Crew Chief and Industrial Electrician:
Establish 5 year Capital Project budget, maintained electrical systems and managed all outside contractors for 1.6 Million square foot facility which included a Courthouse, Governmental Center, Central Energy Plant and Parking Structures.

Palm Beach County Water Utilities, West Palm Beach, FL 1992-1995
Industrial Electrician: Responsible for maintaining 140 lift stations and associated equipment including generators, remote telemetry, control systems and structures.

US Department of Interior, Marion, IL 1991-1992
Maintenance Mechanic: Maintained industrial facilities at Crab Orchard National Wildlife Refuge. Facilities included a water treatment plant, sewer treatment plant, 6 lift stations, 2 million square feet of leased warehouse and manufacturing sites located in pre- WWII structures.

Palm Beach County Solid Waste Authority, West Palm Beach, FL 1989-1991
Utility Systems Operator: Operated water treatment, leachate collection, sewer treatment, methane collection, landfill monitoring equipment and site power generation facilities. Maintained logs, wrote operating and maintenance procedures, calibrated equipment, tested water samples and performed mechanical and electrical maintenance.

US Navy, USS Truxtun, San Diego, CA 1983-1989
Nuclear Plant Mechanic/Supervisor: Supervised all watch standers in the engine room of a nuclear powered surface vessel including Mechanics, Electricians and Reactor Operator. Scheduled all maintenance, watch standers and equipment shutdowns. Supervised casualty control drills as drill team supervisor. Performed mechanical maintenance on various pumps, valves, turbines, piping, steam generator, reactor, and auxiliary boiler.

**Current & Past
Appointments**

Florida Environmental Balancing Bureau – 2012-Present, Director – Currently President
Town of Loxahatchee Groves – 2019-Present Town Council -Currently Mayor
South Florida Fair and Expositions – 2003–2022, Board of Directors, 2022-Present Trustee
Providencia Park Neighborhood Association – 2006-2014, Board of Directors
Phipps Park Youth Baseball – 2007-2014, Board of Directors
Association for Facilities Engineering (AFE) – 2006-2009, National Board of Directors

Certifications

NEBB Certified Air & Hydronics Test and Balance Certified Professional
NEBB Certified Systems Commissioning Administrator (Building, HVAC, Plumbing)
EPA Universal Refrigerant Certification
EPA Certified Asbestos Abatement Worker
FWPCOA State Class 'A' Waste Water Collection Certification
FWPCOA State Class 'B' Water Distribution Certification
AFE Certified Plant Maintenance Manager



Oct. 3, 2023

Oscar Alvarez
Palm Beach County
Department of Planning, Zoning, & Building
Contractor Certification Division
2300 N. Jog Road, Suite 2W-69.02
West Palm Beach, FL 33411-2741

President
Don Ball
The Pool Works of Florida, Inc.
Largo
(727) 938-8389

Vice President
Deldre Bedford
West Coast Pools Inc.
Bradenton
(941) 312-3348

Treasurer
Ben Evans
American Pools and Spas, Inc.
Orlando
(407) 847-9342

Secretary
Roy Waldhauer
Waldhauer & Son
Bunnell
(386) 263-8272

At-Large Director
Jonathan Mosher
Signet Pool
Sarasota
(941) 378-2478

Past President
Mickey Sigmon
Pool Pro Inc.
Fort Pierce
(772) 519-3310

Executive Director
Elizabeth McMurray
(941) 952-9293

RE: Nomination of James W. Stevens to the Palm Beach County
Construction Industry Licensing Board.

Dear Director Alvarez,

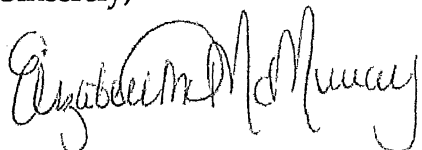
The Florida Swimming Pool Association (FSPA) would like to formally nominate James W. Stevens (RP252554795) to the Palm Beach County Construction Industry Licensing Board as the swimming pool and spa contractor representative. FSPA highly recommends Mr. Stevens for this seat. Mr. Stevens has over 20 years of experience in the swimming pool and spa construction industry and has been an invaluable member of the FSPA. We believe his vast knowledge of contractor requirements and his commitment to serve the citizens of Florida and Palm Beach County can be seen in his many years of dedicated service to his clients, FSPA, and the Florida swimming pool and spa industry at-large.

Mr. Stevens has volunteered his time serving on the FSPA's State Board on the FSPA Service Council as well as many volunteer roles within the FSPA Palm Beach Chapter. Mr. Stevens' specific depth of knowledge in the pool industry, is his deep understanding of all aspects of running a successful construction business, having worked his way up and having been involved in all aspects of what a construction company must provide (sales, construction, management, design, etc.). Mr. Stevens knows the swimming pool and spa industry inside and out and will bring his knowledge to bear on the Palm Beach County CILB.

Florida Swimming Pool Association
2555 Porter Lake Drive, Suite 106
Sarasota, FL 34240
Phone: 941-952-9293
Fax: 941-366-7433
www.FloridaPoolPro.com

Mr. Stevens is an excellent candidate for the Palm Beach County CILB. Contractors, consumers and building departments have all benefited from Mr. Stevens' leadership. We believe he would be a valuable asset to the CILB if he is chosen to serve. The FSPA strongly encourages Palm Beach County to appoint Mr. Stevens to the Palm Beach County CILB.

Sincerely,

A handwritten signature in cursive script, appearing to read "Elizabeth McMurray". The signature is written in black ink and is positioned above the typed name.

Elizabeth McMurray
Chief Executive Officer
Florida Swimming Pool Association



Gr Palm Beach, FL

www.nawicpalmbeach.org

Amanda McGinley
Immediate Past President, NAWIC Gr Palm Beach, CH 87
561-329-8070
amanda.mcginley@fltrainingservices.com

10/6/2023

Re: Nomination Construction Industry Licensing Board of Palm Beach County

It's with great pleasure that I write to you today to nominate Naomi Stevenson who is a long-time member of the National Association of Women in Construction Association, Ch 87 Gr Palm Beach, FL, for the nomination of a seat on the Construction Industry Licensing Board of Palm Beach County as a Consumer Representative. On behalf of our association, we believe that Naomi Stevenson would be an excellent nominee for the board because she has been an asset and strong supporter of the construction industry in her role as a NAWIC member since 2001. Naomi has served in all leadership roles offered by our chapter since her first joining the chapter in 8/1/2001.

Naomi is currently working in a primary accounting role with Maschmeyer Concrete Company of Florida and has been working in this type of occupation for over 40 years. She is currently giving back to our chapter by using her expertise to serve as chapter treasurer for the 2023-2024 NAWIC year.

Since joining the association in 2016 I have seen the contribution Naomi gives to the membership and board by using her leadership skills, knowledge of her occupation and concrete industry, and time she will give to a task and role she believes in. She is dedicated to her responsibilities and has volunteered in almost every capacity when a need was presented. She has a passion for the industry and a goal to expand the awareness of the available careers in construction to the youth that will eventually be the key to our future workforce.

She has chaired and volunteered on our below efforts and campaigns to expand mentorship and professional development opportunities our association provides:

Block Kids Building Competition- The Block Kids Building Program is a national building competition for children in kindergarten through 6th grade and introduces them to construction careers. Naomi has sponsored and volunteered as judge for competitions along with greeting and helping organize equipment to be on campus for show and learn.

Women in Construction Week- March 3-9th celebrates and promotes the role of women in the construction industry. Naomi plans events on behalf of the chapter to promote women in the trades and shine construction career awareness to youth through career fairs.

Design Drafting Competition- Contest designed to expose High School and College Undergraduate students to design drawing and the construction industry. Naomi has served as a judge and sponsor of this competition.

With her technical skills, positive attitude, and ability to communicate we feel she can bring the skills and experiences you're looking for in a candidate for the board seat.

If you need more information or specific examples, please don't hesitate to contact me.

Thank you for the invitation to nominate on behalf of our organization and representation of women in the trades.

Sincerely,



Amanda McGinley
NAWIC, Gr Palm Beach Ch 87
Florida Training Services, Inc.
8011 Monetary Drive, B-1
Riviera Beach, FL 33404
Cell Phone: 561-329-8070
Fax: (561) 842-1065



**Department of Planning,
Zoning & Building**

2300 North Jog Road
West Palm Beach, FL 33411-2741
(561) 233-5000

Planning Division 233-5300
Zoning Division 233-5200
Building Division 233-5100
Code Enforcement 233-5500
Contractors Certification 233-5525
Administration Office 233-5005
Executive Office 233-5228
www.pbcgov.com/pzb

**Palm Beach County
Board of County
Commissioners**

Gregg K. Weiss, Mayor

Maria Sachs, Vice Mayor

Maria G. Marino

Michael A. Barnett

Marci Woodward


Sara Baxter

Mack Bernard

County Administrator

Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

 *printed on sustainable
and recycled paper*

To: Gregg K. Weiss, Mayor, and Members of the Board of
County Commissioners

From: Oscar Alvarez, Director
Contractors Certification Division

Date: November 9, 2023

Re: **New Appointments to the Construction Industry
Licensing Board (CILB) of Palm Beach County**

ITEM: The purpose of this memo is to request your support for the appointment of new board members to the Construction Industry Licensing Board (CILB). The new nominees are as follows, Mr. James W. Stevens nominated by the Florida Swimming Pool Association (FSPA) for Seat 10 as the Swimming Pool Contractor; Ms. Naomi Stevenson nominated by the National Association of Women in Construction (NAWIC) for Seat 14 as a Consumer Representative, and Mr. Robert D. Shorr nominated by the Palm Beach County Intergovernmental Coordinator Program for Seat 15 as a Consumer Seat 15. All seat appointments are conditioned on the approval of the Board of County Commissioners (BCC) at one of its meetings.

BACKGROUND: The primary function of the CILB is approval and discipline of certificate of competency construction trade licenses for Palm Beach County. The CILB consists of twelve specified construction trade members per Special Act, in addition to three consumer members who may be appointed by the Board of County Commissioners (BCC), establishing 15 active members. The term of office of each member is three years, with one additional 3-year term subject to the BCC approval. The meetings are held once a month on the fourth Monday of each month except for November and holidays permitting. The qualification to be appointed to this board is to be actively engaged in the construction business in Palm Beach County; hold a certificate of competency under the nominee's name; be engaged for not less than five consecutive years immediately before the date of his appointment; and be a resident of Palm Beach County. The architect and engineer member shall be licensed in the State of Florida and be a resident of Palm Beach County. The consumer representative may be any resident of the local jurisdiction who is not and has never been, a member or practitioner of a profession regulated by the CILB or a member of any closely related profession.



**Department of Planning,
Zoning & Building**

2300 North Jog Road
West Palm Beach, FL 33411-2741
(561) 233-5000

Planning Division 233-5300
Zoning Division 233-5200
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www.pbcgov.com/pzb

**Palm Beach County
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The Board currently has 10 seats filled. The memorandum herein requests approval of three new members bringing the participation up to 13 members. With the approval of the three new members, the diversity count will be eleven (11) Caucasians (84%); and two (2) Hispanic Americans (16%). The gender ratio for the Board (female: male) will be 3:10.

DISPOSITION: The application, and resume for Mr. Stevens, Ms. Stevenson, and Mr. Shorr are attached for your review, consideration, and signature. If you would like to nominate a different candidate, please provide us with the candidate(s) contact information, all nomination forms are due back by November 27, 2023, for any open seats available.

The Contractors Certification Division encourages diversity in all CILB nominations; a diverse representation to the Board appointments is important in promoting various perspectives and approaches to policy development, strategic planning, and regulatory implementation for our citizens.

Address the returned forms to Contractors Certification Division, Attention: Janeth Cervera Fontecha, Administrative Assistant by either mail, fax (561) 233-5554, or email at jcerverafontecha@pbcgov.org. Staff will prepare an agenda item for approval at the January 23, 2024, BCC meeting.

Should you have any questions regarding these appointment(s) or nomination(s), please contact Janeth Cervera Fontecha at (561) 233-5540.

OA/jcf

Attachments:

- Boards/Committees Application
- Resumes for Mr. Stevens, Ms. Stevenson & Mr. Shorr
- Nomination for Mr. James Stevens, Ms. Naomi Stevenson
- CILB Membership List for 2023-2024
- CILB Membership Status as of 10/17/23
- CILB Meeting Schedule for 2023/24
- Board Member Requirements per Special Act, Chapter 67-1876, as amended.

cc: Whitney Carroll, Interim Executive Director III, PZ&B
Patrick W. Rutter, Assistant County Administrator
Ryan Maher P., Division Assistant County Attorney
Frank Keiser, CILB Chairman
File: CILB Appointments
Enclosures



Board Member Qualifications

The Board was established by Special Act, Laws of Florida, Chapter 67-1876, as amended. The Special Act and, subsequently, Section 489.131, Florida Statutes (F.S.) sets forth the membership of the Board, which consists of 15 members.

Section 3. Construction Industry Licensing Board of Palm Beach County, organization, meetings, powers, duties. –

- (A.) The Construction Industry Licensing Board of Palm Beach County is hereby created and composed of the following: two (2) general contractors, one (1) contractor who is primarily engaged in the business of furnishing those services to which a building contractor is limited, one (1) contractor who is primarily engaged in the business of furnishing those services to which a residential contractor is limited, one (1) electrical contractor, one (1) plumbing contractor, one (1) HARV (heating, air-conditioning, refrigeration and ventilation) contractor, one (1) roofing contractor, one (1) swimming pool contractor, one (1) architect, one (1) engineer, and one (1) full-time building official, employed by a local government within Palm Beach County who meets the requirements of the Building Officials Association of Florida. All members of the Board shall be appointed by the Palm Beach County Board of County Commissioners.
- (B.) To be eligible for appointment each contractor member shall be:
- (1) Actively engaged in the construction business in Palm Beach County and have held a certificate of competency in his name and have been so engaged for a period of not less than 5 consecutive years immediately before the date of his appointment, and be a resident of Palm Beach County. The architect and engineer member shall be licensed in the State of Florida and be a resident of Palm Beach County.
 - (2) Each member of the Board except the Building Official shall hold a valid certificate issued by this Board or the State of Florida in addition to having the qualifications required in subsection (B) (1) above.
 - (3) In the event that any member of the Board no longer possesses the qualifications required in subsection (B) (1) and (B) (2) above, said member may be suspended or removed as a member of the Board upon a majority vote. If a member fails to attend three successive, regularly scheduled meetings, he may be removed by a majority vote of the Board.
- (C.) All terms of office expire on September 30 of the last year of the term. As the terms of members expire, the Board of County Commissioners shall appoint a member to fill the vacancy for a term of 3 years, but no member shall serve for more than two consecutive terms but may be reappointed after a three (3) year hiatus. Vacancies in the membership of the board for any cause shall be filled by the Board of County Commissioners for the balance of the unexpired term.



Board Member Qualifications

Florida Statutes 489.131 Applicability:

(10) No municipal or county government may issue any certificate of competency or license for any contractor defined in s. 489.105(3)(a)-(o) after July 1, 1993, unless such local government exercises disciplinary control and oversight over such locally licensed contractors, including forwarding a recommended order in each action to the board as provided in subsection (7).

Each local board that licenses and disciplines contractors must have at least two (2) consumer representatives on that board. If the board has seven or more members, at least three (3) of those members must be consumer representatives. The consumer representative may be any resident of the local jurisdiction who is not and has never been a member or practitioner of a profession regulated by the board or a member of any closely related profession. (7/1/93)

Board of County Commissioners:

Urges all associations to join Palm Beach County in encouraging diversity in your Board nominations. Diverse representation in our Board appointments is key to promoting a wider variety of perspectives and approaches to policy development, strategic planning, and regulatory implementation for our citizens. (11/5/09)

<i>Industry Trade</i>	<i>Seat</i>	<i>Requirements</i>		
		<i>Must be a Resident of Palm Beach County</i>	<i>Actively engaged in construction for 5 consecutive years prior to seat assignment</i>	<i>Hold a State of Florida license or a CILB issued license.</i>
<i>General Contractor</i>	3,5	√	√	<i>State/CILB</i>
<i>Residential Contractor</i>	6	√	√	<i>State/CILB</i>
<i>Building Contractor</i>	11	√	√	<i>State/CILB</i>
<i>HARV Contractor</i>	1	√	√	<i>State/CILB</i>
<i>Electrical Contractor</i>	2	√	√	<i>State/CILB</i>
<i>Plumbing Contractor</i>	8	√	√	<i>State/CILB</i>
<i>Roofing Contractor</i>	4	√	√	<i>State/CILB</i>
<i>Swimming Pool Contractor</i>	10	√	√	<i>State/CILB</i>
<i>Building Official</i>	7	√	√	<i>State</i>
<i>Engineer</i>	9	√	√	<i>State</i>
<i>Architect</i>	12	√	√	<i>State</i>
<i>Consumer Representative</i>	13,14,15	√	<i>Nothing Construction Related</i>	<i>Nothing Construction Related</i>

Construction Industry Licensing Board of Palm Beach County - Members

Frank Keiser, Chairman – Seat 6		Richard Kaplan, Vice Chairman – Seat 8	
James L Pickard– C/M <u>HARV Contractor</u> #CAC-1817971 -2014 CMI Air Conditioning and Electrical 202 Old Dixie Highway Lake Park, FL 33403 <u>jim@cmiac.com</u>	2021/24-E 844-1004 B 844-7755 F	Jeff Remas- C/M <u>Building Official</u> #BU-2134 Town of Highland Beach 3616 S. Ocean Boulevard Highland Beach, FL 33487 <u>bco@highlandbeach.us</u>	2023/26-E (561) 278-4540 B (561) 278-2606 F
Damaris R. Guardado – H/F <u>Electrical Contractor</u> #EC-13007236 -2015 DRG Electric Inc 302 North L Street, Suite 4 Lake Worth Beach, FL 33460 <u>damaris@drgelectric.com</u>	2021/24-E (561) 856-2878 B F	Richard L. Kaplan-C/M <u>Plumbing Contractor</u> #CFC-1427435-2007 Wright Brothers Contracting Services, Inc. 6715 White Dr. Riviera Beach, FL 33407 <u>thesouthernplumber@gmail.com</u>	2021/24-E (561) 441-4002 B N/A F
Jerry E. Wilson –C/M <u>General Contractor</u> #CGC-1523128-2015 Bespoke Design & Consulting 765 Hibiscus Ave Juno Beach, CL 33408 <u>jw@bespokei3.com</u>	2022/25-E (561) 512-6376 B F	Mark J. Lodge – C/M <u>Engineer</u> #53006 -1998 School District of Palm Beach County 3661 Interstate Park Road N, Suite 200 Riviera Beach, FL 33404 <u>Mark.lodge@palmbeachschools.org</u>	2021/24-E 383-2079 B F
<u>Roofing Contractor</u> #CCC-	2023/26-E B F	<u>Swimming Pool Contractor</u> #CPC-	2023/26-E B F
Allen R. Gast– C/M <u>General Contractor</u> #CGC- 1509208-2005 Gast Construction Group Inc. 333 Southern Blvd, Unit 102 West Palm Beach, FL 33405 <u>allen@gastconstructiongroup.com</u>	2023/26-E 561 281-1001 B n/a F	Jim Auld – C/M <u>Building Contractor</u> #CBC-047611-2004 OHLA Building Executive 9675 NW 117 th Ave, Suite 108 Miami, FL 33178 <u>Jauld.builder@gmail.com</u>	2022/25-E (786) 418-3740 B F
Frank M. Keiser – C/M <u>Residential Contractor</u> #CBC-057164 - 1994 Puzzitiello Builders LLC 2143 Union St West Palm Beach, FL 33411 <u>frank@puzzitiello.com</u>	2021/24-NE 795-0911 B 939-4852 F	<u>Architect</u> #AR-	2023/26-E B F

Construction Industry Licensing Board of Palm Beach County - Members

<p>A. Veronica Vidal – H/F <u>Consumer Member</u></p> <p>Custom Cleaning and Management Service Inc 21 North Hepburn Aver Jupiter, FL 33458 vvidal@ccmspb.com</p>	<p>2021/24-E 742-2700 B F</p> <p>Seat # 13</p>	<p><u>Eligibility</u> E-----Eligible for re-election NE-----Not Eligible for additional terms</p> <p>Members are allowed to serve two terms. Each term is for 3 years.</p>
<p>Vacant <u>Consumer Member</u></p>	<p>2021/24-E</p> <p>Seat #14</p>	<p><u>Diversity</u> A- African American C- Caucasian H- Hispanic American N- Native American</p> <p><u>Gender: M- Male F- Female</u></p>
<p>Vacant <u>Consumer Member</u></p>	<p>2020/23-E B</p> <p>Seat #15</p>	<p><u>Phone</u> B-----Business Phone F-----Fax Number</p>

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The Board has 10 out of 15 seats currently filled and a diversity count of Caucasian: 8 (80%), and Hispanic-American: 2 (20%). The gender ratio (female: male) is 2:8.