

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: January 23, 2024 (X) Consent () Regular
() Workshop () Public Hearing

Department: Environmental Resources Management

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) receive and file Amendment No. 04 (Amendment) to Grant No. L22AC00513 under Cooperative Agreement (Agreement) (R2022-1540) with the U.S. Bureau of Land Management (BLM) which provides funds for year-two of the Agreement in the amount of \$32,945.06 for the management of the Jupiter Inlet Lighthouse Outstanding Natural Area (JILONA), for the period commencing September 14, 2023 and ending September 13, 2024; and

B) approve Budget Amendment of \$32,945 in the Natural Areas Fund to recognize the award for FY2024.

Summary: On December 20, 2022, the Board of County Commissioners (BCC) approved the BLM Agreement (R2022-1540) for management services at JILONA for a 5-year project period commencing September 14, 2022 and ending September 13, 2027. The approval included funding in the amount of \$32,072.87 for the first year of the Agreement. Delegated authority to execute all future time extensions, task assignments, certifications and other forms associated with the Agreement and any necessary minor amendments that do not substantially change the scope of work or terms and conditions of the Agreement was approved at that time. This Amendment is labeled as Amendment No. 4 because Amendment No. 1, No. 2 and No. 3 were all draft amendments from BLM that contained errors, and therefore were not presented to or executed by the BCC. Amendment No. 04 corrects all those errors and is therefore the first Amendment being presented to Board. This Amendment provides for reimbursement to the County up to the amount of \$32,945.06 for managing JILONA for FY2024 with no County match required. The budget outlined in Amendment No. 04 shows the total awarded amount to date, which includes FY2023 (\$32,072.87) and FY2024 (\$32,945.06) totaling \$65,017.93. **There is no cost to the County.** District 1 (SS)

Background and Justification: ERM and BLM have been partnering on the management of JILONA since 1996. The Agreement will provide funding for management activities which include biological monitoring, public outreach and education support, public use maintenance, and restoration and enhancement projects.

Attachments:

- 1. Amendment No. 4, BLM Agreement L22AC00513
 - 2. Budget Amendment (1226)
 - 3. Delegation of Authority
-

Recommended by:  12-14-23 SAS 12/13/23
Department Director Date

Approved by:  12/28/23
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	\$32,945	_____	_____	_____	_____
External Revenues	(\$32,945)	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	\$0	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes _____ No X

Does this item include the use of federal funds? Yes X No _____
 Bureau of Land Management CFDA15.245

Does this item include the use of state funds? Yes _____ No X

Budget Account No.:

Exp No.: Fund 1226 Department 380 Unit E235 Object 3401 Program _____

Rev No.: Fund 1226 Department 380 Unit E235 RevSrc 3139

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review: SKing

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

<p><u>AFODUC 12/18/23</u> OFMB V.S. 12.18 12-15-23</p>	<p><u>A. J. [Signature] 12/27/23</u> Contract Development & Control PA 12/27/23</p>
--	---

B. Legal Sufficiency:
[Signature] 12/27/23
 Assistant County Attorney

C. Other Department Review:
 _____ Department Director

1. DATE ISSUED MM/DD/YYYY 11/14/2023
1a. SUPERSEDES AWARD NOTICE dated 11/06/2023 except that any additions or restrictions previously imposed remain in effect unless specifically rescinded

2. CFDA NO.
15.245 - Plant Conservation and Restoration Management

3. ASSISTANCE TYPE Cooperative Agreement

4. GRANT NO. L22AC00513-04
Originating MCA # [REDACTED]

5. TYPE OF AWARD
Other

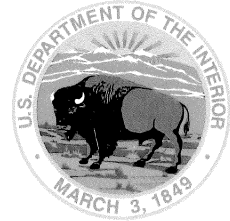
4a. FAIN L22AC00513
5a. ACTION TYPE Post Award Amendment

6. PROJECT PERIOD MM/DD/YYYY
From 09/14/2022 **Through** 09/13/2027

7. BUDGET PERIOD MM/DD/YYYY
From 09/14/2022 **Through** 09/13/2027

8. TITLE OF PROJECT (OR PROGRAM)
HQ Management Agreement for Jupiter Inlet Lighthouse Outstanding Natural Area

NOTICE OF AWARD



AUTHORIZATION (Legislation/Regulations)
 Federal Land Policy and Management Act of 1976 (FLPMA), 43 USC § 1737(b)

9a. GRANTEE NAME AND ADDRESS
 COUNTY OF PALM BEACH
 2300 N Jog Rd
 4th Floor
 West Palm Beach, FL, 33411-2750

9b. GRANTEE PROJECT DIRECTOR
 Mr. Andrew Thomas Cunningham
 2300 N Jog Rd
 4th Floor
 West Palm Beach, FL, 33411-2743
 Phone: 561-233-2400

10a. GRANTEE AUTHORIZING OFFICIAL
 Ms. Deborah Drum
 2300 N Jog Rd
 WEST PALM BEACH, FL, 33411-2743
 Phone: 5612332454

10b. FEDERAL PROJECT OFFICER
 Peter Dewitt
 600 State Road 707 Unit B
 Jupiter, FL, 33469
 Phone: 5612955955

ALL AMOUNTS ARE SHOWN IN USD

11. APPROVED BUDGET (Excludes Direct Assistance)		12. AWARD COMPUTATION	
I Financial Assistance from the Federal Awarding Agency Only		a. Amount of Federal Financial Assistance (from item 11m) \$ 65,017.93	
II Total project costs including grant funds and all other financial participation		b. Less Unobligated Balance From Prior Budget Periods \$ 0.00	
a. Salaries and Wages	\$ 24,720.93	c. Less Cumulative Prior Award(s) This Budget Period \$ 65,017.93	
b. Fringe Benefits	\$ 13,996.99	d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION \$ 0.00	
c. Total Personnel Costs	\$ 38,717.92	13. Total Federal Funds Awarded to Date for Project Period \$ 65,017.93	
d. Equipment	\$ 0.00	14. RECOMMENDED FUTURE SUPPORT (Subject to the availability of funds and satisfactory progress of the project):	
e. Supplies	\$ 0.00	YEAR	TOTAL DIRECT COSTS
f. Travel	\$ 0.00	a. 2	\$
g. Construction	\$ 0.00	b. 3	\$
h. Other	\$ 0.00	c. 4	\$
i. Contractual	\$ 26,300.01	d. 5	\$
j. TOTAL DIRECT COSTS	\$ 65,017.93	e. 6	\$
k. INDIRECT COSTS	\$ 0.00	f. 7	\$
l. TOTAL APPROVED BUDGET	\$ 65,017.93	15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:	
m. Federal Share	\$ 65,017.93	a. DEDUCTION	
n. Non-Federal Share	\$ 0.00	b. ADDITIONAL COSTS	
		c. MATCHING	
		d. OTHER RESEARCH (Add / Deduct Option)	
		e. OTHER (See REMARKS)	
		16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:	
		a. The grant program legislation	
		b. The grant program regulations.	
		c. This award notice including terms and conditions, if any, noted below under REMARKS.	
		d. Federal administrative requirements, cost principles and audit requirements applicable to this grant.	
		In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.	

a

REMARKS (Other Terms and Conditions Attached - Yes No)
 Recipient requested corrections to multiple addresses.
 Proper ZIP code for this organization is 33411-2743. GrantSolutions will only validate 33411-2750.

GRANTS MANAGEMENT OFFICIAL:
 Ramon Burgos-Candelaria, Grants Management Officer
 BUREAU OF LAND MANAGEMENT - HEADQUARTERS NATIONAL OPERA
 DENVER FEDERAL CENTER BLDG 50
 DENVER, CO, 80225
 Phone: 303-236-6967

17. VENDOR CODE	0070198398	18a. UEI	XL2DNFMPCR44	18b. DUNS	078470481	19. CONG. DIST.	21
LINE#	FINANCIAL ACCT	AMT OF FIN ASST	START DATE	END DATE	TAS ACCT	PO LINE DESCRIPTION	
1	0051021703-00010	\$0.00	09/14/2022	09/13/2027	1125	Fuels Fire Management - DD	
2	0051021703-00020	\$0.00	09/14/2022	09/13/2027	1125	Fuels Fire Management - AM	
3	0051021703-00030	\$0.00	09/14/2022	09/13/2027	1125	Fuels Fire Management - LC	

NOTICE OF AWARD (Continuation Sheet)

PAGE 2 of 3	DATE ISSUED 11/14/2023
GRANT NO. L22AC00513-04	

LINE#	FINANCIAL ACCT	AMT OF FIN ASST	START DATE	END DATE	TAS ACCT	PR LINE DESCRIPTION
4	0051032131-00010	\$0.00	09/14/2022	09/13/2027	1125	Fuels Fire Management - DD

NOTICE OF AWARD (Continuation Sheet)

PAGE 3 of 3	DATE ISSUED 11/14/2023
GRANT NO. L22AC00513-04	


Federal Financial Report Cycle			
Reporting Period Start Date	Reporting Period End Date	Reporting Type	Reporting Period Due Date
10/01/2022	09/30/2023	Annual	12/29/2023
10/01/2023	09/30/2024	Annual	12/29/2024
10/01/2024	09/30/2025	Annual	12/29/2025
10/01/2025	09/30/2026	Annual	12/29/2026
10/01/2026	09/13/2027	Final	01/11/2028

Performance Progress Report Cycle			
Reporting Period Start Date	Reporting Period End Date	Reporting Type	Reporting Period Due Date
10/01/2022	09/30/2023	Annual	12/29/2023
10/01/2023	09/30/2024	Annual	12/29/2024
10/01/2024	09/30/2025	Annual	12/29/2025
10/01/2025	09/30/2026	Annual	12/29/2026
10/01/2026	09/13/2027	Final	01/11/2028

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By */s/ Scott A. Stone*
Assistant County Attorney

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

By 
Deborah Drum, Department Director
Environmental Resources Management

24-0275

BGEX 380 120623*555

BGRV 380 120623*160

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA

BUDGET AMENDMENT
Fund 1226 Natural Areas Fund

ACCOUNT NAME AND NUMBER	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	ENCUMBERED / Expended	REMAINING BALANCE
<u>REVENUES</u>							
380-E235 Jupiter Inlet Tract/BLM 3139 - Fed Grnt Phys Envir	16,073	16,073	32,945	0	49,018		
TOTAL RECEIPTS & BALANCES	19,206,956	19,206,596	32,945	0	19,239,541		
<u>EXPENDITURES</u>							
380-E235 Jupiter Inlet Tract/BLM 3401- Other Contractual Services	16,073	16,073	32,945	0	49,018	0	49,018
TOTAL APPROPRIATIONS & EXPENDITURES	19,206,956	19,206,596	32,945	0	19,239,541		

Environmental Resources
Management

INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Signatures & Dates

Seborah Brown 12-14-23
Astelle 12/18/23

BY BOARD OF COUNTY COMMISSIONERS

AT MEETING OF

January 23, 2024

Deputy Clerk to the
Board of County Commissioners



INTEROFFICE MEMORANDUM
Palm Beach County
Environmental Resources Management

DATE: February 9, 2023

TO: Verdenia C. Baker
County Administrator

THROUGH: Patrick Rutter
Assistant County Administrator

FROM: Deborah Drum, Director
Environmental Resources Management

PWR
2/9/23

SUBJECT: REQUEST FOR DELEGATION OF APPROVAL AUTHORITY:
A U.S. Bureau of Land Management (BLM) Cooperative Agreement L22AC00513-00 (Agreement) for the management of the Jupiter Inlet Lighthouse Outstanding Natural Area (JILONA), for a 5-year project period commencing September 14, 2022 and ending September 13, 2027.

On December 20, 2022, agenda item 3L-3 (R2022-1540), the Board of County Commissioners approved the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with the Agreement, and any necessary minor amendments that do not substantially change the scope of work, or terms and conditions of the Agreement.

This memorandum is my request for delegation of signatory authority for the Director or Deputy Director of Environmental Resources Management (ERM), to sign all future time extensions, task assignments, certifications, and other forms associated with this Agreement, and any necessary minor amendments that do not substantially change the scope of work, or terms and conditions of the Agreement. If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

APPROVED: *VBaker* DATE: *2/27/23*
Verdenia C. Baker, County Administrator

DD:kf
Attachment