Agenda Item #: 3Q1

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date:	January 23, 2024	[X]	Consent Ordinance]	Regular Public Hearing
Department: Submitted For:	CRIMINAL JUSTICE CRIMINAL JUSTICE					
	I. EXEC	UTIV	E BRIEF	===		=======================================
A) 0988) with \$		nt to C oral H	contract for Co ealth Network,	nsu Inc	ılting . (SE	/Professional Services (R2022- FFBHN) to extend the term of the
B) 0988) with 9 13, 2024.						g/Professional Services (R2022- ember 13, 2023 through January
funding period from Steps" pilot proje management, care On September 13, any amendments sufficiency by the County PPM CW-	in September 13, 2023 of to provide continue coordination, peer sup 2022, R2022-0988 aut reports, or documer County Attorney's Offic O-051, all delegated countment as a receive an	through oport, thorizents re ce an ontrace	gh January 13 cess to behave and assistance defined the County lating to this distingtone within budgets, agreemer	yior ce a Ad aq ete nts,	024, ral h apply Imin gree d al and	t with SEFBHN extended the for the Frequent Utilizer "Next nealth support services, case ying for various public benefits istrator or designee to execute ment after approval of lega locations. In accordance with grants must be submitted by County matching funds are
under the MacArtl out of 191 applica project. Under the awarded over \$2 and racial and eth	nur Safety & Justice Chants from across the coe SJC project, the Cour million in grant funding	nallen untry nty, th g to ir	ge (SJC) proj to be one of 2 rough its Crim nplement loca	ect 20 nina al s	. Pa age al Ju trate	nent is in support of the work Im Beach County was choser ncies to participate in the SJC estice Commission (CJC), was egies to reduce jail population 61.4 million in renewal funding
•	ent to contract for Cons dment to contract for C	-	•			
Recommended b		t A				
Approved by:	Department Assistant Co	X.	tor Administrate	or		Date \\\\ 3\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fis	scal Impact				
Fiscal Years	2024	<u>2025</u>	<u>2026</u>	2027	<u>2028</u>
Personal Services					
Operating Expenses					
Capital Outlay					
Grants and Aids					
External Revenues					
Program Income (County)					
In-Kind Match (County)	***************************************	***************************************			
,	***************************************				
Net Fiscal Impact	*		X		NAME OF THE PARTY
# ADDITIONAL FTE					
POSITIONS (Cumulative)					
Is Item Included In Current Book Is this item using Federal Fundations this item using State Fundation	nds? Yes	No X	 		
Budget Account Exp No: Fund <u>1513</u> Department <u>762</u> Unit <u>7722</u> Object <u>3401</u> Rev No: Fund <u>1513</u> Department <u>762</u> Unit <u>7722</u> RevSc <u>6694</u>					
B. Recommended Sources of Fund: MacArthur Found Unit: MacArthur Found Grant: MacArthur Found	dation's Safety dation \$1.4M F	and Justice C Y20-FY21	hallenge \$1.		
*No additional fiscal impact, time extension only.					
Departmental Fiscal Review:	Pe	Digitally signed by N DN: DC-rong, DC-pi Enterprise, OU-PSI Marienara Diez, Ed- Dete: 2023,12,13 1	hogov, OU# D. OU#Uhers, CN#	_	
III. REVIEW COMMENTS					
A. OFMB Fiscal and/or Contract Dev. and Control Comments:					
Hotalk 12/20/23 Sanger Amine 16/04					
OFMB 97 600 N. SIZIZO Contract Administration					
B. Legal Sufficiency:					
Assistant County Atte	3d 1-2-24	ſ			
C. Other Department Review	w:				
Department Directo	r				

This summary is not to be used as a basis for payment.

ATTACHMENT 1

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FIRST AMENDMENT TO CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES

THIS FIRST AMENDMENT is dated the 13th day of September 2023, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the "County" and Southeast Florida Behavioral Health Network, Inc., (hereinafter referred to as "Consultant,") whose FEIN ID is 27-1871869.

WITNESSETH:

WHEREAS, on September 13, 2022 the County, through its Criminal Justice Commission (CJC), and Consultant entered into an Agreement for the Frequent Utilizer – "Next Steps" pilot project (R2022-0988) (the Agreement), which provided for a one-year contract term; and

WHEREAS, the County and Consultant desire to extend the term of the Agreement by two months to November 13, 2023, without making any other changes to the Agreement.

NOW THEREFORE, the parties mutually agree that the Agreement is amended as follows:

- I. The first paragraph of <u>ARTICLE 2 SCHEDULE</u> is amended to read as follows: The CONSULTANT shall commence services on September 13, 2022, and complete all services by November 13, 2023.
- II. All other provisions of the Agreement not in conflict with this First Amendment remain in full force and effect.

Remainder of Page Left Blank Intentionally

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida, has made and executed this First Amendment on behalf of the County, and the Southeast Florida Behavioral Network, Inc. (Consultant) has hereunto set its hand the day and year above written.

SOUTHEAST FLORIDA BEHAVIORAL NETWORK, INC.

By: Ann Berner

Chief Executive Officer

PALM BEACH COUNTY BOARD OF **COUNTY COMMISSIONERS** BY REGENIA HERRING, EXECUTIVE DIRECTOR OF THE CRIMINAL JUSTICE COMMISSION

By:

Regenia Herring

Executive Director

Criminal Justice Commission

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

Helen

HVIZO 2009 2003 09 13 00:11:13-0-007

Helene C. Hvizd **Assistant County Attorney**

APPROVED AS TO TERMS AND CONDITIONS

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Katherine Shover Criminal Justice Systems Manager **Criminal Justice Commission**

ATTACHMENT 2

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SECOND AMENDMENT TO CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES

THIS SECOND AMENDMENT is dated the 13th day of November 2023, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the "County" and Southeast Florida Behavioral Health Network, Inc., (hereinafter referred to as "Consultant,") whose FEIN ID is 27-1871869.

WITNESSETH:

WHEREAS, on September 13, 2022 the County, through its Criminal Justice Commission (CJC), and Consultant entered into a Contract for the Frequent Utilizer – "Next Steps" pilot project (R2022-0988) (the Contract), which provided for a one-year contract term; and

WHEREAS, the County and Consultant entered into a First Agreement on September 13, 2023, which extended the term of the Contract by two months to November 13, 2023; without making any other changes to the Agreement; and

WHEREAS, the County and Consultant desire to extend the term of the Contract by two months to January 13, 2024; and

WHEREAS, the amounts of the budget line items require adjustment as set forth in Exhibit B-1, Form 1.

NOW THEREFORE, the parties mutually agree that the Contract is amended as follows:

- I. The first paragraph of <u>ARTICLE 2 SCHEDULE</u> is hereby amended to read as follows: The CONSULTANT shall commence services on September 13, 2022, and complete all services by January 13, 2024.
- II. The first sentence of <u>EXHIBIT A</u> of the Contract is hereby amended to read as follows:
 <u>Term:</u> September 13, 2022, through January 13, 2024.

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III. EXHIBIT B, Form 1 to the Contract is replaced in its entirety with EXHIBIT B-1,

Form 1, attached hereto and incorporated herein by reference.

IV. All other provisions of the Contract not in conflict with the First Amendment and Second Amendment remain in full force and effect.

Remainder of Page Left Blank Intentionally

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida, has made and executed this Second Amendment on behalf of the County, and the Southeast Florida Behavioral Network, Inc. (Consultant) has hereunto set its hand the day and year above written.

SOUTHEAST FLORIDA BEHAVIORAL HEALTH NETWORK, INC.

Chief Executive Officer

PALM BEACH COUNTY BOARD OF **COUNTY COMMISSIONERS**

BY REGENIA HERRING, EXECUTIVE

DIRECTOR OF THE CRIMINAL JUSTICE COMMISSION

By:

Regenia Herring

Executive Director

Criminal Justice Commission

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

Helene State of the State of th

Helene C. Hvizd **Assistant County Attorney**

APPROVED AS TO TERMS AND CONDITIONS

By:_

Katherine Shover

Criminal Justice Systems Manager **Criminal Justice Commission**

Attachment #_______Page ______ of ______

EXHIBIT B-1, Form 1

SCHEDULE OF PAYMENTS

Payments to the Consultant will be made on a monthly basis. Consultant will send an invoice to the County's Representative by the 5th of the month following the end of each month through the term of the contract. Consultant will use Exhibit B-1, Form 1 and Exhibit B Forms 2-3 to complete the monthly reimbursement request form and attach records that document all requested expense reimbursements, including, but not limited to, proof of personnel expenses such as timesheets, pay stubs, and other documentation that shows evidence of hours worked in the performance of the Scope of Services as described in this Agreement. In addition to, activity logs or monthly reports, receipts of travel, receipts of operating expenses, and receipts of other program costs.

BUDGET and DELIVERABLES

Budget Line Item	Contract Amount
Salary & Benefits	\$134,000.00
Fringe Benefits	\$24,644.32
Operating Expenses	\$9,788.03
Other Program Costs	\$50,727.65
Administrative	\$30,840.00
TOTAL	\$250,000.00

Deliverable(s) Required:

Deliverables shall be defined as the monthly compliance report and monthly reimbursement request form.