



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact**

Fiscal Years	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>
Personal Services	_____	_____	_____	_____	_____
Operating Expenses	_____	_____	_____	_____	_____
Capital Outlay	_____	_____	_____	_____	_____
Grants and Aids	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
Net Fiscal Impact	*	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes X No \_\_\_\_\_  
 Is this item using Federal Funds? Yes \_\_\_\_\_ No X  
 Is this item using State Funds? Yes \_\_\_\_\_ No X

Budget Account Exp No: Fund 1513 Department 762 Unit 7722 Object 3401  
 Rev No: Fund 1513 Department 762 Unit 7722 RevSc 6694

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**  
 Fund: MacArthur Foundation's Safety and Justice Challenge \$1.4M  
 Unit: MacArthur Foundation \$1.4M FY20-FY21  
 Grant: MacArthur Foundation's Safety and Justice Challenge \$1.4M

\*No additional fiscal impact, time extension only.

Departmental Fiscal Review: \_\_\_\_\_  
Digitally signed by Marienela Diaz  
 DN: DC=org, DC=psd.gov, OU=Enterprise, OU=PSD, OU=Users, CN=Marienela Diaz, E=MDiaz@psd.gov.org  
 Date: 2023.12.13 14:43:24 -0500

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

\_\_\_\_\_ 12/20/23 \_\_\_\_\_ 1/2/24  
 OFMB 9A 62180 v. 5/2/20 Contract Administration

**B. Legal Sufficiency:**

\_\_\_\_\_ 1-2-24  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment.

# ATTACHMENT 1

**FIRST AMENDMENT TO  
CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES**

**THIS FIRST AMENDMENT** is dated the 13<sup>th</sup> day of September 2023, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the “County” and Southeast Florida Behavioral Health Network, Inc., (hereinafter referred to as “Consultant,”) whose FEIN ID is 27-1871869.

**WITNESSETH:**

**WHEREAS**, on September 13, 2022 the County, through its Criminal Justice Commission (CJC), and Consultant entered into an Agreement for the Frequent Utilizer – “Next Steps” pilot project (R2022-0988) (the Agreement), which provided for a one-year contract term; and

**WHEREAS**, the County and Consultant desire to extend the term of the Agreement by two months to November 13, 2023, without making any other changes to the Agreement.

**NOW THEREFORE**, the parties mutually agree that the Agreement is amended as follows:

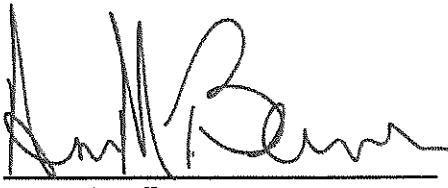
I. The first paragraph of **ARTICLE 2 - SCHEDULE** is amended to read as follows:  
The CONSULTANT shall commence services on September 13, 2022, and complete all services by November 13, 2023.

II. All other provisions of the Agreement not in conflict with this First Amendment remain in full force and effect.

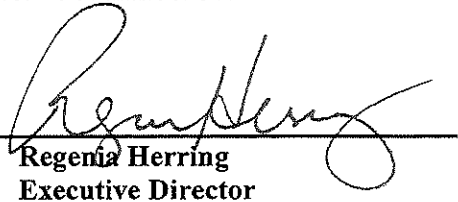
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IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida, has made and executed this First Amendment on behalf of the County, and the Southeast Florida Behavioral Network, Inc. (Consultant) has hereunto set its hand the day and year above written.

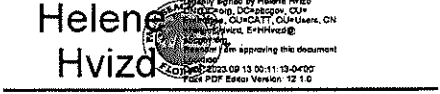
**SOUTHEAST FLORIDA BEHAVIORAL NETWORK, INC.**

By:   
**Ann Berner**  
Chief Executive Officer

**PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS**  
**BY REGENIA HERRING, EXECUTIVE DIRECTOR OF THE CRIMINAL JUSTICE COMMISSION**


By:   
**Regenia Herring**  
Executive Director  
Criminal Justice Commission

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY**

By:   
**Helene C. Hvizd**  
Assistant County Attorney

Digitally signed by Helene Hvizd  
DN: c=US, o=County of Palm Beach, ou=County of Palm Beach, ou=CATT, ou=Users, ou=County of Palm Beach, email=EHvzid@palmbeach.net  
Date: 2023.09.13 00:11:13-0400  
Full PDF Error Version: 12.1.0

**APPROVED AS TO TERMS AND CONDITIONS**

By:   
**Katherine Shover**  
Criminal Justice Systems Manager  
Criminal Justice Commission

Digitally signed by Katherine Shover  
DN: c=US, o=County of Palm Beach, ou=County of Palm Beach, ou=CJC, ou=Users, ou=County of Palm Beach, email=KShover@palmbeach.net  
Date: 2023.09.13 05:29:43-0400  
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# ATTACHMENT 2

**SECOND AMENDMENT TO  
CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES**

**THIS SECOND AMENDMENT** is dated the 13<sup>th</sup> day of November 2023, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the "County" and Southeast Florida Behavioral Health Network, Inc., (hereinafter referred to as "Consultant,") whose FEIN ID is 27-1871869.

**WITNESSETH:**

**WHEREAS**, on September 13, 2022 the County, through its Criminal Justice Commission (CJC), and Consultant entered into a Contract for the Frequent Utilizer – "Next Steps" pilot project (R2022-0988) (the Contract), which provided for a one-year contract term; and

**WHEREAS**, the County and Consultant entered into a First Agreement on September 13, 2023, which extended the term of the Contract by two months to November 13, 2023; without making any other changes to the Agreement; and

**WHEREAS**, the County and Consultant desire to extend the term of the Contract by two months to January 13, 2024; and

**WHEREAS**, the amounts of the budget line items require adjustment as set forth in Exhibit B-1, Form 1.

**NOW THEREFORE**, the parties mutually agree that the Contract is amended as follows:

I. The first paragraph of **ARTICLE 2 - SCHEDULE** is hereby amended to read as follows:  
The CONSULTANT shall commence services on September 13, 2022, and complete all services by January 13, 2024.

II. The first sentence of **EXHIBIT A** of the Contract is hereby amended to read as follows:

**Term:** September 13, 2022, through January 13, 2024.


- III. **EXHIBIT B, Form 1** to the Contract is replaced in its entirety with **EXHIBIT B-1, Form 1**, attached hereto and incorporated herein by reference.
  
- IV. All other provisions of the Contract not in conflict with the First Amendment and Second Amendment remain in full force and effect.

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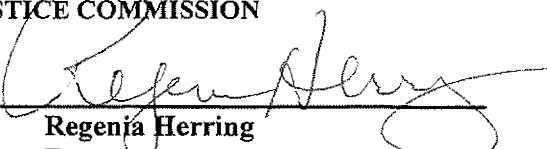


IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida, has made and executed this Second Amendment on behalf of the County, and the Southeast Florida Behavioral Network, Inc. (Consultant) has hereunto set its hand the day and year above written.

**SOUTHEAST FLORIDA BEHAVIORAL  
HEALTH NETWORK, INC.**

By:   
Ann Berner  
Chief Executive Officer

**PALM BEACH COUNTY BOARD OF  
COUNTY COMMISSIONERS  
BY REGENIA HERRING, EXECUTIVE  
DIRECTOR OF THE CRIMINAL  
JUSTICE COMMISSION**

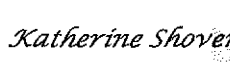
By:   
Regenia Herring  
Executive Director  
Criminal Justice Commission

**APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY**

By:   
Helene C. Hvizd  
Assistant County Attorney

Digitally signed by Helene Hvizd  
DN: cn=Helene Hvizd, o=Palm Beach County, ou=County Administration, email=helene.hvizd@pbcgov.com  
Date: 2023.11.07 16:26:07-0500  
Full PDF Exam Version: 12.1.0

**APPROVED AS TO TERMS AND  
CONDITIONS**

By:   
Katherine Shover  
Criminal Justice Systems Manager  
Criminal Justice Commission

Digitally signed by Katherine Shover  
DN: cn=Katherine Shover, o=Palm Beach County, ou=Criminal Justice Commission, email=katherine.shover@pbcgov.com  
Date: 2023.11.07 14:25:48-0500  
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**EXHIBIT B-1, Form 1**

**SCHEDULE OF PAYMENTS**

Payments to the Consultant will be made on a monthly basis. Consultant will send an invoice to the County's Representative by the 5<sup>th</sup> of the month following the end of each month through the term of the contract. Consultant will use Exhibit B-1, Form 1 and Exhibit B Forms 2-3 to complete the monthly reimbursement request form and attach records that document all requested expense reimbursements, including, but not limited to, proof of personnel expenses such as timesheets, pay stubs, and other documentation that shows evidence of hours worked in the performance of the Scope of Services as described in this Agreement. In addition to, activity logs or monthly reports, receipts of travel, receipts of operating expenses, and receipts of other program costs.

**BUDGET and DELIVERABLES**

Budget Line Item	Contract Amount
Salary & Benefits	\$134,000.00
Fringe Benefits	\$24,644.32
Operating Expenses	\$9,788.03
Other Program Costs	\$50,727.65
Administrative	\$30,840.00
<b>TOTAL</b>	<b>\$250,000.00</b>

**Deliverable(s) Required:**

Deliverables shall be defined as the monthly compliance report and monthly reimbursement request form.