Agenda Item: 6A2

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: January 23, 2024	Consent Workshop	[X] Regular [] Public Hearing
Submitted By: Department of Airports	 	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- (A) The renewal of a Term Contract for Maintenance of Airport Facilities and Systems (Contract) with ERMC Aviation LLC (ERMC) for an amount not to exceed \$1,188,815.40 providing for improvements to the passenger boarding bridges (PBB) and purchase of a mobile loading bridge for use at Palm Beach International Airport (PBI), per Master Agreement #21-070/CC, commencing on February 6, 2024, and expiring on December 5, 2024, with the option to renew for two additional 12-month periods; and
- (B) A Budget Transfer in the amount of \$476,842 in the Airport's Improvement and Development Fund to provide budget for the project, including a transfer from Reserves in the amount of \$476,842. The project is partially funded under the current year's budget.

Summary: The Contract provides for the maintenance, repair, and improvement of PBBs. 400 Hertz ground power, cabin air systems, and facility systems at PBI. The Contract expires on February 5, 2024, with the option to renew for two additional 12-month periods. ERMC Aviation LLC is located in Atlanta, Georgia. The PBBs, ancillary equipment, and facilities are critical to on-going airport operations and require specialized technical knowledge for their maintenance, repair and improvement. Following Board approval of the Contract, the Purchasing Department will issue an award notice to ERMC for the renewal term. The total not-to-exceed amount for the renewal term is \$1,188,815.40. Improvements include the replacement of boarding bridge canopies and potable water cabinets and the purchase of a mobile PBB for Concourse A for use during the next phase of the Concourse B construction. Airlines utilizing the PBBs at PBI pay for the full cost of the equipment through rates and charges established annually in accordance with the Signatory Airline Agreement (R-2019-1155). The Office of Equal Business Opportunity issued a waiver of Affirmative Procurement Initiatives (API) on July 14, 2021 due to the lack of availability of qualified Small/Minority/Women Owned Business Enterprises providing services required by this Contract. Pursuant to changes to Chapter 332, Florida Statutes, effective as of July 1, 2023, a governing body of a medium hub commercial service airport may not approve purchases of contractual services in excess of \$1,000,000 provided in Section 287.017, Florida Statutes, on a consent agenda. This Contract exceeds the threshold amount and must be approved on the regular agenda. Countywide (AH)

Background and Policy Issues: The Contract was advertised by the Purchasing Department using the County's competitive bid process. ERMC was the lowest responsive, responsible bidder. The Contract was extended for two months by the Purchasing Department from December 5, 2023 to February 5, 2024 prior to renewal in order to finalize the anticipated capital budget for the renewal term. The PBBs provide direct all-weather dry access for passengers to board and deplane aircraft quickly and safely from the terminal. The PBB provides power and air conditioning for aircraft parked at the gates. The facility system is comprised of two grinders, which reduce wastewater solids from the aircraft lavatory to allow the aircraft waste to enter the sewer system.

Attachments: Budget	: Transfer	
		#
Recommended By: _	Department Director	12-20-23 Date
Approved By:	Zell & Blen	1/3/23
	County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u> 2027</u>	<u>2028</u>
Capital Expenditures	\$476,842				
Operating Costs External Revenues (Grants) Program Income (County) In-Kind Match (County) NET FISCAL IMPACT	\$569,579 	\$142,395 \$142,395			
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included in the Current Does this item include the use Does this item include the use Budget Account No: Fund 41	of Federal fund of State fund 00 Departme	ds? Yes	No No 540/2541/254	X X 2 Object <u>46</u>	20
	ategory	<u> </u>	<u>Z1Z</u> Object <u>s</u>	<u> </u>	
B. Recommended Sources of			lmnact:		
costs in the amount of \$711,000 of the fixed monthly mainter variable costs (\$96,000.00) analysis assumes payment variable cost (\$24,000) for 2 C. Departmental Fiscal Revieus	nance fee for are incurred of the fixed months.	8 months in F in FY2024. F annual mainte	Y2024 (\$473, for FY2025, finance fee (\$	578.80) and the fiscal imp 118,394.70) a	that act
	III. REVIEW	COMMENTS			
A. OFMB Fiscal and/or Co	ontract Devel	opment and C	ontrol Comm <u>yM</u> <u>Am.</u> vact Dev. and	nents: Mic //a/a4 I Control	:
B. Legal Sufficiency: Assistant County Attorn	<u>nt 1</u> -3-2 ey	24			
C. Other Department Rev	riew:				
Department Director					

24-0292

BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET TRANSFER

FUND 4111

Airport Improvement & Development Fund

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Advantage Document Numbers

BGRV:

BGEX:

121-122023*646

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED As of 12/20/23	REMAINING BALANCE
REVENUES/EXPE	NDITURES							
121-A212-6211	Building Improvements	5,844,820	5,199,729	476,842	0	5,676,571	1,226,859	4,449,712
121-A900-9909	Reserves Improvement Program	17,216,760	10,323,297	0	476,842	9,846,455	0	9,846,455
Total Receipts and I	Balances	217,226,377	213,797,817	476,842	476,842	213,797,817		
	nancial Management & Budget	Signatures & Dates				By Board of County Commissioners At Meeting of		
INITIATI	NG DEPARTMENT/DIVISION	/ manuagr	Sullanor	الأا ل	20 23 =	Tu	esday, January 23, 2	2024
Administratio	on/Budget Department Approval	- 1800	K- 12/21	23			Deputy Clerk to the	e
OFM	AB Department - Posted					Board	of County Commis	sioners