



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>0.00*</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

**Is Item Included in Current Budget:** Yes \_\_\_\_\_ No X  
**Is this item using Federal Funds:** Yes \_\_\_\_\_ No X  
**Is this item using State Funds:** Yes \_\_\_\_\_ No X

Budget Account No:  
 Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_ Revenue Source \_\_\_\_\_  
 Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_ Revenue Source \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

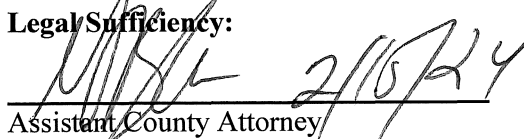
\*There is no fiscal impact associated with this agenda item.

**C. Departmental Fiscal Review:** 

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development Comments:**

<u></u> 2/8/24 OFMB <u>2/8</u> ESW 2-8-24	<u></u> 2/11/24 Contract Development and Control TTB 2/11/24
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**B. Legal Sufficiency:**  
 2/10/24  
 Assistant County Attorney

**C. Other Department Review:**  
 \_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**

**LICENSE AGREEMENT**

THIS LICENSE AGREEMENT (the "Agreement") is made and entered into November 28, 2023, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County" and the City of Delray Beach, a municipal corporation of the State of Florida, hereinafter referred to as "City" or "Licensee".

**WITNESSETH:**

**WHEREAS**, County is the owner of certain real property in Palm Beach County, Florida, known as the South County Courthouse located at 200 W. Atlantic Ave., Delray Beach, Florida (the "Property"); and

**WHEREAS**, Licensee desires to use the County owned parking facilities at the South County Courthouse; and

**WHEREAS**, County is willing to grant Licensee a revocable license to use said Property for the purposes hereinafter defined and subject to the Special Conditions of Use as set forth in Exhibit "A" attached hereto and by reference made a part hereof.

**NOW THEREFORE**, in consideration of the covenants and agreements hereinafter set forth on the part of the Licensee to be observed and performed, the County hereby grants the Licensee a revocable license to use the Premises as hereinafter defined upon the following terms and conditions:

**ARTICLE I  
BASIC PROVISIONS**

**Section 1.01 Premises.**

The Premises which are the subject of this Agreement consist of the County owned parking garage and the surface lot adjacent to the east and north side of the parking garage at the South County Courthouse.

**Section 1.02 Length of Term and Commencement Date.**

The term of this Agreement shall be from November 28, 2023, to August 28, 2024 as more specifically described below, unless sooner terminated pursuant to the provisions of this Agreement. The specific dates, uses and operating hours licensed hereunder will be determined upon written mutual agreement of the Palm Beach County Director of Facilities Development & Operations, and the City of Delray Beach, City Manager.

**ARTICLE II  
LICENSE FEE**

**Section 2.01 License Fee.**

Licensee shall be entitled to use the Premises without charge.

**ARTICLE III  
CONDUCT OF BUSINESS AND USE OF PREMISES BY LICENSEE**

**Section 3.01 Use of Premises and Hours of Operation.**

Licensee shall use the Premises solely and exclusively for parking for the Delray Beach special events listed in Section 1.02 subject to the Special Conditions of Use set forth in Exhibit "A", attached hereto and incorporated herein by reference. Licensee shall not use, permit or suffer the use of the Premises for any other business or purpose whatsoever. The use of the Premises by Licensee shall not interfere with County's use of, access to and parking on the County's contiguous Property. Licensee hereby agrees that all parking required by Licensee, its agents, employees, or invitees shall be accommodated and confined to the Premises. Licensee, at its sole cost and expense, shall provide all traffic control and enforcement necessary to ensure that Licensee's use of the Premises does not interfere with County's use of its contiguous property and that there will be no entry or use of any County building on the Property by the Licensee's agents, employees or invitees.

Licensee may charge a fee of \$5.00 for the use of parking. Licensee shall provide the County with a report indicating the total amount of fees collected as well as expenses incurred in collecting the fees and in complying with the other requirements of this Agreement. Licensee acknowledges that the County will approve the Licensee to collect a fee for parking when the revenues from same are accrued only to the Licensee, the County, and/or the Delray Beach Public Library.

Licensee acknowledges that while not a party to this Agreement, the County will only approve the License if the Licensee's use does not interfere with, or is acceptable to the Delray Beach Public Library.

**Section 3.02 Licensee's Work.**

Licensee shall make no improvements, alterations or additions to the Premises without the prior written consent of County. Licensee agrees and acknowledges that any such work performed by Licensee whether pursuant to this Section or otherwise, is performed and accomplished solely for the benefit and convenience of Licensee, and not for the benefit of County, such work being nevertheless subject to each and every provision of this Agreement.

**Section 3.03 Waste or Nuisance.**

Licensee shall not commit or suffer to be committed any waste upon the Premises or any nuisance or other act or thing which may result in damage or depreciation of value of the Premises or which

may affect County's fee interest in the Premises. Licensee shall not store or dispose any contaminants including, but not limited to, hazardous or toxic substances, chemicals or other agents, including any petroleum products, used or produced in Licensee's operations, on the Premises or in any manner not permitted by law. All refuse is to be removed from the Premises daily at Licensee's sole cost and expense. Licensee will keep the access to the Premises, the parking areas, driveways and other contiguous areas to the Premises free and clear of obstruction.

**Section 3.04 Governmental Regulations.**

Licensee shall, at Licensee's sole cost and expense, secure any required permits and comply with all regulations of all county, municipal, state, federal and other applicable governmental authorities, now in force, or which may hereafter be in force, pertaining to Licensee or its use of the Premises, and shall faithfully observe in the use of the Premises all municipal and county ordinances and state and federal statutes now in force or which may hereafter be in force and all applicable association/governing body rules and regulations pertaining to the Licensee's use of the Premises. Licensee shall not store or dispose any contaminants including, but not limited to, hazardous or toxic substances, chemicals or other agents, including any petroleum products, used or produced in Licensee's activity, on the Premises or in any manner not permitted by law. Licensee shall indemnify, defend and save County, its agents, officers, and employees harmless from any and all penalties, fines, costs, expenses, suits, claims, or damages resulting from Licensee's failure to perform its obligations specified in this Section. Licensee's indemnification obligations set forth in the foregoing shall survive termination or expiration of this License Agreement.

**Section 3.05 Non-Discrimination.**

The County is committed to assuring equal opportunity in the award of contracts and complies with all laws prohibiting discrimination. Pursuant to Palm Beach County Resolution R2017-1770, as may be amended, the Licensee warrants and represents that throughout the term of the Agreement, including any renewals thereof, if applicable, all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity or expression, or genetic information. Failure to meet this requirement shall be considered default of the Agreement.

**Section 3.06 Surrender of Premises.**

County shall conduct all maintenance or repairs to the Premises. In the event that Licensee damages the Premises, County shall complete the necessary repairs and Licensee shall reimburse County for all expenses incurred by County in doing so.

**ARTICLE IV  
REPAIRS AND MAINTENANCE OF PREMISES**

**Section 4.01 Responsibility of County and Licensee.**

County shall not be obligated or required to make or conduct any maintenance or repairs as a

condition of this Agreement. Upon expiration or earlier termination of this Agreement, Licensee shall deliver the Premises to County in good repair and condition as specified herein. In the event any damage occurs to the Premises during Licensee's use pursuant to this Agreement, County shall complete the necessary repairs and Licensee shall reimburse County for all expenses incurred by County in doing so.

**ARTICLE V  
INSURANCE AND INDEMNITY**

**Section 5.01 Insurance.**

Without waiving the right to sovereign immunity as provided by Section 768.28, Florida Statutes (Statute), the City represents that it is self-insured with coverage subject to the limitations of the Statute, as may be amended. If the City is not self-insured, then, City shall, at its sole expense, maintain in full force and effect at all times during the term of this contract, liability coverage with limits not less than those contained in the Statute. Should the City purchase excess liability coverage, the City agrees to include County as an Additional Insured. The City agrees to maintain coverage, or to be self-insured for Workers' Compensation in accordance with Chapter 440, Florida Statutes. When requested, the City shall provide an affidavit or Certificate of Insurance evidencing insurance or self-insurance. Compliance with the foregoing requirement shall not relieve the City of its liability obligations under this Agreement.

Should the City contract with a third-party (Contractor) to perform any service related to this Agreement, the City shall require the Contractor to provide the following minimum insurance on a primary and non-contributory basis as applicable:

- a. Commercial General Liability insurance with minimum limits of \$500,000 each occurrence. Such policy shall be endorsed to include the City and County as Additional Insureds. The City shall also require that the Contractor include a Waiver of Subrogation against County.
- b. Business Automobile Liability insurance at a limit of liability not less than \$500,000 each accident.
- c. Workers' Compensation coverage in compliance with Chapter 440, Florida Statutes. Such policy shall include coverage for Employer's Liability.

The evidence of all insurances required by this Agreement shall be delivered to:

Palm Beach County  
Facilities Development & Operations Department  
2633 Vista Parkway  
West Palm Beach, FL 33401  
Email: [PBCFacilityUsePermit@pbcgov.org](mailto:PBCFacilityUsePermit@pbcgov.org)

**Section 5.02 General Provisions.**

Such insurance shall be in an insurance company licensed to do business in the State of Florida and subject to the approval of the County's Risk Management Department. A Certificate of

City of Delray Beach/License Agreement

Insurance evidencing such insurance coverage shall be provided to the County at least fifteen (15) days prior to the Commencement Date, such Certificate indicating at least thirty (30) days prior notice of cancellation or adverse material change in coverage.

In no event shall the limits of said insurance policies be considered as limiting the liability of Licensee under this Lease. In the event that Licensee shall fail to obtain and maintain in full force and effect any insurance coverage required to be obtained by Licensee under this Agreement, County shall have the right of injunction, or County may immediately terminate this Agreement, notwithstanding any provisions herein to the contrary. Notwithstanding the foregoing, Licensee shall and does nevertheless indemnify, defend and hold County harmless from any loss or damage incurred or suffered by County from Licensee's failure to maintain such insurance to the extent permitted by law and subject to the constraints of Florida Statute 768.28

**Section 5.03 Indemnification of County.**

To the extent permitted by law, Licensee shall indemnify, defend and save County, its agents, officers, and employees harmless from and against any and all claims, actions, damages, liability and expense, whether at trial or appellate level or otherwise, in connection with loss of life, personal injury and/or damage to or destruction of property arising from or out of the occupancy or use by Licensee of the Premises or any part thereof; or any act, error or omission of Licensee, its agents, contractors, employees, volunteers or invitees. In case County shall be made a party to any litigation commenced against Licensee or by Licensee against any third party, then Licensee shall protect and hold County, its agents, officers, and employees harmless and pay all costs and attorney's fees incurred by County in connection with such litigation, whether at trial or appellate level or otherwise. This Section shall survive termination or expiration of this License Agreement. Nothing herein shall be construed as a waiver of sovereign immunity or the statutory limits of liability set forth in Section 768.28, Florida Statutes.

**Section 5.04 Waiver by Licensee and Licensee's Insurers of Subrogation.**

In the event of loss or damage to the Premises and/or any of Licensee's improvements, the Licensee shall look solely to any insurance in its favor without making any claim against the County, and the Licensee shall obtain and deliver to the County, from the insurer under each policy of such insurance, an agreement whereby such insurer waives subrogation of any claim against the County for loss or damage within the scope of the insurance, and the Licensee, for itself and its insurers, waives all such insured claims against the County.

**ARTICLE VI  
UTILITIES**

**Section 6.01 Responsibility for Utilities.**

The County shall be solely responsible for, and promptly pay to the utility or other provider of such service, all charges and assessments for water, gas, electricity, trash collection and removal

or any other utility used or consumed on the Premises unless the responsibility for utilities is listed by the County as a special condition of use on the Application. In no event shall County be liable for an interruption or failure in the supply of any utilities to the Premises.

**ARTICLE VII  
REVOCATION OF LICENSE**

**Section 7.01 Revocation of License.**

Notwithstanding anything to the contrary contained herein, the rights granted to Licensee hereunder amount only to a license to use the Premises, which license is expressly revocable by County for any reason whatsoever upon notice to Licensee. Upon Licensee's receipt of notice from County of the revocation of the license granted hereby, this Agreement shall terminate and County shall be relieved of all further obligations hereunder accruing subsequent to the date of such termination.

**ARTICLE VIII  
MISCELLANEOUS**

**Section 8.01 Entire Agreement.**

This License Agreement and any Exhibits attached hereto and forming a part thereof as if fully set forth herein, constitute all agreements, conditions and understandings between County and Licensee concerning the Premises. All representations, either oral or written, shall be deemed to be merged into this Agreement. Except as herein otherwise provided, no subsequent alteration, waiver, change or addition to this Agreement shall be binding upon County or Licensee unless reduced to writing and signed by them.

**Section 8.02 Notices.**

All notices and elections (collectively, "Notices") to be given or delivered by or to any party hereunder shall be in writing and shall be (as elected by the party giving such notice) hand delivered by messenger, courier service, or national overnight delivery service, telecopied or faxed, or alternatively shall be sent by United States Certified Mail, with Return-Receipt Requested. The effective date of any Notice shall be the date of delivery of the Notice if by personal delivery, courier services, or national overnight delivery service, or on the date of transmission with confirmed answer back if by telecopier or fax if transmitted before 5PM on a business day and on the next business day if transmitted after 5PM or on a non-business day, or if mailed, upon the date which the return receipt is signed or delivery is refused or the notice designated by the postal authorities as non-deliverable, as the case may be. The parties hereby designate the following addresses as the addresses to which Notices may be delivered, and delivery to such addresses shall constitute binding notice given to such party:



City of Delray Beach/License Agreement

If to the County at:

Parking Coordinator  
PBC Judicial Center Garage/Facilities Development and Operations  
505 Banyan Blvd.  
West Palm Beach, FL 33401

If to the Licensee at:

City of Delray Beach  
City Manager  
City Hall  
100 N.W. 1<sup>st</sup> Avenue  
Delray Beach, FL 33444

If to the Library at:

Executive Director  
Delray Beach Public Library  
100 W Atlantic Ave  
Delray Beach., FL 33444

**Section 8.03 Recording.**

Licensee shall not record this License Agreement, or any memorandum or short form thereof in the public records of Palm Beach County. Any such recording shall constitute a default hereunder and shall result in immediate termination of this License Agreement.

**Section 8.04 Waiver of Jury Trial.**

THE PARTIES HERETO WAIVE TRIAL BY JURY IN CONNECTION WITH PROCEEDINGS OR COUNTERCLAIMS BROUGHT BY EITHER OF THE PARTIES HERETO AGAINST THE OTHER, IN CONNECTION WITH THIS AGREEMENT.

**Section 8.05 Governing Law and Venue.**

This License Agreement shall be governed by the laws of the State of Florida. Any legal action necessary to enforce the License Agreement will be held in a court of competent jurisdiction located in Palm Beach County, Florida.

**Section 8.06 Time of Essence.**

Time is of the essence with respect to the performance of every provision of this Agreement in which time of performance is a factor.

**Section 8.07 Office of the Inspector General.**

Palm Beach County has established the Office of the Inspector General in Palm Beach County Code, Section 2-421 - 2-440, as may be amended. The Inspector General is authorized with the power to review past, present and proposed County contracts, transactions, accounts and records. The Inspector General's authority includes, but is not limited to, the power to audit, investigate, monitor, and inspect the activities of entities contracting with the County, or anyone acting on their behalf, in order to ensure compliance with contract requirements and to detect corruption and fraud. Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be a violation of Palm Beach County Code, Section 2-421 - 2-440, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

**Section 8.08 No Third Party Beneficiary.**

No provision of this Agreement is intended to, or shall be construed to, create any third party beneficiary or to provide any rights to any person or entity not a party to this Agreement, including but not limited to any citizen or employees of the County and/or Licensee.

**Section 8.09 Survival.**

Notwithstanding anything in the Agreement that is or may be construed to the contrary, any provision of this Agreement that is of a continuing nature, or which by its language or nature imposes an obligation or right that extends beyond the term of this Agreement shall survive the expiration or earlier termination of this Agreement.

**Section 8.10 E-Verify – Employment Eligibility**

Licensee warrants and represents that it is in compliance with section 448.095, Florida Statutes, as may be amended, and that it: (1) is registered with the E-Verify System (E-Verify.gov), and uses the E-Verify System to electronically verify the employment eligibility of all newly hired workers; and (2) has verified that all of the Licensee's contractors and subcontractors performing any duties and obligations under this License are registered with and use the E-Verify System to electronically verify the employment eligibility of all newly hired workers.

County shall terminate this License if it has a good faith belief that Licensee has knowingly violated Section 448.09(1), Florida Statutes as may be amended.

**Remainder of this page left intentionally blank**

City of Delray Beach License Agreement

IN WITNESS WHEREOF, County and Licensee have executed this Agreement, or have caused the same to be executed as of the day and year first above written.

LICENSEE:

WITNESS:

CITY OF DELRAY BEACH, a municipal corporation of the State of Florida

*[Handwritten Signature]*

By: *[Handwritten Signature]*

Shelly Petrolia, Mayor  
Print Name & Title

APPROVED AS TO LEGAL SUFFICIENCY

By: *[Handwritten Signature]*  
City Attorney



PALM BEACH COUNTY, FLORIDA, a political subdivision of the State Of Florida

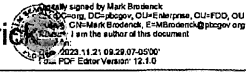
By: *[Handwritten Signature]*  
Isami Ayala-Collazo, Director  
Facilities Development & Operations

APPROVED AS TO LEGAL SUFFICIENCY

By: ybh/s/Yelizaveta B. Herman  
Assistant County Attorney

APPROVED AS TO TERMS AND CONDITIONS

By: M.B **Mark Broderick**  
Mark Broderick, Division Director II  
Facilities Development & Operations  
Business Operations Division



**Exhibit "A"**

Special Conditions of Use

1. Licensee shall coordinate with Fred Hertzler (561-276-1218 or 954-461-1866) ("County Staff") in order to obtain the key for access to the Parking Garage for the date of licensed use prior to 4:00 p.m. on the date of the use if such date is a County business day. If the date of licensed use is for a Saturday, Sunday or other County holiday, then Licensee shall coordinate with County Staff prior to 4:00 p.m. on the business day immediately prior to the date of licensed use. Licensee shall coordinate with County Staff in order to return the key on the next business day immediately following the date of licensed use. The Licensee will be responsible for making sure the Premises are vacant and for fully securing the Parking Garage after each use.
2. During its use, Licensee is solely responsible for vehicle safekeeping and the securing of all vehicles parked on the Premises until all of the parked vehicles for the event are removed from the Premises, and for the safety and security of anyone utilizing the Premises. Licensee is solely responsible for all costs, claims, demands or actions arising from vehicles that are locked in overnight, including but not limited to, towing costs, damage, destruction or theft and any damage, destruction or vandalism to the Premises. If directed by County Staff, Licensee is responsible for the removal of any vehicle left in the Parking Garage after 8:00 AM on the next business day.
3. During Licensee's use, County is not responsible for the safety and security of anyone utilizing the Premises, or of the vehicles parked on the Premises.
4. During the entire time of the requested use, Licensee shall place a sign at the entrance of the Premises that states: (i) the exact time that the garage and surface lot will open and close on each date of the licensed use; (ii) that in the event a vehicle is left in the Parking Garage after the posted time of closure that the vehicle may be retrieved from the Parking Garage on the next County business day before 8:00 a.m., and, if not retrieved, that vehicle shall be towed at owner's expense; and (iii) telephone contact of Licensee vendor or Licensee staff in case additional information or assistance is required. Furthermore, the sign shall remain visible after the time of closure until the keys to the Parking Garage are returned to County Staff.
5. The Licensee will staff the entrance to the Premises during all hours of licensed use. If the Licensee has to leave the Premises, the Premises WILL BE SECURED and a sign posted that no vehicles will be permitted until his/her return.
6. Licensee shall secure 35 parking spots on the exterior surface lot, as further depicted in **Exhibit A-1**, for exclusive use of Library employees and patrons when events take place during the Library hours of operations. Licensee will be responsible for monitoring the use of those parking spots.
7. During its use, Licensee shall be responsible for providing emergency access to the Premises. Licensee shall coordinate with the City of Delray Beach Police Department regarding the foregoing.
8. The Delray Beach Police Department is responsible for responding to emergencies at the Premises during the hours of licensed use pursuant to this Agreement.

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9. Licensee is responsible for cleaning the Premises after use, including emptying trash receptacles and picking up litter trash in or on the Premises.
10. The Licensee must provide routine spill maintenance and/or barricade off areas of the Premises that become unsafe, slippery or wet during the licensed use until such time that Licensee has appropriately addressed and cleaned the area.
11. All accidents or incidents, or property damage, occurring at the Premises shall be immediately reported by the Licensee to County Staff or, if after normal business hours, County's Emergency Operations Center at 561-712-6428.
12. **County Contact Information**
  - A. **Regular Business Hours.** Contact information during regular business hours is to Facilities Management Fred Hertzler 561-276-1218 or 561-461-1866 and Parking Coordinator William Dart at 561-355-1755.
  - B. **After Hours/Holidays/Weekends for Facility Issues:** Contact information for after-hours, weekends and holidays is to County's Emergency Operations Center at 561-712-6428. **Examples of Facilities Issues are power outages, elevator non-operational and gates not operating.**
  - C. **After Hours/Holidays/Weekends for Non-Facility Issues:** Contact information for after-hours, weekends and holidays is to PBSO Courthouse Command Center at 561-355-6630.
13. Pursuant to section 3.01 of this Agreement, Licensee shall complete the Parking Fee and Expense Report Form, which is attached hereto as **Exhibit A-2**. Licensee shall submit this form to County within five (5) business days after each event described in section 1.02 of this Agreement.
14. Commencement of use of the Premises indicates acceptance, by the Licensee, of the Special Conditions of Use as set forth herein.

Exhibit A-1  
Surface Lot & Garage layout

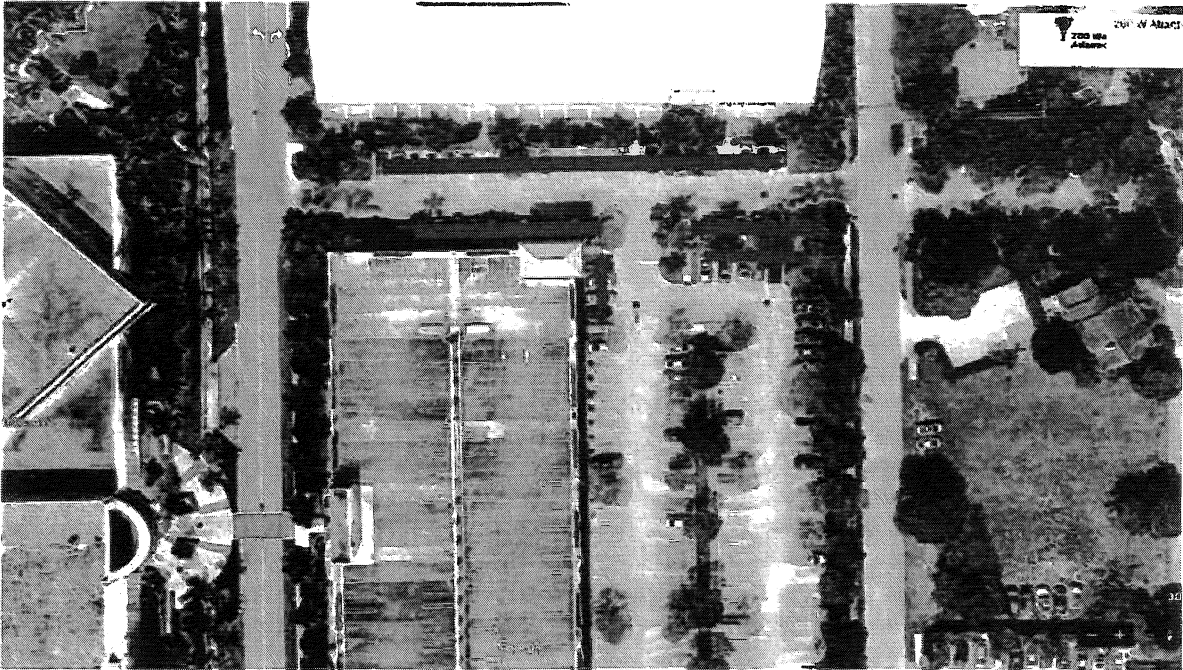




Exhibit A-2

**SOUTH COUNTY COURTHOUSE SPECIAL EVENT PARKING LICENSE  
AGREEMENT PARKING FEE AND EXPENSE REPORT**

LICENSE DATES: November 28, 2023 - August 28, 2024

LICENSEE: CITY OF DELRAY BEACH

EVENT:

DATE	Total # of vehicles (\$5/vehicle)	Amount Collected
<b>TOTAL</b>		

Expenses associated with license agreement & parking fee collection	Cost
<b>TOTAL</b>	

<b>REVENUE TOTAL:</b>	
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\_\_\_\_\_  
Licensee Representative

\_\_\_\_\_  
Name & Title

\_\_\_\_\_  
Email/ Phone number