

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	March 5, 2024	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
		<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing
Department:	Fire Rescue		

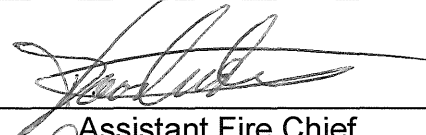
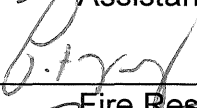
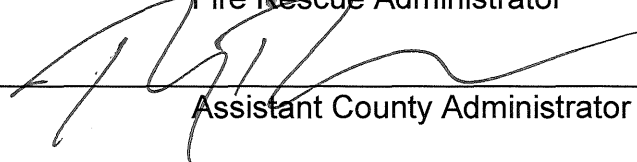
I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a letter terminating the Agreement Relating to Clinical Field Experience (“Agreement”) with HCI College LLC A/K/A Health Career Institute LLC (“HCI”) dated December 20, 2022 (R2022-1545), effective April 15, 2024.

Summary: The Agreement allowed Palm Beach County Fire Rescue (“Fire Rescue”) to provide clinical field experience to students enrolled in HCI’s paramedic and emergency medical technician (“EMT”) programs. HCI discontinued its paramedic and EMT program in December of 2023. Terminating the agreement will allow Fire Rescue to offer Clinical Field Experiences to other schools who currently offer paramedic and EMT programs. **Countywide (SB)**

Background and Justification: As a component of the paramedic and EMT coursework, students are required to receive clinical field experience to observe and assist licensed paramedics in the delivery of emergency medical services. Fire Rescue provides the necessary facilities and personnel for students to complete their experiences.

Attachments:
Termination letter

Recommended by:		2-5-2024
	Assistant Fire Chief	Date
Approved by:		2-5-2024
	Fire Rescue Administrator	Date
Approved by:		2/8/2024
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	* 0 _____	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	0 _____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes ___ No X

Does this item include the use of federal funds Yes ___ No X

Does this item include the use of State Funds? Yes ___ No X

Budget Account No.: Fund ___ Dept ___ Unit ___
 Revenue Source ___/Object ___

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no fiscal impact associated with this item

C. Departmental Fiscal Review: *Lucia Magrini 2/5/24*

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

ASTJAL 2/5/24
 OFMB OA 215 v.s. 02/05

Brandi Mack 2/6/24
 Contract Development and Control

B. Legal Sufficiency

Ben Bu 2/8/24
 Assistant County Attorney

C. Other Department Review:

 Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)



Fire Rescue

Chief Patrick J. Kennedy
405 Pike Road
West Palm Beach, FL 33411
(561) 616-7000
www.pbcgov.com



**Palm Beach County
Board of County
Commissioners**

Maria Sachs, Mayor
Maria G. Marino, Vice Mayor
Gregg K. Weiss
Michael A. Barnett
Marci Woodward
Sara Baxter
Mack Bernard

County Administrator

Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

Official Electronic Letterhead

March 12, 2024

HCI College
1764 North Congress Ave. Suite 200
West Palm Beach, FL 33409
Attn: Yvette Evans, EMS Program Director
Pedro C. De Guzman, CEO
Sent by certified mail, return receipt requested

**Re: Agreement Relating to Clinical Field Experience by and
Between HCI College LLC A/K/A Health Career
Institute LLC and Palm Beach County, dated December
20, 2022 (R2022-1545)**

Dear Mr. Guzman and Ms. Evans:

Pursuant to Section 23 of the above referenced Agreement, Palm Beach County is hereby terminating said Agreement, without cause, effective April 15, 2024.

Respectively,

Maria Sachs, Mayor

cc. Patrick Kennedy, Fire Rescue Administrator
Charles Coyle, Division Chief Medical Services
Sharon Burrows, Assistant County Attorney



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