

AGENDA ITEM 3.B.3

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: April 09,2024

(X) Consent

() Regular

() Workshop

() Public Hearing

Department Submitted By: Clerk of the Circuit Court & Comptroller

Department Submitted For: Joseph Abruzzo, Clerk of the Circuit Court & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$ 9,491,291.37**

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

Background and Justification:

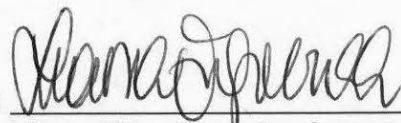
The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

Attachments:

Lists identifying contracts:

1) PURCHASING	\$	9,491,291.37
2) TOURIST DEVELOPMENT COUNCIL	\$.00
3) RISK MANAGEMENT	\$	<u>9,491,291.37</u>
TOTAL	\$	9,491,291.37

Recommended by: _____



Liana Figueroa, Assistant Manager - Finance Services Date

4/4/24

Approved by: _____

N/A

Assistant County Administrator

Date

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

<u>Fiscal Years</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?				Yes _____	No _____
Budget Account No.:	Fund _____	Dept. _____	Unit _____	Object _____	
				Reporting Category _____	

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

_____ OFMB _____ Contract Dev. and Control

B. Legal Sufficiency:

_____ Assistant County Attorney

C. Other Department Review:

_____ Department Director

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
04/09/2024

Contractor(s)	Project	Contract Amount Total Contract Authorized Amount S/M/WBE Dollar Amount/Percentage of Participation Original Contract Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT A

Fresh Start Maintenance Inc.	Increase of term contract for vegetation removal services for the period 08/09/2023 through 08/08/2024 per Master Agreement #650499RB.	Increase Amount: \$15,000.00 Total Contract Authorized Amount: \$37,500.00 S/M/WBE: \$0 Original Contract Amount: \$22,500.00	Parks and Recreation Department Accounting Lines: 0001-580-5221-10-4605	Thelwell	
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The County has encumbered \$18,600 (\$2,400/month) during the previous seven and three quarters (7.75) months of the current twelve (12) month term contract. The Parks and Recreation Department requests an increase of \$15,000 over the previously authorized amount of \$22,500 for the remaining four and one quarter (4.25) months of the current term contract for vegetation removal services. This contract has two (2) twelve (12) month renewal options remaining. Awardee is located within Palm Beach County.

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<u>EXHIBIT B</u> Genuine Parts Company DBA Napa Auto Parts	Increase of term contract for vehicle and equipment parts management and supply for the period of 07/22/2021 through 12/29/2024 per Master Agreement #555552.	Increased Amount: \$4,600,000.00 Total Contract Authorized Amount: \$24,847,012.00 S/M/WBE: \$0 Original Contract Amount: \$20,247,012.00	Facilities Development and Operations and Fire Rescue Accounting Lines: 5000-410-7220-5260 5000-410-7220-3401 1300-440-4212-4620 1300-440-4212-3401 Lead Department: Facilities Dev and Operations (Fleet)	Thelwell	
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The County has encumbered \$17,651,968 (\$551,624/month) during the previous thirty-two (32) months of the current forty-one (41) month term contract. The Facilities Development and Operations Department, specifically Fleet, as lead department, requests an increase of \$4,600,000 over the previously authorized amount of \$20,247,012, for the remaining nine (9) months of the current term contract. This increase is necessary due to unforeseen purchase of parts and supplies required for repairs of aging vehicles/equipment, coupled with continued supply chain delays. This term contract has one (1) twelve (12) month renewal option. This purchase is a piggyback contract from Sourcewell contract #040511-GPC, which expires 12/29/2024. Awardee is located outside Palm Beach County, in the City of Miami, Florida.

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EXHIBIT C

Kone Inc.	Increase of term contract for elevator/escalator, maintenance and repair for the period of 11/0/2023 through 10/31/2024 per Master Agreement #21027B.	Increased Amount: \$105,700.00 Total Contract Authorized Amount: \$3,392,745.00 S/M/WBE: \$0 Original Contract Amount: \$800,000.00	Facilities Development and Operations and Airports Accounting Lines: 0001-410-5220-4607 0001-410-5240-4607 0001-410-5250-4607 0001-410-5260-4607 0001-410-5270-4607 0001-410-5290-4607 4100-120-2430-4620 4100-120-2280-4620 Lead Department: Facilities Development and Operations	Thelwell	
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The County has encumbered \$809,830 (\$161,966/month) during the previous five (5) months of the current twelve (12) month term contract. The Facilities Development and Operations Department, as lead department, requests an increase of \$105,700 over the previously authorized amount of \$891,000, inclusive of the Purchasing Director's ten percent (10%) authority, for the remaining seven (7) months of the current term contract. This increase is necessary to cover the County's monthly elevator/escalator maintenance. The contract amount for the: (i) initial twelve (12) month term was \$800,000 with \$686,428 expended; (ii) first twelve (12) month renewal term was \$1,346,000, which was increased to \$1,677,045, with \$1,663,976 expended; and (iii) second twelve (12) month renewal term was \$810,000. This term contract has two (2) twelve (12) month renewal options. Awardee is located outside Palm Beach County, in the City of Miramar, Florida.

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<u>EXHIBIT D</u> Waco Filters Corporation	Increase of term contract for air conditioning filters, filter media and filter frames for the period of 10/10/2020 through 10/09/2025 per Master Agreement #20045.	Increased Amount: \$68,850.00 Total Contract Authorized Amount: \$686,500.00 S/M/WBE: \$0 Original Contract Amount: \$617,650.00	Countywide Lead Department: Facilities Development and Operations	Thelwell	
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The County has encumbered \$442,466 (\$10,598/month) during the previous forty-one and three quarters (41.75) months of the current sixty (60) month term contract. The Facilities Development and Operations Department, as lead department, requests an increase of \$68,850 over the previously authorized amount of \$617,650, inclusive of the Purchasing Director's ten percent (10%) authority, for the remaining eighteen and one quarter (18.25) months of the current term contract. This increase is necessary due to unforeseen repairs of aging air conditioning equipment and increase in prices, coupled with continued supply chain delays. This term contract has no renewal options. Awardee is located outside Palm Beach County, in the City of Hialeah Gardens, Florida.

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EXHIBIT E

Johnson – Davis Incorporated	Ratification of approval of a one-time emergency/confirming purchase for Maintenance and Repair of water system, main and service line per Purchase Order #JS032124-11.	Contract Amount: \$220,380.00 S/M/WBE: \$0	Water Utilities Department Accounting Lines: 4001-720-2460-4615	Thelwell	
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The Water Utilities Department requests the approval of an emergency/confirming purchase for excavation and repair of a 12” water main that was damaged by a contractor on US 441, at the intersection with Spanish Isles Blvd., which included restoration of roadway, sidewalk and grass swale to FDOT standards. Due to the emergency circumstances and the immediate need for these goods and services, the Water Utilities Department ordered and received the above referenced goods and services and is seeking the Board’s ratification of same. Awardee is located in Palm Beach County. This emergency/confirming purchase is exempt from the EBO Ordinance.

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<u>EXHIBIT F</u> Epicurean Park, LLC dba Nex Era Services; RG Landscaping LLC	Renewal of term contract for grounds maintenance for Fire Rescue North and South locations for the period of 04/18/2024 through 04/17/2025 per Master Agreement #22108A.	Contract Amount: \$241,905.00 Total Contract Authorized Amount: \$483,810.00 S/M/WBE: Amount Dependent Upon usage Original Contract Amount: \$241,905.00	Fire Rescue Department Accounting Lines: 1300-440-4214-4605 1300-440-4231-4605 1300-440-4232-4605 1300-440-4234-4605 1300-440-4235-4605	Thelwell	

The County has encumbered \$167,976 (\$13,998/month) during the previous twelve (12) months of the current term contract. The Fire Rescue Department requests \$241,905 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract due to the need for continued grounds maintenance for Fire Rescue locations. The contract amount for the: (i) initial twelve (12) month term was \$241,905, with \$167,980 expended. This term contract has three (3) twelve (12) month renewal options remaining. Two (2) awardees are located in Palm Beach County. This item was reviewed and approved for renewal by OEBO.

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<u>EXHIBIT G</u> Synagro- WWT, Inc., dba Synagro South, LLC	Renewal of term contract for sewage cake sludge, dewatering, hauling and disposal of for the period of 04/15/2024 through 04/14/2025 per Master Agreement #21012C.	Contract Amount: \$550,000.00 Total Contract Authorized Amount: \$2,108,000.00 Original Contract Amount: \$504,000.00	Water Utilities Department Accounting Lines: 4001-720-2582-4615 4001-720-4GUA-4615 4001-720-5GUA-4615	Thelwell	

The County has encumbered \$403,819 (\$38,459/month) during the previous ten and one half (10.5) months of the current twelve (12) month term contract. The Water Utilities Department requests \$550,000 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract, due to an increase in the production of sludge and dewatering beyond normal anticipated usage. The contract amount for the: (i) initial twelve (12) month term was \$374,000, which was increased to \$504,000, with \$ 452,373 expended; (ii) first twelve (12) month renewal term was \$504,000, with \$435,001 expended; and (iii) second twelve (12) month renewal term was \$550,000, with \$265,906 expended. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located out of State. This item was reviewed and approved for renewal by OEBO.

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<u>EXHIBIT H</u> G. A. Food Services of Pinellas County LLC dba G. A. Food Service	Renewal of term contract for meals congregate, preparation and delivery of, for the period of 05/01/2024 through 04/30/2025 per Master Agreement #F22031B	Contract Amount: \$881,100.00 Total Contract Authorized Amount: \$2,433,546.00 S/M/WBE: \$0 Original Contract Amount: \$671,346.00	Community Services Department Accounting Lines: 1006-144-1445-3416 1006-144-1459-3419 1006-144-1458-3419	Thelwell	

The County has encumbered \$770,958 (\$71,717/month) during the previous ten and three quarter (10.75) months of the current twelve (12) month term contract. The Community Services Department requests \$881,100 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. The contract amount for the: (i) initial twelve (12) month term was \$671,346, with \$537,264 expended; and (ii) first twelve (12) month renewal term was \$801,000, which was increased to \$881,100, with \$526,020 expended. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located outside Palm Beach County, in the City of St. Petersburg, Florida. This federally funded contract is exempt from the EBO Ordinance.

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EXHIBIT I

Groupware Technologies LLC	Renewal of term contract for data management system for the Ryan White Program, for the period of 3/11/2024 through 03/10/2025 per Master Agreement # FSS600563D	Contract Amount: \$202,714.58 Total Contract Authorized Amount: \$888,464.58 S/M/WBE: \$0 Original Contract Amount: \$141,860.00	Community Services Department Accounting lines: 1010-142-1475-3401	Thelwell	
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The County has encumbered \$151,903 (\$13,209/month) during the previous eleven and two quarter (11.5) months of the current twelve (12) month term contract. The Community Services department requests \$202,714.58 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract, with a retroactive start date of 3/11/2024, due to contract negotiations. The contract amount for the: (i) initial twelve (12) month term was \$141,860.00, with \$117,160 expended; (ii) first twelve (12) month renewal term was \$141,860, with \$131,995 expended; (iii) second twelve (12) month renewal term was \$186,860, which was increased to \$203,030, with \$154,817.50 expended; and (iv) third twelve (12) month renewal term was \$199,000, with \$151,900.70 expended. This term contract has no renewal options remaining. Awardee is located out of State. This federally funded contract is exempt from the EBO Ordinance.

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EXHIBIT J

A Cut Above Landscape and Maintenance, Inc.	Renewal of term contract for landscape installation services for the period 05/07/2024 through 05/06/2025 per Master Agreement #21020C.	Contract Amount: \$1,219,000.00 Total Contract Authorized Amount: \$5,458,500.00 S/M/WBE: Amount dependent upon usage Original Contract Amount: \$1,885,000.00	Countywide Lead Department: Parks and Recreation Department	Thelwell	
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The County has encumbered \$347,096 (\$32,288/month) during the previous ten and three quarters (10.75) months of the current twelve (12) month term contract. The Parks & Recreation Department, as lead department, requests \$1,219,000 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract for landscape replacement and enhancement at Water Utilities facilities, golf courses, parks, medians, and other locations throughout the County. The contract amount for the: (i) initial twelve (12) month term was \$1,885,000, with \$333,682 expended; and (ii) second twelve (12) month term was \$1,509,000, with \$365,665 expended; and (iii) third twelve (12) month term was \$845,500 with \$296,155 expended. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located in Palm Beach County and is a certified SBE, utilizing an SBE subcontractor (James F. Schnelle Jr PE). This item was reviewed and approved by OEBO for renewal.

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<u>EXHIBIT K</u> Intergraph Corporation dba Hexagon Safety & Infrastructure	Renewal of term contract for CAD Software Annual License and Maintenance for the period 05/01/2024 through 04/30/2025 per Master Agreement #SS250653C.	Contract Amount: \$444,165.24 Total Contract Authorized Amount: \$1,766,004.08 S/M/WBE: \$0 Original Contract Amount: \$423,481.88	Fire Rescue Department Accounting Lines: 1300-440-4217-4674	Thelwell	
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The County has encumbered \$453,893 (\$41,263/month) during the previous eleven (11) months of the current twelve (12) month term contract. The Fire Rescue Department requests \$444,165.24 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract due to an increasing in pricing. The vendor, who is a sole source, requires that the County agree to a limitation of liability provision that deviates from the County's standard requirements. In accordance with PPM #CW-F-049, the Department of Risk Management and the County Attorney's office negotiated with the vendor and agreed to: (i) exclude vendor's liability for special or consequential damages; and (ii) limit vendor's liability to indemnify and defend county to the extent of vendor's acts or omissions. These negotiated terms between Palm Beach County and Intergraph Corporation d/b/a Hexagon Safety & Infrastructure will be used for future sole source purchases, as applicable. The contract amount for the: (i) initial twelve (12) month term was \$423,481.88, with \$423,481.88 expended; (ii) first twelve (12) month renewal term was \$444,467.04, with \$444,665.28 expended; and (iii) second twelve (12) month renewal term was \$453,889.92, with \$453,889.92 expended. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located out of State. Awardee is a sole source provider who is not a certified S/M/WBE. This sole source contract is exempt from the EBO Ordinance.

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EXHIBIT L

Siemens Industry, Inc.	Renewal of term contract for Siemens building automation systems, annual inspection, testing, maintenance and repairs for the period of 03/11/2024 through 03/10/2025 per Master Agreement #SS555527C.	Contract Amount: \$550,000.00 Total Contract Authorized Amount: \$960,960.64 S/M/WBE: \$0 Original Contract Amount: \$140,960.00	Facilities Development and Operations Accounting Lines: 0001-410-5220-4607 0001-410-5240-4607 0001-410-5250-4607 0001-410-5260-4607 0001-410-5270-4607 0001-410-5290-4607	Thelwell	
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The County has encumbered \$160,044 (\$13,337/month) during the previous twelve (12) months of the current twelve (12) month term contract. The Facilities Development and Operations Department, requests \$550,000 to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract, with a retroactive start date of 03/11/2024, due to contract negotiations. The contract amount for the: (i) initial twelve (12) month term was \$90,000, which was increased to \$140,960, with \$133,477 expended; (ii) first twelve (12) month renewal term was \$90,000, with \$59,732 expended; and (iii) second twelve (12) month renewal term was \$90,000, which was increased to \$180,000, with \$160,044 expended. This term contract has one (1) twelve (12) month renewal options remaining. Awardee is located outside Palm Beach County, in the City of Miramar, Florida. This is a sole source provider who is not a certified S/M/WBE. This sole source contract is exempt from the EBO Ordinance.

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EXHIBIT M

Quality Recording Solutions, LLC.	New term contract for the purchase and maintain a digital 911 logging recorder system for the period 4/9/24 through 4/8/25 per Master Agreement #23068	Contract Amount: \$317,476.55 S/M/WBE: \$0 Original Contract Amount: \$317,476.55	Fire Rescue Department Accounting Lines: 1300-400-4213-6401 1300-440-4213-4620	Thelwell	
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The Fire Rescue Department, as lead department, request the approval of this new term contract to provide labor, materials, equipment, and computer hardware and software to furnish, install, service and maintain a digital 911 logging recording system for the Palm Beach County Fire Rescue dispatch and a backup system at the Fire Rescue Headquarters. The Fire Rescue Department requests \$317,476.55, which includes a three (3) year warranty, to meet the County's needs through the expiration of this twelve (12) month term with, four (4) twelve (12) month renewal options. Awardee is located out of State. The original contract was established by a competitive solicitation process. The Goal Setting Committee recommended an SBE Evaluation Preference for Prime Bidders.

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EXHIBIT N

Ebix, Inc.	Extension of term contract for Insurance Tracking System for the period of 10/28/24 through 10/27/25 per Master Agreement #500631D.	Contract Amount: \$75,000.00 Total Contract Authorized Amount: \$450,000.00 S/M/WBE: \$0 Original Contract Amount: \$75,000.000	Risk Management Department Accounting Lines: 5010-700-7140-3401	Thelwell	
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The County has encumbered \$18,364.50 (\$3,060.75/month) during the previous six (6) months of the current twelve (12) month term contract. The Risk Management Department requests a twelve (12) month extension to the current term contract for the continuation of insurance tracking system services. The contract amount for the: (i) initial twelve (12) month term was \$75,000, with \$42,750 expended; (ii) first twelve (12) month renewal term was \$75,000, with \$39,750 expended; (iii) second twelve (12) month renewal term was \$75,000, with \$39,750 expended; (iv) third twelve (12) month renewal term was \$75,000, with \$41,128 expended; and (v) fourth renewal option is \$75,000, with \$18,364.50 expended. This term contract has no renewal options remaining. Awardee is located out of State. The original contract was established by a competitive solicitation process. This item was reviewed and approved by OEBO for renewal.

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EXHIBIT O

Condo Electric
Industrial
Supply, Inc.
The Ware
Group, LLC
dba Johnstone
Supply

Extension of term contract for electric motors and
required capacitors for the period 03/01/2019
through 02/28/2025 per Master Agreement
#18066RR.

Time Extension Only
Total Contract Authorized Amount: \$456,000.00
S/M/WBE: \$0
Original Contract Amount: \$456,000.00

Countywide

Lead Department:
Facilities Development and
Operations

Thelwell

The County has encumbered \$188,715 (\$3,282/month) during the previous fifty-seven and one half (57.50) months of the current twelve (60) month term contract. The Facilities Development and Operations Department, as lead department, requests a twelve (12) month extension to the current term contract for electrical motors and capacitors. The contract amount for the: (i) initial sixty (60) month term was \$456,000, with \$188,765 expended. This contract has no renewal options. One (1) awardee is located in Palm Beach County and one (1) awardee is located outside Palm Beach County, in the City of Hialeah, FL. The original contract was established by a competitive solicitation process.

TOTAL AMOUNT OF ALL AWARDS: \$ 9,491,291.37