

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date:	April 9, 2024	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
		<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing

Department: Housing and Economic Development

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) a Budget Transfer of \$100,000 in the Housing and Economic Development Fund to set up transfer and allocate additional funds for Melissa's Place FKA Royal Palm Lakes Apartments project to be funded from Federal Community Development Block Grant (CDBG) funds; and

B) a Budget Amendment of \$100,000 in the Public Building Fund to recognize the transfer from the CDBG Fund and to appropriate funds for Melissa's Place FKA Royal Palm Lakes Apartments project.

Summary: On July 13, 2021, the Board of County Commissioners (BCC) adopted Resolution Number R2021-0948 that approved the Fiscal Year 2021-2022 Action Plan. The Action Plan is Palm Beach County's application to HUD for funding under the CDBG, HOME and ESG Programs. Included in the Action Plan was an allocation of Federal Community Development Block Grant (CDBG) funds for Melissa's Place FKA Royal Palm Lakes Apartments for \$305,000. An additional \$100,000 is necessary for demucking in the areas where the gazebo and sidewalk are to be built. The Memoranda of Understanding (MOU) between the Department of Facilities Development and Operations (FDO) and the Department of Housing and Economic Development (HED) requires that interdepartmental budget transfers be established to reimburse FDO for eligible project costs. The budget transfer and amendment are necessary to appropriate the required budget. **These are CDBG funds which require no local match.** District 6 (HJF)

Background and Justification: Palm Beach County receives an annual allocation of CDBG grant funds from the U.S. Department of Housing and Urban Development. Approval of this agenda item will appropriate additional CDBG funding to the project. The CDBG program works to provide community facilities and services and job creation through expansion of businesses. FDO has executed a MOU with HED to participate in the CDBG program as the implementing agency for the project.

Attachments:

1. Budget Transfer
2. Budget Amendment

Recommended by:		3/8/2024	
	Department Director	Date	

Approved By:		3/26/24	
	Assistant County Administrator	Date	

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures	\$100,000				
Operating Costs					
External Revenues	(\$100,000)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	0				

# ADDITIONAL FTE POSITIONS (Cumulative)	0				
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Is Item Included In Current Budget? Yes X No
 Does this Item include the use of Federal funds? Yes X No
 Does this Item include the use of State funds? Yes No X

Budget Account No.:

Fund 1101 Dept 143 Unit 1431 Object 3154
 Fund 3804 Dept 411 Unit B733 Object 4907

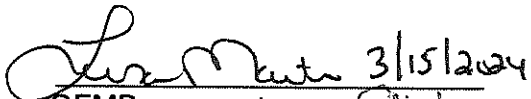

B. Recommended Sources of Funds/Summary of Fiscal Impact:

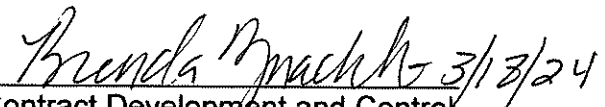
Approval of this agenda item will appropriate budget in Community Development Block Grant funds to reimburse FDO via interdepartmental transfer for Melissa's Place FKA Royal Palm Lakes Apartments project for \$100,000.

C. Departmental Fiscal Review: 
 Valerie Alleyne, Division Director II
 Finance and Administrative Services, DHED

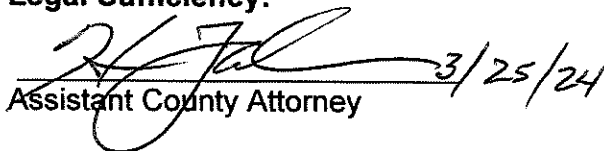
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 3/15/24
 OFMB DA 3/14 
 3-16-24

 3/13/24
 Contract Development and Control
 7/18/24

B. Legal Sufficiency:

 3/25/24
 Assistant County Attorney

C. Other Department Review:

 Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

24-0598

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

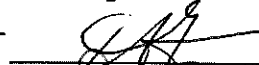

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BGEX-031224*1109

FUND 1101 - Housing and Economic Sustainability

Use this form to provide budget for items not anticipated in the budget.

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 03/08/24	REMAINING BALANCE
EXPENDITURES								
143-1431-8201	Contributions-Non-Govts Agencies	5,473,316	3,503,711	0	100,000	3,403,711	758,522	3,403,711
820-1431-9204	Tr to Public Bldg Imprv Fd 3804	0	0	100,000	0	100,000	0	100,000
TOTAL EXPENDITURES				100,000	100,000			

Department of Housing and Economic Development
INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Signatures



Date
3/12/24
3/15/2024

By Board of County Commissioners
At Meeting of :
April 9, 2024
Deputy Clerk to the
Board of County Commissioners

24-0599



**BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT
Fund 3804 - Public Building Improvement Fund**

BGEX 030824*1103
BGRV 030824*437

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 3/8/2024	REMAINING BALANCE
<u>REVENUES</u>								
411-B733	8015 - Tr Fr HCD Fd 1101	0	0	100,000	0	100,000		
		0	0	0	0	0		
Total Receipts and Balances		139,798,184	145,069,781	100,000	0	145,169,781		
<u>EXPENDITURES</u>								
411-B733	4907 - Machinery & Equipment	350,576	317,824	100,000	0	417,824	317,823	100,001
Total Appropriations & Expenditures		139,798,184	145,069,781	100,000	0	145,169,781		

Office of Financial Management & Budget
INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Signatures & Dates

 3/13/2024
 3/15/2024

By Board of County Commissioners
At Meeting of
4/9/2024
Deputy Clerk to the
Board of County Commissioners