

**PALM BEACH COUNTY BOARD OF
COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY**

Meeting Date: April 9, 2024
Department: Criminal Justice Commission
Advisory Board: Palm Beach County Criminal Justice Commission

EXECUTIVE BRIEF

MOTION AND TITLE: Staff recommends motion to approve:

A). Appointment of four (4) new members to the Criminal Justice Commission (CJC) for the period April 9, 2024 to December 31, 2026.

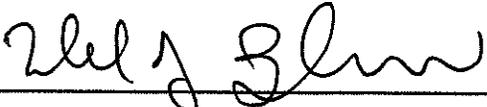
<u>Appoint Nominee</u>	<u>Seat No.</u>	<u>Term to Expire</u>	<u>Nominated By:</u>
Oswald Newbold	32	12/ 31/2026	CJC
Karen Hansen	33	12/31/2026	CJC
Shania Grant	34	12/31/2026	CJC
Vanessa Klein	35	12/31/2026	CJC

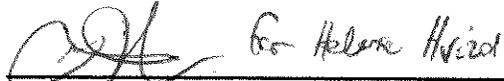
SUMMARY: The mission of the CJC is to study all aspects of the criminal justice and crime prevention systems within the federal, state, county, municipal, and private agencies within the County. The CJC is comprised of 35 members: 18 public sector members representing local, state, and federal criminal justice and governmental agencies; and 17 private sector members representing the Economic Council, Clergy, the Black and Hispanic Chambers of Commerce, youth (17-22 years), returning citizen, crime survivor, and a community member. The four (4) new members being considered for appointment are at-large members who are nominated by the CJC and appointed by the Board of County Commissioners. Oswald Newbold is the Re-Entry Coordinator for the Re-Entry Center and nominated to represent the seat designated for returning citizen. Karen Hansen is nominated to represent the seat designated for a crime survivor. Shania Grant is a student at Florida Atlantic University and nominated to fill the student seat. Vanessa Klein is the Director of Re-Entry Services for the Lord's Place and nominated for the community member at-large seat. The CJC currently has 29 seats filled and a diversity count of Caucasian: 16 (55%), African-American: 11 (38%), and Hispanic: 2 (7%). The gender ratio (female: male) is 12:17. The nominees include one Black female, one Black male, and two White females. Staff is addressing the need to increase diversity within our Board and will continue to encourage this to expand this Board's diversity. Countywide (HH)

BACKGROUND AND JUSTIFICATION: The Board of County Commissioners adopted an Ordinance in August of 1988 establishing the CJC, as codified in the Palm Beach County (PBC) Code Chapter 2, Article V, Division 5. The mission of the CJC, per this Ordinance, is to study all aspects of the criminal justice and crime prevention systems within the federal, state, county, municipal, and private agencies within the County. Private sector membership per the PBC Code, shall be appointed for three-year terms, with said term commencing on January 1, or the Board approval date, for the first year of appointment, and expiring on December 31 of the third year. On February 26, 2024, the CJC Board approved adding these four at-large members.

ATTACHMENTS:

1. Board/Committee Applications and Resumes/Bios for the four (4) nominees named above
2. PBC Code, Sections 2-216 – 2-221 (CJC)
3. CJC membership list

Recommended By:  4/1/24
Assistant County Administrator **Date**

Legal Sufficiency:  for Helena Hirsch
Assistant County Attorney **Date**

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

ATTACHMENT 1

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Palm Beach County Criminal Justice Commission Advisory Not Advisory

At-Large Appointment **OR** District Appointment / District #: _____

Term of Appointment: 3 Years From: 4/9/24 to 12/31/26

Seat Requirement: Returning Citizen Seat#: 32

Reappointment * **OR** New Appointment **OR** ex-Officio Appointment

OR to complete the term of: _____ Due to: Resignation Other

Completion of term to expire on: _____

* When a person is being considered for reappointment, the number of previously disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print) **APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Newbold Oswald
Last First Middle

Occupation/Affiliation: Reentry Coordinator - The Reentry Center

Owner Employee Officer

Business Name: City of Riviera Beach

Business Address: 2051 Dr. Mailing Luther King Jr. Blvd Suite #307

City & State: Riviera Beach, Florida Zip Code: 33404

Residence Address: 1565 West 20th Street

City & State: Riviera Beach, Florida Zip Code: 33404

Home Phone: _____ Business Phone: 561-951-9448 Ext. _____

Cell Phone: 561-460-2876 Fax: _____

Email Address: contact@oswaldnewbold.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony? Yes No

If yes, please state the court, nature of offense, disposition of case, and date:

2nd Judicial Circuit Court In and For Leon County, Florida: Convicted of Attempted Murder, Burglary, Aggravated Battery on 12/16/1992.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

* Applicant's Signature:  Printed Name: OSWALD NEWBOLA Date: 2/2/2024

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Criminal Justice Commission (Administration)
301 North Olive Avenue Suite 1001,
West Palm Beach, Florida 33401
Phone: 561-355-1624 Email: smoliere@pbcgov.org

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Oswald Newbold II

Riviera Beach, FL
(561) 951-9448
contact@oswaldnewbold.com

Reentry Professional

BACKGROUND

Possesses over 32 years of criminal justice expertise, which encompasses a diverse background of education, personal lived experience, and hands-on work as a reentry practitioner.

EDUCATION

Palm Beach Atlantic University <i>Graduated magna cum laude, Bachelor's of Science, Organizational Leadership</i>	2020
Florida A&M University <i>Major: Criminal Justice; Minor: Political Science (Degree Not Completed)</i>	1990-1991

PROFESSIONAL EXPERIENCE

Reentry Coordinator, The Reentry Center of Riviera Beach, Riviera Beach, FL 2023-Present

- Manages reentry programs and services, including case management and evaluation.
- Collaborates with case managers on client activities for community reintegration.
- Establishes program procedures for service delivery.
- Engages with public and private agencies to exchange and develop resources.
- Represents the Justice Service Center in public relations at various initiatives.
- Partners with courts and corrections to identify and address reentry gaps.

Case Manager, The Reentry Center of Riviera Beach, Riviera Beach, FL 2021-2023

- Provides counseling, assessments, interventions, and education to clients while maintaining case notes and files.
- Collaborates with family, social services, mental health, probation, and law enforcement to aid client reintegration.
- Develops case plans, sets goals with clients, and conducts follow-up assessments to track goal progress.
- Maintains ongoing knowledge of the reentry field and attends trainings/workshops as needed.
- Proficient in Level of Service Inventory-Revised (LSI-r) and Motivational Interviewing.

Peer Mentor (1099 Worker), The GEO Group Inc., Boca Raton, FL 2019-Present

- Mentors post-release individuals who have had criminal justice involvement.
- Mentors pre-release individuals inside of GEO facilities in Florida and New Jersey.
- Leads a monthly Zoom Alumni meetings for GEO secure services site graduates across multiple states.
- Confers with GEO leadership about projects that can help returning citizens.

Founder & Executive Director, Libra-Life Mentoring Services Inc., Riviera Beach, FL 2017-Present

- Mentors at-risk and high-risk youth and adolescents.
- Teaches personal development, career development, and financial literacy.
- Conducts youth empowerment workshops.
- Teaches hydroponic farming to youth by utilizing STEM skills.

Owner & CEO, On2 Enterprises LLC, Riviera Beach, FL

2017-Present

- Consults organizational leadership in creating and implementing strategies, methods, and-or plans geared towards increasing overall performance.
- Conducts personal and professional development workshops, seminars, and training programs.
- Mediates disputes between individuals, groups, and organizations (includes neighbor, employment, consumer, school, roommate, and group conflicts).
- Performs motivational, inspirational, and empowerment speeches.
- Engages in intellectual property creation.

Peer Facilitator, Florida Department of Corrections, Pahokee, FL

2014-2017

- Facilitated group sessions in Intensive Outpatient Program (IOP) for substance abuse and recovery.
- Participated in required monthly trainings with the program director.
- Attended weekly meetings.
- Helped plan and coordinate special events and special trainings.
- Was senior peer facilitator responsible for orientating and training new peers.

CONFERENCE PRESENTATIONS

- "Peer Connections in Reentry: What We Know and What We Don't Know" 2023
- "It Takes a Village: Family & The Reentry Process" 2022
- "The Role of Peer Mentoring & Peer Support in Successful Reentry" 2022
- "Innovative Social Justice: A Path for Libraries" 2018

CERTIFICATIONS

- Reentry Peer Specialist (RPS) 2022
- Certified Instructor Training- Adult Mental Health First Aid Course 2021
- Adult Mental Health First Aid USA Certified 2021
- Mentor Training for Trainers- Peer Mentoring 2021
- Certified Conflict Mediation/ADR 2008, 2014, 2022

TRAININGS

- Home Visit Safety Awareness Training 2023
- Leadership Equity Institute (Safety + Justice Challenge) 2022
- Motivational Interviewing (MI) 2022
- Level of Service Inventory- Revised (LSI-r) 2021
- Racial/Ethnic Implicit Bias and Microaggressions for Criminal Justice Professionals 2021
- 41st Citizen's Criminal Justice Academy 2020

AWARDS & RECOGNITION

- Ephesus Community Impact Award 2023
- Outstanding Performance & Excellence in the Community 2022
- Abdus Salaam Logan Award for Perseverance & Commitment to Change 2019
- Community Spirit and Outstanding Volunteerism 2018

MEMBERSHIPS

- National Association of Reentry Professionals Inc.
- Florida Rights Restoration Coalition (FRRC)
- League of Women Voters Palm Beach County (LWVPBC)
- Palm Beach County Reentry Task Force

RESEARCH INTERESTS

- Racial/Ethnic Implicit Biases in Law Enforcement Approaches
- Disparities in Sentencing
- School to Prison Pipeline
- Corrections Methodology and Internal Ethics
- Barriers and Challenges to Post-Incarceration Reintegration
- Impact of Peer Mentoring in Reducing Recidivism

ADDITIONAL SKILLS, TRAININGS, AND-OR CERTIFICIATIONS

- Chairman of the Board of Directors for the National Association of Reentry Professionals Inc.
- Project leader on the initiative to develop a national reentry certification and accreditation program.
- Participant in SAMHSA's federal initiative: Lifted Lived Experience Across Criminal Justice Settings (A Dialogue on Compassion, Innovation, & Recovery Across Court, Corrections, and Reentry Settings).
- Participant in Palm Beach County's Sequential Intercept Mapping workshops to (1.) Assist Palm Beach County in identifying gaps in services, (2.) Further the delivery of appropriate services to people with Mental illness and/or substance use disorders involved in the criminal justice system, and.(3.) Optimize use of local resources and opportunities.
- Voting member on the executive committee for the Palm Beach County Reentry Task Force.
- Remote mediator for Just Mediation Pittsburgh; a program to prevent "homelessness" in Alleghany County.
- Graduate of Prison-to-Professionals (P2P) Scholar Program. As a scholar and mentor, the goal is to reach, touch, and change the lives of people with criminal convictions through advocacy, mentoring, and policy change.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Palm Beach County Criminal Justice Commission [] Advisory [] Not Advisory

At-Large Appointment OR District Appointment / District #: _____

Term of Appointment: 3 Years From: _____ to 12/31/26

Seat Requirement: Crime Victim Seat #: 33

Reappointment * OR New Appointment OR ex-Officio Appointment

OR to complete the term of: _____ Due to: Resignation Other

Completion of term to expire on: _____

* When a person is being considered for reappointment, the number of previously disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print) *APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT*

Name: Hansen Karen D
Last First Middle

Occupation/Affiliation: Advocate, Author, Thought Leader

Owner Employee Officer

Business Name: The Collective Projects

Business Address: 4750 S. Ocean Blvd. #605

City & State: Highland Beach, Florida Zip Code: 33487

Residence Address: 4750 S. Ocean Blvd. #605

City & State: Highland Beach, Florida Zip Code: 33487

Home Phone: 954.415.0564 Business Phone: 954.415.0564 Ext. _____

Cell Phone: 954.415.0564 Fax: _____

Email Address: karen@thecollectiveprojects.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony? Yes No

If yes, please state the court, nature of offense, disposition of case, and date:

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

Minority Identification Code:

- Male Female
 Native-American Hispanic-American
 Asian-American African-American Caucasian

Section II (Applicant) Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

	Contract/Transaction No.	Department/Division	Description of Services	Term
	<i>Ex. (R#XX-XX/PO XX)</i>	<i>Ex. Parks & Recreation</i>	<i>Ex. General Maintenance</i>	<i>Ex. 10/01/2000 – 09/30/2100</i>
1		PBC Library System	Interior Design	2007-Present
2		PBC Water Utilities	Interior Design	2019-2021
3		PBC Convention Center	Interior Design	2023-Present
4				
5				

Attach Additional Sheet(s), if necessary

OR

- NONE NOT APPLICABLE / (Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is ongoing, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below)

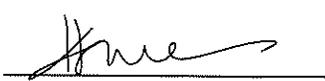
By watching the training program on the Web, DVD or VHS on March 12, 2024

By attending a live presentation given on _____, 20____

AND

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

* Applicant's Signature:  Printed Name: Karen D. Hansen Date: 03.12.2024

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

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301 North Olive Avenue Suite 1001,
West Palm Beach, Florida 33401
Phone: 561-355-1624 Email smoliere@pbcgov.org**

Section III (Commissioner, if applicable):

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Commissioner's Signature: _____ Date: _____

Karen Hansen is a multidisciplinary entrepreneur, with a Bachelor of Science Degree in Interior Design from Florida State University. She has been a successful entrepreneur since 2001 and holds seven US Patents in product design.

<https://www.indesignstudio.net/our-story> [indesignstudio.net]

Based on the intimate details of her life experiences, in 2016, she began her journey as an **advocate for victims and survivors of sexual abuse and domestic violence**.

She has shared her personal story as a guest speaker at:

- **Florida Atlantic University** (Charles E. Schmidt College of Medicine- alongside PBC Victims' Services and Palm Beach County Sheriff's Office Special Investigations Division: Human Exploitation And Trafficking Unit/ HEAT)
- **Florida State University** (Jim Moran College of Entrepreneurship)
- **University of Miami** (Walk a Mile in Her Shoes)
- **Child Rescue Coalition** (Fundraising Gala)
- **Law Enforcement** (PBC training, including the State Attorney and FBI)
- **PBC Victims' Services**

Additional Points of Interest:

- Member of the **RAINN** (Rape Abuse & Incest National Network) Speakers Bureau
- Involved in victims' rights legislation in Florida (**Serena's Law**)
- Involved in initiatives at the **White House** (It's on Us Campaign- to end sexual assault on college campuses)
- Champion for the **United Nations (UNiTE Campaign- to end violence against women)**
- Advocacy efforts have been featured in **Entrepreneur Magazine, CBS, PBC Channel 20, and the U.S. Chamber of Commerce**
https://discover.pbcgov.org/publicaffairs/Pages/Local_Programs.aspx?videoId=Ch20/InView/2024/20240117-InView-Human-Trafficking-Awareness
- Panel moderator at the **YWCA** (Palm Beach State College- discussing the misconceptions of domestic violence)

Her latest ongoing project is her most personal endeavor yet- a **raw, thought-provoking autobiography**, which is the result of her internal strength, unwavering vulnerability, and years of deep healing.

<https://thecollectiveprojects.com> [thecollectiveprojects.com]

Karen has made it her life's goal to leave the world a better place than she found it. Whether her task focuses on legislation, speaking engagements, or passion-filled writing, the goal remains the same... **to educate, bring about awareness, and create change** through an unapologetic, bold stance on advocacy, empathy, and courage.



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Board Name: Palm Beach County Criminal Justice Commission [] Advisory [] Not Advisory

At-Large Appointment OR District Appointment / District #: _____

Term of Appointment: 3 Years From: 4/9/24 to 12/31/26

Seat Requirement: Youth (17-22) Seat #: 34

Reappointment * OR New Appointment OR ex-Officio Appointment

OR to complete the term of: _____ Due to: Resignation Other

Completion of term to expire on: _____

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Section II (Applicant): (Please Print) *APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT*

Name: Grant Shania Deandra
Last First Middle

Occupation/Affiliation: Student at Florida Atlantic University

Owner Employee Officer

Business Name: N/A

Business Address: N/A

City & State: N/A Zip Code: N/A

Residence Address: 4157 Success Street

City & State: West Palm Beach, Florida Zip Code: 33406

Home Phone: 561-906-2874 Business Phone: N/A Ext. _____

Cell Phone: 561-906-5756 Fax: N/A

Email Address: shaniagrants2020@fau.edu

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony? Yes No

If yes, please state the court, nature of offense, disposition of case, and date:

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

Minority Identification Code:

- Male Female
 Native-American Hispanic-American
 Asian-American African-American Caucasian

Section II (Applicant) Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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	<i>Ex. (R#XX-XX/PO XX)</i>	<i>Ex. Parks & Recreation</i>	<i>Ex. General Maintenance</i>	<i>Ex. 10/01/2000 – 09/30/2100</i>
1	N/A	N/A	N/A	N/A
2				
3				
4				
5				

Attach Additional Sheet(s), if necessary

OR

- NONE NOT APPLICABLE / (Governmental Entity)

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By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below)

By watching the training program on the Web, DVD or VHS on February 4th, 2024

By attending a live presentation given on _____, 20____

AND

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

* Applicant's Signature:  Printed Name: Shania Grant Date: 02/05/2024

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Criminal Justice Commission (Administration)
301 North Olive Avenue Suite 1001,
West Palm Beach, Florida 33401
Phone: 561-355-1622 ethics@pbcgov.org

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____



School of Criminology & Criminal Justice

College of Social Work & Criminal Justice
777 Glades Road, SO-208, Boca Raton, FL 33431
E: deansoffice.swcj@fau.edu | W: fau.edu/sccj
T: (561) 297-3240 | F: (561) 297-2438

February 1, 2024

Dear Palm Beach County Criminal Justice Commission:

I am writing this letter of recommendation in strong support of Ms. Shania Grant's application to serve as the student member of the Palm Beach County (PBC) Criminal Justice Commission (CJC). I am the Associate Director and an Associate Professor in the School of Criminology and Criminal Justice within the College of Social Work and Criminal Justice at Florida Atlantic University. In my capacity as a researcher, I have worked closely with the PBC CJC for many years and regularly attended meetings prior to the COVID-19 pandemic. This provides me with the knowledge and understanding to nominate a student who I believe will positively contribute to the PBC CJC as it seeks to achieve its objectives. As you will see below, I have full confidence that Ms. Grant is this student.

Shania has been a resident of PBC her entire life and is currently a dual-enrolled student at FAU High and Florida Atlantic University. She will be graduating in May with her high school diploma, and in December she will be graduating with her Bachelor of Arts in Political Science with a double minor in Criminal Justice and Spanish. She is also in the process of applying for the combined Master of Science in Criminology and Criminal Justice program at Florida Atlantic. This program allows students to begin their master's degree in their senior year of college. During her time at Florida Atlantic, Shania has been vice president of the Undergraduate Law Journal and a member of the Mock Trial Team. This is in addition to the numerous high school-level extracurricular activities in which she participates.

I have known Shania since January 2022 when she proactively reached out to me following an FAU Division of Research presentation that I gave, and she attended (presentation titled *Research in Action: Can communities help stop re-offending?*). Since then, I have mentored and supervised Shania as she has completed three Directed Independent Study/Research courses with me (Spring 2023, Fall 2023, Spring 2024). These courses allow Shania to work one-on-one with me on various research projects. This semester, for example, Shania was awarded a grant from the FAU Office of Undergraduate Research and Inquiry to collect survey data from a nationally representative sample that will seek to understand how racial attitudes impact criminal justice institutions and reforms, particularly as it relates to the reentry and reintegration of people returning to the community from incarceration.

In addition to being research-oriented, during my time working with Shania, I have witnessed her desire to improve the criminal justice system. As a result, I invited Shania to attend PBC Reentry Task Force meetings with me. This has provided her with the opportunity to begin to understand the inner workings of collaborative, community-based efforts to enhance the well-being and safety of PBC. When we have debriefed after these meetings, Shania has suggested different ways to engage the next generation in systemic reform and how to improve the experiences for system-impacted people.

I wholeheartedly believe that Shania would be a tremendous asset to the PBC CJC. She is dedicated, motivated, forward-thinking, mature, and enthusiastic, and she has proven to me through past semesters that she is fully capable and deserving of having a seat at the table. If selected, I assure you that you will not be disappointed. In sum, I nominate Ms. Shania Grant and support her application to be the student member of the Palm Beach County Criminal Justice Commission without qualification. Please do not hesitate to reach out to me at catkinplunk@fau.edu or 561-247-0519 if I can provide further details.

Sincerely,

Cassandra Atkin-Plunk, Ph.D.
Associate Director and Associate Professor
School of Criminology and Criminal Justice
Florida Atlantic University

Shania Grant

4157 Success St, West Palm Beach 33406 FL

561-906-5756, shaniagrants2020@fau.edu

[LinkedIn](#)

EDUCATION

Florida Atlantic University High School

High School Diploma

Bachelor of Arts in Political Science

Minors: Criminal Justice and Spanish

Certificates: Undergraduate Research Certificate

GPA 3.97/4.0

Boca Raton, FL

Anticipated May 2024

Anticipated December 2024

RELEVANT COURSEWORK

Ethics and Criminal Justice

Directed Independent Research Courses in Criminal Justice

CERTIFICATIONS

Responsible Conduct in Research

January 2022

CRIMINAL JUSTICE RESEARCH

Racial Attitudes and the Public's Support for Reentry Services (*Series of Undergraduate Directed Independent Research Courses, Fall 2022-Present*)

- Earned a \$600 grant from Office of Undergraduate Research and Inquiry to administer a national survey
- Completed a literature review on the topic of how racial attitudes affect reentry
- Completed a grant application and received approval from IRB to conduct research
- Attended the Palm Beach County Reentry Summit in October 2022

RELEVANT EXPERIENCE

Palm Beach School District

West Palm Beach, Florida

Legal Research and Writing Intern

June 2023-July 2023

- Research laws and statutes relating to school board policies and determine their impact on the School District. Attend mediations and trials for cases for the School District.

Florida Atlantic University

Undergraduate Research Assistant

Boca Raton, Florida

Community Engagement with Reentry Services

January 2024-Present

- Attend Reentry Task Force meetings and provide feedback on how to improve the state of reentry in Palm Beach County
- Assist with community-engaged research under the guidance of Dr. Cassandra Atkin-Plunk

Undergraduate Law Journal

Boca Raton, Florida

Managing Editor/Vice President

November 2022-Present

- Currently serve as the Law Journal's Managing Editor, taking care of the journal's administrative duties and editing other writers, as well as writing an article for the journal

Secretary

June 2022- November 2022

- Recorded meeting minutes for the club as well as attended trainings and editorial board meetings

Writer

August 2021-June 2022

- Published a professional legal article in the 2022 Edition of the Journal

Mock Trial Club at FAU

Boca Raton, Florida

Member

August 2023-Present

COMMUNITY INVOLVEMENT

Florida Atlantic University High School

Boca Raton, Florida

Member of National Honor Society

August 2022-Present

- Distinguished honor society based on service, leadership, and achievement

Spanish Tutor

September 2021-Present

- Tutor for two hours per week to two different students, helping them understand SPN 1120
- Create PowerPoints, share resources, and mentor students to help them get through 9th grade

The Kravis Center for the Performing Arts

West Palm Beach, Florida

Music Teaching Assistant and Mentor

September 2021-Present

- Teach Vocal Music and Music Theory to children and mentor children in their vocal music education
- Help them develop and better their vocal music performance skills to perform at the Kravis Center

South Florida Science Center and Aquarium

West Palm Beach, Florida

Regular Volunteer

August 2021-Present

- Create and facilitate activities for kids to complete and learn from

Counselor in Training

June 2021-August 2021

- Interact with kids ages 5-12 facilitating learning activities about various STEM topics including, geology, paleontology, coding, 3D printing, etc.

PUBLICATIONS

- "Q&A about the Diversity Internship Program," Palm Beach County Bar Association Bulletin, December 2023
- "A Legal Analysis of Carceral Citizenship AND Reentry into Society After Incarceration," Undergraduate Law Journal at FAU, May 2023
- "Harmless Hair: Legislation Limiting Identity," Undergraduate Law Journal at FAU, June 2022

AWARDS

Spring 2024 Semester OURI Grant Funding in the amount of \$600 to conduct research

2024 Pathfinder Awards Palm Beach Post Nominee in Political Science/History

2023 Carson Scholars and Speaker at Awards Banquet

Florida Atlantic University President's List for Fall 2022 & Spring 2023 Semesters

2021 Winner of Teen Writing Competition at the Norton Art Museum, First Place for a Poem

SKILLS

Google Suite

Spanish-intermediate

Microsoft Suite

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Palm Beach County Criminal Justice Commission [] Advisory [] Not Advisory

At-Large Appointment OR District Appointment / District #: _____

Term of Appointment: 3 Years From: 4/9/24 to 12/31/26

Seat Requirement: Returning Citizen Seat #: 32

Reappointment * OR New Appointment OR ex-Officio Appointment

OR to complete the term of: _____ Due to: Resignation Other

Completion of term to expire on: _____

* When a person is being considered for reappointment, the number of previously disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print) *APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT*

Name: Klein Vanessa Elaine

Last First Middle

Occupation/Affiliation: Director of Re-entry Services

Owner Employee Officer

Business Name: The Lords Place

Business Address: 2808 Australian Ave

City & State: West Palm Beach, Fl Zip Code: 33407

Residence Address: 1341 Piazza Pitti

City & State: Boynton Beach, Fl Zip Code: 33426

Home Phone: N/A Business Phone: _____ Ext. _____

Cell Phone: 561-401-5763 Fax: _____

Email Address: vklein@thelordsplace.org

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony? Yes No

If yes, please state the court, nature of offense, disposition of case, and date:

Palm Beach County 5/072001 Felony Possession of Heroin- Adjudicated Guilty- Sentenced to 30 days in the County Jail
 Palm Beach County 9/20/2001 Felony Possession of Cocaine- No File
 Palm Beach County 4/13/2002 Felony Possession Drug WO Rx-Adjudication Withheld

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

Minority Identification Code:

- Male Female
 Native-American Hispanic-American
 Asian-American African-American Caucasian

Section II (Applicant) Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

	Contract/Transaction No.	Department/Division	Description of Services	Term
	<i>Ex. (R#XX-XX/PO XX)</i>	<i>Ex. Parks & Recreation</i>	<i>Ex. General Maintenance</i>	<i>Ex. 10/01/2000 – 09/30/2100</i>
1	3 rd Amendment to MOU for the Inmate Reentry Program	Palm Beach County Sheriff's Office	Reentry Services for Inmates and Ex-Offenders	1/1/2024 – 12/31/2025
2	R-2023-1888 & R-2023-1891 & R2022-1232	Palm Beach County Dept of Public Safety	Adult Reentry Services (FDC)	7/1/2023 – 6/30/2024
3	R-2023-1888 & R-2023-1891 & R2022-1232	Palm Beach County Dept of Public Safety, Justice Serv	Adult Reentry Services (County)	10/1/2023 – 9/30/2024
4	R-2022-0100	Palm Beach County Community Services Department	Joshua House Permanent Supportive Housing	10/1/2021 – 9/30/2024
5	R2021-1470	Palm Beach County Community Services Department	Homeless Resource Center Job Training and Employment Services	10/1/2023-9/30/2024
6	Awaiting Response to email request for Contract #	Palm Beach County Community Services Department	ESG-CV 3 Homeless Street Outreach	7/1/2023 – 6/30/2024
7	R2023-0574	Palm Beach County Community Services Department	FAA Parks 2 Work (Street Outreach and Job Training)	4/1/2023 – 9/30/2024
8	R-2021-1696	Palm Beach County Community Services Department	FAA Homelessness (Permanent Supportive Housing)	10/1/2021 – 9/30/2024

Attach Additional Sheet(s), if necessary

OR

- NONE NOT APPLICABLE / (Governmental Entity)

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is ongoing, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below)

-By watching the training program on the Web, DVD or VHS on January 30th, 2024.

By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

* Applicant's Signature: Vanessa Klein

Printed Name: Vanessa Klein

Date: 2/1/24

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Criminal Justice Commission (Administration)
301 North Olive Avenue Suite 1001,
West Palm Beach, Florida 33401
Phone: 561-355-1624 Email smoliere@pbcgov.org

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Vanessa Klein

LMHC

Boynton Beach, FL 33426
vanessaelaine11@yahoo.com
+1 561 401 5763

Experienced and compassionate Licensed Mental Health Counselor with a passion for advocating for and working with Palm Beach Counties most vulnerable and difficult to serve populations.

Work Experience

Director of Reentry Services

The Lord's Place Inc - West Palm Beach, FL
November 2021 to Present

Oversee implementation and coordination of quality case management to moderate to high risk returning citizens to begin during incarceration and to continue post release to assure successful reintegration into our community to improve public safety and reduce recidivism. Supervise BJA grant/SCA program which focuses on providing services to returning citizens with sexual offences through first of its kind in Palm Beach County, COSA circle interventions, implemented through partnerships with three local not for profit agencies. Oversee the Palm Beach County Public Safety reentry program grant which includes supervising clinical interns, implementing CBT programs, Trauma Informed Care, Client Centered services, and Motivational Interviewing. Participate in community advocacy for improved reentry services through collaboration with numerous subcommittees.

Clinical Director of Youth and Adult Reentry Programs

Gulfstream Goodwill Reentry - West Palm Beach, FL
September 2019 to April 2020

Supervised two teams of Master's Level Clinical Case Managers to ensure grant compliance, clinical Integrity, and client satisfaction. Provided Cognitive Behavioral Interventions individually and in group settings to youth and adults pre and post incarceration. Worked hand in hand with community partners through committees to advocate for reentry programming in Palm Beach County. Trained in Moral Reconciliation Therapy, LSIR Assessment Trainer, Motivational Interviewing, and Trauma Informed Care. Visited youth and adults in jail and prison settings to provide therapeutic interventions. Provided supervision to staff, was responsible for hiring, mediation, and disciplinary actions as needed for staff.

Clinical Case Manager

Gulfstream Goodwill Industries, Inc - West Palm Beach, FL
September 2013 to June 2019

Integral part of a multidisciplinary ACT team which included a psychiatrist, LMHC, LCSW, client , and myself, Utilized Motivational Interviewing and Trauma Informed care to counsel Palm Beach

Counties chronically homeless population in a Housing First residential program. Experienced in clinical documentation, advanced treatment planning, client centered services, and evaluation/ assessment.

Primary Therapist

Family Promise of South Palm Beach County - Delray Beach, FL
March 2018 to March 2019

Provided one on one counseling to situationally homeless individuals to include children. I utilized Sand Trey therapy, TF- CBT, Shema Therapy, and a host of other therapeutic modalities to meet the needs of the clients. Provided Individual, family, and group therapy. Utilized assessments such as Beck Depression Inventory/ Becks Anxiety Inventory for adults, children, and teens, as needed. Utilized Ages and Stages to assess child development.

Education

Masters of Science in Mental Health in Mental Health Counseling

Palm Beach Atlantic University - Palm Beach County, FL
May 2016 to May 2019

Bachelors of Science

Florida Atlantic University

Associates in science

Keiser University-Ft Lauderdale

Skills

- Motivational interviewing
- Social Work
- Case Management
- Individual / Group Counseling
- Behavioral Therapy
- Crisis Intervention
- Cognitive Behavioral Therapy
- Mental Health Counseling
- Addiction Counseling
- Group Therapy
- Strategic Planning
- Intake Experience
- Curriculum Development
- Crisis Management
- Child & Family Counseling
- Program Development
- Applied Behavior Analysis

ATTACHMENT 2

Sec. 2-216. - Created.

There is hereby established an advisory commission to be known as the "Palm Beach County Criminal Justice Commission," herein referred to as the "Criminal Justice Commission."

(1) *Membership.* The Criminal Justice Commission shall be comprised of eighteen (18) public sector members and seventeen (17) private sector members for a total commission of thirty-five (35) members in accordance with the policies and procedures established by the Board of County Commissioners for advisory commissions as follows:

a. *Public Sector Membership.*

1. Mayor or Commission member of the Palm Beach County Board of County Commissioners.
2. Palm Beach County Sheriff.
3. State Attorney, 15th Judicial Circuit.
4. Public Defender, 15th Judicial Circuit.
5. Clerk of the Palm Beach County Circuit Court.
6. Chief Judge, 15th Judicial Circuit.
7. Administrative Judge, Juvenile Division, 15th Judicial Circuit.
8. Member, Palm Beach County School Board.
9. Member, Palm Beach County Legislative Delegation.
10. Member, Palm Beach County League of Cities.
11. District IX Juvenile Justice Manager, Florida Department of Juvenile Justice.
12. Representative of Police Chiefs Association.
13. Chief, West Palm Beach Police Department.
14. Circuit Administrator, Florida Department of Corrections, 15th Judicial Circuit.
15. Supervisory Special Agent, Florida Department of Law Enforcement.
16. President, Crime Prevention Officers' Association.
17. United States Attorney, Southern District of Florida or Assistant U.S. Attorney, West Palm Beach.
18. Member, Palm Beach Association of Criminal Defense Lawyers

The term of membership for the Public Sector members will be for the duration of their position entitling them to sit as a member of the Criminal Justice Commission.

b. *Private Sector Membership.*

- 1.

Ten (10) persons will be nominated by the Palm Beach County Economic Council, of which consideration should be given to one (1) representative from CareerSource and one (1) representative from the Health Care District of Palm Beach County. Nominees do not have to be members of the Economic Council, and said nominations must be submitted to the Board of County Commissioners of Palm Beach County, Florida for approval.

2. One (1) person will be nominated to represent the Black Chamber of Commerce and one (1) person will be nominated to represent the Hispanic Chamber of Commerce. Each chamber will nominate its representative.
 3. Five (5) at-large members of the local community, including: one (1) local clergy; one (1) returning citizen; one (1) crime survivor; one (1) student between seventeen (17) and twenty-two (22) years of age; and one (1) member of the community at large shall be nominated by the Criminal Justice Commission and approved by the Board of County Commissioners.
 4. *Member Nominations.* The nomination process shall begin ninety (90) days prior to the expiration of a member's term, or immediately in the event of an unplanned vacancy. The Economic Council, Black Chamber of Commerce, and Hispanic Chamber of Commerce shall be notified and requested to provide nominations for appointment. An approved board appointment form, with attached resume, must be completed for all nominees prior to transmittal to the BCC. These members shall be representative of all segments of Palm Beach County, Florida.
 5. *Attendance.* Private Sector Members shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or a failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as a failure to attend a meeting. Members removed pursuant to this paragraph shall not continue to serve on the Criminal Justice Commission and such removal shall create a vacancy.
- (2) *Maximum Number of Boards.* The maximum number of Boards that an individual member appointed by the Board of County Commissioners may serve on at one (1) time shall be three (3), except that no individual may serve on more than one (1) board, if doing so would violate Article II, Section 5(a) of the Florida Constitution, which prohibits dual office holding.
 - (3) *Terms of Office.* Private Sector members shall be appointed for a three-year term, with said term commencing on January 1 for the first year of appointment and expiring on December 31 of the third year. Beginning on or after March 1, 2013, no private sector member shall be

appointed or reappointed to the Criminal Justice Commission for more than three (3) consecutive three-year terms. Existing members' terms shall end on December 31 of the year in which their term expires.

- (4) *Vacancies.* Vacancies occurring during a term shall be filled for the unexpired term, and shall not count toward the member's term limits.
- (5) *Residency.* All members of the Criminal Justice Commission must be residents of Palm Beach County at the time of appointment or nomination and while serving on the Criminal Justice Commission. Exemptions to this requirement are allowed when circumstances warrant outside technical/professional representation, or if statute or other rule specifies. Appointed members of the Criminal Justice Commission shall serve at the pleasure of the appointing body.
- (6) *Qualification as a Candidate.* Criminal Justice Commission members shall not be prohibited from qualifying as a candidate for elected office.
- (7) *Sunshine Law and State Code of Ethics.* Criminal Justice Commission members shall comply with the Sunshine Law and State Code of Ethics. However, that portion of a meeting of a duly constituted Criminal Justice Commission at which members of the Commission discuss active criminal intelligence information or active criminal investigative information that is currently being considered by, or which may foreseeably come before, the Commission is exempt from F.S. § 286.011, as amended or replaced and Section 24(b), Article I of the Florida State Constitution, as amended or replaced, provided that at any public meeting of the Criminal Justice Commission at which such matter is being considered, the Commission members publicly disclose the fact that the matter has been discussed. Reasonable public notice of all Criminal Justice Commission meetings shall be provided. All meetings of the Criminal Justice Commission shall be open to the public at all times and minutes shall be taken at each meeting.
- (8) *Palm Beach County Code of Ethics.* Criminal Justice Commission members appointed under subsection (1)b.1—3 of this section are to comply with the applicable provisions of the Palm Beach County Code of Ethics as codified in Sections 2-441 through 2-448 of the Palm Beach County Code.
- (9) *Annual Narrative Report.* The Criminal Justice Commission shall submit an annual narrative report to the Board of County Commissioners.

(Ord. No. 88-16, § 1, 8-16-88; Ord. No. 89-3, § 1, 3-21-89; Ord. No. 90-38, § 1, 10-16-90; Ord. No. 92-14, § 1, 5-28-92; Ord. No. 92-25, § 1, 9-15-92; Ord. No. 93-1, § 1, 2-1-93; Ord. No. 93-35, § 1, 12-21-93; Ord. No. 95-6, § 1, 3-21-95; Ord. No. 2014-003, § 1, 3-11-14; Ord. No. 2016-017, § 1, 3-1-16; Ord. No. 2023-039, § 1, 11-21-23)

Sec. 2-217. - Objectives.

The Criminal Justice Commission is established to study all aspects of the criminal justice and crime prevention systems within the federal, state, county, municipal and private agencies within the County. This purpose shall include the study of the health and human services and educational systems, among others, as they pertain to criminal justice or crime prevention. The Criminal Justice Commission shall make recommendations to the Board of County Commissioners on policies and programs designed to accomplish the following objectives:

- (1) Ensure the coordination of law enforcement and crime prevention efforts in the County;
- (2) Ensure an efficient, just, and cost effective criminal justice system in the County; and
- (3) Effect the reduction of crime in the County on a permanent basis.

(Ord. No. 88-16, § 2, 8-16-88; Ord. No. 2023-039, § 1, 11-21-23)

Sec. 2-218. - Authority.

The Criminal Justice Commission shall have the following authority and powers:

- (1) To review, research and evaluate existing systems and programs within the scope of the Criminal Justice Commission;
- (2) To establish task forces or subcommittees to study in detail key aspects of programs and systems within the scope of the Criminal Justice Commission;
- (3) To adopt from time to time rules and bylaws providing for the governance of the Criminal Justice Commission, which rules and bylaws will be adopted by a majority vote of the members of the Criminal Justice Commission;
- (4) To establish an executive committee by the majority vote of the members of the Criminal Justice Commission, which executive committee will have such powers and authority as delegated by the Criminal Justice Commission;
- (5) To review and comment on all grant requests for programs and systems within the scope of the Criminal Justice Commission;
- (6) To make recommendations on modifying, creating or abolishing public and private systems and programs within the scope of the Criminal Justice Commission;
- (7) To make recommendations on modifying, creating or abolishing legislation, ordinances or regional or county-wide comprehensive plans dealing with systems and programs within the scope of the Criminal Justice Commission;
- (8) To assist the consolidation of systems and programs within the scope of the Criminal Justice Commission when approved by the Board of County Commissioners;
- (9)

To request members of all agencies within the auspices of the Board of County Commissioners, to provide the Criminal Justice Commission in a timely manner with all data and information requested by the Criminal Justice Commission, to appear at any meeting or hearing requested by the Criminal Justice Commission, and to otherwise work in cooperation and good faith with the Criminal Justice Commission in pursuing the Criminal Justice Commission's objectives; and

- (10) To take all acts reasonably required by the Criminal Justice Commission in the exercise of the authority set forth above and the pursuit of the Criminal Justice Commission's objectives.

(Ord. No. 88-16, § 3, 8-16-88; Ord. No. 2023-039, § 1, 11-21-23)

Sec. 2-219. - Operation.

- (a) *Travel Expenses, Reimbursement and Approval Authority.* Members of the Criminal Justice Commission shall serve without compensation, but may be eligible for travel reimbursement for only those expenses which are incurred for travel outside Palm Beach County which is necessary to fulfill Criminal Justice Commission member responsibilities provided sufficient funds have been budgeted and are available as set forth in Countywide Policy and Procedures Memoranda (PPM) CW-O-038. Any approved travel reimbursement shall be subject to those actual expenses at the rate or rates established by State law and County travel policy. Approval authority for preauthorized Criminal Justice Commission member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with PPM CW-F-009.
- (b) The Criminal Justice Commission shall comply with the quorum requirements of Palm Beach County Ordinance No. 2021-009, as amended or replaced. The chairperson may call a meeting or a meeting may be called upon the written request of three (3) members made to the executive director.
- (c) The Criminal Justice Commission shall operate with such funding and staffing as the Board of County Commissioners shall approve from time to time.

(Ord. No. 88-16, § 4, 8-16-88; Ord. No. 2014-003, § 2, 3-11-14; Ord. No. 2023-039, § 1, 11-21-23)

Sec. 2-220. - Staff cooperation and support.

The staff of the Board of County Commissioners, including but not limited to the County Administrator, the County Attorney, the Public Safety Department and all other departments of the County, are hereby charged with the responsibility to furnish to the Criminal Justice Commission such records, documents, reports and other data on criminal justice matters which, in the opinion of the Criminal Justice Commission, are reasonably necessary in order that the Criminal Justice Commission may fulfill the duties required of it hereunder. Support services for the Criminal Justice Commission shall be made available by the Public Safety Department, as needed.

(Ord. No. 88-16, § 5, 8-16-88; Ord. No. 2023-039, § 1, 11-21-23)

Sec. 2-221. - Administration.

The Criminal Justice Commission shall perform its duties through collaboration between the County, municipality, and state criminal justice agencies, along with other intersecting system agencies, such as education, health, behavioral health, human services agencies and related community-based and non-profit organizations. The Board of County Commissioners shall employ an executive director who shall be responsible for executing the CJC's authority and work activities to achieve the mission and objectives of the Criminal Justice Commission. The executive director shall be responsible for resource allocation, operations, budgeting, and personnel. The executive director shall hire such other administrative, professional and clerical assistance as necessary to carry out its duties authorized by this article, and as provided for in the Criminal Justice Commission's budget, reviewed and approved by the Board of County Commissioners. The County Administrator shall have oversight of the executive director who will be selected by the Criminal Justice Commission and County Administrator and approved by the Board of County Commissioners. The goals and performance evaluations of the executive director shall be accomplished jointly by the County Administrator and the Criminal Justice Commission. The Public Safety Department may provide financial oversight in managing agreements, contracts, revenues and expenditures for the Criminal Justice Commission, as needed.

(Ord. No. 88-16, § 6, 8-16-88; Ord. No. 2016-017, § 2, 3-1-16; Ord. No. 2023-039, § 1, 11-21-23)

ATTACHMENT 3

Palm Beach County Criminal Justice Commission Members

Seat #	Name	Designation
1	Michael Barnett	Member, Palm Beach County Board of County Commissioners
2	Ric Bradshaw	Palm Beach County Sheriff
3	Dave Aronberg	State Attorney, 15 th Judicial Circuit
4	Carey Haughwout	Public Defender, 15 th Judicial Circuit
5	Joseph Abruzzo	Clerk of the Palm Beach County Circuit Court & Comptroller
6	Glenn Kelley	Chief Judge, 15 th Judicial Circuit
7	Kathleen Kroll	Administrative Judge, Juvenile Division
8	Marcia Andrews	Palm Beach County School Board Member
9	Katherine Waldron	Member, PBC Legislative Delegation
10	Lawrence Gordon	Member, League of Cities
11	Gregory Starling	Chief Probation Officer, Department of Juvenile Justice 15 th Circuit
12	VACANT	Palm Beach County Association of Chiefs of Police
13	Frank Adderley	West Palm Beach Police Department Chief of Police
14	Derek Gibson	Circuit Administrator, Department of Corrections
15	Demetrios Thomas	Special Agent Supervisor, Florida Department of Law Enforcement
16	VACANT	Crime Prevention Association
17	Anthony Lacosta	Managing Assistant United States Attorney, West Palm Beach Office
18	Nellie King	Member, Palm Beach County Association of Criminal Defense Lawyers
19	Leontyne Brown	Black Chamber
20	Jorge Garrido	Hispanic Chamber
21	Earnie Ellison	Economic Council
22	Michelle Suskauer	Economic Council
23	Randolph K. Johnson Sr.	Economic Council
24	Julia Dattolo	Economic Council
25	Lauren Whetstone	Economic Council
26	Matthew Pawlowski	Economic Council
27	Darcy Davis	Economic Council
28	Marty Pery	Economic Council
29	Maria Antuna	Economic Council
30	Rachel Docekal	Economic Council
31	Kevin Jones	Member, PBC Clergy Association
32	VACANT	Returning Citizen
33	VACANT	Crime Survivor
34	VACANT	Youth (17-22)
35	VACANT	At-Large Community Member