

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**BOARD APPOINTMENT SUMMARY**

Meeting Date: April 9, 2024

Department: Fire Rescue

Advisory Board: Regional Hazardous Materials Oversight Committee

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to:

**A) approve** four (4) re-appointments to the Regional Hazardous Materials Oversight Committee beginning April 9, 2024 through April 8, 2027:

<u>Appointment Nominee</u>	<u>Seat No.</u>	<u>Nominated By</u>
Michael J. Geier	1	Palm Beach County Division of Emergency Management
Drovica Gosein	2	Department of Health, Palm Beach County
Shon Kirk Broedell	4	Fire Chiefs Association of Palm Beach County
Robert Madden	5	Solid Waste Authority of Palm Beach County

**B) approve** one (1) appointment to the Regional Hazardous Materials Oversight Committee beginning April 9, 2024 through April 8, 2027:

<u>Appointment Nominee</u>	<u>Seat No.</u>	<u>Nominated By</u>
Gregory Philip Freebold	3	Palm Beach County League of Cities

**Summary:** The Regional Hazardous Materials Oversight Committee was created by ordinance in 1998 to establish standards and review the effectiveness and adequacy of the regional hazardous materials emergency response teams. Appointments to this five (5) member committee are for three (3) year terms, and members may serve no more than three (3) consecutive three (3) year terms. The committee is comprised of members from specific areas of representation. Michael J. Geier, Drovica Gosein, Gregory Philip Freebold, Shon Kirk Broedell and Robert Madden have been nominated by their respective areas of representation. The five (5) nominated candidates consist of a diversity count of Hispanic-American: 1 (20%) and Caucasian: 4 (80%), and a gender ratio of (male:female) 4:1. Staff will continue to address the need to increase diversity on our boards. **Countywide (SB)**

**Background and Justification:** The Regional Hazardous Materials Oversight Committee is established in Section 11-130, Palm Beach County Code.. The ordinance stipulates that all Oversight Committee appointments be nominated by specific entities or areas of interest and be appointed by the County Commission.

**Attachments:**

1. Board/Committees Application Form, Bio/Resume for Nominee, nomination letters
2. Attendance records
3. Current List of Board Members
4. Article VII Regional Hazardous Materials Response; Section 11-130 Oversight Committee, Palm Beach County Code
5. Current meeting date schedule

**Recommended by:** For Amy Assistant Fire Chief 3-7-2024 Date

**Approved by:** Amy Fire Rescue Administrator 3-7-2024 Date

**Approved by:** Rebecca Assistant County Attorney 3/11/24 Date

## II. REVIEW COMMENTS

### A. Other Department Review:

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Department Director

**Attachment 1**

Board/Committees Application form, Bio/Resume for Nominee, nomination letters

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**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

**Section I (Department):** (Please Print)

Board Name: REGIONAL HAZARDOUS MATERIALS OVERSIGHT COMMITTEE Advisory  Not Advisory

At Large Appointment or  District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: \_\_\_\_\_ To: \_\_\_\_\_

Seat Requirement: DIVISION OF EMERGENCY MANAGEMENT Seat #: \_\_\_\_\_

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_**

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Geier Michael J  
Last First Middle

Occupation/Affiliation: Palm Beach County Division of Emergency Management

Owner  Employee  Officer

**Business Name:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

City & State \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Residence Address:** 15316 83rd Ln North

City & State Loxahatchee Zip Code: 33470

Home Phone: ( ) Business Phone: 561-712-6366 Ext. \_\_\_\_\_

Cell Phone: 561-723-5442 Fax: ( )

Email Address: mgeier@pbcgov.org

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No XX  
If Yes, state the court, nature of offense, disposition of case and date: NA

**Minority Identification Code:**  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Training on the Palm Beach County Code of Ethics can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

By signing below I agree to abide by the Palm Beach County Code of Ethics, and acknowledge that I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 24JUL 2023  
By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Florida Sunshine Law and the State of Florida Code of Ethics, Chapter 112, part III of the Florida Statutes:

\*Applicant's Signature: \_\_\_\_\_

Printed Name: MIKE GEAR

Date: 23 AUG 2023

Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

**Return this FORM to:**

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# MIKE GEIER

Emergency Management Specialist III – Radiological, Nuclear & Chemical Hazards  
Palm Beach County Division of Emergency Management  
[MGeier@PBCGOV.org](mailto:MGeier@PBCGOV.org) 561-712-6366 office – 561-723-5442 mobile

## ***PROFESSIONAL PROFILE***

Radiological Nuclear and Chemical Preparedness Planner, Experienced Duty Officer, Project Manager, Supervisor, Instructor & Exercise Director.

## ***TECHNICAL EXPERIENCE***

REP Program Planning: Responsible for planning, training, exercise, implementation, coordination and technical response of county assets to commercial nuclear power plant and other radiological emergencies. Leader of the Palm Beach County REP & Preventative Radiological-Nuclear Detection (PRND) Working Groups. Provided short term interim support to Monroe County REP Program. Served as interim REP Program Manager for State of FL Division of Emergency Management. Planner & facilitator of multiple FL REP Task Force Annual Meetings, Exercise Director for multiple full scale multi-agency radiological exercises. Developed the first county level improvised nuclear device response plan & seminar in Florida. Member of State Working Group PRND subcommittee and FEMA Radiological Operations Support Specialist technical advisory committee. Former member of Banner Center Advisory Committee for PRND Instruction. Developed & delivered first IND seminar for Regional Domestic Security Task Force in south Florida. Qualified & experienced radiological instructor for 12 years.

## ***INSTRUCTION AND CURRICULUM DEVELOPMENT***

Experienced radiological-nuclear response instructor within the FEMA National Domestic Preparedness Consortium. Developed the FL REP state level awareness curriculum. Led concept development and initial pilot of the Community Reception Center Response to Radiological-Nuclear Incidents FEMA training course.

## ***CHEMICAL PLANNING, SUPERVISION AND PROJECT MANAGEMENT***

Technical specialist responsible for implementation of strategic level countywide chemical preparedness including SARA Title III – EPCRA and PHMSA programs. Hazardous Material Oversight Committee member. Local Emergency Planning Committee for Hazardous Materials. Primary supervisor for eight County Warning Point Communicators for three and a half years. Experienced and successful project manager.

## ***EMERGENCY MANAGEMENT***

On-scene responder to City of New Orleans for Hurricane Katrina functioned as Deputy Chief of Logistics for eleven months, responder to Polk County FL for 'Charlie-Frances-Jeanne' storms of 2004 functioned as debris management assistant project manager; responder to the 2007 Ground Hog Day Tornadoes to Polk County FL functioned as EOC Manager for twenty one days; various roles within Palm Beach County Division of Emergency Management: Countywide NIMSCAST project manager, Infrastructure Branch Liaison, EOC Coordinating Officer, Assistant Logistics Section Chief, Assistant Operations Section Chief, DEM Duty Officer, exercise designer-planner-practitioner. Developed bar-code evacuee registration system.

## ***EDUCATION***

B.A., Biology, Kean College of New Jersey, 1987

Graduate Certificate, Disaster Management University of South Florida, 2006

FL Law Enforcement Officer Certificate, Withlacoochee Technical Institute 1999

## ***PROFESSIONAL AFFILIATIONS***

International Association of Emergency Managers (IAEM)

Council of Radiation Control Program Directors (CRCPD)

## ***PUBLIC SPEAKING***

Multiple annual FL REP Task Force meetings

RDSTF general session

CDC Bridging the Gap Conference: Public Health & Radiation Emergency Preparedness Conference 2011

National REP Conference 2011, 2016, 2022

## ***AWARDS***

Golden Palm 2014, 2021

State Emergency Response Commission 2013



**Department of Public Safety  
Division of Emergency Management**

20 South Military Trail  
West Palm Beach, FL 33415  
(561) 712-6400  
FAX: (561) 712-6464  
www.pbcgov.com



**Palm Beach County  
Board of County  
Commissioners**

Gregg K. Weiss, Mayor  
Maria Sachs, Vice Mayor  
Maria G. Marino  
Michael A. Barnett  
Marci Woodward  
Sara Baxter  
Mack Bernard

**County Administrator**

Verdenia C. Baker

*"An Equal Opportunity  
Affirmative Action Employer"*

printed on sustainable  
and recycled paper

August 25, 2023

Bob Kropa, District Chief  
Special Operations  
Battalion 9  
Special Operations

Dear District Chief Kropa,

Thank you for contacting the Palm Beach County Division of Emergency Management (DEM) regarding the seat DEM holds on the Regional HAZMAT Oversight Committee. This seat was occupied by Michael Geier, whose term has recently expired.

Please accept this letter as my formal re-nomination of Michael Geier to the Regional HAZMAT Oversight Committee.

Should you have further questions, please contact me at 561-712-6331.

Sincerely,

A handwritten signature in cursive script that reads "Mary Blakeney".

Mary Blakeney, Director  
Division of Emergency Management

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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**Section I (Department):** (Please Print)

Board Name: Regional Hazardous Materials Oversight Committee Advisory  Not Advisory

At Large Appointment or  District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: May 2023 To: May 2026

Seat Requirement: Florida Health, Palm Beach County Seat #: \_\_\_\_\_

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_**

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Gosein Drovica  
Last First Middle

Occupation/Affiliation: Environmental Manager

Owner  Employee  Officer

Business Name: Florida Department of Health Palm Beach County

Business Address: 800 Clematis Street,

City & State: West Palm Beach Zip Code: 33401

Residence Address: 5132 Kinswood Road

City & State: Boynton Beach, Florida Zip Code: 33437

Home Phone: ( ) Business Phone: 561-837-5931 Ext.

Cell Phone: 561-543-8401 Fax: ( )

Email Address: drovica.gosein@flhealth.gov

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian



**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

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By signing below I agree to abide by the Palm Beach County Code of Ethics, and acknowledge that I have received the required Ethics training (in the manner checked below):


By watching the training program on the Web, DVD or VHS on 08-02 2023  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Florida Sunshine Law and the State of Florida Code of Ethics, Chapter 112, part III of the Florida Statutes:

\*Applicant's Signature: *Drovia Gosein* Printed Name: Drovia Gosein Date: 08-02/2023

Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:

Bob Kropa  
 District Chief, PBFR  
 405 Pike Road, WPB

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **PERSONAL STATEMENT**

I am an environmental health professional with 18 years of experience working for state and county government. My goal is to further my involvement in environmental programs to promote human health and environmental sustainability.

## **EDUCATION**

College: University of the West Indies

Degree: Bachelor of Sciences, Agriculture

Major: Soil Physics

High School: San Juan Junior and Senior Secondary Schools, Trinidad, West Indies

## **EXPERIENCE**

### ***Environmental Manager for Department of Health (DOH) (Dec 2012-Present)***

Manages Five (5) major Environmental Health State Programs: Biomedical Waste; Hazardous Waste; Body Piercing; Tanning; Tattooing

#### **Supervisory/Administrative Duties**

- Coordinate the "Community Sharps" Program for Palm Beach County
- Recruiting and hiring staff
- Supervise/Manage staff duties and activities
- Direct staff meetings
- Manage Staff and Departmental Inventory
- Review and guide staff on legal enforcement cases
- Standardize staff in Body Art Program (Regional Coordinator)
- Training new/existing staff on applying and interpreting rules and regulations
- Review applications and issue permits

#### **Field Work**

- Guide/evaluate field inspections and overall field work
- 24/hr. On-Call Investigations for emergencies (Chemical spills, biomedical waste exposure, sewage spills, food borne illness, etc.)
- Supervise and direct staff on complaint investigations

### ***Environmental Supervisor DOH (Dec 2009 - Dec 2012)***

Manages Four (4) major Environmental Health State Programs: Biomedical Waste; Hazardous Waste; Body Piercing Tanning

**Field Staff Management**

- Coordinate the "Community Sharps" Program for Palm Beach County
- Guide/evaluate field inspections and overall field work
- Manage staff field duties
- Supervise and direct staff on complaint investigations
- Recruit and hire staff
- Coordinate staff activities
- Set staff priorities and agendas
- Staff Evaluations
- Direct staff meetings
- Manage Staff and Departmental Inventory
- Reviewing Inspection Reports and Complaint Investigations
- Training immediate staff
- Issue environmental health permits

**Environmental Specialist III DOH (March 2008- Dec 2009)**

**Coordinator for the Biomedical Waste (BMW) Palm Beach County**

- Coordinate the "Community Sharps" Program for Palm Beach County
- Training new staff;
- Performing inspections for BMW and Body Piercing facilities
- Review applications and subsequent issuance of permits

**Track and Manage Inspection Progress**

- Pull quota reports and other reports from the Environmental Health Database to ensure these inspections are on track throughout the permit year.
- Maintain accurate records for all permitted facilities within a geographic area.
- Ensure licenses and database entries are current and accurate.
- Investigate complaints and prepare reports, legal notices and other supportive documents
- Issue notices of violations and prepare cases for enforcement actions; representation at the Dept. of Health Administrative Hearing and local County Environmental Control Hearing Board.
- Manage database and prepare monthly reports for the above programs.
- Collect information from investigations, prepares reports and advise clients and the public on environmental safety issues.
- Interact with other agencies
- (DEP, SWA, County and local Code Enforcement, Police Dept., Fire Dept., etc.) to resolve and abate environmental issues within the county

***Environmental Specialist II DOH (June 2005 – March 2008)***

- Inspect hazardous waste generator facilities
- Investigate hazardous and solid waste complaints
- Track inspection progress
- Review applications for permitting of hazardous waste generators
- Pull quota reports and other reports from the Environmental Health Database to ensure these inspections are on track throughout the permit year; prepare reports, legal notices and other supportive documents
- Initiate enforcement of hazardous waste and solid waste regulatory compliance.

**SOFTWARE AND PROGRAM EXPERIENCE**

- Microsoft Office
- Oracle Database
- DOH Environmental Health Database and other DOH applications
- Social Media Sites (LinkedIn, Facebook, etc.)

**CERTIFICATIONS AND MEMBERSHIPS**

- Certified Environmental Health Professional
- HAZWOPER Certified (40 Hour)
- Member of Florida Environmental Health Association
- Biomedical Waste and Body Art Regional Coordinator (State of Florida)

**Mission:**  
To protect, promote & improve the health  
of all people in Florida through integrated  
state, county & community efforts.



**Ron DeSantis**  
Governor

**Vision:** To be the Healthiest State in the Nation

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July 31, 2023

Mr. Bob Kropp, District Chief Palm  
Beach County Fire – Rescue  
Special Operation Group  
Palm Beach International Airport  
Building 846  
West Palm Beach, Florida 33411

Re: Appointee – Drovica Gosein  
Regional Hazardous Materials Oversight Committee

Dear Chief. Kropp:

It has been a pleasure serving on the Regional Hazardous Oversight Committee.  
Drovica Gosein would be honored to be reappointed to the committee.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Jyothi Gunta".

Jyothi Gunta, MD, MPH- Director

---

Florida Department of Health, Palm Beach  
County  
Office of the Director  
800 Clematis Street – Suite 5-639  
West Palm Beach, FL 33401  
PHONE: 561-671-4005 • FAX: 561-837-6194  
FloridaHealth.gov, palmbeach.floridahealth.gov

The logo for the Public Health Accreditation Board (PHAB), featuring a stylized "PHAB" acronym and the text "Accredited Health Department Public Health Accreditation Board".

PHAB Accredited Health Department  
Public Health Accreditation Board

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**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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**Section I (Department):** (Please Print)

Board Name: Regional Hazardous Materials Oversight Committee Advisory  Not Advisory   
 At Large Appointment or  District Appointment /District #: \_\_\_\_\_  
Term of Appointment: 3 Years. From: 02/2023 To: 02/2025  
Seat Requirement: \_\_\_\_\_ Seat #: 4  
 \*Reappointment or  New Appointment  
or  to complete the term of \_\_\_\_\_ Due to:  resignation  other  
Completion of term to expire on: 02/2023

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: N/A**

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Broedell Shon Kirk  
Last First Middle  
Occupation/Affiliation: Assistant Chief-City of Palm Beach Gardens Fire Rescue  
Owner  Employee  Officer   
Business Name: City of Palm Beach Gardens Fire Rescue  
Business Address: 10500 N. Military Trail  
City & State: Palm Beach Gardens, Florida Zip Code: 33410  
Residence Address: 4687 Holly Drive  
City & State: Palm Beach Gardens, Florida Zip Code: 33418  
Home Phone: ( ) Business Phone: 561 799-4326 Ext. \_\_\_\_\_  
Cell Phone: 561 801-5933 Fax: ( )  
Email Address: sbroedell@pbgfl.com

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No N/A  
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
N/A			
(Attach Additional Sheet(s), if necessary) OR			
NONE <input type="checkbox"/>		NOT APPLICABLE/ <input checked="" type="checkbox"/> (Governmental Entity)	

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By signing below I agree to abide by the Palm Beach County Code of Ethics, and acknowledge that I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS on March 11 2024 \*
- By attending a live presentation given on February 16, 2022 \* Per email and certificate dated 3/11/24

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Florida Sunshine Law and the State of Florida Code of Ethics, Chapter 112, part III of the Florida Statutes:

\*Applicant's Signature: [Signature] Printed Name: Scott Brown Date: 11/17/23

Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountvethics.com](http://www.palmbeachcountvethics.com) or contact us via email at [ethics@palmbeachcountvethics.com](mailto:ethics@palmbeachcountvethics.com) or (561) 233-0724.

Return this FORM to:

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/09/2023

# SHON K. BROEDEL

SHONBROEDEL@YAHOO.COM | (561) 801-5933 | 4687 HOLLY DRIVE PALM BEACH GARDENS, FL. 33418

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## EMERGENCY MANAGEMENT

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### PROFILE

---

I am a well-educated, multifaceted and diligent emergency services professional with accomplished qualifications and expert knowledge in administrative, emergency, and operational management. My skills include budgeting & finance, emergency management, executive leadership, human resources, media & public relations, planning, training, recovery, and safety. I am an analytical and adaptive thinker with strong leadership qualities. I pride myself on having valued working relationships with both internal co-workers and with external public safety colleagues.

### EDUCATION

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**Barry University, Miami Shores, Florida**

Bachelor of Science-Emergency Management-*magna cum laude*

**Palm Beach State College, Lake Worth, Florida**

Associate of Science-Emergency Medical Services-*high academic distinction*

**Health Career Institute, West Palm Beach, Florida**

Associate of Science-Fire Science

**State of Florida- Division of the State Fire Marshal, Tallahassee, Florida**

State Certifications: Emergency Medical Technician, Fire Service Inspector I, Fire Service Instructor III, Fire Service Officer II, Paramedic, Pump Operator

### EXPERIENCE

---

**City of Palm Beach Gardens Fire Rescue**

Deputy Chief of Administration/Deputy Emergency Manager-Operations	2019-Present
Deputy Chief of Operations and Public Information Officer	2016-2019
Division Chief of Training & Safety	2014-2016
Firefighter, Lead Paramedic, Driver/Engineer, Lieutenant-Operations	1999-2014



**RELATED EXPERIENCE**

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<b>City of Palm Beach Gardens Fire Rescue</b>	
Deputy Emergency Manager-Operations	2019-Present
Emergency Management-Operations Section Chief	2016-2019
Deputy Chief Advisory Committee-Chairman	2017-Present
Insurance Services Office (ISO) Program Manager	2017-Present
Safety Officer	2014-2016
<b>Fire Training Officers of the Palm Beaches</b>	2016-2018
President	
<b>Florida Department of Law Enforcement-RDSTF-Region 7</b>	2014-Present
Fire-Rescue and Emergency Management Working Groups	
<b>International Fire Chiefs' Association</b>	2018-Present
Technology Council Member	
<b>Palm Beach County Board of County Commissioners</b>	
Hazardous Materials Oversight Committee Board Member	2016-Present
<b>Palm Beach County Fire Chiefs' Association</b>	2014-Present
Operations & Policy Development Working Group	
<b>Local Emergency Planning Committee (LEPC) District 10</b>	2019-Present
Committee Member-Emergency Management	

**NOTABLE ACCOMPLISHMENTS**

---

- Served as the *Deputy Emergency Manager (Operations)* for Hurricane Dorian (2019).
- Served as the *Deputy Emergency Manager (Operations)* for the Honda Classic Golf Tournament (2019, 2020).
- Served as the *Operations Section Chief* for the Honda Classic Golf Tournament from 2016-2018.
- Served as the *Safety Officer* for the Honda Classic Golf Tournament from 2014-2016.
- Served as the *Operations Section Chief* for Hurricanes Matthew (2016), Irma (2017), and Michael (2018).
- Served on *County-Wide Policy Development Committees* that developed comprehensive county-wide, multi-agency response and mitigation plans and policies.
- Developed a comprehensive *Hurricane Preparedness Policy and Procedures Manual*

- Assisted with the development of a comprehensive *City-Wide Emergency Management Plan*, to include, *COOP, Devolution, and Reconstitution* planning.

## PROFESSIONAL DEVELOPMENT

---

### **National Fire Academy**

- 21<sup>st</sup> Century Training for Training Officers
- New Fire Chief III
- Executive Development Series
  - *Exercising Leadership Within Communities*
  - *Exercising Leadership to Facilitate Adaptive Change*
  - *Exercising Leadership Through Difficult Situations*
  - *Exercising Leadership Ethically*

### **New Mexico Tech**

- Incident Response to Terrorist Bombings
- Prevention and Response to Suicide Bombing Incidents

### **Texas A&M University Systems (TEEX)**

- WMD Incident Management and Unified Command Concepts
- Sport and Special Event Evacuation Training and Exercise (MGT-412)
- Sport Event Risk Management (AWR-167)

### **Federal Emergency Management Association-FEMA**

- Emergency Management courses and conferences
- Center for Domestic Preparedness-*Technical Emergency Response Training (TERT)*
- Heat Shield III-*Functional Exercise Drill*
- Heat Shield III-*Full-Scale Drill*
- Incident Safety Officer
- FEMA NIMS Compliant-IS-029,100, 120, 191, 200, 230, 235, 240, 241, 242, 244, 290, 300, 317, 358, 400, 454, 700, 701, 702, 703, 704, 706, 775, 800
- Professional Development Series Certification
- Working towards completing the Advanced Professional Series
- Public Information Officer
- Virtual TTX-Active Shooter



# Fire Chiefs Association of Palm Beach County

October 31, 2023

Regional Hazardous Materials Oversight Committee  
c/o Bob Kropa, District Chief  
Palm Beach County Fire-Rescue  
405 Pike Road  
West Palm Beach, FL 33411

RE: Nomination for the Regional Hazardous Materials Oversight Committee

District Chief Kropa,

On behalf of the Fire Chiefs Association of Palm Beach County we would like to reappoint Assistant Chief Shon Broedell to serve a third term on the Regional Hazardous Materials Oversight Committee.

Thank you for your consideration,

Fire Chief Keith Tomey  
President

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: Regional Hazardous Materials Oversight Committee Advisory  Not Advisory   
 At Large Appointment or  District Appointment /District #: \_\_\_\_\_  
Term of Appointment: 3 Years. From: May 1, 2023 To: April 30, 2026  
Seat Requirement: Solid Waste Authority Seat #: 5  
 \*Reappointment or  New Appointment  
or  to complete the term of \_\_\_\_\_ Due to:  resignation  other  
Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Madden Robert  
Last First Middle  
Occupation/Affiliation: Director, Hazardous Waste Services  
Owner  Employee  Officer   
Business Name: Solid Waste Authority of PBC  
Business Address: 7501 N Jog Road  
City & State West Palm Beach, FL Zip Code: 33412  
Residence Address: 1417 Shirley Ct  
City & State Lake Worth, FL Zip Code: 33461  
Home Phone: (561) 358-1930 Business Phone: 561687-1100 Ext. \_\_\_\_\_  
Cell Phone: (561) 358-1930 Fax: ( )  
Email Address: bmadden@swa.org

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

\_\_\_\_\_  
\_\_\_\_\_

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

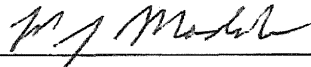
**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Training on the Palm Beach County Code of Ethics can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

By signing below I agree to abide by the Palm Beach County Code of Ethics, and acknowledge that I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on July 17 2023  
By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Florida Sunshine Law and the State of Florida Code of Ethics, Chapter 112, part III of the Florida Statutes:

\*Applicant's Signature:  Printed Name: Robert Madden Date: 7/17/2023

Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

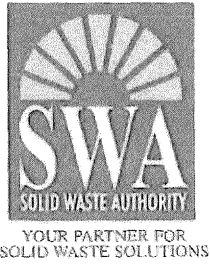
Robert Madden, CHMM  
Director, Hazardous Waste Services  
Solid Waste Authority of Palm Beach County Florida

Director of Hazardous Waste Services section of the Solid Waste Authority of Palm Beach County, where I have been employed since 1990. Responsible for the Household Hazardous Waste, CESQG, and other landfill support programs such as special waste, load screening, and emergency response.

Began hazardous materials career at Laidlaw Environmental working HHW collection events for the State "Amnesty Days" program and performing commercial lab packing and hazardous waste transportation services. Prior experience includes two years in wastewater treatment operations and industrial pretreatment at the City of Kalamazoo in Michigan. (Yes there really is a Kalamazoo)

A North American Hazardous Materials Managers Association (NAHMMA) member since 1997, I have served on the NAHMMA national board, the Florida Chapter board and been a Florida chapter member since it was established. Actively participated in many Workshop Planning Committees over the years.

Certified Hazardous Materials Manager (CHMM) since 1993.



July 17, 2023

Regional Hazardous Materials Oversight Committee  
c/o Bob Kropa, District Chief  
Palm Beach County Fire Rescue  
Special Operations Group  
405 Pike Road  
West Palm Beach, FL 33411

**RE: Nomination for Regional Hazardous Materials Oversight Committee**

Dear District Chief Kropa,

I am pleased to submit Robert Madden for consideration to serve as the Authority's representative on the Regional Hazardous Materials Oversight Committee.

Mr. Madden is the Director for the Hazardous Waste department, and he is familiar with the issues of hazardous waste and materials management.

Sincerely,

A handwritten signature in black ink, appearing to be 'DP', with a long horizontal line extending to the right.

Dan Pellowitz  
Executive Director

cc: Bob Madden  
Patrick Carroll

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: Regional HAZMAT Oversight Committee Advisory  Not Advisory   
 At Large Appointment or  District Appointment /District #: \_\_\_\_\_  
Term of Appointment: 3 Years. From: 2024 To: 2027  
Seat Requirement: Elected Seat #: N/A  
 \*Reappointment or  New Appointment  
or  to complete the term of N/A Due to:  resignation  other  
Completion of term to expire on: N/A

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Freebold Gregory Philip  
Last First Middle  
Occupation/Affiliation: Business Owner  
Owner  Employee  Officer   
Business Name: G & N Floridian  
Business Address: 1435 Caribbean Rd. E  
City & State Lake Clarke Shores Zip Code: 33406  
Residence Address: 1435 Caribbean Rd. E  
City & State Lake Clarke Shores Zip Code: 33406  
Home Phone: ( ) Business Phone: ( ) Ext. \_\_\_\_\_  
Cell Phone: 561719-4709 Fax: ( )  
Email Address: gpfreebold@aol.com

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No X  
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian



**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE

N/A

NOT APPLICABLE/  
(Governmental Entity)

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Training on the Palm Beach County Code of Ethics can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics. (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

**By signing below I agree to abide by the Palm Beach County Code of Ethics, and acknowledge that I have received the required Ethics training (in the manner checked below):**

By watching the training program on the Web, DVD or VHS on \_\_\_\_\_ 20\_\_\_\_  
By attending a live presentation given on <sup>10/31</sup>\_\_\_\_\_, 20<sup>23</sup>\_\_\_\_\_

**AND**

**By signing below I acknowledge that I have read, understand and agree to abide by the Florida Sunshine Law and the State of Florida Code of Ethics, Chapter 112, part III of the Florida Statutes:**

\*Applicant's Signature: \_\_\_\_\_ Printed Name: Greg Freebold Date: 03/06/2024

Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

**Return this FORM to:**

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/09/2023

# Greg Freebold

## Mayor

### Contact

1435 Caribbean Rd. E  
Lake Clarke Shores, FL 33406  
561-719-4709  
[Gpfreebold@aol.com](mailto:Gpfreebold@aol.com)  
[www.lakeclarkeshores.org](http://www.lakeclarkeshores.org)

### Key Skills

Customer Service  
Excellent oral and written  
communication  
Organized, diligent, and  
tenacious

### Activities and Interests

Fishing  
Golfing  
Diving  
FHSAA Sports Officiating

### Profile

Analytical, energetic, and detail-oriented entrepreneur with broad and deep experience in business matters, including business formation and customer service relations.

### Experience

*June 1981—Present*

Owner G & N Floridian DBA Safe Home Pest Control and Environmental Resources – West Palm Beach, FL 33409

Owner and Associate Certified Entomologist. Business relations and customer service. Head of trailing and certified operator in charge of business activities.

*April 2007—Present*

Mayor –President Protem – Vice Mayor – Counsel member Lake Clarke Shores, FL 33406

Served the town of Lake Clarke Shores in every capacity. Member of the Emergency Operation Center.

### Education

*1981*

Forest Hill High School

*Dade Broward College*  
Urban Entomology



# Palm Beach County LEAGUE of CITIES, Inc.

**President**  
Julia Botel

January 29, 2024

**1<sup>st</sup> Vice President**  
Chelsea Reed

Bob Kropa, District Chief  
Battalion 9

**2<sup>nd</sup> Vice President**  
Molly Young

Fire Rescue Station 34 Headquarters Benoist Farms Service Area  
231 S. Benoist Farms Rd.  
West Palm Beach FL, 33411

**Secretary/ Treasurer**  
Leondrae Camel

Re: Regional Hazardous Materials Oversight Committee

**Directors**

Danielle H. Moore  
Patti Waller  
Michael Brown  
Greg Dunham  
Andrew Berry  
JohnPaul O'Connor  
Clara Murvin  
Betty Resch  
Thomas Turkin  
Shalonda Warren  
Jan Rodusky  
Michael Napoleone  
Joel Flores

Dear Chief Kropa,

The Palm Beach County League of Cities nominates Mayor Gregory Freebold of the Town of Lake Clarke Shores to be the League Representative on the Regional Hazardous Materials Oversight Committee.

Below are Mayor Freebold's contact information:

Email: [gfreebold@lakeclarke.org](mailto:gfreebold@lakeclarke.org)

Phone: 561-964-1515 (Town Hall)

**Immediate Past President**  
Lawrence Gordon

Should you have any questions, please contact the League office at 561-355-4484.

**Executive Director**  
Richard Radcliffe

Sincerely,

**Deputy Executive Director**  
JeRiise Hansen

Richard Radcliffe  
Executive Director

cc: Mayor Gregory Freebold – Town of Lake Clarke Shores

[www.palmbeachcountyleagueofcities.com](http://www.palmbeachcountyleagueofcities.com) |

Tel. (561) 355-4484 | Fax (561) 355-6545

P.O. Box 1989, Gov. Center, West Palm Beach, FL 33402

Office: 301 North Olive Ave., Suite 1002.17, West Palm Beach, FL 33401



**Attachment 2**  
Attendance records

<b>RHMOC (Reginal Hazmat Oversight Committee) 2020</b>	<b>3/17/2020 (cancelled)</b>	<b>6/16/2020</b>	<b>9/15/2020 ( cancelled )</b>	<b>12/1/2020 (cancelled)</b>
<b>Shon Broedell</b>		√		
<b>Daniel Comerford</b>		√		
<b>Mike Geier</b>		√		
<b>Drovica Gosein</b>		√		
<b>Bob Madden</b>		√		

Most of the meetings were cancelled due to covid, we had one that worked out.

<b>RHMOC (Reginal Hazmat Oversight Committee) 2021</b>	2/16/2021	5/19/2021	8/19/2021	11/17/2021
<b>Shon Broedell</b>	√	√	√	√
<b>Daniel Comerford</b>	√	√		√
<b>Mike Geier</b>	√	√	√	√
<b>Drovica Gosein</b>	√	√		√
<b>Bob Madden</b>	√	√	√	√

<b>RHMOC (Reginal Hazmat Oversite Committee) 2022</b>	2/17/2022	5/18/2022	8/17/2022	11/16/2022
<b>Shon Broedell</b>	√	√		√
<b>Daniel Comerford</b>	√	√	√	√
<b>Mike Geier</b>	√		√	√
<b>Drovica Gosein</b>	√		√	√
<b>Bob Madden</b>	√	√	√	√

<b>RHMOC (Reginal Hazmat Oversight Committee) 2023</b>	<b>2/15/2023</b>	<b>5/17/2023</b>	<b>10/18/2023</b>	<b>next meeting was 1/31/24</b>
<b>Shon Broedell</b>	√		√	
<b>Daniel Comerford</b>	√	√		
<b>Mike Geier</b>	√		√	
<b>Drovica Gosein</b>	√	√		
<b>Bob Madden</b>	√	√		



**Attachment 3**

Current list of Board Members



**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
REGIONAL HAZARDOUS MATERIALS OVERSIGHT COMMITTEE**

---

**I. AUTHORITY :**

Chapter 252, Florida Statutes; Section 11-130, Palm Beach County Code

**II. APPOINTING BODY :**

Board of County Commissioners

**III. COMPOSITION, QUALIFICATIONS, TERMS & REMOVAL :**

This Board is composed of five (5) members. The committee shall consist of one (1) member, representing each of the following groups: Palm Beach County Health Department, Palm Beach County League of Cities, Inc., Solid Waste Authority of Palm Beach County, Palm Beach County Fire Chiefs Association, Palm Beach County Division of Emergency Management. Each member shall serve a term of three (3) years. Members may be reappointed for a maximum of three (3) consecutive three (3) years terms.

**EXTENDED COMPOSITION :**

**IV. MEETINGS :**

The Oversight Committee shall meet at least quarterly or more often as determined by the membership.

**V. FUNCTIONS :**

The responsibilities of the Oversight Committee shall include, but not be limited to: recommend a Solid Waste Authority fee schedule to provide a partial funding source for the designated hazardous materials response teams, oversee funds recovered as a direct result of response actions in accordance with Section 11-132, Palm Beach County Code, review, recommend and oversee performance standards for the delivery of regional hazardous materials response services, monitor and evaluate the distribution of funds and supplies to each of the hazardous materials response service providers, review the findings of the Technical Review Team to assure effectiveness of the regional delivery of hazardous materials response services, and submit a written report, at least annually, to the Board of County Commissioners, on the effectiveness of the Regional Hazardous Materials response program.

**VI. LIAISON INFORMATION :**

LIAISON DEPARTMENT

Fire Rescue

CONTACT PERSON

Bob Kropa

ADDRESS

Phone # 561-790-6051

\* indicates a member having an action pending



REGIONAL HAZARDOUS MATERIALS OVERSIGHT COMMITTEE

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINT DATE	REAPPOINT DATE	EXPIRE DATE
---------	----------------	-----------	-----------	--------	-----------------------	------------------	--------------	----------------	-------------

Appointed By : At-Large/Palm Beach County Board of County Commissioners

1	* Michael J. Geier mgeier@pbcgov.org Palm Beach County/Division of Emergency Management 20 S Military Trl West Palm Beach FL 33415	Member	CA	M	561-712-6366	PBC Division of Emergency Management	03/17/2020		03/16/2023
---	--	--------	----	---	--------------	--------------------------------------	------------	--	------------

NOMINATED BY :Palm Beach County Division of Emergency Management

2	* Drovica Gosein-Rodrigue: Unknown Florida Department of Health, Palm Beach County - Administratic 800 Clematis St West Palm Beach FL 33401	Member	HA	F	--	PBC Health Department Representative	03/17/2020		03/16/2023
---	---	--------	----	---	----	--------------------------------------	------------	--	------------

NOMINATED BY :Department of Health, Palm Beach County

3	Vacant	Member				PBC League of Cities Representative			06/07/2024
---	--------	--------	--	--	--	-------------------------------------	--	--	------------

NOMINATED BY :Palm Beach County League of Cities

4	* Shon K. Broedell sbroedell@pgbfl.com City of Palm Beach Gardens 10500 N Military Trl Palm Beach Gardens FL 33410	Member	CA	M	561-799-4100	PBC Fire Chief's Association	03/17/2020		03/16/2023
---	--	--------	----	---	--------------	------------------------------	------------	--	------------

NOMINATED BY :Fire Chief's Association of Palm Beach County

\* indicates a member having an action pending

**Appointed By : At-Large/Palm Beach County Board of County Commissioners**

5 \* Robert J. Madden Member CA M --

Solid Waste Authority of Palm  
Beach County Rep 03/17/2020

03/16/2023

NONE

**NOMINATED BY** :Solid Waste Authority of Palm Beach County

\* *indicates a member having an action pending*

**Attachment 4**

Article VII Regional Hazardous Materials Response; Section 11-130 Oversight  
Committee, Palm Beach County Code

Sec. 11-130. - Oversight committee.

The board of county commissioners shall appoint a five-member oversight committee to establish the standards and review the effectiveness of delivering hazardous materials emergency response services on a regional basis.

(1) *Membership.* The committee shall consist of one (1) member, representing each of the following groups:

- a. Palm Beach County Health Department;
- b. Palm Beach County League of Cities;
- c. Solid Waste Authority of Palm Beach County;
- d. Fire Chief's Association of Palm Beach County; and
- e. Division of Emergency Management.

Appointments shall be based on recommendations submitted by the represented group. Each member shall be appointed to the oversight committee in accordance with Palm Beach County PPM #CW-O-023 "Board Appointments."

(2) *Terms of office.* The members shall serve three-year terms. The members may serve no more than three consecutive three-year terms.

(3) *Meetings.* The Oversight Committee shall meet at least quarterly or more often as determined by the membership.

(4) *Duties and responsibilities.* The responsibilities of the Oversight Committee shall include, but not be limited to:

- a. Recommend a solid waste authority fee schedule to provide a partial funding source for the designated hazardous materials response teams.
- b. Oversee funds recovered as a direct result of response actions in accordance with section 11-132 of this article.
- c. Review, recommend, establish, modify, and oversee performance standards for the delivery of regional hazardous materials response services, including initial response zones for the regional hazardous materials response teams. Prior to modifying any initial response zone, the oversight committee shall seek comment and discussion from the regional hazardous materials response teams.
- d. Monitor and evaluate the distribution of funds and supplies to each of the hazardous materials response service providers.
- e. Review the findings of the technical review team to assure effectiveness of the regional delivery of hazardous materials response services.
- f.

Submit a written report, at least annually, to the Board of County Commissioners, on the effectiveness of the regional hazardous materials response program.

- g. The Oversight Committee shall be subject to the uniform policies and procedures established by the Board as currently set forth in Resolution No. 2013-0193, as may be amended by action of the Board.
  - h. Oversight Committee members shall be governed by the applicable provisions of the State Ethics Code and the applicable provisions of the Palm Beach County Code of Ethics.
- (5) *Technical review team.* The Oversight Committee shall appoint three (3) members and three (3) alternate members to serve on the technical review team, based upon recommendations from the Fire Chief's Association of Palm Beach County. Each member and alternate member shall be a Chief Fire Officer from a Fire-Rescue Department within the County. No member may serve on the technical review team while the team is reviewing a service provider which employs the member or with whom the member is otherwise directly affiliated. In such case, an alternate member shall serve on the technical review team. An alternate member also may serve on the technical review team when a member is otherwise unavailable to serve. Alternates shall be called to service on a rotational basis.
- (6) *Responsibilities of the technical review team.*
- a. Visit sites of each of the haz-mat service providers once a year to review and report on compliance with the standards of performance as approved by the Oversight Committee.
  - b. Examine service providers' records to document performance criteria such as, but not limited to: Daily staffing of each haz-mat team, turnout time, response time, minimum equipment accessibility, incident documentation, personnel certifications and in-service training programs.
  - c. Participate in each of the significant post incident analysis conducted by the regional hazardous materials response teams.
  - d. Submit a written report annually, to the oversight committee on each team's compliance with the established performance standards.
  - e. Examine the incidence of hazardous materials emergencies within the entire county and report to the oversight committee on the effectiveness of the regional hazardous materials response teams.

(Ord. No. 98-13, § 5, 4-21-98; Ord. No. 01-027, § 2, 6-19-01; Ord. No. 2012-030, § 1, 9-25-12; Ord. No. 2016-051, § 1, 11-22-16)

**Attachment 5**

Current meeting date schedule



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## **2024 Meeting Dates**

### **Regional Hazardous Materials Oversight Committee Meetings**

- January 31, 2024
- May 01, 2024
- August 21, 2024
- November 20, 2024

\*Meetings will be held at Palm Beach County Fire Rescue's Headquarters (405 Pike Road, West Palm Beach, FL 33411) at 10:00AM.