PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

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Meeting Date: J	une 11, 2024	- 4	Consent Ordinance	[[]	Regular Public Hearing
Department	•					
Submitted By:	Community Services					
Submitted For:	Financially Assisted	Agenc	ies			
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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 1 to Agreement for Provision of Financial Assistance (R2022-1084) with Gulfstream Goodwill Industries, Inc. (GGI), for the period October 1, 2022 through September 30, 2025, to amend, revise and replace portions of the agreement by increasing the total contract amount by \$30,000, for a new three (3) year total agreement amount not-to-exceed \$105,000, for the provision of Travelers Aid services to individuals experiencing homelessness in Palm Beach County in Fiscal Year (FY) 2024, with an anticipated annual allocation of \$25,000 in the subsequent FY, contingent upon a budgetary appropriation by the Board of County Commissioners (BCC) for the term of the agreement.

Summary: This amendment is necessary to update and replace Exhibit B, with Exhibit B1 to reflect actual cost reimbursement up to the contractual amount in accordance with the approved programmatic budgets. GGI served 70 unduplicated persons experiencing homelessness with Traveler's Aid services in FY 2023, and 68 persons to-date in FY 2024. The amendment will allow GGI to provide additional Travelers Aid services to approximately 70 additional persons for a total of 140 persons in FY 2024 by assisting individuals experiencing homelessness to return home safely to their support systems. The Homeless Outreach Teams and Law Enforcement work together to unify individuals with family, and they utilize Traveler's Aid program for travel costs. No County Match required. (Human Services and Community Action Program) Countywide. (HH)

Background and Justification: In providing for human service needs, Palm Beach County augments its own service mix through the provision of funding for programming and services delivered by community-based agencies. The Financially Assisted Agency (FAA) Program was established in the early 1980s to overcome the adverse impact of reduced federal funding. It is now an important component of the federal, state, and local funding sources that support the County's system of care. The BCC has directed staff to pursue data-driven, evidence-based programming and outcome measures that ensure effective changes in the lives of those in our community. Funded organizations are monitored by the Community Services Department to maintain programmatic and fiscal accountability. Contracts include the following safeguards to protect the County: insurance coverage is mandatory and funds are paid out on a unit cost basis.

Attachments: Amendment No. 1 to Agreement (R2022-1084) for the Provision of Financial Assistance with GGI

I. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fis	cal Years	2024	2025	2026	2027	2028
Cap	oital Expenditures					
Оре	erating Costs	30,000				
Ext	ernal Revenue					
Pro	gram Income					
In-k	Kind Match (County)					
NE	NET FISCAL IMPACT 30,000					
Т д д	DDITIONAL ETE			T	T	T
1	# ADDITIONAL FTE POSITIONS (Cumulative)					
Does Does Budg	em Included In Currer is this item include the is this item include the get Account No.: If 0001 Dept. 740 Unit 2	e use of fede e use of stat	e funds?	Yes	No X No X	eriod _
B.	B. Recommended Sources of Funds/Summary of Fiscal Impact: Funding Source is Palm Beach County ad valorem dollars. Funds are currently available in Unit 2000 and will be moved to Unit 2074 via non-board amendment once approval of this agenda item is received. Docusigned by:					
C.	C. Departmental Fiscal Review: Julie Dowe, Director, Financial & Support Services					
	III. REVIEW COMMENTS					
A.	OFMB Fiscal and/o	r Contract D	evelopment	and Contro	I Comments	:
	OFMB OF 515 1.5 SIS Contract Development and Control					
В.	Legal Sufficiency:			8		
C.	Assistant County Att Other Department	ŕ	B-24			
	Department Director					

This summary is not to be used as a basis for payment.

FIRST AMENDMENT

FIRST AMENDMENT TO AGREEMENT FOR PROVISION OF FINANCIAL ASSISTANCE

THIS FIRST AMENDMENT TO AGREEMENT FOR PROVISION OF FINANCIAL ASSISTANCE dated October 4, 2022 (R2022-1084), is made on this ______ day of ______, 2024, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and <u>Gulfstream Goodwill Industries</u>, <u>Inc.</u>, hereinafter referred to as the AGENCY, a not-for-profit corporation authorized to do business in the State of Florida, whose Federal Tax I.D. is <u>59-1197040</u>.

In consideration of the mutual promises contained herein, the COUNTY and the AGENCY agree as follows:

WHEREAS, on October 4, 2022, the above named parties entered into an Agreement for Provision of Financial Assistance, (R2022-1084) (the Agreement), in an amount not to exceed \$75,000 to provide Travelers Aid services to individuals experiencing homelessness in Palm Beach County; and

WHEREAS, the need exists to amend the Agreement to add additional funding, and update and replace **EXHIBIT B** with **EXHIBIT B-1**.

NOW THEREFORE, the COUNTY and the AGENCY mutually agree that the Agreement entered into on October 4, 2022 is hereby amended as follows:

- I. The foregoing recitals are true and correct, and incorporated herein by reference.
- II. The first three paragraphs in **ARTICLE 4 PAYMENTS TO AGENCY** are amended to read as follows:

The total amount to be paid by the COUNTY under this Agreement for all services shall not exceed a total Agreement amount of <u>ONE HUNDRED AND FIVE THOUSAND DOLLARS AND ZERO CENTS</u> (\$105,000.00) over a three-year period, of which <u>TWENTY FIVE THOUSAND DOLLARS AND ZERO CENTS</u> (\$25,000.00) is budgeted in Fiscal Year 2023, and <u>FIFTY FIVE THOUSAND DOLLARS AND ZERO CENTS</u> (55,000.00) is budgeted in Fiscal Year 2024, with an anticipated annual allocation of <u>TWENTY FIVE THOUSAND DOLLARS AND ZERO CENTS</u> (\$25,000.00) to be budgeted in Fiscal Year 2025.

The AGENCY will bill the COUNTY on a quarterly basis, or as otherwise provided, at the amounts set forth in $\mathbf{EXHIBIT} - \mathbf{B-1}$ for services rendered toward the completion of the Scope of Work. Where incremental billings for partially completed items are permitted, the total billings shall not exceed the estimated percentage of completion as of the billing date.

The program and unit cost definitions for this Agreement year are set forth in **EXHIBIT – B-1**. All requests for payments of this Agreement shall include an original cover memo on AGENCY letterhead signed by the Chief Executive Officer, Chief Financial Officer, or their designee.

III. A new **EXHIBIT B-1 – PAYMENT SCHEDULE**, attached hereto and incorporated herein by reference, shall replace **EXHIBIT B – PAYMENT SCHEDULE**, in its entirety.

Assistant County Attorney

IV. All other provisions of the Agreement not modified in this First Amendment remain in full force and effect.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this First Amendment on behalf of the COUNTY and AGENCY has hereunto set his/her hand the day and year above written.

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ATTEST:					
Joseph Abruzzo, Clerk of the Circuit Court and Comptroller Palm Beach County	PALM BEACH COUNTY, FLORIDA, A Political Subdivision of the State of Florida BOARD OF COUNTY COMMISSIONERS				
BY Deputy Clerk	BY Maria Sachs, Mayor				
	AGENCY:				
	Gulfstream Goodwill Industries, Inc.				
	BY: Laven Davidson				
	Karen Davidson AGENCY'S Signatory Name Typed				
APPROVED AS TO FORM AND LEGAL SUFFICIENCY	APPROVED AS TO TERMS AND CONDITIONS				
Illue Collund HCH	Taruna Mallutra 1459E4101F1049C				

Taruna Malhotra, Deputy Director Community Services Department

Exhibit B-1

FY 2023-2025 FINANCIAL ASSISTANCE AGENCIES UNITS OF SERVICE RATE AND DEFINITION

Agency:

Gulfstream Goodwill Industries, Inc.

Program:

Travelers Aid

Description	Total FY 2023	Total FY 2024	Total FY 2025	Total 3 Year Contract Amount
Reimbursement will be based on the actual cost incurred to send Client to a permanent housing solution.	\$25,000	\$55,000	\$25,000	\$105,000

Unit Cost expenses shall mean the actual expenses as authorized by the COUNTY pursuant to this Agreement, and reasonably incurred by AGENCY directly in connection with AGENCY'S performance of its duties and Scope of Work pursuant to this Agreement. AGENCY will sustain the program for the full Agreement period regardless of the rate of expenditure of above funds.

The AGENCY is allowed to expend up funds for initial Non-Profits First certification or for the annual renewal fee every year of the Agreement. This option exercised by the AGENCY will be taken from the approved budget thus reducing the number of units to be provided. Certification is a requirement of contracting with the COUNTY as referenced in **Article 17** of this Agreement.