

DRAFT - SUBJECT TO CHANGE

Agenda Item #3.M.6.

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: January 7, 2025

Consent
 Ordinance

Regular
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: a Florida Inland Navigation District (FIND) Waterways Assistance Program (WAP) Grant Project Agreement Amendment (Amendment) for Project No. PB-22-219 (Project), for the planning, design and permitting of the former Coast Guard facility docks on Peanut Island Park, extending the Project completion date from September 30, 2024 to September 30, 2025.

Summary: On May 3, 2022, the Board of County Commissioners (BCC) authorized submission of the WAP grant application (R2022-0045) to fund a portion of the cost of the planning, design and permitting to renovate/replace the former Coast Guard docks and authorized delegated signature authority to the County Administrator or designee. The BCC also authorized the County Administrator or designee to execute the Project Agreement and other standard state and/or federal grant forms related to this project if the grant was approved. This grant was executed by the Director of Parks and Recreation Department (Parks), and submitted to the BCC to receive and file and establish budget on December 20, 2022 (R2022-1543). The original term of the grant Agreement was for the period November 1, 2022 through September 30, 2024. The County applied for and was awarded a one (1) year Project completion extension. The new Project completion end date is September 30, 2025. The Amendment was executed by the Director of the Parks. Parks is now submitting this Amendment in accordance with County PPM CW-O-051, which requires all delegated Agreements to be submitted by the initiating department to the BCC as a receive and file agenda item. Districts 1 & 7 (AH)

Background and Justification: In January 2022, the County leased the Peanut Island Historic Area from the Port of Palm Beach. This area includes public docks, the Kennedy fallout bunker, the former U.S. Coast Guard boat house and former U.S. Coast Guard Station house. The Historic Area will be renovated in phases beginning with the docks. FIND offers grants to local governments through its WAP for public recreation projects directly related to its waterways. This project is directly located on the Lake Worth Lagoon.

Attachment: Project Agreement Amendment PB-22-219

Recommended by: _____


Department Director

12/4/2024
Date

Approved by: _____

Assistant County Administrator

Date

PROJECT AGREEMENT AMENDMENT

In consideration of the continuing mutual promises and covenants contained in PROJECT AGREEMENT # PB-22-219 Peanut Island Dock Renovation Phase I, between the FLORIDA INLAND NAVIGATION DISTRICT (F.I.N.D.) and Palm Beach County, hereafter known as the PROJECT SPONSOR. The parties hereby agree that Paragraph 2 of said certain PROJECT AGREEMENT be deleted and the following be substituted therefore:

2. **TERM** - The PROJECT SPONSOR shall not commence work on the PROJECT prior to the execution of this Agreement unless specifically authorized by the DISTRICT Board and shall complete the PROJECT on or before September 30, 2025 and submit all required payment reimbursement information by November 14, 2025. Pursuant to Chapter 374.976(2) F. S., the PROJECT period cannot extend beyond three (3) years from October 1, 2022 and therefore this PROJECT must be completed by September 30, 2025, unless the completion of the PROJECT has been delayed by a declared State of Emergency and the F.I.N.D. Board authorizes an extension of the completion date based upon this delay.

Except as modified hereby, all of the terms and provisions of the original Project Agreement shall remain in full force and effect.

In WITNESS WHEREOF, the parties have hereunto set their hands and seals this 21st of October, 2024.

F.I.N.D.



DIRECTOR

PROJECT SPONSOR: PALM BEACH COUNTY

Jennifer Cirillo
OFFICE OF THE COUNTY CLERK
Palm Beach County, Florida
100 North Dixie Highway
P.O. Box 1000
West Palm Beach, Florida 33402

CONTRACT ADMINISTRATOR

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

Anne Helfant
OFFICE OF THE COUNTY CLERK
Palm Beach County, Florida
100 North Dixie Highway
P.O. Box 1000
West Palm Beach, Florida 33402

SENIOR ASSISTANT COUNTY ATTORNEY



**Inter-Office Memo
Palm Beach County
Parks & Recreation Department**

DATE: December 13, 2024

TO: Lisa Master, Budget Director
Office of Financial Management and Budget

THROUGH Rebecca Schnirman, Director of Financial and Support Services
Parks and Recreation Department

FROM: Damian Figueredo, Financial Analyst
Parks and Recreation Department

RE: FY2024 Non-Board Grant Carry Forward

BGRV 581 1213240000000000213

Please process this grant carry forward for the Parks and Recreation Department:

<u>Advantage #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>
3600-582-P923	3407 State Grant Capital-Culture/Recreation	175,000	
3600-800-8000	8901 Balance Brought Forward		175,000
	Total Revenue	175,000	175,000

Please approve the grant carry-forward budget transfer for the Florida Inland Navigation District (PB22219), which expired 9/30/2024, and was reestablished on 10/21/2024. The project agreement amendment to reestablish the grant will be presented to the board as a receive-and-file item on 1/7/2025.

Please contact me if you have any questions or need additional information.

**Revenue Summary as of
December 13, 2024
2:10 pm**

<u>FY</u>	<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Revenue Source</u>	<u>Adopted Revenue Budget</u>	<u>Current Revenue Budget</u>	<u>Received Revenue</u>	<u>Available</u>
Unit P923 Peanut Island Dock Renovation								
2024	3600	582	P923	3407 State Grant Capital-Cult/Recr	175,000.00	175,000.00	0.00	175,000.00
Total for Unit P923 Peanut Island Dock Renovation					175,000.00	175,000.00	0.00	175,000.00
Total for Fund 3600					175,000.00	175,000.00	0.00	175,000.00
Total for Fiscal Year 2024					175,000.00	175,000.00	0.00	175,000.00
Grand Total					175,000.00	175,000.00	0.00	175,000.00

{BUD_STRU_30_LVL_1.BFY} in [2024.00, 2025.00]
and
{BUD_STRU_30_LVL_1.UNIT_CD} = "P923" and
{BUD_STRU_30_LVL_1.DEPT_CD} = "582" and
{BUD_STRU_30_LVL_1.FUND_CD} in ["3600"]

**Revenue Summary as of
December 13, 2024
1:44 pm**

<u>FY</u>	<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Revenue Source</u>	<u>Adopted Revenue Budget</u>	<u>Current Revenue Budget</u>	<u>Received Revenue</u>	<u>Available</u>
Unit 8000 Revenue								
2024	3600	800	8000	8000 Tr Fr General Fund Fd 0001	25,453,000.00	25,459,690.00	25,459,690.00	0.00
2024	3600	800	8000	8901 Balance Brought Forward	14,859,441.00	8,845,078.00	0.00	8,845,078.00
Total for Unit 8000 Revenue					40,312,441.00	34,304,768.00	25,459,690.00	8,845,078.00
Total for Fund 3600					40,312,441.00	34,304,768.00	25,459,690.00	8,845,078.00
Total for Fiscal Year 2024					40,312,441.00	34,304,768.00	25,459,690.00	8,845,078.00
Unit 8000 Revenue								
2025	3600	800	8000	8000 Tr Fr General Fund Fd 0001	27,000,000.00	27,000,000.00	27,000,000.00	0.00
2025	3600	800	8000	8900 Statutory Reserves	-80,211.00	-80,211.00	0.00	-80,211.00
2025	3600	800	8000	8901 Balance Brought Forward	41,125,983.00	37,236,141.00	0.00	37,236,141.00
Total for Unit 8000 Revenue					68,045,772.00	64,155,930.00	27,000,000.00	37,155,930.00
Total for Fund 3600					68,045,772.00	64,155,930.00	27,000,000.00	37,155,930.00
Total for Fiscal Year 2025					68,045,772.00	64,155,930.00	27,000,000.00	37,155,930.00
Grand Total					108,358,213.00	98,460,698.00	52,459,690.00	46,001,008.00

{BUD_STRU_30_LVL_1.FUND_CD} in ["3600"] and
 {BUD_STRU_30_LVL_1.UNIT_CD} = "8000" and
 {BUD_STRU_30_LVL_1.BFY} in [2024.00, 2025.00]
 and
 {BUD_STRU_30_LVL_1.DEPT_CD} = "800"