

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2027	2029
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income(County)					
In-Kind Match(County)					
NET FISCAL IMPACT					
#ADDITIONAL FTE					
POSITIONS (CUMULATIVE)					

Is Item Included in Current Budget? Yes ☐ No ☒ X
 Is this item using Federal Funds? Yes ☐ No ☒ X
 Is this item using State Funds? Yes ☐ No ☒ X

Budget Account No:

Fund Dept Unit

B. Recommended Sources of Funds/Summary of Fiscal Impact: Updating the fee schedule has no fiscal impact on Palm Beach County

C. Departmental Fiscal Review:

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Lisa M. [Signature] 3/17/2025
 AS 3/17/25 OFMB AMF 3/17

[Signature] 3/17/25
 Contract Dev. & Control
 26, 3.17.25

B. Legal Sufficiency

Helene C. [Signature] 3-17-25
 Assistant County Attorney

C. Other Department Review

 Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

Background and Justification (continued from page 1)

Background and Justification (or Policy Issues): Section 154.06 Florida Statutes, provides that each county may establish, and each county health department may collect fees for services, provided a schedule of such fees is established by resolution of the Board of County Commissioners or by rule of the department, respectively.

The fees help fund the cost of providing services and are charged to the direct recipient who receives benefits from such services. Per Section 154.06 Florida Statutes fees for primary care services and communicable disease control services may not be less than Medicaid reimbursement rates unless otherwise required by federal or state law or regulation.

Financially eligible clients are not required to pay full charges to receive most FDOH services, including communicable disease and integrated family health services. Rather, these clients pay a reduced (sliding fee) cost in relation to their poverty status using the poverty income information provided by the federal government. All clients, regardless of poverty level, are required to pay the full cost for other FDOH services, such as Vital Statistics Services and overseas immunizations.

The sliding fee scales are outlined in Section 154.011,(1),(c),7, Florida Statutes, and Rule 64F-16 F.A.C. Client eligibility and fee assessments are outlined for services offered by County Health Departments including the authority to waive or reduce charges in situations of inability to pay are outlined in these laws.

The US Citizenship and immigration exam is based on Medicare rates for clinical visit, laboratory test, antibody titer and x-rays. FDOH estimates approximately thirty-six(36) clients a year; revenue \$14,440.

The \$5.00 fee for processing immunization forms is equal to or less than other County Health Departments (CHD) which charge such fees and provides an estimated revenue of \$11,355 to help fund the cost of providing the services. Also, the Vital Statistic fees are like fees charged by other CHDs for similar services. The estimated revenue for the \$1.00 postage fee is \$3,000, the estimated revenue from the \$2.00 credit card fee is \$30,000 and the estimated revenue increase from the \$3.00 to 5.00 for the birth and death certificate sleeve amounts to \$3,500, for a total overall revenue increase of \$36,500.

Florida Department of Health Palm Beach County
Fee Schedule

SECTION 1. FIXED PRICE MANDATORY FEES

The non-Medicare fees listed here may be raised annually, based on the annual average increase in the Consumer Price Index for the previous year.

- A. Medical Services – Fees will not exceed Medicare rates when available; fees follow for aspects of programs for which Medicare rates may not be available.
- 1. Overseas Immunizations
 - a. Consultation Fee for specific travel itinerary - \$45.00
 - b. Administration Fee per injection – Not to exceed Medicare rate.
 - c. Minimum Charge for vaccine per dose - Vaccine costs will be based on Medicare rates or the cost of the vaccine if cost exceed Medicare rates. When Medicare rates are not available (for example, for the Yellow Fever vaccine) the rate will be up to the 75th percentile level of the rate-based relative value scale (RB/RVS) which represents a fee ≤ what 75% of providers in the County charge.
 - d. Clients requesting overseas immunizations shall pay the price of the Consultation Fee, Administration Fee(s) and the vaccine charge for each vaccine.
 - 2. Adult Immunizations- No adult will be charged for immunizations if the immunizations are sought for admittance to or attendance at a private or public school up to grade twelve as stated in section 1003.22, F.S.
 - a. Administration Fee per injection – Not to exceed Medicare rate.
 - b. Minimum Charge for vaccine per dose - Vaccine costs will be based on Medicare rates. When Medicare rates are not available (for example, for the Yellow Fever vaccine) the rate will be up to the 75th percentile level of the rate-based relative value scale (RB/RVS) which represents a fee ≤ what 75% of providers in the County charge.
 - c. Immunization fees charged under this schedule may be those charged for Overseas Immunization, excluding the Consultation Fee.
 - 3. Childhood Immunizations
 - a. No fee will be charged for childhood immunizations required for admittance to or attendance in school as specified in Section 1003.22 FS.
 - b. Administration Fee for immunizations not required for school – Not to exceed Medicare rate.
 - 4. Immunization Forms
 - a. Form DH680 - Florida Certificate of Immunization (without vaccine services) \$5.00
 - b. Form DH686 – Immunization History \$5.00
 - c. Transfer of Immunization Records to Florida system \$5.00
 - d. College/Work Immunization forms completion \$5.00
 - e. Form DH681 Religious Exemption - replacement copy (no charge for original) \$5.00
 - 5. Laboratory Services
 - a. The Medicaid rate will be used for viral load tests.
 - b. The rate for laboratory work by a reference laboratory will be cost plus a \$10.00 processing/handling fee.
 - c. The rate for antibody screening for maternity patients (no Medicare rate for this) will be the usual and customary rate—the rate that the reference laboratories

**Florida Department of Health Palm Beach County
Fee Schedule**

would charge the Florida Department of Health in Palm Beach County if they conducted this testing.

- 6. Medical Records
 - a. Records Search Fee, each request \$10.00
 - b. Copy Fee—first 25 pages (single or double sided), per page \$1.00
 - c. Copy Fee— more than 25 pages and greater, per page \$0.25
- 7. Completion of Insurance/Disability/Medical Reports or Forms
 - a. Physician/Staff completion of one (1) set of forms, per form \$25.00
- 8. School Health Physicals
 - a. Limited school health physicals (does not include laboratory work) \$35.00.
- 9. US Citizenship and Immigration Services Physicals
 - a. Physical including laboratory services and completion of Form I-693 by a designated USCIS medical doctor. \$400.00
- 10. Follow-up Evaluation Fee for positive TB Test \$100.00
(Includes IGRA Blood Test and Chest X-Ray)
- 11. Sexually Transmitted Disease (STD) Medical and Laboratory assessment and treatment for self-pay uninsured the fee is adjusted annually based on Rule 59G-4.002 FAC, Florida Agency for Healthcare Administration Medicaid Provider Reimbursement Schedule plus laboratory fee at Florida Department of Health in Palm Beach cost.

B. Public Health Services

- 1. HIV Testing for Professionals - Testing for health care professionals who are requesting such testing to meet professional standards or guidelines inclusive of pre-and post-test counsel Not to exceed the Medicare rate.
- 2. Vital Statistics
 - a. Birth Certificates - \$15.00 for the first and \$10.00 for additional certificates for same birth at time of purchase
 - b. Death Certificates - \$15.00 each
 - c. Expedited Birth or Death Certificates - \$15 additional charge for each order.
 - d. Vital Check Fee - \$4.00
 - e. Protective Plastic Sleeve - \$5.00
 - f. Notary Services - \$10.00
 - g. Standard U.S. Postal delivery - \$1.00
 - h. Credit Card Service Fee - \$2.00
- 3. Community Health and Nutrition Services
 - a. Medical Nutrition Therapy Fees
 - Individual Counseling \$60.00
Initial nutrition assessment and counseling
 - Individual Follow-up \$25.00
 - b. Continuing Education
 - Continuing Professional Education (CPEU) \$10.00 per

Florida Department of Health Palm Beach County
Fee Schedule

- credit hour
Professional seminars leading to credit hours for registered dietitians or licensed dietitians/ nutritionists.
- c. Wellness, Nutrition and Health Promotion for public
- Group classes- includes materials \$75.00 per hour.
(Additional charge for food)
 - Individual Rate \$10.00 per class
 - Wellness Package for businesses and agencies 12-week package
\$500- \$1000 range
 - Individual Wellness Consult \$25.00 per hour.
4. Health Promotion and Education
- a. HIV 501 Course – Counseling, testing, partner elicitation, and notification training course, per individual from for-profit organization/association that does not have a formal agreement with DOH-PALM BEACH \$50.00
- b. HIV 102 and 104 Courses, per individual from for-profit organization/association that does not have a formal agreement with DOH-PALM BEACH
- 1–2-hour course \$15.00
 - 3–4-hour course \$25.00
- c. TB 101 Course, 1–2-hour course, per individual \$15.00
5. Epidemiological Investigations - Actual costs will be billed to commercial enterprises where the enterprise is determined to be at fault as determined by the Florida Department of Health in Palm Beach County.
6. Containers for used sharps (home users only), each \$3.00
7. Preparedness - comprehensive emergency management plan (CEMP) review of facilities as required under Chapter 400.998, Florida Statutes. This includes home health agencies, nurse registries, and hospice and home medical equipment providers. The fee shall be calculated the same as the Palm Beach County Division of Emergency Management’s Healthcare CEMP review program authorized under Chapter 27P-20, FAC. The 2024 fee is \$62.50.
- C. Dental Services Fees based on Medicaid rate adjusted annually based on Rule 59G-4.002 FAC, Florida Agency for Healthcare Administration Medicaid Provider Reimbursement.

Section 2. Sliding Fee Scale

Sliding fee scales produced by the Florida Department of Health in Palm Beach County help to make services more affordable for clients. Financially eligible clients are not required to pay full charges to receive most Department of Health services, including communicable disease and integrated family health services. All clients, regardless of poverty level, are required to pay the full cost for other Department of Health services, such as vital statistics services or international immunizations.

The Florida Department of Health in Palm Beach County has two sliding fee scales. One applies to clients when they are not receiving family planning services and the other to clients receiving family planning services.

**Florida Department of Health Palm Beach County
Fee Schedule**

Financially eligible clients are not required to pay full cost to receive services. Rather, these clients pay a reduced cost in relation to their poverty status.

Poverty status is determined based on a client's annual household income and the number of individuals in the person's family. A lower annual household income and/or a larger family size place a person in a lower poverty status.

The Florida Department of Health Palm Beach County calculates its sliding fee scales using the poverty income information provided by the federal government every year at the beginning of February. The sliding fee scale is released by the Department of Health at the beginning of March, with implementation in the Health Management System at the end of March.

The Florida Department of Health in Palm Beach County uses these sliding fee scales by authority of Chapter 154.011, (1), (c), 7, Florida Statutes, and 64F-16 of the Florida Administrative Code. Chapter 64F-16 of the Florida Administrative Code details eligibility and fee assessment for services offered by County Health Departments including the authority to waive or reduce charges in situations of inability to pay.

The sliding fee schedule will not be applied to services such as overseas immunizations, school health physicals and US Citizenship and Immigration Services physicals. These services are provided as a convenience to residents. Fees for these services will be charged at 100%.

**Florida Department of Health Palm Beach County
Fee Schedule**

SECTION 1. FIXED PRICE MANDATORY FEES

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- d. Clients requesting overseas immunizations shall pay the price of the Consultation Fee, Administration Fee(s) and the vaccine charge for each vaccine.

2. Adult Immunizations- (Immunizations to individuals 19 years and over who is not enrolled in a public or private school grades kindergarten through twelfth) No adult will be charged for immunizations if the immunizations are sought for admittance to or attendance at a private or public school up to grade twelve as stated in section 1003.22, F.S..

- a. Administration Fee per injection – Not to exceed Medicare rate.
- b. Minimum Charge for vaccine per dose - Vaccine costs will be based on Medicare rates. When Medicare rates are not available (for example, for the Yellow Fever vaccine) the rate will be up to the 75th percentile level of the rate-based relative value scale (RB/RVS) which represents a fee ≤ what 75% of providers in the County charge.
- c. Immunization fees charged under this schedule may be those charged for Overseas Immunization, excluding the Consultation Fee.

3. Childhood Immunizations (Immunizations persons 18 years of age and under, or >18 if still enrolled in high school prior to and/or in attendance in a public or private school grades kindergarten through twelfth).

- a. No fee will be charged for childhood immunizations required for admittance to or attendance in school as specified in Section 1003.22 FS.
- b. Administration Fee for immunizations not required for school – Not to exceed Medicare rate.

4. Immunization Forms

- a. Form DH680 - Florida Certificate of Immunization
(without vaccine services) \$5.00
- b. Form DH686 – Immunization History \$5.00
- c. Transfer of Immunization Records to Florida system \$5.00
- d. College/Work Immunization forms completion \$5.00
- e. Form DH681 Religious Exemption - replacement copy \$5.00
(no charge for original)

5. Laboratory Services

- a. The Medicaid rate will be used for viral load tests.
- b. The rate for laboratory work by a reference laboratory will be cost plus a \$10.00

Florida Department of Health Palm Beach County
Fee Schedule

- processing/handling fee.
- c. The rate for antibody screening for maternity patients (no Medicare rate for this) will be the usual and customary rate—the rate that the reference laboratories would charge the Florida Department of Health in Palm Beach County if they conducted this testing.
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Fee Schedule

- b. Continuing Education
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The Florida Department of Health in Palm Beach County has two sliding fee scales. One applies to clients when they are not receiving family planning services and the other to clients receiving family

**Florida Department of Health Palm Beach County
Fee Schedule**

planning services.

Financially eligible clients are not required to pay full cost to receive services. Rather, these clients pay a reduced cost in relation to their poverty status.

Poverty status is determined based on a client's annual household income and the number of individuals in the person's family. A lower annual household income and/or a larger family size place a person in a lower poverty status.

The Florida Department of Health Palm Beach County calculates its sliding fee scales using the poverty income information provided by the federal government every year at the beginning of February. The sliding fee scale is released by the Department of Health at the beginning of March, with implementation in the Health Management System at the end of March.

The Florida Department of Health in Palm Beach County uses these sliding fee scales by authority of Chapter 154.011, (1), (c), 7, Florida Statutes, and 64F-16 of the Florida Administrative Code. Chapter 64F-16 of the Florida Administrative Code details eligibility and fee assessment for services offered by County Health Departments including the authority to waive or reduce charges in situations of inability to pay.

The sliding fee schedule will not be applied to services such as overseas immunizations, school health physicals and US Citizenship and Immigration Services physicals. These services are provided as a convenience to residents. Fees for these services will be charged at 100%.

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS (BOCC) OF
PALM BEACH COUNTY, FLORIDA, AMENDING THE FLORIDA
DEPARTMENT OF HEALTH PALM BEACH COUNTY FEE SCHEDULE**

WHEREAS, Section 154.06 Florida Statutes, provides that each county may establish, and each county health department may collect fees for services, provided that a schedule of such fees is established by resolution of the board of county commissioners or by rule of the department, respectively; and

WHEREAS, due to the rising cost of providing services, fees need to be increased and established to enable the Florida Department of Health (FDOH) to continue to provide these services; and

WHEREAS, due to rising cost to provide the US citizenship and immigration services physical fee the fee needs to be increased to enable the FDOH to continue to provide these services; and

WHEREAS, due to the rising cost of providing vital statistic service and immunization record processing, fees need to be increased and established to enable the FDOH to continue to provide these services; and

WHEREAS, the sexually transmitted disease medical and laboratory assessment and treatment fee for self-pay uninsured is established annually to the Medicaid rate plus laboratory fee at the FDOH's cost; and

WHEREAS, removing the dental services relative value unit table and providing clarifying language makes it clear that dental fees are based on the Medicaid rate; and

WHEREAS, it is necessary to remove the reproduction fee of non-medical documents (print shop) for other State or non-profit agencies at actual cost because services are no longer provided; and

WHEREAS, it is necessary to add Section 2. Sliding Fee Scale defining that the FDOH uses sliding fee scales pursuant to Section 154.011, (1), (c),7, Florida Statutes, and Rule 64F-16, FAC; and

WHEREAS, it is necessary to add clarifying language in the FDOH Fee Schedule to state: No adult will be charged for immunizations if the immunizations are sought for admittance to or attendance at private or public school per Section 1003.22 Florida Statute and

WHEREAS, it is necessary to remove an age referencing childhood immunizations. Section 1003.22 Florida Statutes does not reference an age for childhood immunizations required for admittance to or attendance at a private or public school up to grade twelve; and

WHEREAS, clarifying language is necessary to align medical record copying fees with Rule 64B8-10.003, FAC; and

WHEREAS the Board of County Commissioners of Palm Beach County desires to amend the FDOH fee schedule related to the fixed mandatory fees (section 1).

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

I. The fees as provided in Section 1 of the FDOH fee schedule are amended as follows:

Section 1A(2) removed age reference and added language No adult will be charged for immunizations if the immunizations are sought for admittance to, or attendance at, a private or public school up to grade twelve as stated in Section 1003.22, Florida Statutes.;

Section 1A(3) removed age referencing childhood immunizations pursuant to Section 1003.22, F.S. The statute does not reference an age for childhood immunizations required for admittance to, or attendance at, a private or public school up to grade twelve;

Section 1A(4) Added fee for immunization form and record processing, as follows: Did we ever charge for these before? Trying to find legal authority for requiring fees

- | | | |
|----|--|--------|
| a) | Form DH680 - Florida Certificate of Immunization
(without vaccine services) | \$5.00 |
| b) | Form DH686 – Immunization History | \$5.00 |
| c) | Transfer of Immunization Records to Florida system | \$5.00 |
| d) | College/Work Immunization forms completion | \$5.00 |
| e) | Form DH681 Religious Exemption - replacement copy (no charge for original) | \$5.00 |

Section 1A(6)(b) Medical Records changed copy fee from 21st page to more than 25 pages, at a per page charge of \$0.25.

Section 1A(9) increased fee for US citizenship and immigration services physical from \$250.00 to \$400.00

Section 1A(11) Sexually Transmitted Disease (STD) Medical and Laboratory assessment and treatment for self-pay uninsured fee is changed from a static bundle cost to Medicaid rate adjusted annually based on Rule 59G-4.002 FAC, Florida Agency for Healthcare Administration Medicaid Provider Reimbursement Schedule plus laboratory fee at FDOH cost.

Section 1B(2)e protective plastic sleeve cost increased from \$3.00 to \$5.00

Section 1B(2) added a standard U.S. Postal fee and credit card service fee as follows:

- g. Standard U.S. Postal delivery - \$1.00
- h. Credit Card Service Fee - \$2.00

Section 1(C)3 Removed the dental services relative value unit table and provided clarifying language that the fee is at the Medicaid rate adjusted annually based on Rule 59G-4.002 FAC, Florida Agency for Healthcare Administration Medicaid Provider Reimbursement Schedule.

Section 1(D) removed the reproduction of non-medical documents (print shop) for other State or non-profit agencies actual cost because, service is no longer provided;

Section 2 Added Section 2. Sliding Fee Scale defining that the FDOH uses sliding fee scales.

- II. The FDOH Fee Schedule, as amended, attached hereto and incorporated herein, is hereby approved.

III. This Resolution shall become effective immediately upon its adoption.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Commissioner Maria G. Marino, Mayor	_____
Commissioner Sara Baxter, Vice Mayor	_____
Commissioner Gregg K. Weiss	_____
Commissioner Joel G. Flores	_____
Commissioner Marci Woodward	_____
Commissioner Maria Sachs	_____
Commissioner Bobby Powell, Jr.	_____

The Mayor thereupon declared the resolution duly passed and adopted this _____ day of _____, 2025.

ATTEST:
CLERK OF CIRCUIT COURT
AND COMPTROLLER
Joseph Abruzzo

PALM BEACH COUNTY, FLORIDA
By its Board of County Commissioners

BY: _____
Deputy Clerk

BY: _____
Maria G. Marino, Mayor

Approved as to Form and
Legal Sufficiency

Approved as to Terms
and Conditions

By: *Helene C. Herjyd*
Assistant County Attorney

By: *Jyothi Gunta MD*
Dr. Jyothi Gunta, Director
Florida Department of Health
Palm Beach County