

3F1

☒ Consent ☐ Regular
☐ Workshop ☐ Public Hearing

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II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures	\$813,898				
Operating Costs					
External Revenues (Grants)					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$813,898				

ADDITIONAL FTE
POSITIONS (Cumulative)

Is Item Included in the Current Budget?	Yes	<u>X</u>	No	
Does this item include the use of federal funds?	Yes		No	<u>X</u>
Does this item include the use of state funds?	Yes		No	<u>X</u>

Budget Account No: Fund 4111 Department 121 Unit A107 Object 6505

Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Approval of this item provides for Budget in the Airport's Improvement and Development fund in the amount of \$813,898.

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Steve Mautz 3/16/2025
OFMB QA 310
MD 3/10

Manda Machle 3/11/25
Contract Dev and Control
267 3-11-25

B. Legal Sufficiency:

[Signature] 3/25/25
Assistant County Attorney

C. Other Department Review:

Department Director

**AMENDMENT NO. 5 TO CONTRACT
BETWEEN
PALM BEACH COUNTY DEPARTMENT OF AIRPORTS
AND
RICONDO & ASSOCIATES, INC.
FOR
AIRPORT PLANNING CONSULTING SERVICES
AT
PALM BEACH COUNTY AIRPORTS**

This Amendment No. 5 to the Contract is made as of the 8th day of April, 2025, by and between Palm Beach County, Florida, hereinafter referred to as the COUNTY, and RICONDO & ASSOCIATES, INC., a corporation authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT, whose Federal Tax I.D. number is 36-3663903.

WITNESSETH

WHEREAS, on August 23, 2022, the COUNTY entered into a Contract (R2022-0888) (the "Contract") with the CONSULTANT for the CONSULTANT to provide General Planning Consulting Services for the Palm Beach County Department of Airports ("Department of Airports"), for a period of two (2) years, with two (2) one (1) year renewal options, the exercise of which are within COUNTY'S sole control and discretion; and

WHEREAS, Article 26 of the Contract requires an amendment to add or modify services; and

WHEREAS, on May 16, 2023, the COUNTY entered into an Amendment No. 1 (R2023-0700) with the CONSULTANT for the CONSULTANT to provide additional professional services for the Department of Airports in accordance with Article 26 of the Contract; and

WHEREAS, on January 23, 2024, the COUNTY entered into an Amendment No. 2 (R2024-0045) with the CONSULTANT for the CONSULTANT to provide additional professional services for the Department of Airports in accordance with Article 26 of the Contract; and

WHEREAS, on May 14, 2024, the COUNTY entered into an Amendment No. 3 (R2024-0545) with the CONSULTANT for the CONSULTANT to provide additional professional services for the Department of Airports in accordance with Article 26 of the Contract; and

WHEREAS, on August 20, 2024, the COUNTY entered into an Amendment No. 4 (R2024-0927) with the CONSULTANT for the CONSULTANT to exercise the first one (1) year renewal option for the continuation of services provided by the CONSULTANT under this contract and provide additional professional services for the Department of Airports in accordance with Article 26 of the Contract; and

NOW THEREFORE, in consideration of the mutual covenants herein contained, and such other good and valuable consideration, the receipt of which the parties hereby acknowledge, the parties agree to the following terms and conditions:

1. The Contract is hereby amended to add the Scope of Services and Fees set forth in Exhibit A to this Amendment No. 5. The total amount to be paid by the COUNTY to the CONSULTANT for professional services associated with this Amendment No. 5, including any out-of-pocket expenses, shall not exceed Eight Hundred Thirteen Thousand, Eight Hundred Ninety-Eight Dollars and No Cents (\$813,898.00).

RICONDO & ASSOCIATES, INC.
FEBRUARY 2025

1

AMENDMENT 5 TO R2022-0888
AIRPORT PLANNING CONSULTING SERVICES

-
2. Except as specifically amended herein, all other terms and conditions of the Contract shall remain in full force and effect.

ARTICLE 36 – HUMAN TRAFFICKING AFFIDAVIT

The CONSULTANT warrants and represents that it does not use coercion for labor or services as defined in section 787.06, Florida Statutes. The CONSULTANT has executed Exhibit H, Nongovernmental Entity Human Trafficking Affidavit, which is attached hereto and incorporated herein by reference.

4. Except as specifically amended herein, all other terms and conditions of the Contract shall remain in full force and effect.

{Remainder of Page Intentionally Left Blank}

IN WITNESS WHEREOF, the parties hereto have duly executed this Amendment No. 5 as of the day and year first above written.

ATTEST:

PALM BEACH COUNTY, FLORIDA

ATTEST:
JOSEPH ABRUZZO
CLERK OF THE CIRCUIT COURT
& COMPTROLLER

PALM BEACH COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS:

By: _____
Deputy Clerk

By: _____
Maria G. Marino, Mayor

WITNESS:
Garrett Bond

SIGNATURE

CONSULTANT:
RICONDO & ASSOCIATES, INC

COMPANY NAME

Garrett Bond

Name (type or print)

Pete Ricondo

Signature

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

Pete Ricondo

Name (type of print)

By: *[Signature]*

County Attorney

Senior Vice President

Title

APPROVED AS TO TERMS
AND CONDITIONS

By: *[Signature]*

Director of Airports




EXHIBIT H
NONGOVERNMENTAL ENTITY HUMAN TRAFFICKING AFFIDAVIT
Section 787.06(13), Florida Statutes

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED

I, the undersigned, am an officer or representative of Ricondo & Associates, Inc. (Consultant) and attest that Consultant does not use coercion for labor or services as defined in section 787.06, Florida Statutes.

Under penalty of perjury, I hereby declare and affirm that the above stated facts are true and correct.


(signature of officer or representative)


Pete Ricondo, Senior Vice President
(printed name and title of officer or representative)

State of Florida, County of Palm Beach

Sworn to and subscribed before me by means of ☐ physical presence or ☐ online notarization this, 6th day of March, by Pete Ricondo.

Personally known ☒ OR produced identification ☐.

Type of identification produced _____.


NOTARY PUBLIC
My Commission Expires:
State of Florida at large

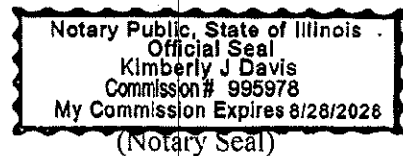


TABLE OF CONTENTS

EXHIBIT A GENERAL SCOPE OF SERVICES A-1

EXHIBIT A-1 Task I-25-PBI-R-017 – Concourse B Construction – Gate Optimization Analysis..... A1-1

EXHIBIT A-2 Task I-25-PBI-R-018 – 2025 Cyber Security Support Services A2-1

EXHIBIT A-3 Task I-25-LNA-R-019 – LNA Aviation Activity Forecast..... A3-1

EXHIBIT A-4 Task I-25-F45-R-020 – F45 Conceptual FBO Site Plan..... A4-1

EXHIBIT A-5 Task I-25-DOA-R-021 – Triennial Review Appraisals A5-1

EXHIBIT A-6 Task III-22-DOA-R-001 – Miscellaneous Planning, Financial, Airport Business/Management
Support & Environmental Services (Replenish) A6-1

EXHIBIT B Detailed Fees, Expenses, and Payments B-1

EXHIBIT B-I Summary of Fees BI-1

EXHIBIT B-II Schedule of PaymentsBII-1

EXHIBIT C Proposed Schedules..... C-1

EXHIBIT D EBO Schedules D-1

EXHIBIT E Certificate of Insurance E-1

EXHIBIT “A”

GENERAL SCOPE OF SERVICES



AIRPORT PLANNING CONSULTING SERVICES

Exhibit A-1: Scope of Services

Task I-25-PBI-R-017: Gate Optimization Analysis (Concourse B Construction)

Palm Beach International Airport (PBI/A)

Introduction

In March 2025, the Palm Beach County Department of Airports (DOA) will begin the construction of Concourse B Expansion at Palm Beach International Airport (PBI or the Airport). The project will provide the Airport with 2 additional gates and the construction phase will be sequenced to minimize gate closures. To facilitate coordination with the Airlines, the DOA team has requested the assistance of the Ricondo & Associates, Inc. (Ricondo) team to analyze the gate demand throughout the construction period to validate the construction schedule and associated gate closures.

To support these efforts, an allowance account would be established to allow Ricondo to assist the DOA with the review, analyzes and evaluation of the gate demand through Concourse B Expansion construction period, and with the creation of presentation materials summarizing key findings.

Services performed under this Professional Services Authorization would be compensated based on a lump sum basis in accordance with the terms associated with Master Agreement Resolution Number R2022-0888 (Solicitation DOA 21-11) for Airport Planning Consulting Services between Ricondo and the DOA.

Task and Cost

This scope of services includes Planning Services. Total Lump Sum labor cost of this scope of services is \$45,068.00.

Scope of Services

Task 1: Gate Optimization Analysis

In addition to conducting the various technical analyses associated with the following sub-tasks, this task includes the preparation of deliverables requested by the DOA.

Sub-task 1.1 Data Collection

Under this task, Ricondo will coordinate with the DOA to collect the relevant information pertaining to the construction of Concourse B Expansion and the airport 's existing conditions.



- Concourse B Expansion Phasing Plates
- Concourse B Expansion Construction Schedule and Associated Gate Closures
- Existing and Future Gate Layout and Airline Allocation
- Latest Passenger Activity Forecast

In addition, Ricondo will obtain daily airline schedules that have been recently published in Cirium Diio Mi for a peak day in March 2025 (Baseline Schedule). All the data collected under this task will inform the analyzes that will be conducted under sub-tasks 1.2 and 1.3.

Sub-task 1.2 Demand Analysis

Ricondo will develop three (3) demand scenarios for relevant construction milestones based on growth assumptions from the latest passenger activity forecast and/or based on recent historical growth. For each demand scenario, Ricondo will prepare daily flight schedules based on the baseline flight schedule (March 2025) modified to reflect the projected future fleet mix; markets served and expected future peaking characteristics. Gating of the developed schedules will be performed under sub-task 1.3.

Sub-task 1.3 Gating Analysis

The flight schedules developed under sub-task 1.2 will form the basis for generating a series of ramp charts. These ramp charts will be derived utilizing CAST software that includes gate allocation capabilities. The resulting ramp charts will highlight gate utilization metrics, gate availability and peak hour gate requirements. Based on the gating results, Ricondo will provide feedback to the DOA on the construction schedule and recommend any changes as needed.

Sub-task 1.4 Deliverables

Ricondo will summarize the analysis results into presentation materials (PowerPoint) to facilitate internal review and discussion with the Airlines. A draft of the PowerPoint presentation will be submitted to the DOA for review and comment. Ricondo will participate in up to two (2) virtual meetings with DOA staff to review and amend the summary PowerPoint presentation.

Task 2: Task Administration

This task includes the preparation of scope, budget, EBO forms and other documents contained in the contract amendment. It also includes preparation of monthly invoices, and status reports.

The Project Team consists of:

Ricondo & Associates, Inc. (Planning Support/Task Administration)



Appendix A

Fee Estimate Summary



Exhibit B-1: FEE Proposal for I-25-PBI-R-017: Gate Optimization Analysis - Concourse B Construction
Palm Beach County Department of Airports - Airport Planning Consultant Services
Ricondo & Associates, Inc. Budget Breakdown and Overall Budget Summary

Rates: \$376.00 \$330.00 \$245.00 \$205.00 \$130.00											
	HOURS						R&A	R&A	SUBCONSULTANT	TOTAL	EBO
	Senior Vice President	Senior Director	Managing Consultant	Senior Consultant	Admin/Support	Total Hours	Labor (\$)	EXPENSES (\$)	LABOR & EXPENSES (\$)	COST (\$)	Amounts (\$)
1 Gate Optimization Analysis											
1.1 Data Collection	1	2	4	4		11	\$2,836.00	\$0.00	\$0.00	\$2,836.00	\$0.00
1.2 Demand Analysis	2	1	8	32		43	\$9,602.00	\$0.00	\$0.00	\$9,602.00	\$0.00
1.3 Gating Analysis	2	1	12	40		55	\$12,222.00	\$0.00	\$0.00	\$12,222.00	\$0.00
1.4 Summary PowerPoint Presentation	3	1	16	60		80	\$17,678.00	\$0.00	\$0.00	\$17,678.00	\$0.00
Subtotal	8	5	40	136	0	189	\$42,338.00	\$0.00	\$0.00	\$42,338.00	\$0.00
2 Task Administration											
2.1 Prepare Contract Amendment	0	4	2	0	0	6	\$1,810.00	\$0.00	\$0.00	\$1,810.00	\$0.00
2.2 Monthly Invoicing and Status Reports	0	2	0	0	2	4	\$920.00	\$0.00	\$0.00	\$920.00	\$0.00
Subtotal	0	6	2	0	2	10	\$2,730.00	\$0.00	\$0.00	\$2,730.00	\$0.00
Total Base Proposal Hours	8	11	42	136	2	199					
Subtotal Base Labor Costs & Expenses	\$3,008.00	\$3,630.00	\$10,290.00	\$27,880.00	\$260.00	\$45,068.00	\$45,068.00	\$0.00	\$0.00	\$45,068.00	\$0.00
0.0%											



AIRPORT PLANNING CONSULTING SERVICES

Exhibit A-2: Scope of Services

Task I-25-PBI-R-018: 2025 Cybersecurity Program Support Services

Palm Beach International Airport (PBI)

FLORIDA STATUTE 119.0725(2) EXEMPTS CERTAIN
CYBERSECURITY SYSTEM INFORMATION FROM PUBLIC
DISCLOURE. THESE DOCUMENTS ARE CONSIDERED
CONFIDENTIAL AND ARE PROTECTED FROM DISCLOSURE
UNDER FLORIDA'S PUBLIC RECORDS LAW:
CYBERSECURITY SYSTEM INFORMATION."



AIRPORT PLANNING CONSULTING SERVICES

Exhibit A-3: Scope of Services

Task I-25-LNA-R-019: LNA Aviation Activity Forecasts
Palm Beach County Park Airport (LNA)

Introduction

The Palm Beach County Department of Airports (DOA) has requested that the Ricondo & Associates, Inc. (Ricondo) Team prepare aviation activity forecasts for Palm Beach County Park Airport (LNA), using Fiscal Year (FY) 2024, which ends September 30, as the base year and forecast period of FY 2025 through FY 2044. The forecasts will be prepared for Federal Aviation Administration (FAA) review and approval and form the basis for the ongoing Master Plan Update for LNA.

Services performed under this Professional Services Authorization would be compensated based on a lump sum basis in accordance with the terms associated with Master Agreement Resolution Number R2022-0888 (Solicitation DOA 21-11) for Airport Planning Consulting Services between Ricondo and the DOA.

Task and Cost

This scope of services includes Planning Services. Total Lump Sum labor cost of this scope of services is \$44,948.00.

Scope of Services

Task 1: Aviation Activity Forecasts

The primary task involves conducting an analysis of historical aviation activity and a developing forecast of future aviation activity, including annual aircraft operations, peaking characteristics, fleet mix, based aircraft, and critical aircraft. The development of the Aviation Activity Forecasts includes the following sub-tasks:

Sub-task 1.1 Data Collection

Ricondo will collect historical aviation activity data, including from the Palm County Department of Aviation (DOA), the Airport Noise and Operations Management System (ANOMS), and the FAA’s Traffic Flow Management System Counts (TFMSC) dataset.

Sub-task 1.2 Analysis of Historical Activity

Ricondo will present and analyze historical activity, including historical total operations, the breakdown of operations by category (general aviation, air taxi, military, local, itinerant, etc.) and aircraft fleet mix, peaking characteristics, and based aircraft.



Sub-task 1.3 Factors Affecting Aviation Activity

Ricondo will develop an analysis of local, regional, and national factors that influence activity at general aviation (GA) airports and evaluate the relevance of these factors to activity at LNA. These factors include socioeconomic factors, industry aircraft market trends, technological shifts, operational restrictions, and the role of LNA within the DOA system of airports as well as within the broader context of the South Florida region.

Sub-task 1.4 Baseline Forecast of Aviation Activity:

Ricondo will develop an analysis of future aviation activity, using FY 2024, ending September 30, as the base year and forecast period of FY 2025 through FY 2044. The forecast will consider recent trends at LNA, national growth rates identified in the most recent FAA Aerospace Forecasts, and LNA’s share of local, regional, and national share of GA activity. The forecasts will present future annual operations, the breakdown of operations by category and aircraft fleet mix, peaking characteristics, based aircraft, critical aircraft.

Sub-task 1.5 Forecast Comparison

Forecast Comparison: Ricondo will present a comparison of the aviation activity forecast to the latest FAA Terminal Area Forecast (TAF) for LNA.

Task 2: Meetings

Meetings associated with the development of the aviation activity forecasts will consist of virtual meetings with both the DOA and FAA. These meetings will be performed in accordance with the following sub-tasks:

Sub-task 2.1 DOA Consultation Meetings

Ricondo will prepare for and attend up to three (3) coordination meetings with DOA staff to review draft materials and prepare for future meetings with FAA staff. Each meeting will be conducted virtually with up to three (3) staff from the Ricondo Team.

Sub-task 2.1 FAA Forecast Review Meetings

Ricondo will prepare for and attend up to two (2) coordination meetings with FAA staff to review the draft submittals of the aviation activity forecast. Up to three DOA coordination meetings will be performed. Each meeting will be conducted virtually with up to three (3) staff from the Ricondo Team.

Task 3: Deliverables

The deliverables for this effort will include the development of a draft and final forecast chapter to be included in the LNA Airport Master Plan Update. The forecast chapter will include a summary of historical data, analysis of recent trends and factors affecting aviation activity, the assumptions and methodology used to develop the activity forecasts, forecast results, and comparison to the TAF.



Sub-task 3.1 Draft Forecast Chapter

Up to two draft reports will be prepared. The first (preliminary) draft report will be submitted to the DOA for review and comment. Upon receiving comments from the DOA, a second (revised) draft report will be prepared for submission to the FAA for review and comment. Both draft reports will be submitted in PDF format.

Sub-task 3.1 Final Forecast Chapter

Upon receiving comments from the FAA, a third (final) draft report will be prepared for submission to the FAA for review and comment. The final chapter will be submitted in both electronic and hardcopy format. The printing costs associated with the Final Forecast chapter will be funded separately through Task I-23-LNA-R-011, *LNA Master Plan*.

Task 4: Task Administration

This task includes the preparation of scope, budget, EBO forms and other documents contained in the contract amendment. It also includes preparation of monthly invoices, and status reports.

The Project Team consists of:

Ricondo & Associates, Inc.	Task Administration and Quality Reviews
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Appendix A

Fee Estimate Summary



Exhibit B-3: FEE Proposal for I-25-LNA-R-019: LNA Aviation Activity Forecasts
Palm Beach County Department of Airports - Airport Planning Consultant Services
Ricondo & Associates, Inc. Budget Breakdown and Overall Budget Summary

	Rates:										
	\$376.00	\$330.00	\$305.00	\$205.00	\$163.00						
	HOURS						R&A	R&A	SUBCONSULTANT	TOTAL	EBO
	Senior Vice President	Senior Director	Director	Senior Consultant	Technical Specialist	Total Hours	Labor (\$)	EXPENSES (\$)	LABOR & EXPENSES (\$)	COST (\$)	Amounts (\$)
1 Aviation Activity Forecast											
1.1 Data Collection	0	0	6	10	0	16	\$3,880.00	\$0.00	\$0.00	\$3,880.00	\$0.00
1.2 Analysis of Historical Activity	0	0	0	20	0	20	\$4,100.00	\$0.00	\$0.00	\$4,100.00	\$0.00
1.3 Factors Affecting Aviation Activity	0	0	0	10	0	10	\$2,050.00	\$0.00	\$0.00	\$2,050.00	\$0.00
1.4 Forecast of Aviation Activity	0	0	6	30	0	36	\$7,980.00	\$0.00	\$0.00	\$7,980.00	\$0.00
1.5 Forecast Comparison	0	0	0	2	0	2	\$410.00	\$0.00	\$0.00	\$410.00	\$0.00
1.6 Documentation	2	2	6	30	4	44	\$10,044.00	\$0.00	\$0.00	\$10,044.00	\$0.00
1.7 FAA Coordination	0	4	4	10	0	18	\$4,590.00	\$0.00	\$0.00	\$4,590.00	\$0.00
Subtotal	2	6	22	112	4	146	\$33,054.00	\$0.00	\$0.00	\$33,054.00	\$0.00
2 Meetings											
2.1 DOA Coordination Meetings (3)	0	4	4	0	0	8	\$2,540.00	\$0.00	\$0.00	\$2,540.00	\$0.00
2.2 FAA Review Meetings (2)	0	4	4	0	0	8	\$2,540.00	\$0.00	\$0.00	\$2,540.00	\$0.00
Subtotal	0	8	8	0	0	16	\$5,080.00	\$0.00	\$0.00	\$5,080.00	\$0.00
3 Deliverables											
3.1 Draft Forecast Chapter	2	2	6	0	2	12	\$3,568.00	\$0.00	\$0.00	\$3,568.00	\$0.00
3.2 Final Forecast Chapter	0	0	2	0	2	4	\$936.00	\$0.00	\$0.00	\$936.00	\$0.00
Subtotal	2	2	8	0	4	16	\$4,504.00	\$0.00	\$0.00	\$4,504.00	\$0.00
4 Task Administration											
4.1 Prepare Contract Amendment	0	3	0	0	0	3	\$990.00	\$0.00	\$0.00	\$990.00	\$0.00
4.2 Monthly Invoicing and Status Reports	0	4	0	0	0	4	\$1,320.00	\$0.00	\$0.00	\$1,320.00	\$0.00
Subtotal	0	7	0	0	0	7	\$2,310.00	\$0.00	\$0.00	\$2,310.00	\$0.00
Total Base Proposal Hours	4	23	38	112	8	185					
Subtotal Base Labor Costs & Expenses	\$1,504.00	\$7,590.00	\$11,590.00	\$22,960.00	\$1,304.00	\$44,948.00	\$44,948.00	\$0.00	\$0.00	\$44,948.00	\$0.00



AIRPORT PLANNING CONSULTING SERVICES

Exhibit A-4: Scope of Services

Task I-25-F45-R-020: Planning/Engineering Analyses - Conceptual FBO Site Plan

North Palm Beach County General Aviation Airport (F45)

Introduction

The North Palm Beach County General Aviation Airport (F45 or the Airport) is currently served with a single fixed base operator (FBO). The Palm Beach County Department of Airports (DOA) would like to procure a second FBO to serve the Airport. To facilitate the procurement process, the DOA would like to engage the Ricondo Team to establish a preliminary conceptual FBO Development Plan for the Airport. The primary objectives of the conceptual FBO Development Plan are:

- Conduct geotechnical site investigation and testing to determine the suitability to construct FBO facilities on three vacant parcels:
 - North of Taxiway C
 - South of Taxiway D and East of Taxiway F
 - North of Taxiway K
- Develop up to three conceptual site plans for each of the three vacant parcels, taking into consideration the intent of the DOA to divide the existing FBO facilities and development parcels into two fixed based operations, which will require the development of a new terminal, including U.S. Customs and Border Protection (CPB) services, and fuel farm by one of the successful proposers and the development of additional hangars by both FBOs.
- Quantify gross area of space utilization for each of the three vacant parcels
- Document existing water, sewer, electrical and communications infrastructure to support development on each of the three tracts and potential challenges associated with extending these utilities to each of the various development tracts,
- Collaborate with the DOA to evaluate and establish a preferred conceptual development plan
- Document the approach, methodology and findings of the previous tasks in a summary report
- Obtain updated appraisals of the existing FBO facilities, vacant aeronautical land and improved aircraft apron



- Define the development boundaries of each tract based on airfield and airspace protection standards, adjacent leasehold boundaries, Airport property boundary, known environmentally sensitive areas, drainage infrastructure, and easements.
- Prepare a rough order-of-magnitude cost estimate for clearing, grubbing and muck removal anticipated for each of the three development tracts,
- Establish current fair market rental rates for the existing and future FBO parcels

This scope of services includes the planning/engineering analyses to be performed for the three subject parcels. The geotechnical analyses associated with this effort are being performed under a separate consultant services agreement.

Task and Cost

This scope of services includes Planning Services. Total Lump Sum labor cost of this scope of services is \$45,649.00.

Scope of Services

The scope of work specifically entails site planning, preparation of rough-order-of-magnitude (ROM) cost estimates, and leasehold rental rate appraisal services.

Task 1: Conceptual FBO Site Plan Development

The data collection effort will focus on applicable information necessary to assemble the ALP drawing set and information necessary to produce the ALP Narrative Report. The following subtasks describe the data collection elements.

Subtask 1.1 Establish Site Constraints

Utilizing the current Airport Layout Plan drawings and aerial photography, Ricondo will establish the development boundaries of each of the three development parcels. This will include consideration for airfield design surfaces (object free areas, runway visibility zones, runway protection zones, etc.), airport property boundaries, airspace constraints, drainage infrastructure, and roadway right of ways. Consideration for the future extension of Runway 14-32 and the proposed location of the air traffic control tower and associated line-of-sight constraints will be given.

Subtask 1.2 Preliminary Conceptual Site Plans

A series of exhibits will be prepare that illustrate preliminary conceptual site plans for each of the three parcels. Consideration for aircraft parking aprons, conventional storage hangars, T-hangars, access taxilanes, roadways and vehicular parking areas will be given. For Parcel 2, consideration for a second Fixed Base Operator (FBO) terminal, fuel farm, and Customs-Border Protection (CBP) building will be given. Up to four (4) conceptual site plans will be prepared for each parcel.



Subtask 1.3 Quantify Leasehold Areas

Ricondo will quantify the existing areas for the following leasehold elements associated with each concept:

- Aircraft parking apron
- Aircraft storage and T-hangars hangars
- FBO terminal
- CBP building and associated parking apron
- Landside/vehicular parking lots

The gross area associated with the existing FBO facilities will also be quantified to allow a comparison of the gross area and distribution of space among the various functional areas described above. The quantities will be summarized in tabular format.

Sub-task 1.4 Refine Conceptual Site Plans and Leasehold Area Quantities

Following consultation with DOA staff, the conceptual site plans and resulting leasehold area quantities will be refined. The overall development areas will also be segregated to reflect an equitable distribution of facilities among two potential FBO operators.

Sub-task 1.5 Appraisal of Leasehold Rental Rates

This task will include review and analysis of alternative site plans concerning the likely development plan including facility needs and phasing that would be anticipated in the development of a new FBO at F45. The intended use of the appraisal is to assist the DOA in establishing the minimum requirements for development.

Task 2: Engineering Analyses

The engineering analyses will consist of the following tasks.

Sub-task 2.1 Utility Mapping

The mapping of existing utilities will be performed in accordance with the attached proposal from American Infrastructure Development, Inc.

Sub-task 2.2 ROM Cost Estimates for Site Preparation

The preparation of ROM cost estimates will be performed in accordance with the attached proposal from American Infrastructure Development, Inc.

Task 3: Meetings

Ricondo will participate in up to three (3) coordination meetings with DOA staff. For each meeting, Ricondo will prepare an agenda and discussion materials in advance of each meeting. The discussion materials will



include PDF files of each conceptual site plan and summary tables, as required. Meeting notes will not be prepared for these meetings.

Task 3: Deliverables

The deliverables for this task will include a technical memorandum.

Sub-task 3.2 Draft Technical Memorandum

A draft technical memorandum will be prepared that summarizes the approach, methods, and findings of the analyses performed herein. It will also include the findings of the geotechnical analyses (soil borings) that are to be performed by Tiera under a separate CSA. The draft technical memorandum will be submitted to the DOA for review in PDF format.

Sub-task 3.3 Final Technical Memorandum

Upon receiving comments from the DOA, the technical memorandum will be revised as necessary and resubmitted to the DOA as a Final. If requested, Ricondo will also submit the summary tables and AutoCAD files of the preferred FBO site plan to the DOA.

Task 4: Task Administration

This task includes the preparation of scope, budget, EBO forms and other documents contained in the contract amendment. It also includes preparation of monthly invoices, and status reports.

PROJECT TEAM:

The Project Team consists of:

- | | |
|---|--|
| Ricondo & Associates, Inc. | (Task Administration, Lead Planner,) |
| American Infrastructure Development, Inc. | (Utility Mapping, Engineering Analyses, Cost Estimating) |

Deliverables

- 1. Draft technical memorandum
- 2. Final technical memorandum
- 3. Summary tables
- 4. AutoCAD files of preferred conceptual site development plan

ASSUMPTIONS

- 1. DOA will provide Ricondo an electronic copy of the 2020 Draft ALP drawing sets in AutoCAD format.



2. DOA will provide Ricondo copies of as-built drawings

EXCLUSIONS

1. Cost estimates for FBO facility development
2. Environmental Analyses
3. Financial feasibility assessments
4. Other items not specified herein.



December 23, 2024

David Ramacorti

Ricondo & Associates, Inc.

1000 NW 57th Court, Suite 920

Miami, FL 33126

RE: Proposal – F45 FBO Cost Estimate and Utility Site Plan Analysis

Dear Mr. Ramacorti:

American Infrastructure Development, Inc. is pleased to submit this proposal to provide professional services to Ricondo & Associates, Inc. (Ricondo). This proposal is intended to define the scope of services intended to provide a site assessment for three potential FBO Sites for the North Palm Beach County Airport. All services will be performed in accordance with the subconsultant agreement between American Infrastructure Development, Inc. and Ricondo dated August 23, 2022.

SCOPE OF SERVICES

American Infrastructure Development, Inc. (AID) will Provide the following Professional Services

Task 1 Utility Mapping

AID will obtain available as-built and record drawing information to provide a utility map at each of the three sites. This task will involve researching available archives available through the Palm Beach County GIS database, obtaining available plans from past permits, and requesting available information from the owner.

Subtask 1.1 Data Collection

Effort necessary to obtain all available information, coordination with agencies, and organization of CAD, PDF, and GIS files

Subtask 1.2 Utility Mapping

CAD exhibit showing available utilities at each proposed location.

Task 2 Opinion of Probable Costs for Site Prep

AID will provide an opinion of probable costs to make each site pad ready or developable to support FBO operations. This will include a rough order of magnitude for clearing, grubbing, muck excavation, structural fill, utility line extensions, paved access roadways, permit impact fees, and embankment under apron and building areas. Costs for actual aircraft parking aprons and buildings are excluded from this effort due to the limited development of those facilities at this preliminary programming stage.

Fee

These services will be performed on lump sum basis in the amount of \$7,072.00. **Table 1** provides a summary of the labor and fee estimate for this effort.

Table 1 – Labor and Budget Estimate for American Infrastructure Development, Inc.

Labor Category	Hourly Rate	Labor Hours	Cost
Project Manager	\$242.00	2	\$414.00
Senior Engineer	\$220.00	22	\$3,982.00
Designer	\$106.00	23	\$2,415.00
Clerical	\$94.00	3	\$261.00
Sub-total (Labor)		98	\$7,072.00
	Reimbursable Expenses	\$0.00	\$0.00
	Grand Total		\$7,072.00

Should you have any questions, please do not hesitate to contact me at 813-245-7327 or email me sabina@aidinc.us or contact Kyle Holley, PE at 813-426-4515 or email kholley@aidinc.us.

Sincerely,

American Infrastructure Development, Inc.

Sabina S. Chaudhry

Sabina Chaudhry
President/CEO



Appendix A

Fee Estimate Summary



Exhibit B-4: FEE Proposal for I-25-F45-R-020: Planning/Engineering Analyses - Conceptual FBO Site Plan
Palm Beach County Department of Airports - Airport Planning Consultant Services
Ricondo & Associates, Inc. Budget Breakdown and Overall Budget Summary

	Rates:		\$330.00	\$130.00					
	HOURS			R&A	R&A	SUBCONSULTANT	SUBCONSULTANT	TOTAL	EBO
	Senior Director	Admin/ Support	Total Hours	Labor (\$)	EXPENSES (\$)	LABOR & EXPENSES (\$)	FIRM NAME (\$)	COST (\$)	Amounts (\$)
1 Conceptual FBO Site Plan Development									
1.1 Establish Site Constraints	1	0	3	\$740.00	\$0.00	\$0.00		\$740.00	\$0.00
1.2 Preliminary Conceptual Site Plans (4 each parcel)	4	0	44	\$9,520.00	\$0.00	\$0.00		\$9,520.00	\$0.00
1.3 Quantify Leaseholde Areas	1	0	3	\$740.00	\$0.00	\$0.00		\$740.00	\$0.00
1.4 Refine Conceptual Site Plan and Leasehold Quantities	4	0	20	\$4,600.00	\$0.00	\$0.00		\$4,600.00	\$0.00
1.5 Appraisal of Leasehold Rental Rates	4	0	37	\$8,085.00	\$0.00	\$0.00		\$8,085.00	\$0.00
Subtotal	14	0	107	\$23,685.00	\$0.00	\$0.00		\$23,685.00	\$0.00
2 Engineering Analyses									
2.1 Utility Mapping	1	0	2	\$535.00	\$0.00	\$2,709.00	AID	\$3,244.00	\$2,709.00
2.2 ROM Cost Estimates for Site Preparation	1	0	2	\$535.00	\$0.00	\$4,363.00	AID	\$4,898.00	\$4,363.00
Subtotal	2	0	4	\$1,070.00	\$0.00	\$7,072.00		\$8,142.00	\$7,072.00
3 Meetings									
3.1 DOA Coordination Meetings (3)	6	0	12	\$3,210.00	\$0.00	\$0.00		\$3,210.00	\$0.00
Subtotal	6	0	12	\$3,210.00	\$0.00	\$0.00		\$3,210.00	\$0.00
4 Deliverables									
4.1 Draft Tech Memo	4	0	30	\$6,566.00	\$0.00	\$0.00		\$6,566.00	\$0.00
4.2 Final Tech Memo	2	0	8	\$1,806.00	\$0.00	\$0.00		\$1,806.00	\$0.00
Subtotal	6	0	38	\$8,372.00	\$0.00	\$0.00		\$8,372.00	\$0.00
5 Task Administration									
5.1 Prepare Contract Amendment	4	0	4	\$1,320.00	\$0.00	\$0.00		\$1,320.00	\$0.00
5.2 Monthly Invoicing and Status Reports	2	2	4	\$920.00	\$0.00	\$0.00		\$920.00	\$0.00
Subtotal	6	2	8	\$2,240.00	\$0.00	\$0.00		\$2,240.00	\$0.00
Total Base Proposal Hours	34	2	169						
Subtotal Base Labor Costs & Expenses	\$11,220.00	\$260.00	\$38,577.00	\$38,577.00	\$0.00	\$7,072.00		\$45,649.00	\$7,072.00
									15.5%



Exhibit B-4: FEE Proposal for I-25-F45-R-020: Planning/Engineering Analyses - Conceptual FBO Site Plan
Palm Beach County Department of Airports - Airport Planning Consultant Services
Subconsultant Budget Breakdown: American Infrastructure Development, Inc.

	Rates:				Total Hours	Labor (\$)	EXPENSES (\$)	TOTAL COST (\$)
	\$207.00	\$181.00	\$105.00	\$87.00				
	HOURS				Total Hours	Labor (\$)	EXPENSES (\$)	TOTAL COST (\$)
	Project Manager	Sr. Engineer	Designer	Clerical				
1 Conceptual FBO Site Plan Development								
1.1 Establish Site Constraints	0	0	0	0	0	\$0.00	\$0.00	\$0.00
1.2 Preliminary Conceptual Site Plans (4 each parcel)	0	0	0	0	0	\$0.00	\$0.00	\$0.00
1.3 Quantify Leasehold Areas	0	0	0	0	0	\$0.00	\$0.00	\$0.00
1.4 Refine Conceptual Site Plan and Leasehold Quantities	0	0	0	0	0	\$0.00	\$0.00	\$0.00
1.5 Appraisal of Leasehold Rental Rates	0	0	0	0	0	\$0.00	\$0.00	\$0.00
Subtotal	0	0	0	0	0	\$0.00	\$0.00	\$0.00
2 Engineering Analyses								
2.1 Utility Mapping	1	0	23	1	25	\$2,709.00	\$0.00	\$2,709.00
2.2 ROM Cost Estimates for Site Preparation	1	22	0	2	25	\$4,363.00	\$0.00	\$4,363.00
Subtotal	2	22	23	3	50	\$7,072.00	\$0.00	\$7,072.00
3 Meetings								
3.1 DOA Coordination Meetings (3)	0	0	0	0	0	\$0.00	\$0.00	\$0.00
Subtotal	0	0	0	0	0	\$0.00	\$0.00	\$0.00
4 Deliverables								
4.1 Draft Tech Memo	0	0	0	0	0	\$0.00	\$0.00	\$0.00
4.2 Final Tech Memo	0	0	0	0	0	\$0.00	\$0.00	\$0.00
Subtotal	0	0	0	0	0	\$0.00	\$0.00	\$0.00
5 Task Administration								
5.1 Prepare Contract Amendment	0	0	0	0	0	\$0.00	\$0.00	\$0.00
5.2 Monthly Invoicing and Status Reports	0	0	0	0	0	\$0.00	\$0.00	\$0.00
Subtotal	0	0	0	0	0	\$0.00	\$0.00	\$0.00
Total Base Proposal Hours	2	22	23	3	50			
Subtotal Base Labor Costs	\$414.00	\$3,982.00	\$2,415.00	\$261.00	\$7,072.00	\$7,072.00	\$0.00	\$7,072.00



AIRPORT PLANNING CONSULTING SERVICES

Exhibit A-5: Scope of Services

Task I-25-DOA-R-021: FY 2026 Triennial Review Appraisals

Palm Beach International Airport (PBI),
North Palm Beach County General Aviation Airport (F45)
Palm Beach County Park Airport (LNA), and
Palm Beach County Glades Airport (PHK)

Introduction

The Palm Beach County Department of Airports (DOA) has requested the valuation of various vacant and improved aeronautical and non-aeronautical properties at the Palm Beach International Airport (PBI). The DOA will advise the appraiser of the aeronautical or non-aviation designation of each parcel. The appraisal of each parcel shall be limited to real estate, unless notified otherwise by the DOA. The appraisal will include the valuation of non-reality items (fixtures or equipment) identified by the DOA.

Services performed under this Professional Services Authorization would be compensated based on a lump sum basis in accordance with the terms associated with Master Agreement Resolution Number R2022-0888 (Solicitation DOA 21-11) for Airport Planning Consulting Services between Ricondo and the DOA.

Task and Cost

This scope of services includes Planning Services. Total Lump Sum labor cost of this scope of services is \$148,343.00.

Scope of Services

Task 1: Triennial Review Appraisals

The scope of work specifically entails the various appraisal and rates and charges analysis associated with the Triennial Review Appraisals for Fiscal Year 2026. The purpose of the appraisal is to provide estimates of the current fair market annual rental value of the various properties, as of a current date of valuation. The intended use of the appraisal is for negotiating with future tenants and establishing the basis for rental adjustment for existing leases. The intended user of the appraisal is the DOA and FAA. Consultant and Subconsultant agree, for purposes of this task authorization only, that the definition of "work" as provided for in the Section 8 of the Subconsultant Agreement only applies to the deliverables referenced herein and



specifically excludes any proprietary research data not available in the public domain collected by the appraiser in furtherance of this task.

Subtask 1.1 Palm Beach International Airport

The appraisal will include selected properties at PBI as outlined herein. The appraisal will include a summary of the annual rentals that identify each parcel and estimated annual rent per square foot. The appraisal is to conform to the Uniform Standards of Professional Appraisal Practice (USPAP). The appraiser is state-certified by Florida and holds the MAI designation of the Appraisal Institute. The deliverables include up to four (4) signed copies of the appraisal, as well as PDF versions of the report.

The appraisal will include acceptable appraisal valuation methods based on the property type. The appraisal will consider the impact on the use limitations in the analysis of the highest and best use of each parcel. The appraisal of the non-aviation properties will include a review of sales and rentals of similar non-aviation properties proximate to the airport to the extent that said properties exist. The appraisal of the non-aeronautical properties will assume likely zoning as though under private ownership. The appraisal of the aeronautical properties will be based on rentals of similar aeronautical properties at airports (i.e., commercial service, general aviation) in Florida, to the extent said properties exist.

The Ricondo team will visit PBI and each of the properties, as well as meet with DOA staff to review relevant information concerning each parcel and airport. The DOA will make available, to the extent that such information exists, relevant information concerning each parcel. The appraisal will be reviewed by DOA staff and it is understood the appraisal fee will be paid upon completion of the appraisal review by DOA staff, subject to the Ricondo payment process.

Subtask 1.2 Palm Beach County Park (Lantana) Airport

The appraisal will include selected properties at LNA as outlined herein. The appraisal will include a summary of the annual rentals that identify each parcel and estimated annual rent per square foot. The appraisal is to conform to the Uniform Standards of Professional Appraisal Practice (USPAP). The appraiser is state-certified by Florida and holds the MAI designation of the Appraisal Institute. The deliverables include up to four (4) signed copies of the appraisal, as well as PDF versions of the report.

The appraisal will include acceptable appraisal valuation methods based on the property type. The appraisal will consider the impact on the use limitations in the analysis of the highest and best use of each parcel. The appraisal of the non-aviation properties will include a review of sales and rentals of similar non-aviation properties proximate to the airport to the extent that said properties exist. The appraisal of the non-aeronautical properties will assume likely zoning as though under private ownership. The appraisal of the aeronautical properties will be based on rentals of similar aeronautical properties at airports (i.e., commercial service, general aviation) in Florida, to the extent said properties exist.

We will visit the airport and each of the properties, as well as meet with DOA staff to review relevant information concerning each parcel and airport. The DOA will make available, to the extent that such information exists, relevant information concerning each parcel. The appraisal will be reviewed by DOA



staff and it is understood the appraisal fee will be paid upon completion of the appraisal review by DOA staff, subject to the Ricondo payment process.

Subtask 1.3 Palm Beach County Glades and North Palm Beach County General Aviation Airport

The appraisal will include selected properties at PHK and F45 as outlined herein. The appraisal will include a summary of the annual rentals that identify each parcel and estimated annual rent per square foot. The appraisal is to conform to the Uniform Standards of Professional Appraisal Practice (USPAP). The appraiser is state-certified by Florida and holds the MAI designation of the Appraisal Institute. The deliverables include up to four (4) signed copies of the appraisal, as well as PDF versions of the report.

The appraisal will include acceptable appraisal valuation methods based on the property type. The appraisal will consider the impact on the use limitations in the analysis of the highest and best use of each parcel. The appraisal of the non-aviation properties will include a review of sales and rentals of similar non-aviation properties proximate to the airport to the extent that said properties exist. The appraisal of the aeronautical properties will be based on rentals of similar aeronautical properties at airports (i.e., commercial service, general aviation) in Florida, to the extent said properties exist.

We will visit each airport and each of the properties, as well as meet with PBCDOA staff to review relevant information concerning each parcel and airports. The PBCDOA will make available, to the extent that such information exists, relevant information concerning each parcel. The appraisal will be reviewed by PBCDOA staff and it is understood the appraisal fee will be paid upon completion of the appraisal review by PBCDOA staff, subject to the Ricondo payment process.

Sub-task 1.4 Rates and Charges

The Palm Beach County Department of Airports (PBCDOA) requires rates and charges consulting regarding general aviation fuel flowage and landing fees at their airports (i.e., PBI, PHK, LNA, F45) and subject to Federal Aviation Administration (FAA) grant assurances.

The DOA desires to establish and charge fair and reasonable fees to airport users including general aviation fuel flowage and general aviation landing fees. The purpose of the analyses is to provide a basis for establishing fees based on similar fees charged at competitive airport in Florida as of a current date of valuation. The intended use of the analyses is to assist the DOA in establishing user fees. The intended users of the analyses are the DOA and the FAA.

The appraiser is state-certified by Florida and holds the MAI designation of the Appraisal Institute and has significant experience in estimating airport rents, fees and charges in Florida. The deliverables include up to four (4) signed copies of the analyses, as well as PDF versions of the reports and will be delivered within the schedule provided.

The DOA will make available, to the extent that such information exists, relevant information concerning the existing users fees at their airports. The analyses will be reviewed by DOA staff and it is understood the



consulting fee will be paid within 30 days of the completion of the review by DOA staff, subject to the DOA payment process.

Task 2: Miscellaneous Appraisal Services

The Palm Beach County Department of Airports (DOA) has requested the services of the Ricondo & Associates Team (Ricondo) to provide appraisal services for various parcels and tenant leasehold areas for its system of four airports. To support these efforts, an allowance account would be established to allow Ricondo to assist the DOA with appraisal efforts that require a quick-turnaround on an as-needed basis.

It is mutually understood that work under the Miscellaneous Appraisal Services would only be undertaken when requested by staff from the DOA. Services performed under this Professional Services Authorization would be compensated on a lump sum basis under the Master Agreement Resolution Number R2022-0888 (Solicitation DOA 21-11) for Airport Planning Consulting Services between Ricondo & Associates and the DOA. The services will be performed and invoiced in accordance with a mutually agreed upon cost for each appraisal that is requested. This task will be performed on an as-needed basis and billed on a lump sum basis. A budget allowance of \$25,000.00 will be established.

While the scope of each appraisal may vary, typical services include estimating market value and/or market rent for various parcels as defined by the DOA on an as-needed basis. These services may be provided at any of the four airports operated by the DOA.

Task 3: Task Administration

During this effort, Ricondo will prepare a scope and labor/fee estimate, issue a purchase order to its subconsultant, review subconsultant invoices, and prepare a status report for submittal with its invoice(s). For budgeting purposes, it is assumed that this task will have a duration of nine (9) months.

PROJECT TEAM:

The Project Team consists of:

Ricondo & Associates, Inc.

(Task Administration, Triennial Appraisals, Rates and Charges Analyses)

Deliverables

1. Four (4) signed copies of each appraisal, as well as PDF versions of each appraisal report
2. Four (4) signed copies of the rates and charges analyses as well as PDF versions of the rates and charges report
3. Deliverables associated with Task 2 would be dependent on the support services requested by the DOA, but it is anticipated that these may consist of one or more of the following options:
 - Appraisal reports
 - sales and rentals analysis



- leasehold/leased fee analysis depending on the property.

ASSUMPTIONS

1. The DOA will make available, to the extent that such information exists, relevant information concerning the existing users fees at their airports.



Appendix A
Fee Estimate Summary



Exhibit B-5: FEE Proposal for I-25-DOA-R-021: Triennial Review Appraisals
Palm Beach County Department of Airports - Airport Planning Consultant Services
Ricondo & Associates, Inc. Budget Breakdown and Overall Budget Summary

Rates:		\$376.00	\$305.00	\$245.00	\$205.00	\$130.00						
HOURS							R&A	R&A	SUBCONSULTANT	TOTAL	EBO	
	Senior Vice President	Director	Managing Consultant	Senior Consultant	Admin/ Support	Total Hours	Labor (\$)	EXPENSES (\$)	LABOR & EXPENSES (\$)	COST (\$)	Amounts (\$)	
1 Triennial Review Appraisals												
1.1 Palm Beach International Airport	2	12	198	40	0	252	\$61,122.00	\$0.00	\$0.00	\$61,122.00	\$0.00	
1.2 Palm Beach County Park Airport	2	4	80	23	0	109	\$26,287.00	\$0.00	\$0.00	\$26,287.00	\$0.00	
1.3 PHK and F45	1	4	71	16	0	92	\$22,271.00	\$0.00	\$0.00	\$22,271.00	\$0.00	
1.4 Rates and Charges	0	1	24	4	0	29	\$7,005.00	\$0.00	\$0.00	\$7,005.00	\$0.00	
Subtotal	5	21	373	83	0	482	\$116,685.00	\$0.00	\$0.00	\$116,685.00	\$0.00	
2 Miscellaneous Appraisal Services												
2.1 Misc. Appraisal Services	0	2	80	24		106	\$25,130.00	\$0.00	\$0.00	\$25,130.00	\$0.00	
Subtotal	0	2	80	24	0	106	\$25,130.00	\$0.00	\$0.00	\$25,130.00	\$0.00	
3 Project Administration												
3.1 Proposal Preparation	1	4	0	0	0	5	\$1,596.00	\$0.00	\$0.00	\$1,596.00	\$0.00	
3.2 Monthly Status Reports and Invoices	2	12	0	0	4	18	\$4,932.00	\$0.00	\$0.00	\$4,932.00	\$0.00	
Subtotal	3	16	0	0	4	23	\$6,528.00	\$0.00	\$0.00	\$6,528.00	\$0.00	
Total Base Proposal Hours	8	39	453	107	4	611						
Subtotal Base Labor Costs & Expenses	\$3,008.00	\$11,895.00	\$110,985.00	\$21,935.00	\$520.00	\$148,343.00	\$148,343.00	\$0.00	\$0.00	\$148,343.00	\$0.00	
											0.0%	



AIRPORT PLANNING CONSULTING SERVICES

Exhibit A-6: Scope of Services

**Task III-25-DOA-R-001: Miscellaneous Planning, Financial, Airport Business,
Management Support, & Environmental Services (Replenish)**

Palm Beach International Airport (PBI),
North Palm Beach County General Aviation Airport (F45)
Palm Beach County Park Airport (LNA), and
Palm Beach County Glades Airport (PHK)

Introduction

The Palm Beach County Department of Airports (DOA) is in the process of implementing different airport development programs at each of its four airports. Therefore, there are numerous activities occurring that require the DOA's review and analysis, and may require the assistance of Ricondo & Associates, Inc. and or its team of subconsultants (collectively the Ricondo Team. To support these efforts, an allowance account would be established to allow the Ricondo Team to assist the DOA with miscellaneous planning, financial, airport business and management support services that require quick-turnaround airport planning analyses or advisory services on an as-needed basis.

This scope of services describes the services that could be provided by the Ricondo team as staff extension support to the DOA as the need to assist with various planning, financial, airport business/management, and environmental efforts becomes necessary.

Task and Cost

This task will be performed on an as-needed basis and therefore will be conducted on a time and materials basis. A budget allowance of \$250,000.00 will be established.

Scope of Services

These analyses and services may relate to, but not necessarily be limited to, airport facility layout and land use analyses, airspace/obstruction evaluations, business/financial planning, operational assessments, management support, and other miscellaneous planning support services. These services may relate to the Palm Beach International Airport (PBI), North Palm Beach County General Aviation Airport (F45), Palm Beach County Park Airport (LNA) or Palm Beach County Glades Airport (PHK). The subject matter may include, but not necessarily be limited to:

- Aviation Planning



- Air Service studies
- Financial analyses
- Airfield, landside, terminal and concessions planning
- Land use planning
- Land acquisition
- Market assessment
- Appraisal services
- Land development support
- Stormwater and environmental planning
- IT Planning support services/technology master planning support
- airport activity forecasting
- RFP/RFQ Development Support
- Performance Standards and Operational Requirements for Customer/Passenger or Business Partner Services (e.g. ground servicing equipment, storage areas, concessions spaces, baggage handling)
- Common Use Systems Consulting and Advisory Services
- Benchmarking Studies
- Best Practices Research and Assessments
- Rates and Charges Studies (airline, tenants, parking facilities, etc.)
- Staff Extension Services (part time or full time as needed)
- Other targeted Airport Business and Operations Advisory Services, as needed

PROJECT TEAM:

To be determined as requests are made by the DOA.

Deliverables:

The deliverables will be dependent on the support services requested by the DOA, but it is anticipated that these may consist of one or more of the following options:

1. Findings/conclusions in PowerPoint Presentation format.
2. Visual illustrations prepared using various graphics or drafting software tools, and delivered to the DOA in PDF, JPEG or PGN formats.
3. Source files, such as AutoCAD drawings, MS Word documents, MS Excel tables and graphs, MS Project schedules.



4. Technical memorandums or briefs necessary to communicate an approach, assumptions or changes to the associated tasks.



RICONDO®

No Labor Fee Estimate Summary Attached

Task will be Performed on a Task Order Basis

EXHIBIT “B-I”

SUMMARY OF FEES, EXPENSES AND PAYMENTS

PROJECT NAME:

CONSULTANT:

CONTACT:

DATE:

Contract Between Palm Beach County and Ricondo & Associates, Inc. for Airport Planning Consulting Services

Ricondo & Associates, Inc.

Pete Ricondo

26-Feb-25

RESOLUTION NO:

PHONE NO.:

FAX NO:

DEPARTMENT:

2022-XXXX

(305) 260-2727

(305) 260-2728

Airports

Local S-WBE and S-MBE Subcontractor Amount					
Name, Address and Phone Number of DBE Subcontractor	Type of Work to be Performed	Small Woman Business Enterprise	Small Minority Business Enterprise	Share	Letter of Intent Goal
American Infrastructure Development, Inc. 3810 Northdale Blvd., Suite 170 Tampa, Florida 33624 Office: (813) 374-2200	Civil Engineering	\$ 7,072.00	\$ -	0.9%	7.0%
Colome & Associates, Inc. 530 24th Street West Palm Beach, Florida 33407 Office: (561) 833-9147	Architectural Services	\$ -	\$ -	0.0%	5.0%
Environmental Quality, Inc. 212 US Highway 1 Tequesta, FL 33469 Office: (561) 575-6778	Environmental	\$ -	\$ -	0.0%	2.0%
Morton Planning and Landscape Architecture, Inc. 3910 RCA Boulevard, Suite 101 Palm Beach Gardens, FL 33410 Office: (561) 500-5060	Land Development and Planning Support	\$ -	\$ -	0.0%	3.0%
The Valerin Group 2101 Vista Parkway, Suite 301 West Palm Beach, FL 33411 Office: (561) 440-4446	Communications & Public Relations	\$ -	\$ -	0.0%	3.0%
	Total:	\$ 7,072.00	\$ -	0.9%	20.0%
Total Fee:	\$ 813,898.00	Total % of S-WBE/S-MBE Participation:		0.87%	

Table 1
Level/Task Fee Structure - Ricondo Work Program #6 (Contract Amendment #5)

Task Description	Lump Sum Amount	T&M Amount	Reimbursable Expenses	Allowance Account	Total Cost
Level 1 Tasks:					
PBI:					
I-25-PBI-R-017 Concourse B Construction - Gate Optimization Analysis	\$ 45,068.00	\$ -	\$ -	\$ -	\$ 45,068.00
I-25-PBI-R-018 2025 Cybersecurity Program Support Services	\$ 260,140.00	\$ -	\$ 19,750.00	\$ -	\$ 279,890.00
LNA:					
I-25-LNA-R-019 LNA Aviation Activity Forecast	\$ 44,948.00	\$ -	\$ -	\$ -	\$ 44,948.00
F45					
I-25-F45-R-020 F45 Conceptual FBO Site Plan	\$ 45,649.00	\$ -	\$ -	\$ -	\$ 45,649.00
Misc.:					
I-25-DOA-R-021 Triennial Review Appraisals	\$ 148,343.00	\$ -	\$ -	\$ -	\$ 148,343.00
Subtotal - Level 1 Tasks	\$ 544,148.00	\$ -	\$ 19,750.00	\$ -	\$ 563,898.00
Level 2 Tasks:					
Subtotal - Level 2 Tasks	\$ -	\$ -	\$ -	\$ -	\$ -
Level 3 Tasks:					
III-25-DOA-R-001 Misc Planning, Financial, Airport Business/Mgmt Support and Env. Planning Services (Replenish)	Unknown at this Time		\$ 250,000.00		\$ 250,000.00
Subtotal - Level 3 Tasks	Unknown at this Time		\$ 250,000.00		\$ 250,000.00
Grand Total	\$ 544,148.00	\$ -	\$ 19,750.00	\$ 250,000.00	\$ 813,898.00
Share	67%	0%	2%	31%	100%

Sources: R&A Team
Prepared by: Ricondo & Associates, Inc.

Table 2

Team Fee Estimate Summary - Ricondo Work Program #6 (Amendment #5)

Task Description	Ricondo	Tetra Tech	Local EBO AID	Total
Level 1 Tasks:				
PBI:				
I-25-PBI-R-017 Concourse B Construction - Gate Optimization Analysis	\$ 45,068.00	\$ -	\$ -	\$ 45,068.00
I-25-PBI-R-018 2025 Cybersecurity Program Support Services	\$ 15,300.00	\$ 264,590.00	\$ -	\$ 279,890.00
LNA:				
I-25-LNA-R-019 LNA Aviation Activity Forecast	\$ 44,948.00	\$ -	\$ -	\$ 44,948.00
F45:				
I-25-F45-R-020 F45 Conceptual FBO Site Plan	\$ 38,577.00	\$ -	\$ 7,072.00	\$ 45,649.00
Misc.:				
I-25-DOA-R-021 Triennial Review Appraisals	\$ 148,343.00	\$ -	\$ -	\$ 148,343.00
Subtotal - Level 1 Tasks	\$ 292,236.00	\$ 264,590.00	\$ 7,072.00	\$ 563,898.00
Level 2 Tasks:				
Subtotal - Level 2 Tasks	\$ -	\$ -	\$ -	\$ -
Level 3 Tasks:				
III-25-DOA-R-001 Misc Planning, Financial, Airport Business/Mgmt Support and Env. Planning Services (Replenish)	Unknown at this Time			\$ 250,000.00
Subtotal - Level 3 Tasks	\$ -		\$ -	\$ 250,000.00
Grand Total	\$ 292,236.00	\$ 264,590.00	\$ 7,072.00	\$ 813,898.00
Share	36%	33%	1%	100%

Sources: R&A Team
Prepared by: Ricondo & Associates, Inc.

Prime Consultant Labor and Fee Estimate Summary - Work Program #6 (Amendment #5)
Palm Beach County Department of Airports - Airport Planning Consultant Services
Ricondo & Associates, Inc. Budget Breakdown and Overall Budget Summary

	Rates:															
	\$376.00	\$330.00	\$305.00	\$245.00	\$205.00	\$163.00	\$130.00									
	HOURS								R&A	R&A	SUBCONSULTANT	SUBCONSULTANT	TOTAL	Local EBO		
	Senior Vice President	Senior Director	Director	Managing Consultant	Senior Consultant	Technical Specialist	Admin Support	Total Hours	Labor (\$)	EXPENSES (\$)	LABOR & EXPENSES (\$)	FIRM NAME (\$)	COST (\$)	Amounts (\$)		
Level 1 Tasks:																
I-25-PBI-R-017 Concourse B Construction - Gate Optimization Analysis	8	11	0	42	136	0	2	199	\$45,068.00	\$0.00	\$0.00		\$45,068.00	\$0.00		
I-25-PBI-R-018 2025 Cybersecurity Program Support Services	0	44	0	0	0	0	6	50	\$15,300.00	\$0.00	\$264,590.00	Tetra Tech	\$279,890.00	\$0.00		
I-25-LNA-R-019 LNA Aviation Activity Forecast	4	23	38	0	112	8	0	185	\$44,948.00	\$0.00	\$0.00		\$44,948.00	\$0.00		
I-25-F45-R-020 F45 Conceptual FBO Site Plan	0	34	0	0	129	4	2	169	\$38,577.00	\$0.00	\$7,072.00	AID	\$45,649.00	\$7,072.00		
I-25-DOA-R-021 Triennial Review Appraisals	8	0	39	453	107	0	4	611	\$148,343.00	\$0.00	\$0.00		\$148,343.00	\$0.00		
Subtotal (Level I Tasks)	20	112	77	495	484	12	14	1214	\$292,236.00	\$0.00	\$271,662.00		\$563,898.00	\$7,072.00		
Level 3 Tasks:																
III-25-DOA-R-001 Misc Planning, Financial, Airport Business/Mgmt Support and Env. Planning Services (Replenish)	Unknown at this Time								\$0.00	\$0.00	\$0.00		\$250,000.00	\$0.00		
Subtotal (Level III Tasks)	0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00		\$250,000.00	\$0.00		
Total Base Proposal Hours	20	112	77	495	484	12	14	1214								
Subtotal Base Labor Costs & Expenses	\$7,520.00	\$36,960.00	\$23,485.00	\$121,275.00	\$99,220.00	\$1,956.00	\$1,820.00	\$292,236.00	\$292,236.00	\$0.00	\$271,662.00		\$813,898.00	\$7,072.00		
														0.9%		



Sub-consultant Labor and Fee Estimate Summary - Work Program #6 (Amendment #5)
Palm Beach County Department of Airports - Airport Planning Consultant Services
Subconsultant Budget Breakdown: American Infrastructure Development, Inc.

Rates:	\$289.00	\$207.00	\$181.00	\$142.00	\$142.00	\$105.00	\$87.00						
HOURS													
	Project Principal	Project Manager	Sr. Engineer	Engineer	Planner	Designer	Clerical	Total Hours	Labor (\$)	EXPENSES (\$)	TRAVEL EXPENSES (\$)	TOTAL COST (\$)	
Level 1 Tasks:													
I-25-PBI-R-017 Concourse B Construction - Gate Optimization Analysis	0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	
I-25-PBI-R-018 2025 Cybersecurity Program Support Services	0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	
I-25-LNA-R-019 LNA Aviation Activity Forecast	0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	
I-25-F45-R-020 F45 Conceptual FBO Site Plan	0	2	22	0	0	23	3	50	\$7,072.00	\$0.00	\$0.00	\$7,072.00	
I-25-DOA-R-021 Triennial Review Appraisals	0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	
Subtotal (Level I Tasks)	0	2	22	0	0	23	3	50	\$7,072.00	\$0.00	\$0.00	\$7,072.00	
Level 2 Tasks:													
Subtotal (Level II Tasks)	0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	
Level 3 Tasks:													
III-25-DOA-R-001 Misc Planning, Financial, Airport Business/Mgmt Support and Env. Planning Services (Replenish)	Unknown at this Time								\$0.00	\$0.00	\$0.00	\$0.00	
Subtotal (Level III Tasks)	0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	
Total Base Proposal Hours	0	2	22	0	0	23	3	50					
Subtotal Base Labor Costs	\$0.00	\$414.00	\$3,982.00	\$0.00	\$0.00	\$2,415.00	\$261.00	\$7,072.00	\$7,072.00	\$0.00	\$0.00	\$7,072.00	



Sub-Consultant Labor and Fee Estimate Summary - Work Program #6 (Amendment #5)
Palm Beach County Department of Airports - Airport Planning Consultant Services
Subconsultant Budget Breakdown: Tetra Tech

Rates: **\$266.00** **\$137.00**

	HOURS			Labor (\$)	EXPENSES (\$)	TRAVEL	TOTAL
	Subject Matter	Team Lead	Total			EXPENSES (\$)	COST (\$)
	Expert		Hours				
Level 1 Tasks:							
I-25-PBI-R-017 Concourse B Construction - Gate Optimization Analysis	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
I-25-PBI-R-018 2025 Cybersecurity Program Support Services	494	828	1322	\$244,840.00	\$0.00	\$19,750.00	\$264,590.00
I-25-LNA-R-019 LNA Aviation Activity Forecast	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
I-25-F45-R-020 F45 Conceptual FBO Site Plan	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
I-25-DOA-R-021 Triennial Review Appraisals	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal (Level I Tasks)	494	828	1322	\$244,840.00	\$0.00	\$19,750.00	\$264,590.00
Level 2 Tasks:							
Subtotal (Level II Tasks)	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Level 3 Tasks:							
III-25-DOA-R-001 Misc Planning, Financial, Airport Business/Mgmt Support and Env. Planning Services (Replenish)	Unknown at this Time			\$0.00	\$0.00	\$0.00	\$0.00
Subtotal (Level III Tasks)	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Total Base Proposal Hours	494	828	1322				
Subtotal Base Labor Costs	\$131,404.00	\$113,436.00	\$244,840.00	\$244,840.00	\$0.00	\$19,750.00	\$264,590.00

EXHIBIT “B-II”

SCHEDULE OF PAYMENTS

EXHIBIT B-II

SCHEDULE OF PAYMENTS

The Scope of Work to be completed by the Consultant as defined in Exhibit "A" consists of specific completion phases which shall be clearly identified on a phase-by-phase basis upon submission to the COUNTY of certain "deliverables" as expressly indicated below. Compensation for the work tasks stated herein shall be in accordance with the following Schedule of Payments:

LEVEL I TASKS

Task(s) to be Completed:

I-25-PBI-R-017 Concourse B Construction – Gate Optimization Analysis

Completion Time: 6 Months

Compensation for Phase 1: \$45,068.00

Deliverables Required: See Exhibit A for list of deliverables.

I-25-PBI-R-018 2025 Cyber Security Program Support Services

Completion Time: 12 Months

Compensation for Phase 1: \$279,890.00

Deliverables Required: See Exhibit A for list of deliverables.

I-25-LNA-R-019 LNA Aviation Activity Forecast

Completion Time: 9 Months

Compensation for Phase 1: \$44,948.00

Deliverables Required: See Exhibit A for list of deliverables.

I-25-F45-R-020 Planning/Engineering Analyses - Conceptual FBO Site Plan

Completion Time: 6 Months

Compensation for Phase 1: \$45,649.00

Deliverables Required: See Exhibit A for list of deliverables.

I-25-DOA-R-021 Triennial Review Appraisals

Completion Time: 6 Months

Compensation for Phase 1: \$148,343.00

Deliverables Required: See Exhibit A for list of deliverables.

LEVEL II TASKS

None

LEVEL III TASKS

III-22-DOA-R-001 Miscellaneous Planning, Financial, and Airport Business/Management and Environmental Support Services (Replenish)

Completion Time: TBD

Compensation for Phase 1: \$250,000.00

Deliverables Required: Established on a task basis

EXHIBIT “C”

PROPOSED SCHEDULES

PALM BEACH COUNTY AIRPORT PLANNING
CONSULTING SERVICES
EXHIBIT C - PROPOSED SCHEDULES

TASKS TO BE COMPLETED:

TASK DESCRIPTION		DURATION
Level I Tasks:		
Exhibit A-1: I-25-PBI-R-017	Concourse B Construction – Gate Optimization Analysis	3 Months
Exhibit A-2: 1-25-PBI-R-018	2025 Cybersecurity Program Support Services	12 Months
Exhibit A-3_I-25-LNA-R-019	LNA Aviation Activity Forecast	9 Months
Exhibit A-4_I-25-F45-R-020	Planning/Engineering Analyses - Conceptual FBO Site Plan	6 Months
Exhibit A-5: I-25-DOA-R-021	Triennial Review Appraisals	9 Months
Level III Tasks:		
Exhibit A-6: III-22-DOA-R-001	Miscellaneous Planning, Financial, Airport Business/Management and Environmental Support Services (Replenish)	TBD

EXHIBIT “D”

EBO SCHEDULES 1 & 2

OEBO SCHEDULE 1

LIST OF PROPOSED CONTRACTOR/CONSULTANT AND SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

SOLICITATION/PROJECT/BID NAME: Airport Planning Consultant Services
NAME OF PRIME RESPONDENT/BIDDER: Ricondo & Associates, Inc.
CONTACT PERSON: Pete Ricondo
SOLICITATION OPENING/SUBMITTAL DATE: October 21, 2021

SOLICITATION/PROJECT/BID No.: DOA 21-11 (Amendment #5)
ADDRESS: 1000 NW 57th Court, Suite 920, Miami FL, 33126
PHONE NO.: (305) 260-2727 E-MAIL: pricondo@ricondo.com
DEPARTMENT: Department of Airports

PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT ON THIS PROJECT.
PLEASE ALSO LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT.

Name, Address and Phone Number	(Check all Applicable Categories)			DOLLAR AMOUNT OR PERCENTAGE OF WORK				
	Non-SBE	M/WBE	SBE	Black	Hispanic	Women	Caucasian	Other (Please Specify)
		Minority/Women Business	Small Business					
1. Ricondo & Associates, Inc. 1000 NW 57th Court, Suite 920 Miami FL, 33126	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$466,792.00
2. American Infrastructure Development, Inc. 3810 Northdale Blvd., Suite 170 Tampa, Florida 33624	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$0.00	\$0.00	\$7,072.00	\$0.00	\$0.00
3. Colome & Associates, Inc. 530 24th Street West Palm Beach, Florida 33407	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00
4. Environmental Quality, Inc. 212 US Highway 1 Tequesta, FL 33469	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00
5. JMorton Planning & Landscape Architecture, Inc. 3910 RCA Boulevard, Suite 101 Palm Beach Gardens, FL 33410	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(Please use additional sheets if necessary)				\$0.00	\$0.00	\$7,072.00	\$0.00	\$466,792.00
Total				\$0.00	\$0.00	\$7,072.00	\$0.00	\$466,792.00

Total Bid Price \$ \$813,898.00

Total SBE - M/WBE Participation \$7,7072.00

I hereby certify that the above information is accurate to the best of my knowledge:



Signature

Senior Vice President

Title

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OEBO SCHEDULE 1

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Name, Address and Phone Number	(Check all Applicable Categories)			DOLLAR AMOUNT OR PERCENTAGE OF WORK				
	Non-SBE	M/WBE	SBE	Black	Hispanic	Women	Caucasian	Other (Please Specify)
		Minority/Women Business	Small Business					
1. HMMH 700 District Avenue, Suite 800 Burlington, MA 01803 Office: (781) 852-3156	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2. ME Egan Consulting 269 Highland Avenue Winchester, MA 01890 Office: (617) 504-5941	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3. Faith Group 3101 S. Hanley Road St. Louis, MO 63143 Office: (314) 991-2228	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4. Walker Consultants 4925 Independence Parkway, Suite 425 Tampa, FL 33634 Office: (813) 888-5600	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5. Michael Baker International 420 Technology Parkway, Suite 150 Peachtree Corners, GA 30092 (678) 966-6645	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(Please use additional sheets if necessary)				Total	\$0.00	\$0.00	\$0.00	\$0.00

Total Bid Price \$ \$813,898.00

Total SBE - M/WBE Participation \$7,7072.00

I hereby certify that the above information is accurate to the best of my knowledge: 
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OEBO SCHEDULE 1

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NAME OF PRIME RESPONDENT/BIDDER: Ricondo & Associates, Inc.
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SOLICITATION/PROJECT/BID No.: DOA 21-11 (Amendment #5)
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Name, Address and Phone Number	(Check all Applicable Categories)			DOLLAR AMOUNT OR PERCENTAGE OF WORK				
	Non-SBE	M/WBE	SBE	Black	Hispanic	Women	Caucasian	Other (Please Specify)
		Minority/Women Business	Small Business					
1. Agulree Project Resources, LLC 2955 Wood Lake Trail, Grand Prairie, TX 75054 Office: 214-552-5172	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2. Barich, Inc. 2241 E. Pecos Road, Suite 2, Chandler, AZ 85225 Office: 480.361.4122	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3. Carolyn Binder, CPA, LLC 9300 Conroy Windermere Rd, Windermere, FL 34786 Office: 407.319.0301	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4. Environmental Science Associates 5401 South Kirkman Road, Suite 475 Orlando, FL 32819 Office: 407.312.1294	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5. EXP U.S. SERVICES, INC. 201 Alhambra Circle Coral Gables, Florida Office: 305-631-2208	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(Please use additional sheets if necessary)				Total	\$0.00	\$0.00	\$0.00	\$0.00

Total Bid Price \$ \$813,898.00

Total SBE - M/WBE Participation \$7,7072.00

I hereby certify that the above information is accurate to the best of my knowledge: 
Signature

Senior Vice President
Title

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OEBO SCHEDULE 1

LIST OF PROPOSED CONTRACTOR/CONSULTANT AND SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

SOLICITATION/PROJECT/BID NAME: Airport Planning Consultant Services
NAME OF PRIME RESPONDENT/BIDDER: Ricondo & Associates, Inc.
CONTACT PERSON: Pete Ricondo
SOLICITATION OPENING/SUBMITTAL DATE: October 21, 2021

SOLICITATION/PROJECT/BID No.: DOA 21-11 (Amendment #5)
ADDRESS: 1000 NW 57th Court, Suite 920, Miami FL, 33126
PHONE NO.: (305) 260-2727 E-MAIL: pricondo@ricondo.com
DEPARTMENT: Department of Airports

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Name, Address and Phone Number	(Check all Applicable Categories)			DOLLAR AMOUNT OR PERCENTAGE OF WORK				
	Non-SBE	M/WBE	SBE	Black	Hispanic	Women	Caucasian	Other (Please Specify)
		Minority/Women Business	Small Business					
1. The Valerin Group, Inc.2101 Vista Parkway Suite 301 West Palm Beach, FL 33411 Office: 561.440.4446	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2. Woolpert 4454 Idea VCenter Boulevard Dayton, OH 45430 Office: +1.937.531.1631	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3. Cherry Bekaert 1111 Metropolitan Ave, Ste 900 Charlotte, NC 28204 Office: 1.704.940.2663	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4. Brown & Phillips, Inc. 1860 Old Okeechobee Road, Suite 509 West Palm Beach, FL 33409 Office: (561) 615-3988	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5. Quadrex, Aviation P.O. Box 34155 Melbourne, FL 32903-1155 Office: (321) 574-5633	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(Please use additional sheets if necessary)				Total	\$0.00	\$0.00	\$0.00	\$0.00

Total Bid Price \$ \$813,898.00

Total SBE - M/WBE Participation \$7,072.00

I hereby certify that the above information is accurate to the best of my knowledge:



Signature

Senior Vice President

Title

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PALM BEACH COUNTY DEPARTMENT OF AIRPORTS
PROFESSIONAL SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR AIRPORT PLANNING CONSULTING SERVICES
CONTRACT HISTORY
PROJECT NO. DOA 21-11

CONTRACT NO.
DATE APPROVED BY BCC
EXPIRATION DATE
ORIGINAL CONTRACT AMOUNT =
SBE COMMITMENT
ORIGINAL AGREEMENT SERVICES:

R2022-0888
8/23/2022
8/23/2024
\$2,021,165.00
11.00%

*Pursuant to Article 2 Performance Period continued performance of on-going services related to tasks authorized prior to the expiration of the contract shall extend the term presented to allow completion of the task

The Professional Services Agreement with Ricondo & Associates, Inc. for a term of two (2) years, with two one (1) year renewal options in the amount of \$2,021,165 for the performance of Airport Planning Consulting Services related to the approved Palm Beach County's system of Airports Program. Original agreement includes the following:

AMEND No.	BCC APPROVAL DATE	RESOLUTION NUMBER	CONTRACT RENEWAL	RESOLUTION TOTAL AMOUNT	RESOLUTION TASK I AMOUNT	RESOLUTION TASK II AMOUNT	RESOLUTION TASK III BUDGET	RESOLUTION SBE COMMITMENT	NEW CONTRACT AMOUNT	STATUS	DESCRIPTION
1	5/16/2023	R2023-0700		\$1,189,895.34	\$789,895.34	\$0.00	\$400,000.00	14.43%	\$3,211,880.34	Approved R2023-0700	LNA Safety Assessment; LNA Master Plan Update; Miscellaneous Planning, Financial, and Airport Business/Management Support Services; Miscellaneous NEPA Processing Services
2	1/23/2024	R2024-0045		\$453,243.00	\$203,243.00	\$0.00	\$250,000.00	4.26%	\$3,664,303.34	Approved R2024-0045	PBI Cyber Security Implementation Support (Phase 3B); PBI Runway 10L-28R Exit Taxiway Evaluation; Miscellaneous Planning, Financial, Airport Business/Management and Environmental Support Services
3	5/14/2024	R2024-0545		\$485,236.00	\$215,236.00	\$0.00	\$250,000.00	0.00%	\$4,129,539.34	Approved R2024-0545	2024 Bond Feasibility Report; Miscellaneous Planning, Financial, Airport Business/Management and Environmental Support Services
4	8/20/2024	R2024-0927	One (1) Year	\$472,327.89	\$222,327.89	\$0.00	\$250,000.00	0.00%	\$4,801,867.03	Approved R2024-0927	Exercise the first one-year renewal option for the continuation of services provided under this agreement. PBI CONRAC Advanced Planning; General Aviation Airport Exhibit A Property Map Updates; Miscellaneous Planning, Financial, Airport Business/Management and Environmental Support Services.
5	Pending	Pending		\$1,437,163.23	\$1,127,163.23	\$80,000.00	\$250,000.00	8.90%	\$6,039,030.26	Pending	Concourse B Construction Gate Optimization Analysis; PBI Cybersecurity Program Support Services, LNA Aviation Activity Forecast; F45 Airport Layout Plan Update; F45 FBO Conceptual FBO Site Plan; PHK Airport Layout Plan Update; DOA Triennial Review Appraisals; PBI and LNA Airport Vegetation Management; CIP Planning Support; PFC Support; Miscellaneous Planning, Financial, Airport Business/Management and Environmental Support Services
TOTAL				\$4,017,865.26	\$2,657,865.26	\$80,000.00	\$1,400,000.00		\$4,801,867.03		