

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: April 8, 2025

☒ Consent

☐ Regular

☐ Ordinance

☐ Public Hearing

Department: Housing and Economic Development

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) a Budget Transfer of \$452,000 in the Cares Act Relief Fund to undertake the rehabilitation of a building located at 1000 45th Street, West Palm Beach; and

B) a Budget Amendment of \$452,000 in the Capital Outlay Fund to recognize the transfer from the Housing and Economic Sustainability Fund and to appropriate the funds to the Project.

Summary: On January 23, 2024 (Agenda Item #6C-1), the Palm Beach County (County) Board of County Commissioners (BCC) approved a Community Development Block Grant Coronavirus (CDBG-CV) award of \$452,000 to the Facilities Development & Operations Department to undertake rehabilitation of a building located at 1000 45th Street, West Palm Beach for the Community Services Department. The rehabilitation will result in a medical respite facility (Facility) that will provide eight (8) to 12 beds for people experiencing homelessness or HIV/AIDS who are too ill or frail to recover independently from a physical illness or injury, but not ill enough to be in a hospital. The Facility will also include a clinic, nurses' station, private exam rooms, treatment rooms and a pharmacy which will allow for the provision of medical services to the Facility's residents and homeless. The Health Care District will provide nursing and site staff including a pharmacist to oversee services. **These are Federal CDBG-CV grant funds which require no local match.** Countywide (HJF)

Background and Justification: On March 27, 2020, President Trump signed the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, in response to the COVID-19 pandemic. The CARES Act included \$5 billion CDBG-CV for formula allocations to states and local governments to prevent, prepare, and respond to the COVID-19 pandemic. On April 2, 2020, the United States Department of Housing & Urban Development (HUD) notified the County of the initial CDBG-CV grant award of \$3,935,468, and on May 5, 2020 (R2020-5023), the BCC approved allocation of the funds. On April 11, 2020, HUD notified the County of a second CDBG-CV grant award of \$5,386,951, and on May 18, 2021 (R2021-0727) the BCC approved the allocation of the funds.

Attachments:

1. Budget Transfer
2. Budget Amendment

Recommended By: _____

Department Director

3-28-25

Date

Approved By: _____

Assistant County Administrator

4/2/25

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2025 | 2026 | 2027 | 2028 | 2029 |
|---|-------------|------|------|------|------|
| Capital Expenditures | | | | | |
| Operating Costs | \$452,000 | | | | |
| External Revenues | (\$452,000) | | | | |
| Program Income | | | | | |
| In-Kind Match (County) | | | | | |
| NET FISCAL IMPACT | -0- | | | | |
| | | | | | |
| # ADDITIONAL FTE POSITIONS (Cumulative) | -0- | | | | |

Is Item included in Current Budget? Yes X No

Does this Item include the use of Federal funds? Yes X No

Does this Item include the use of State funds? Yes No X

Budget Account No.:

Fund 1160 Dept. 143 Unit 1446 Object 8301 Program Code/Period

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Approval of this agenda item will appropriate \$452,000 in Federal CDBG-CV funds to Community Services Department (CSD) for the Facilities Development and Operations Department (FDO) to undertake the rehabilitation of the Senator Philip D. Lewis Homeless Resource Center (Project).

C. Departmental Fiscal Review:

Valerie Alleyne, Division Director II
Finance and Administrative Services, DHED

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

ASDUAL 3/26/25
OFMB DA 3/26 JH 3/21
DA 3/31

Contract Development and Control

B. Legal Sufficiency:


Chief Assistant County Attorney

C. Other Department Review:

Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)



25-0621

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
EXPENDITURE BUDGET TRANSFER

BGEX 143 031725*1053

FUND 1160 - CARES Act Relief Fund

| ACCOUNT NUMBER | ACCOUNT NAME | UNIT NAME | ORIGINAL BUDGET | CURRENT BUDGET | INCREASE | DECREASE | ADJUSTED BUDGET | EXPENDED/ ENCUMBERED as of 03/17/2025 | REMAINING BALANCE |
|--------------------|------------------------------------|------------------|-----------------|----------------|----------|----------|-----------------|---------------------------------------|-------------------|
| EXPENDITURES | | | | | | | | | |
| 143-1446-8201 | Contributions for Individuals | CDBG Coronavirus | 0 | 294,334 | 0 | 9,930 | 284,404 | 121,988 | 162,416 |
| 143-1446-8301 | Contributions Non Govt Agencies | CDBG Coronavirus | | 442,070 | 0 | 442,070 | 0 | 0 | 0 |
| 820-1446-9207 | Transfer to Capital Outlay Fd 3900 | CDBG Coronavirus | 0 | 0 | 452,000 | 0 | 452,000 | 0 | 452,000 |
| Total Expenditures | | | | | 452,000 | 452,000 | | | |

| | |
|---|-----------|
| SIGNATURES | DATES |
|  | 3/20/2025 |
| Initiating Department/Division | |
|  | 3/26/25 |
| Administration/Budget Department Approval | |
| OFMB Department - Posted | |

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: 4/8/2025

Deputy Clerk to the Board of County Commissioners

25-0622

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BGRV 031925*458

BGEX 031925*1062

FUND 3900 – Capital Outlay

| ACCOUNT NUMBER | ACCOUNT NAME | UNIT NAME | ORIGINAL BUDGET | CURRENT BUDGET | INCREASE | DECREASE | ADJUSTED BUDGET | EXPENDED/ ENCUMBERED as of 03/19/25 | REMAINING BALANCE |
|---------------------|----------------------------------|-----------------------|--------------------|-------------------|----------------|----------|--------------------|---|----------------------|
| REVENUES | | | | | | | | | |
| 3900-141-1501-8771 | Tr Fr CARES Act Relief Fund 1160 | HUD Community Project | 0 | 0 | 452,000 | 0 | 452,000 | | |
| | Total Fund Revenues | | 1,000,000 | 1,420,000 | 452,000 | 0 | 1,872,000 | | |
| EXPENDITURES | | | | | | | | | |
| 3900-141-1501-6211 | Building Improvements | HUD Community Project | 1,000,000 | 1,420,000 | 452,000 | 0 | 1,872,000 | 0 | 1,872,000 |
| | Total Fund Expenditures | | 1,000,000 | 1,420,000 | 452,000 | 0 | 1,872,000 | | |

SIGNATURES

Thomas Eaton

Initiating Department/Division

Administration/Budget Department Approval

OFMB Department - Posted

DATES

3/26/25

Digitally signed by Thomas Eaton
DN: cn=org, DC=pbccgov, OU=Finance, OU=CSD, OU=Users, CN=Thomas Eaton, E=TEaton@pbccgov
Reason: I am the author of this document
Location:
Date: 2025.03.25 13:41:55-04'00'
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BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: 8-Apr-25

Deputy Clerk to the Board of County Commissioners