

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date:	May 6, 2025	<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
		<input type="checkbox"/>	Workshop	<input type="checkbox"/>	Public Hearing
Department:	Engineering and Public Works Department				
Submitted By:	Engineering and Public Works Department				
Submitted For:	Roadway Production Division				

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A) receive and file Supplemental Agreement No. 1 (Supplement) to the Local Agency Program Agreement (R2024-0130) with the Florida Department of Transportation (FDOT) for Cherry Road from Military Trail to Quail Drive (Project); and
- B) approve a Budget Amendment of \$82,087 in the Capital Outlay Fund to recognize the increased grant funding from the FDOT and appropriate it to the Project.

SUMMARY: In accordance with Countywide PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating department as a receive and file agenda item. As authorized by Resolution R2024-0132, the County Administrator delegated authority to the County Engineer, Deputy County Engineer, and Assistant County Engineer on April 18, 2024, and the County Engineer approved the Supplement on December 3, 2024. Final execution by FDOT was on March 3, 2025. The Supplement and Budget Amendment are for reconciling the grant with the actual Project contract of \$1,208,820, which was less than the estimated Project cost of \$1,362,333. Because grant funding increased by \$82,087, the local match decreased to \$125,733 which is 10.4% of the total cost. The Catalog of Federal Domestic Assistance (CFDA) number for this grant is 20.205 Highway Planning and Construction. Districts 2 and 7 (YBH)

Background and Justification: The Local Agency Program Agreement (R2024-0130) was approved by the Board of County Commissioners on February 6, 2024.

- Attachments:
- 1. Location Map
 - 2. Supplemental Agreement No. 1
 - 3. Budget Amendment

Recommended by:	<u>Joan Nell F. Keh</u> FOR	<u>04-14-2025</u>
	County Engineer	Date
Approved By:	<u>Pae</u>	<u>4/15/25</u>
	Deputy County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures	\$82,087	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	(\$82,087)	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	-0-	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)	-0-	-0-	-0-	-0-	-0-

Is Item Included in Current Budget? Yes ☐ No ☒

Is this item using Federal Funds? Yes ☒ No ☐

Is this item using State Funds? Yes ☐ No ☒

Budget Account No :

FUND: 3900 DEPT: 361 UNIT: 1985-001 Object: 8101: Rvs Code: 3104/8101

Recommended Sources of Funds/Summary of Fiscal Impact:

Capital Outlay Fund/Cherry Road from Military Trail to Quail Drive

Lap Agreement Supplement # 1 Funding \$82,087

Received additional grant funding from Florida Department
of Transportation (FDOT) FPN 448303-1-58-01 (G2W02)

Fiscal Note: Budget Amendment of \$82,087 in the Capital Outlay Fund to recognize the increased grant funding from the FDOT and appropriate it to the Project.

C. Departmental Fiscal Review:

Danny Runkel

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

James M. ... 4/11/25
MD 4/11 OFMB AS 4/11/25 AAF 4/11

Travis ... 4/14/25
Contract Dev. and Control
26 4-14-25

B. Approved as to Form
and Legal Sufficiency:

... 4/15/25
Assistant County Attorney

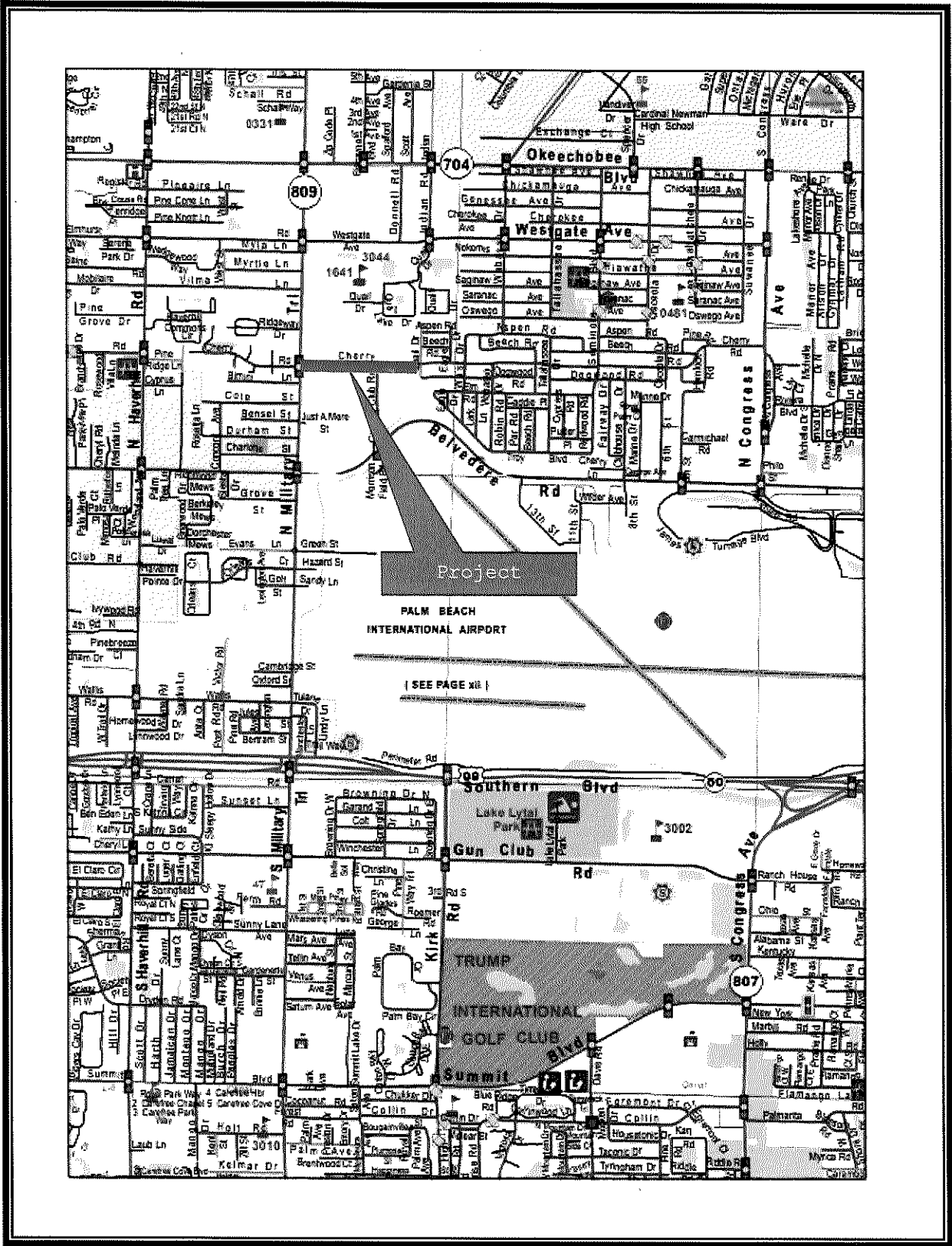
C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

PROJECT LOCATION
CHERRY ROAD FROM MILITARY TRAIL TO QUAIL DRIVE

Palm Beach County Project # 2021025



ATTACHMENT 1

SUPPLEMENTAL NO. 1	FEDERAL ID NO. (FAIN) D422-089-B
CONTRACT NO. G2W02	FEDERAL AWARD DATE 4.3.2024
FPN 448303-1-58-01	RECIPIENT UNIQUE ENTITY ID SAM NO. XL2DNFMPCR44

Recipient, Palm Beach County, desires to supplement the original Agreement entered into and executed on April 23rd, 2024 as identified above. All provisions in the original Agreement and supplements, if any, remain in effect except as expressly modified by this supplement.

The changes to the Agreement and supplements, if any, are described as follows:

PROJECT DESCRIPTION

Name	<u>Cherry Road</u>	Length	<u>0.395</u>
Termini	<u>Military Trail to Quail Drive</u>		

Description of Work:
Construction of an 8' wide sidewalk on the north side of Cherry Rd. from N. Military Trail to 120 feet west of Quail Rd. and a 6' wide sidewalk on the south side of Cherry Rd. from N. Military Trail to Quail Rd. excluding the portion of the bridge #934229. This project also includes roadway widening, pedestrian scale lighting, landscaping features, signing and pavement markings.

Reason for Supplement and supporting engineering and/or cost analysis:
This Supplemental Agreement reconciles the Agreement total project cost with the Department's concurrence and Local Agency construction award for FM#448303-1-58-01. This decreases the total funds by \$153,513.00. The revised Federal Funds amount is \$1,083,087.00 and the revised Local Funds amount is \$125,733.00.

Adjusted Exhibit "B" attached hereto and made a part hereof hereby repeals and replaces Exhibit "B" that is attached to the original Agreement.

LOCAL AGENCY PROGRAM
SUPPLEMENTAL AGREEMENT

ADJUSTED EXHIBIT "B" SCHEDULE OF FINANCIAL ASSISTANCE

RECIPIENT NAME & BILLING ADDRESS: Holly Knight, P.E.
Palm Beach County
2300 North Jog Road
3rd Floor, West Wing
West Palm Beach, FL 33411

FINANCIAL PROJECT NUMBER: 448303-1-58-01

PHASE OF WORK By Fiscal Year	FUNDING					
	(1) PREVIOUS TOTAL PROJECT FUNDS	(2) ADDITIONAL PROJECT FUNDS	(3) CURRENT TOTAL PROJECT FUNDS	(4) TOTAL LOCAL FUNDS	(5) TOTAL STATE FUNDS	(6) TOTAL FEDERAL FUNDS
Design FY: (Insert Program Name) FY: (Insert Program Name) FY: (Insert Program Name) Total Design Cost	 \$ 0.00	 \$ 0.00	 \$ 0.00	 \$ 0.00	 \$ 0.00	 \$ 0.00
Right-of-Way FY: (Insert Program Name) FY: (Insert Program Name) FY: (Insert Program Name) Total Right-of-Way Cost	 \$ 0.00	 \$ 0.00	 \$ 0.00	 \$ 0.00	 \$ 0.00	 \$ 0.00
Construction FY: 2024 (Transportation Alternative) FY: 2025 (Transportation Alternative) FY: (Insert Program Name) Total Construction Cost	\$1,362,333.00 \$1,362,333.00	(\$235,600.00) \$82,087.00 (\$153,513.00)	\$1,126,733.00 \$82,087.00 \$1,208,820.00	\$125,733.00 \$125,733.00	 \$ 0.00	\$1,001,000.00 \$82,087.00 \$1,083,087.00
Construction Engineering and Inspection (CEI) FY: (Insert Program Name) FY: (Insert Program Name) FY: (Insert Program Name) Total CEI Cost	 \$ 0.00	 \$ 0.00	 \$ 0.00	 \$ 0.00	 \$ 0.00	 \$ 0.00
(Insert Phase) FY: (Insert Program Name) FY: (Insert Program Name) FY: (Insert Program Name) Total Phase Costs	 \$ 0.00	 \$ 0.00	 \$ 0.00	 \$ 0.00	 \$ 0.00	 \$ 0.00
TOTAL COST OF THE PROJECT	\$1,362,333.00	(\$153,513.00)	\$1,208,820.00	\$125,733.00	\$ 0.00	\$1,083,087.00

COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:
I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, F.S. Documentation is on file evidencing the methodology used and the conclusions reached.

Signed by:

Mya Gray

Signature-A3F38F9268404...

02/27/2025 | 4:10 PM EST

Date

Mya Gray

District Grant Manager Name


STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
LOCAL AGENCY PROGRAM
SUPPLEMENTAL AGREEMENT

525-010-32
PROGRAM MANAGEMENT
03/22

IN WITNESS WHEREOF, the parties have executed this Agreement on the date last ascribed herein.

RECIPIENT:
PALM BEACH COUNTY, A POLITICAL
SUBDIVISION OF THE STATE OF FLORIDA
BY AND THROUGH ITS BOARD OF COUNTY
COMMISSIONERS

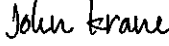

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

By: 
Signature

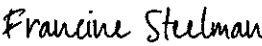
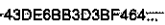
David Ricks, P.E.
Name

County Engineer
Title

December 3, 2024
Date

DocuSigned by:

By: 
Name: John P. Krane, P.E.
Title: Director of Transportation Development
Date: 03/03/2025 | 8:35 AM EST


Legal Review: Francine Steelman

Signed by:



APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: /s/ Yelizaveta B. Herman
Yelizaveta B. Herman
Assistant County Attorney

APPROVED AS TO TERMS AND
CONDITIONS:

KLR By: 
Morton L. Rose, P.E.
Director of Roadway Production

25-0658

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BGEX 040825*1155

BGRV 040825*463

FUND 3900 Capital Outlay

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 04/08/2025	REMAINING BALANCE
REVENUES									
3900-361-1985-3104	Fed Grant Capital-Transport	Cherry Road from Military Trail to Quail Drive	1,001,000	1,001,000	82,087		1,083,087		1,083,087
Total Fund Revenues			88,192,680	82,475,387	82,087	0	82,557,474		0
EXPENDITURES									
3900-361-1985-8101	Contributions Othr Govtl Agency	Cherry Road from Military Trail to Quail Drive	1,289,006	1,701,138	82,087	0	1,783,225	1,442,244	340,981
Total Fund Expenditures			88,192,680	82,475,387	82,087	0	82,557,474		0

SIGNATURES

Danny Ramel Singh

Initiating Department/Division

DATES

4/8/25

Signature

Administration/Budget Department Approval

4/11/2025

OFMB Department - Posted

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: 5/6/2025

Deputy Clerk to the Board of County Commissioners