

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY

Meeting Date: May 6, 2025

Department:
Submitted by: Community Services
Advisory Board: Palm Beach County HIV CARE Council

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) the appointment of one (1) member to the Palm Beach County (County) HIV Comprehensive AIDS Resources Emergency Act Council (HIVCC) to fill an unexpired term, from May 6, 2025 to May 15, 2025, followed by a full three (3) year term from May 16, 2025 to May 15, 2028:

<u>Seat No</u>	<u>Appointment</u>	<u>Recommended By</u>
9	Dr. Berthline Isma	HIV CARE Council; and

B) the appointment of two (2) members to the HIVCC for the term May 6, 2025 to May 5, 2028:

<u>Seat No</u>	<u>Appointment</u>	<u>Recommended By</u>
19	Rosie Lee Hayes	HIV CARE Council
20	Annette Verdal Dunn	HIV CARE Council

Summary: HIVCC establishes priorities for the allocation of Ryan White (RW) HIV/AIDS Program funds within the County; and develops a comprehensive plan for the organization and delivery of health services described in 42 U.S.C. § 300ff, et seq., that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV/AIDS disease. The United States Department of Health and Human Services, through the Health Resources and Services Administration (HRSA), requires the County to maintain a planning council responsible for establishing priorities and allocating RW grant funding. The HIVCC is that Council. Federal law requires that the planning council's composition reflect the demographics of individuals with HIV/AIDS in the County. At least 33% of its members must be consumers of RW services who are not affiliated with subrecipient service providers. The law also requires that the planning council represent designated categories, including health care providers, social service providers, community-based organizations, local public health agencies, non-elected community leaders, and grantees of Federal HIV programs. Per Resolution R2011-1560, the total membership for the HIVCC shall not exceed 33 at-large members. The HIVCC recommends the new appointment of Dr. Isma, who will complete the term of Christian Johnston, who is no longer employed with the Florida Department of Health, and Ms. Hayes and Ms. Dunn. The diversity count for the 21 seats that are currently filled is African-American: 11 (52%), Caucasian: four (4) (19%), Hispanic-American: four (4) (19%) and Asian-American: two (2) (10%). The gender ratio (male: female) is 8:13. Dr. Isma, Ms. Hayes, and Ms. Dunn are African-American. The staff has addressed the need to increase diversity within our boards and will continue to promote efforts to expand this Board's diversity. Countywide (HH)

Background and Justification: In accordance with the RW Comprehensive AIDS Resources Emergency Act of 1990 (RW Care Act) (P.L.101-381), the County was designated an eligible metropolitan area disproportionately affected by the HIV/AIDS epidemic, with a demand for services exceeding the capacity of local resources. The Federal Government, through HRSA, has made funds available to the County. In order to access these funds, Title I (Part A) of the RW Care Act mandates that the County designate a Title I (Part A) HIV Services Planning Council. To that end, the Board of County Commissioners (BCC) established the HIVCC, per Resolution R2011-1560, dated October 18, 2011, and amended it on January 23, 2018, through Resolution R2018-0015. The RW Care Act Amendments of 1996 mandate a nomination process for appointments to Title I (Part A) planning councils. As vacancies occur on the HIVCC, replacements are selected in accordance with the nomination process that was adopted and approved by the HIVCC on June 25, 2012.

- Attachments:**
- 1. Boards/Committees Application and Resume
 - 2. Inventory of Seats
 - 3. Resolution 2011-1560

Recommended By: Taruna Mallotra 4/9/2025
Department Director Date

Legal Sufficiency: Deleane C. Hargis 4-10-25
Assistant County Attorney Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: PBC HIV Care Council Advisory ☒ Not Advisory ☐
☒ At Large Appointment or ☐ District Appointment /District #: _____
Term of Appointment: 3 Years. From: 5/16/25 To: 5/15/25
Seat Requirement: _____ Seat #: 9
☐ *Reappointment or ☒ New Appointment
or ☒ to complete the term of Christian Johnston Due to: ☒ resignation ☐ other
Completion of term to expire on: 5/15/25

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Isma Dr. Berthline R
Last First Middle
Occupation/Affiliation: Operation Consultant & Mngmt. Manager - Patient Care & QI Manager
Owner ☐ Employee ☒ Officer ☐
Business Name: FDOH
Business Address: 1150 45th Street
City & State West Palm Beach Zip Code: 33407
Residence Address: 7614 Briar Cliff Circle
City & State Lake Worth, FL Zip Code: 33467
Home Phone: () Business Phone: () Ext. _____
Cell Phone: (561) 828-1346 Fax: ()
Email Address: berthline@yahoo.com
Mailing Address Preference: ☒ Business ☐ Residence
Have you ever been convicted of a felony: Yes _____ No X _____
If Yes, state the court, nature of offense, disposition of case and date: _____
Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyetethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.


☒ By signing below I acknowledge that I have read, understand the Sunshine Law Overview for Advisory Board Members and agree to abide by the Florida Sunshine Law and the Florida and Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on 3 / 4 2025

☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: 

Printed Name: Dr. Berthline Isma

Date: 3/31/2025

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyetethics.com or contact us via email at ethics@palmbeachcountyetethics.com or (561) 233-0724.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):
Appointment to be made at BCC Meeting on: _____
Commissioner's Signature: _____ Date: _____

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AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Berthline Isma Printed Name: Dr. Berthline Isma Date: 3/5/2025

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APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Isma Dr. Berthline R
Last First Middle

Occupation/Affiliation: Operation Consultant & Mngmt. Manager - Patient Care & QI Manager

Owner ☐ Employee ☒ Officer ☐

Business Name: FDOH

Business Address: 1150 45th Street

City & State West Palm Beach Zip Code: 33407

Residence Address: 7614 Briar Cliff Circle

City & State Lake Worth, FL Zip Code: 33467

Home Phone: () Business Phone: () Ext. _____

Cell Phone: (561) 828-1346 Fax: ()

Email Address: berthline@yahoo.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

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Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/09/2023

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Berthline Isma
*Applicant's Signature: _____ Printed Name: Dr. Berthline Isma Date: 3/5/2025

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Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Professional Profile

Highly accomplished professional with a Doctorate in Public Health with a concentration in Epidemiology. Over 12 years of hands-on experience in the public health industry. Trilingual, detail-oriented, dedicated, and highly motivated. Solid analytical, communication, problem-solving, interpersonal, critical thinking, and leadership skills. Proven training, project lead, and mentoring skills. Ability to work in a team environment. Highly interested in reducing/eliminating health disparities by assisting underserved communities with their public health needs.

Professional Qualifications

- | | |
|--|--|
| <ul style="list-style-type: none">• Running a Non-Profit Operation• Program Management• Needs Assessment Interviewing• Public Health/Epidemiology• Data Research / Analysis• Organizational Skills• Project Management• Training & Development• Team Leadership/Management | <ul style="list-style-type: none">• Strong analytical and planning skills• Compliance Management• Comfortable with diverse populations• Public Speaking & Presentations• Certified Environmental Public Health• Budget and financial management• Customer Service/Relations• Program Design and evaluation• Qualitative Analysis• Infectious Diseases and Infection Control |
|--|--|

EDUCATION

Walden UNIVERSITY Ph.D. in Public Health	2016

✱ Concentration in Epidemiology	

Walden University Master of Public Health	2013

✱ Concentration in Epidemiology	

FLORIDA METROPOLITAN UNIVERSITY

Master of Business Administration	2005

✱ Concentration in Human Resources Management	
✱ Dean's List and President's List	

Florida Atlantic University

2002

- Bachelor of Science
- Biological Sciences – Biology (Pre-Med)

PROFESSIONAL DEVELOPMENT

- Human Services
 - HIV 501 Update
 - Organizational Skills
 - IS 700 and ICS 100 Certification
 - Continuum Professional Development in Public Health
- Group Facilitation
 - Counseling
 - Teamwork

CORE TECHNICAL SKILLS

Care Ware• Prism• SPSS• RedCap. Multi-tasking• Atlas.ti • Microsoft Suite

PROFESSIONAL EXPERIENCE

Florida Department of Health
Palm Beach County

August 2024 - Present

Operations Consultant and Management Manager
Patient Care & QI Manager

- Operations & MGMT Consultant MGR-SES position in the Florida Department of Health, Palm Beach County Health Department, Epidemiology and Communicable Diseases, HIV/AIDS Program. Work is performed under the supervision of the Public Health Services Manager F - SES.
- Provides planning, monitoring, evaluation and consultation in the HIV/AIDS program. Function as the Quality Improvement/Hospital Coordinator for the HIV/AIDS Program. Primary responsibilities include development, implementation, monitoring and/or evaluation of FDOH in Palm Beach County Health Department HIV/AIDS Program's quality improvement plan and consultation with local hospitals, as needed.
- Provides independent judgment, initiative, applying general knowledge of business practices and skill in applying instructions to accomplish various job functions. This includes communicating, motivating, training, and evaluating employees in addition to planning and directing employees' work.

- Develop performance expectations, meet with staff regularly to discuss performance, complete performance reviews, maintain vacation and work schedules, ensuring proper coverage, and complete timesheets.
- Supervise HIV perinatal linkage staff, Early Intervention Services staff, quality management/improvement support staff and the supervisor of the on-site case managers consultants and clinic peer mentors.
- Provides consultation services between the Palm Beach County Health Department and local hospitals.
- Ensure grant compliance with the expansion of Palm Beach County's Rapid Entry to Care (REC) Center launch within the county health department. Serve as liaison between the county health department and Palm Beach County's Community Outreach Response and Engagement (CORE) Teams. Develop and implement REC Center protocols and procedures to ensure clients are seen at the county health department Infectious Disease Clinics (IDC) within the grant required hours.
- Support the utilization and expansion of telehealth services, as needed, across the continuum of HIV care, to meet grant requirements. Expand peer community health initiatives.
- Helps improve management capabilities in facilitating the exchange of medical histories, medical records, discharge plans and other pertinent patient information.
- Assists in identifying areas of potential improvement in the coordination operations of the exchange of medical records, discharge plans and other pertinent patient information. Provides patient advocacy, information and referral, as needed.
- Works closely with local case management agencies to ensure the smooth admission and/or discharge with the patient's case management agency. Coordinates and/or provides training to the staff.

Walden University, Minnesota, MN

September 2020 – Present

Contributing Faculty, MPH/DrPH

As required, engage in student teaching, advising, mentoring, and retention initiatives.

- Manage student success and academic progress in the program.
 - Chair Committee and Committee Member for DrPH/Ph.D.
 - Assess student learning.
 - Preparing and grading examinations.
 - Prepare and submit end-of-term reports to the Dean of Academic Affairs.
 - Experience using Blackboard and Canvas platforms to deliver and manage online content.

EVERGLADES UNIVERSITY, Boca Raton, Florida**November 2016 - Present**

Professor of Public Health Administration for the master's Program. Teaching a variety of core courses online and on campus.

- Engage in student teaching, advising, mentoring, and retention initiatives as required (primarily MPH)
- Mentor graduate capstone students.
- Manage student success and academic progress in the program.
- Overseen the development of program evaluation goals and objectives
 - Curriculum Development.
 - Assess student learning.
 - Prepare and grade examinations.
 - Prepare and submit end of term reports to the Dean of Academic Affairs.
 - Participate in program evaluation.
 - Maintain college and department standards in support of the College's mission and strategic plan.
 - Develop online courses.
 - Experience using Blackboard and Canvas platforms to deliver and manage online content.
 - Experience teaching adults and nontraditional students

Florida International University, Miami, Florida**August 2019 – May 2021**

Visiting Assistant Professor – Department of Epidemiology, Robert Stemple College of Public Health & Social Work - MPH Program. Teaching a variety of core courses on campus/Hybrid.

- Engage in student teaching, advising, mentoring, and retention initiatives as required
- Manage student success and academic progress in the program.
 - Curriculum Development.
 - Assess student learning.
 - Preparing and grading examinations.
 - Prepare and submit end-of-term reports to the Dean of Academic Affairs.
 - Participate in program evaluation of competency assessments
 - Experience using Blackboard and Canvas platforms to deliver and manage online content.

Keiser University, Ft. Lauderdale, Florida**January 2019 – July 2022**

Professor of Health Science and Health Services Administration for the bachelor's program. Teaching a variety of core courses on campus.

- Curriculum Development.
- Assess student learning.
- Preparing and grading examinations.

- Prepare and submit end-of-term reports to the Dean of Academic Affairs.
- Participate in program evaluation of competency assessments
 - Develop online courses
 - Organize and facilitate Program Advisory Committee (PAC) meetings
 - Assist the academic department with retention efforts
 - Experience using Blackboard and Canvas platforms to deliver and manage online content.

Behavioral Science Research Corporation

April 2017 – May 2018

Coral Gables, Florida

Clinical Field Interviewer

- Clinical field interviewer for the Women Centered Care study.
- Experience in the Federal service, including experience designing, implementing, and conducting scientific surveys/studies and projects to identify, solve, and evaluate public health problems.
- The purpose of the study was to identify effective women-centered HIV care practices that facilitate HIV care retention and adherence to achieve viral suppression in the presence of adverse sociocultural factors. The project involved conducting in-depth face-to-face interviews with women living with HIV/AIDS who are receiving Ryan White Program services.
- Follow proper protocols regarding recruitment of participants, administration of consent procedures, conduct of semi-structured qualitative interviews using interview guide, and management of gift card incentives.
- Experience developing partnerships and collaborations
- The interviews are conducted on-site at Ryan White Program medical case management agencies throughout Miami Dade County. Interpreted data for scientific presentations, publications, and guidance documents with minimal supervision.

Florida International University

October 2019 – July 2022

Research Associate/ Research Assistant Professor -. AIDS Prevention Program, Department of Health Promotion and Disease Prevention, Stempel College of Public Health & Social Work (PI: Dr. Devieux)

- Recruited participants for the PrEP study with women of Color.
- Participated in periodic team meetings.
- Holds weekly meetings with Community-based organizations
- Provide training to the Ph.D. and the intervention specialists for the Project
- I have led the planning and implementation of culturally appropriate health interventions at different levels.
- Helped with the translation of study documents from English to Haitian Creole.

University of Florida, Gainesville, Florida

November 2020 – August 2023

Consultant for Florida Cohort Study

- Recruit and enroll participants in the Florida Cohort Study.
- Follow proper protocols regarding participant consent procedures, safeguarding of consent documents, and management of gift card incentives
- Participate in periodic team calls for the entire Florida Cohort team.
- Survey interviews were conducted remotely and in person with participants in the Florida Cohort Study via Redcap.

- Participate in the IRB process
- Update and complete service visit logs.
- Helped translate study documents from English to Haitian Creole.
- Liaison for Community Based Organizations
- Participation in site monitoring visits by the UF team. Guided a team to reach a consensus to achieve the desired organizational

Board of County Commissioners

2016- 2018

Community Services/Ryan White Act Care Program

Health Planner II

Professional planning work involving the more complex analytical tasks related to planning and monitoring the system of care for people living with HIV/AIDS in Palm Beach County.

She participated in the development, administration, and implementation of the Comprehensive Plan.

- Oversee the development of program evaluation goals and objectives
- Utilized planning principles and methodology in the formulation and implementation of various studies, reports, projects, and recommendations
- Provided background information to facilitate dissemination of data and information to inform and educate partners and stakeholders.
- Developed communications to address the most critical issues in a compelling and diplomatic manner
- Experience developing partnerships and collaborations with community-based organizations
- Conducted background research to determine factors contributing to the success or failure of health promotion and disease prevention programs
- Monitor the progress of each sub-grant agency and assist with the identification of issues with the EIS (Early Intervention Specialist) program
- Contributed to writing a Grant that resulted in a multi-million-dollar award
- Participated in Community health planning activities.
- Researched, collected, and analyzed data
- Conducted statistical analysis and managed health services data
- Led the design of qualitative and quantitative tools and materials in support of a data collection plan
- Reported on utilization of services and health outcomes
- Responsible for various aspects of the Emergency Management program as assigned
- Designed Needs Assessment
- Developed focus group questions

IMPACT ON THE WORLD THROUGH HEALTHCARE, INC GREENACRES, FLORIDA

February 2012– Present

President/CEO (*Volunteer work*)

Oversees the Impact on The World Through Healthcare's (IWHC) daily operation. The organization is dedicated to improving the health and well-being of underserved populations in third-world countries by educating, increasing awareness of sexually transmitted diseases, and providing healthcare.

- Plan and organize Fundraising to cover expenses for the mission overseas trip yearly
- Recruit and manage a staff made of doctors, nurses, and other volunteers
- Reviewed and edited reports and other materials for accuracy

- Oversee disaster management during disaster
- Oversee the development of program evaluation goals and objectives

Florida Department of Health, West Palm Beach, FL
Environmental Health Specialist II

March 2015- April 2016

Updated the Environmental Data Set and the following information:

- Epidemiology reportable disease reports
- Physician reports, laboratory test results
- Epidemiology health investigations and records containing patient identifiers for environmental health foodborne illness investigations.
- Data-appropriate correspondence reports and other documents on environmental health problems to gain compliance with appropriate rules and regulations.
- Interpreted and explained the significance of public health laws

Responsible for site inspections of various establishments and facilities such as:

- Public Schools, Mobile Home Parks, Migrant Labor, Recreational Facilities
- Assisted Living Facilities and Sanitary Nuisance Complaints
- Sanitary Nuisance Complaints Prevention and intervention programs.
- Emergency preparedness

Foundcare/Community Health, Palm Springs, FL

April 2012 – March 2015

Care Coordinator

Responsible for assisting minority individuals living with HIV/AIDS.

- Assisted in accessing medical care, explaining the services available and the value of being enrolled in ARTAS (Anti-Retroviral Treatment Access Services).
- Maintained client Charts for compliance with standards of care developed by the Bureau of HIV/AIDS.
- Assisted clients in negotiating care systems to access medical services and treatments.
- Case management.

Foundcare/Community Health, Palm Springs, FL

July 2013 – January 2013

Internship

- Provided awareness training for existing and new patients
- Provided educational handouts for weight loss, obesity treatment, and action plans for safe sex practices.
- Created log sheets for weight and blood pressure monitoring for obese/diabetic patients.
- Designed a curriculum for the Health Education Series.
- Created a follow-up checklist for patients at one, two, and three-month intervals for targeted weight loss, diabetic control, and blood pressure monitoring.

Florida Department of Health

April 2006 – April 2012

Clinical Coordinator, West Palm Beach, FL

I searched patient records at different flow points to ensure proper documentation and services.

- Interviewed and counseled patients regarding transmittable disease, including prevention and treatment.

- Experience determining the factors contributing to the success or failure of health promotion and disease prevention programs
- Go over disease prevention and control strategies with the DIS
- Supervise the clinic staff
- Managed the STD Clinic and prepared and maintained timely and accurate records.
- I have hands-on experience with health management systems that input and retrieve STD cases.
- Performed emergency response activities to planning, development, implementation, and evaluation of public health programs at the state health department
- Emergency preparedness
- Consulted private physicians, private laboratory personnel, and other healthcare providers to obtain information on treated cases and diagnostics.

Walden University Minneapolis, MN

October 2011- October 2011

Project Leader

Walden University Global Day of Service:

Project Leader in Haiti to provide support to incarcerated inmates.

- Provided TB/STD/HIV education and Dental Hygiene care
- By improving the health and well-being of the underserved population in third world countries by accessing healthcare, prevention, and intervention programs.

Conference Presentations

The Power of the Faith Community to Promote Health Equity

Berthline Rendel Isma, PhD, MPH, MSPH, MBA. *“Examining HIV-Related Attitudes and Behaviors among Haitian immigrant women in Florida,” University of Arkansas for Medical Sciences, Little Rock, Arkansas.*

The National Conference for HIV, HCV, and LGBT Health

Berthline Rendel Isma, PhD, MPH, MSPH, MBA. *“Examining HIV-Related Attitudes and Behaviors among Haitian Immigrant women in Florida.” Synchronicity 2018, Arlington, Virginia.*

American Public Health Association (APHA). “Creating the Healthiest Nation: Health Equity Now”

Berthline Rendel Isma, PhD, MPH, MSPH, MBA. *“Examining HIV-Related Attitudes and Behaviors among Haitian Immigrant women in Florida.” APHA2018, San Diego, California.*

Florida Community, Providers, and Researchers (CPR) Conference of the Florida Consortium for HIV/AIDS Research (SHARC), Gainesville, FL.

Michèle Jean-Gilles, Amanda Ichite, Gilianne Augustin, Berthline Isma, Aisha Jean-Baptiste, Valentina Jadue, Amelia Leon, Macey Williamson, Elena Cyrus, Rhonda Rosenberg, Karina Villalba, Jessy G. Dévieux

“Examining attitudes about PrEP among immigrant women in South Florida.” (Virtually) April 2021.

American Public Health Association (APHA). “Creating the Healthiest Nation: Overcoming Social & Ethical Challenges.”

M.Jean-Gilles, J.Abbamonte, F-J. Joseph, V. Jadue, A. Leon, G. Augustin, R. Rosenberg, B. Isma, B. Lerner, E. Wagner, & J.G. Devieux.
Project "PrEPare": Addressing health disparities in engagement, retention, and utilization of PrEP among women of color in South Florida."
Florida International University Robert Stemple College of Public Health Social Work, Miami, Florida
APHA2023, Atlanta, Georgia

Guest speaker

Faculty Speaker at the Commencement Ceremony, Everglades University, Boca Raton, May 2024
Event Speaker at Women’s Symposium Talk Series: Impact 100 of Palm Beach County, Boca Raton, February 2025.

Abstract Review

Film Reviewer for APHA Conference
APHA Abstract Reviewer Walden
University Symposium.
National HIV Prevention Conference

Membership

American Public Health Association
President - Florida Public Health Association
American College of Epidemiology
The National Society of Leadership and Success

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

Section I (Department): (Please Print)

Board Name: PBC HIV CARE COUNCIL Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment / District #: _____

Term of Appointment: 3 Years. From: May 6th 2025 To: May 5th 2028.

Seat Requirement: _____ Seat #: 19

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: HAYES Rosie Lee
Last First Middle

Occupation/Affiliation: CEO Positive People Network, INC

Owner ☒ Employee ☐ Officer ☐

Business Name: Positive People Network, INC

Business Address: 1031 Ives Dairy Rd, Ste. 228

City & State: Miami, FL Zip Code: 33179

Residence Address: 1702 Clydesdale Ave

City & State: Wellington Ave Zip Code: 33414

Home Phone: () Business Phone: () Ext. _____

Cell Phone: 313 7281216 Fax: () _____

Email Address: rosie/hayes06@gmail.com

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary) OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

☒ By signing below I acknowledge that I have read, understand the Sunshine Law Overview for Advisory Board Members and agree to abide by the Florida Sunshine Law and the Florida and Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

RA By watching the training program on the Web, DVD or VHS on 3/5/ 2025
By attending a live presentation given on _____, 20____

AND

☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Rose Hayes Date: 3-5-25

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Rosie Hayes

HIV Advocate Practitioner | Subject Matter Expert

1702 Clydsdayle Ave
Wellington, FL 33414
313-728-1216
Rosielhayes06@gmail.com

SKILLS

Medical Knowledge | Communication Skills | Empathy and Active Listening | Community Outreach | Policy Advocacy | Public Speaking | Cultural Competency | Relationship Building | Peer Support | Data Analysis

EXPERIENCE

Positive People Network Inc. Miami FL - Director of Spiritual Wellness

Feb 2020 - PRESENT

- Provide individual spiritual guidance and support to employees, students, or clients seeking to explore their spirituality or address spiritual concerns.
- Conducted confidential spiritual assessments to understand individual needs and tailored interventions accordingly.
- Offer one-on-one spiritual direction sessions for those seeking deeper reflection and guidance.
- Organize interfaith events and celebrations to promote understanding and inclusivity across diverse spiritual traditions.
- Foster a supportive community where individuals feel encouraged to explore their spirituality.

CAN Community Health, Miami - Medical Peer Navigator

June 2017 - June 2020

- Provide one-on-one navigation and support to clients, helping them to access community resources and services
- Build strong relationships with clients and act as their advocate in accessing services and support
- Develop and implement individualized plans for clients, including setting goals and tracking progress
- Facilitate group sessions and workshops to support clients in developing skills and accessing resources
- Maintain accurate and up-to-date client records, ensuring all relevant information is documented and shared with appropriate parties
- Collaborate with other service providers to ensure that clients receive comprehensive and coordinated support



Florida Department of Health, West Palm Beach - Lead Test & Treatment Advocate
Jan 2015 - June 2017

- **Prevent disease:** Investigate suspected outbreaks and conduct disease surveillance
- **Promote wellness:** Encourage healthy behaviors, vaccinate people, and educate about risks like tobacco
- **Prevent disease:** Investigate suspected outbreaks and conduct disease surveillance
- **Manage operations:** Ensure the day-to-day needs of the health department are met
- **Manage nursing:** Supervise and support nursing staff
- **Manage environmental health:** Educate on community and environmental health programs, maintain safe water conditions, and identify and report on environmental risks
- **Promote wellness:** Encourage healthy behaviors, vaccinate people, and educate about risks like tobacco

AWARDS

- Honorary Doctorate Degree in Humanitarianism
- Presidential Lifetime Achievement Award
- Halo Community Champion Award

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

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Term of Appointment: 3 Years. From: May 6th 2025 To: May 5th 2028

Seat Requirement: _____ Seat #: 20

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Dunn Annette Verdal
Last First Middle

Occupation/Affiliation: Retired

Owner ☐ Employee ☐ Officer ☐

Business Name: _____

Business Address: _____

City & State: N/A Zip Code: _____

Residence Address: 300 20th St #3

City & State: West Palm Bch Fla Zip Code: 33407

Home Phone: () Business Phone: () Ext. _____

Cell Phone: ✓ 561-537-1582 Fax: () _____

Email Address: annette.murcike83@gmail.com

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female

☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

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☒ By watching the training program on the Web, DVD or VHS on 3/5/ 2025

☐ By attending a live presentation given on _____, 20____

AND

☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Annette Quinn Date: 3-5-25

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

ANNETTE DUNN

300 20th street #3
West Palm Beach, FL -33407
561-537-1582

Career:
Care Council Coordinator { Five years }

- Went to Boca Middle and high school {Completed 8 years}
- Worked for Florida department of health { 3 years}

If so, then you need look no further. You will see from my enclosed resume that I meet all of these qualifications and more.

I would very much like to discuss opportunities with [Company Name]. To schedule an interview, please call me at [phone]. The best time to reach me is between [earliest time] and [latest time], but you can leave a voice message at any time, and I will return your call.

Thank you for taking the time to review my resume. I look forward to talking with you.

Sincerely,

Annette Dunn
561-537-1582
Annettemurzike83@gmail.com

Palm Beach County HIV CARE Council

BOARD ROSTER

Seat Updated 03/25/2025
CC B Laws Page 6 Article III – SECTION 7: The CARE Council member term of office shall be three years. There shall be a limit of three (3) Consecutive three-year terms that a member can serve. This provision is effective as of March 1, 2013, and applies to any member who is appointed or reappointed subsequent to that date.

{Please make sure all the members have a files with all the updated documents}

SEAT	OCCUPANT	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHIC INFO.
1	Vacant	Found Care, Inc.	11/04/2026	0	
2	Kristen Harrington	AHF	10/04/2026	1	WT
3	Damion Baker	Monarch Inc.	08/21/2026	1	BM
4	Dr Youssef Motii	Oceana Healthcare	04/17/2026	2	BM
5	Kim Rommel Enright	Legal Aid	03/21/2025 Reappointment 03/11/2025 Term expire 03/10/2028	2	WT
6	Nancy McConnell	Rebel Recovery	11/18/2024 Reappointment 11/19/2024 Expire 11/18/2027	3	WT

Palm Beach County HIV CARE Council

BOARD ROSTER

SEAT	OCCUPANT	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHIC INFO.
7	Dr Jyothi Gunta	PBC Health Department	Appointed 07/02/2024 Term Expired 05/16/2025	3	APIF
8	Denise Grigoriou	Planned Parenthood	05/16/2025	3	HW
9	Vacant	Florida Department of Health	Appointed 07/0/2024 Term Expired 05/16/2025	2	WM
10	Ashnika Ali	Health Council of South East Florida	Appointed 10/18/2024 Term Expired 10/17/2027	1	APIF

Palm Beach County HIV CARE Council
BOARD ROSTER

SEAT	OCCUPANT	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHIC INFO.
11	Ashaki Sypher'	Families first of PBC	Appointed 8/20/2024 Term Expire 8/19/2027	1	BF
12	Lysette Perez	Compass	Appointed 8/20/2024 Term Expire 8/19/2027	1	HF
13	Miguel Vazquez	Housing Authority of PBC	05/16/2025	1	HM
14	Brittany Henry	FOUNDCARE,INC	02/07/2025 Reappointment 02/11/2025	2	BW

Palm Beach County HIV CARE Council BOARD ROSTER

SEAT	OCCUPANT	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHIC INFO.
15	Tyrina Pinkney	The Lords Place	05/16/2025	2	BF
16	VACANT	Community Member	06/13/2025	0	
17	Hector Bernardino	Midway Health Inc.	Appointed 10/ 18/2024 Expired 10/17/2027	0	HM
18	Thomas McKissack	Ret. Jerome Golden	12/19/2025	0	BM

Palm Beach County HIV CARE Council

BOARD ROSTER

SEAT	OCCUPANT	POSITION/ ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHIC INFO.
19	Vacant			3	
20	Vacant			3	
21	Cecil Smith	Community Member	10/02/2026	3	BM
22	Mary Jane Reynolds	Community Member	07/12/2024 Reappointed 08/20/2024 Term expire 08/19/2027	3	BF
23	Dominique Lane	Community Member	05/16/2025	3	BF
24	Cynthia Walker	Community Member	6/13/2025	3	BW
25	Tad Fuller	Community Member	03/21/2025 Reappointment 03/11/2025 Term expire 03/10/2028	2	WM
26	Richard Jackson	Community Member	05/16/2025	2	BM
27	VACANT	Community Member	10/02/2026	1	WM

Demographic info key: BF= Black Female, BM= Black Male, HAIF= Haitian Female, HAIM= Haitian Male, WF= White Female, WM= White Male, HISF= Hispanic Female, HISM= Hispanic Male, M= Multi-Race, APIF= Asian Pacific Islander Fem

R-2011- 1560

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RESOLUTION NO. R-2011-1560

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, DESIGNATING THE PALM BEACH COUNTY HIV COMPREHENSIVE AIDS RESOURCES EMERGENCY COUNCIL, HEREAFTER REFERRED TO AS "CARE COUNCIL", AS THE HIV SERVICES PLANNING COUNCIL REQUIRED UNDER PART A OF THE RYAN WHITE ACT; REPEALING RESOLUTION NO. R97-1067; AND UPDATING GRANT TITLE TO RYAN WHITE PART A AND PART B.

WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic and which has a substantial need for service; and

WHEREAS, the local demand for services far exceeds the capacity of local resources to meet that demand; and

WHEREAS, Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, P.L. 101-381, as amended, for the purpose of providing emergency financial support services to persons affected by the AIDS epidemic; and

WHEREAS, the Ryan White Act requires a grantee to establish or designate a HIV Services planning Council; and

WHEREAS, the current HIV Services Planning Association has worked with the grantees for Ryan White Part B and Housing Opportunities for Persons With AIDS (HOPWA) funds to establish a coordinated planning and advisory body to enhance the delivery of services to HIV-infected persons in Palm Beach County, and has created the CARE Council; and

WHEREAS, the Palm Beach County Board of County Commissioners wishes to designate the CARE Council as the HIV Services Planning Council.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

- I. Designation of the CARE Council. The Board of County Commissioners hereby concurs with the establishment of a Board to be known as the Palm Beach County HIV Comprehensive AIDS Resources Emergency Council (CARE Council), and designates the CARE Council to serve as the Ryan White Part A HIV Services Planning Council as mandated under Part A of the Ryan White Act.
- II. Membership. The initial membership of the CARE Council shall consist of all members in good standing of the Palm Beach HIV Services Planning Council as constituted pursuant to Resolution R97-1067, on the day this resolution is enacted. Subsequently, the total membership shall be reduced to no more than 33 members through a process of attrition. As vacancies occur on the CARE Council, replacements shall be selected in accordance with the required "Nominations Process" which shall be adopted by the CARE Council. The nomination process must be in compliance with Article II of the CARE Council By-Laws and the requirements of Part A of the Ryan White Act, as amended.
- III. Meeting of the CARE Council: The Council may adopt such rules of procedure as it deems necessary. All meeting of the Council shall be open to the public and shall be subject to the requirement of Section 286.11, Florida Statutes. Palm Beach County will be provided copies of all agendas in advance of meetings and copies of all minutes of meetings.

IV. Duties and Responsibilities. The CARE Council shall:

- a) Develop a comprehensive plan for the organization and delivery of health services described in the Ryan White Act, as amended, that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease;
- b) Establish priorities and allocations of funds within the eligible area, including how to best to meet each such priority and additional factors that the grantee should consider, based on:
 - 1. Documented need of the HIV-infected population;
 - 2. Cost and outcome effectiveness of proposed service strategies and interventions, to the extent that such data are reasonably available (either demonstrated or probable);
 - 3. Priorities of the HIV-infected communities for whom the services are intended and;
 - 4. Availability of other governmental and non-governmental resources;
- c) Assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within the eligible area and assess the effectiveness, either directly or through contractual arrangements, of the services offered in meeting the identified needs.
- d) Establish a grievance procedure to address grievances filed against the council.
- e) Participate in the development of a Statewide Coordinate Statement of Need initiated by the state public health agency responsible for administering grants under Part B of the Ryan White Act.
- f) Establish methods for obtaining input on community needs and priorities, which may include public meetings, conducting focus groups, and convening ad-hoc panels.
- g) Coordinate and monitor service provision and planning outcomes with a designated Lead Agency for the administration of Ryan White Part B funds.
- h) Provide a written report to the Board of County Commissioners by January 15th of each year on the membership, attendance records and activities and accomplishments of the CARE Council.

V. Grantee. Palm Beach County is the grantee for Part A Ryan White Act funds. The Board of County Commissions of Palm Beach County shall serve as the chief elected official for the purpose of applying for, receiving and distributing federal Part A Ryan White Act funds. The Department of Community Services shall provide administrative support, prepare grant applications and agreements and monitor funds necessary to comply with Part A requirements. Distribution of grant funds to Palm Beach County Providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with Ryan White Act.

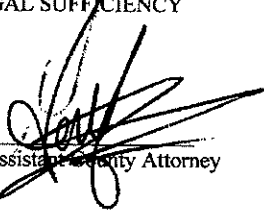
VI. Repeal of Resolution R97-1067. Resolution R97-1067 which created the HIV Services Planning Council is hereby repealed in its entirety.

VII. Effective date. This resolution shall become effective upon adoption. The foregoing Resolution was offered by Commissioner Aaronson, who moved its adoption. The motion was seconded by Commissioner Vana, and upon being put to a vote, the vote was as follows:

Commissioner Karen T. Marcus, Chair	-	Aye
Commissioner Shelley Vana, Vice-Chair	-	Aye
Commissioner Paulette Burdick	-	Aye
Commissioner Steven L. Abrams	-	Aye
Commissioner Burt Aaronson	-	Aye
Commissioner Jess R. Santamaria	-	Aye
Commissioner Priscilla A. Taylor	-	Aye

The Chair thereupon declared the resolution duly passed and adopted this 18th day of October, 2011.

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: 
Assistant County Attorney

PALM BEACH COUNTY, FLORIDA BY ITS
BOARD OF COUNTY COMMISSIONERS

Sharon R. Bock, Clerk/Comptroller

By: 
Deputy Clerk

3 E 2

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6D-7

Agenda Item #:

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

R-97-1067

m/mc 6-0

F-etc.

Meeting Date: 8/19/97 ☐ Consent ☒ Regular
☐ Workshop ☐ Public Hearing
 Department:
 Submitted By: Community Services
 Submitted For: Palm Beach County HIV Planning Services Council

I. EXECUTIVE BRIEF

- A. **Motion and Title:** Staff recommends motion to adopt: A resolution of the Board of County Commissioners of Palm Beach County, Florida, designating the Palm Beach County HIV Comprehensive AIDS Resources Emergency Council, hereinafter referred to as the "CARE Council", as the HIV Services Planning Council Required Under Title I of the Ryan White Care Act; Repealing Resolution No. 93-1182; and Providing for an effective date.
- B. **Summary:** The Palm Beach County HIV Services Planning Council, Title I, and the Palm Beach County AIDS Consortium, Title II, voted separately to recommend the establishment of one Council to effectively and efficiently carry out the mandates of Ryan White CARE Act Title I and Title II. The initial membership of the CARE Council shall consist of all members in good standing of the Palm Beach HIV Services Planning Council and the Palm Beach County AIDS Consortium, the Board formerly constituted to administer Title II funds, on the day this resolution is enacted. As vacancies occur on the CARE Council, replacements shall be selected in accordance with the required "Nomination Process" which shall be adopted by the CARE Council. The nomination process must be in compliance with Article II of the CARE Council By-Laws and the requirements of Title I of the Ryan White Care Act, as amended. The CARE Council shall provide a written report to the Board of County Commissioners by January 15th of each year on the membership, attendance records and activities and accomplishments of the CARE Council. (Ryan White) Countywide (TKF)
- C. **Background and Justification:** Per the Ryan White Comprehensive Aids Resources Emergency Act of 1990 (P.L.101-381); Palm Beach County was designated an eligible metropolitan area disproportionately affected by the HIV epidemic and having a demand for services exceeding the capacity of local resources to meet that demand. The federal government, through the Department of Health and Human Services has made funds available to Palm Beach County to meet such demand. In order to access these funds, it is legally mandated that Palm Beach County designate a HIV Services Planning Council, which was done in 1993. The HIV Services Planning Council has worked with the grantees for the Title II and HOPWA funding to establish a coordinated planning and advisory system for all HIV funding in Palm Beach County. The CARE Council was established to fulfill this purpose. It is recommended by the currently appointed HIV Services Planning Council that the CARE Council be designated to fulfill the function of the HIV Services Planning Council as required under Title I of the Ryan White Care Act.

- D. **Attachments:**
 1. New Resolution
 2. Rescinded Resolution No. R93-1182

R97-1067

Recommended by:

Department Director

Date

Approved by:

Assistant County Administrator

Date

0297

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	19__	19__	19__	19__	19__
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT					
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes ☐ No ☐
 Budget Account No.: Fund ☐ Agency ☐ Org. ☐ Object ☐
 Reporting Category ☐

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Elizabeth C. Brown
 OFMB Contract Dev. and Control

B. Legal Sufficiency:

[Signature]
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

R97 1067

RESOLUTION NO. R97- 1067

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, DESIGNATING THE PALM BEACH COUNTY HIV COMPREHENSIVE AIDS RESOURCES EMERGENCY COUNCIL, HEREFTER REFERRED TO AS "CARE COUNCIL", AS THE HIV SERVICES PLANNING COUNCIL REQUIRED UNDER TITLE I OF THE RYAN WHITE CARE ACT; REPEALING RESOLUTION NO. 93-1182; AND PROVIDING FOR EFFECTIVE DATE.

WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic, and which has a substantial need for service; and

WHEREAS, the local demand for services far exceeds the capacity of local resources to meet that demand; and

WHEREAS, Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, P.L. 101-381, as amended, for the purpose of providing emergency financial support services to persons affected by the AIDS epidemic; and

WHEREAS, the Ryan White Care Act requires a grantee to establish or designate a HIV Services Planning Council; and

WHEREAS, the current HIV Services Planning Association has worked with the grantees for Ryan White Title II and HOPWA funds to establish a coordinated planning and advisory body to enhance the delivery of services to HIV-infected persons in Palm Beach County, and has created the CARE Council; and

WHEREAS, the Palm Beach County Board of County Commissioners wishes to designate the CARE Council as the HIV Services Planning Council.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

I. Designation of the Care Council. The Board of County Commissioners hereby concurs with the establishment of a Board to be known as the Palm Beach County HIV Comprehensive AIDS Resources Emergency Council (CARE Council), and designates the CARE Council to serve as the Ryan White Title I HIV Services Planning Council as mandated under Title I of the Ryan White Care Act.

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II. Membership. The initial membership of the CARE Council shall consist of all members in good standing of the Palm Beach HIV Services Planning Council and the Palm Beach County AIDS Consortium, the Board formerly constituted to administer Title II funds, on the day a resolution is enacted. Subsequently, the total membership shall be reduced to no more than (45) but not less than (21) members through a process of attrition. As vacancies occur on the CARE Council, replacements shall be selected in accordance with the required "Nomination Process" which shall be adopted by the CARE Council. The nomination process must be in compliance with Article II of the CARE Council By-Laws and the requirements of Title I of the Ryan White Care Act, as amended.

III. Meetings of the Care Council. The Council may adopt such rules of procedure as it deems necessary. All meetings of the Council shall be open to the public and shall be subject to the requirements of Section 286.011, Florida Statutes. Palm Beach County will be provided copies of all agendas in advance of meetings and copies of all minutes of meetings.

IV. Duties and responsibilities. The CARE Council shall:

- (a) Develop a comprehensive plan for the organization and delivery of health services described in the Ryan White CARE Act, as amended, that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease;
- (b) Establish priorities for the allocation of funds within the eligible area, including how best to meet each such priority and additional factors that the grantee should consider, based on:
 - 1. documented needs of the HIV-infected population;
 - 2. cost and outcome effectiveness of proposed service strategies and interventions, to the extent that such data are reasonably available (either demonstrated or probable);
 - 3. priorities of the HIV-infected communities for whom the services are intended and;
 - 4. availability of other governmental and non-governmental resources;
- (c) Assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within the eligible area and assess

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the effectiveness, either directly or through contractual arrangements, of the services offered in meeting the identified needs.

(d) Establish a grievance procedure to address grievances filed against the council.

(e) participate in the development of a Statewide Coordinated Statement of Need initiated by the state public health agency responsible for administering grants under Title II of the CARE Act.

(f) establish methods for obtaining input on community needs and priorities which may include public meetings, conducting focus groups, and convening ad-hoc panels.

(g) coordinate and monitor service provision and planning outcomes with a designated Lead Agency for the administration of Ryan White Title II funds.

(h) provide a written report to the Board of County Commissioners by January 15th of each year on the membership, attendance records and activities and accomplishments of the CARE Council.

IV. Grantee. Palm Beach County is the grantee for Title I Ryan White Care Act funds. The Board of County Commissioners of Palm Beach County shall serve as the chief elected official for the purpose of applying for, receiving and distributing federal Title I Ryan White Care Act funds. The Department of Community Services shall provide administrative support, prepare grant applications and agreements and monitor funds necessary to comply with Title I requirements. Distribution of grant funds to Palm Beach County providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with the Ryan White Comprehensive AIDS Resources Emergency Act.

V. Repeal of Resolution R93-1182. Resolution R93-1183 which created the HIV Services Planning Council is hereby repealed in its entirety.

VI. Effective date. This resolution shall become effective upon adoption.

The foregoing Resolution was offered by Commissioner Marcus, who moved its adoption. The motion was seconded by Commissioner McGarty, and upon being put to a vote, the vote was as follows:

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KAREN T. MARCUS	-	Aye
CAROL A. ROBERTS	-	Aye
WARREN H. NEWELL	-	Aye
MARY MCCARTY	-	Aye
BURT AARONSON	-	Aye
KEN L. ROSTER	-	Absent
MAULE FORD LEE	-	Aye

The Chairman thereupon declared the Resolution duly passed and adopted this

19th day of August, 1997.

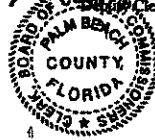
APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA BY ITS
BOARD OF COUNTY COMMISSIONERS

DOROTHY H. WILKEN, Clerk

By: 
Assistant County Attorney

By: 
Dorothy H. Wilken, Clerk



R97 1067

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Attachment 2

RESOLUTION NO. 891-93-1182

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, CREATING THE PALM BEACH COUNTY HIV HEALTH SERVICES PLANNING COUNCIL, PROVIDING FOR PURPOSES; PROVIDING FOR MEMBERSHIP; PROVIDING FOR TERMS OF OFFICE AND COMPENSATION OF MEMBERSHIP; PROVIDING FOR ORGANIZATION, GROUND AND MEETINGS; PROVIDING FOR DUTIES AND RESPONSIBILITIES; PROVIDING FOR ADMINISTRATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN ADMINISTRATIVE CODE; AND PROVIDING FOR AN APPLICATIVE DATE.

WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic, and which has a substantial need for services; AND

WHEREAS, the local demand for services far exceeds the capacity of local resources to meet that demand; and

WHEREAS, Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, P.L. 101-58, for the purpose of providing emergency financial support services for persons affected by the AIDS epidemic; and

WHEREAS, The Palm Beach County Board of County Community Commissioners wishes to improve the availability of services in Palm Beach County by increasing this Federal funding.

THAT THE ABOVE IS A TRUE AND CORRECT COPY OF THE RECORD OF THE COUNTY OF LOS ANGELES, CALIFORNIA, FOR THE YEAR 1900, AS THE SAME APPEARS IN THE OFFICIAL RECORDS OF SAID COUNTY.

1. *Technique*. The film has a very good texture, and the characters are well defined. The film is a good example of the technique of the "documentary" style, and it is a good example of the technique of the "documentary" style.

11. Creation of HIV Health Services Planning Council. The board of County Commissioners hereby creates and establishes a board to be known as the Pima-Pueco County HIV Health Services Planning Council, in accordance with the federal Ryan White Comprehensive AIDS Resources Emergency Act.

iii. Membership. The Bala Beach County HIV Health Services Planning Council shall consist of not less than eleven members, to be appointed by the Board of County Commissioners. The Board of County Commissioners are requested to exceed the maximum membership of this Council as is authorized in the Administrative Code. Council shall include representatives of:

- (1) health care providers;
- (2) community-based and AIDS service organizations;
- (3) social service providers;
- (4) health care providers;
- (5) health maintenance organizations;
- (6) hospital planning agencies or health care planning agencies;
- (7) affected communities, including individuals with HIV disease;
- (8) community leaders;
- (9) state government;

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RECORDED & MEMO: Legible
; Writing, Typing or Printing
unsatisfactory in his documents
when necessary

(a) establish priorities for the allocation of funds within Palm Beach County. (Pursuant to 42 U.S.C. § 2004, any funds received pursuant to Title I of the Act shall be allocated in accordance with these priorities);

(b) develop a comprehensive plan for the organization and delivery of health services described in 42 U.S.C. § 2004 that is compatible with any existing state or local plan respecting the provision of health services to individuals with HIV disease. The comprehensive plan shall be presented to the Board of County Commissioners within one hundred and twenty (120) days from the establishment of the Council or to meet any time frame necessary to capture available federal dollars;

(c) assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within Palm Beach County;

(d) assist the County in applying for grants pursuant to the Ryan White Comprehensive AIDS Resources Emergency Act;

(e) perform such other functions as required of the Council by the Ryan White Comprehensive AIDS Resources Emergency Act.

VII. Administration. The Department of Community Services shall provide administrative support to the Council, prepare grant applications and agreements, and monitor any funds received under such grants. Distribution of grant funds to Palm Beach County providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with the Ryan White Comprehensive AIDS Resources Emergency Act.

Section 2. SEVERABILITY.

If any section, sentence, clause or phrase of this resolution is held to be invalid or unconstitutional by any court of competent

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Jurisdiction, that said holding shall in no way affect the validity of the remaining portions of this Resolution.

Section 3. INCLUSION IN ADMINISTRATIVE CODE.

It is the intention of the Board of County Commissioners that the provision of this resolution shall become and be added a part of the Palm Beach County Administrative Code; and that the sections of this Resolution may be renumbered or relettered and the word "resolution" may be changed to "section," "article," or such other appropriate word or phrase in order to accomplish such intentions.

Section 4. EFFECTIVE DATE.

This Resolution shall become effective upon adoption.

The foregoing Resolution was offered by Commissioner _____ and seconded by Commissioner _____. It was adopted by a majority vote of the Board of County Commissioners, and being put to a vote, the vote was as follows:

KAREN T. MARCUS	- AYE
CAROL A. ROBERTS	- AYE
JOHN J. BOWEN	- AYE
DALE MCCLINTOCK	- AYE
MIKE MCINERNEY	- AYE
MIKE ARONSON	- AYE
PAUL FOSTER	- AYE
PAULINE FRANK LEE	- AYE

The Chair thereupon declared the Resolution duly passed and adopted this _____ day of _____, 1993.

PALM BEACH COUNTY, FLORIDA BY ITS
BOARD OF COUNTY COMMISSIONERS

JOSEPH H. VILKIN, Clerk.

[Signature]
County Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

[Signature]
County Attorney



Coder's: Words in stretch-through type are deletions from existing text. Words in underscored type are deletions.

R93 1182

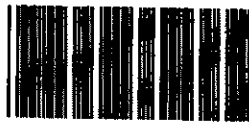
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RESOLUTION NO. R-2011-1560

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, DESIGNATING THE PALM BEACH COUNTY HIV COMPREHENSIVE AIDS RESOURCES EMERGENCY COUNCIL, HEREAFTER REFERRED TO AS "CARE COUNCIL", AS THE HIV SERVICES PLANNING COUNCIL REQUIRED UNDER PART A OF THE RYAN WHITE ACT; REPEALING RESOLUTION NO. R97-1067; AND UPDATING GRANT TITLE TO RYAN WHITE PART A AND PART B.

WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic and which has a substantial need for service; and

WHEREAS, the local demand for services far exceeds the capacity of local resources to meet that demand; and

WHEREAS, Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, P.L. 101-381, as amended, for the purpose of providing emergency financial support services to persons affected by the AIDS epidemic; and

WHEREAS, the Ryan White Act requires a grantee to establish or designate a HIV Services planning Council; and

WHEREAS, the current HIV Services Planning Association has worked with the grantees for Ryan White Part B and Housing Opportunities for Persons With AIDS (HOPWA) funds to establish a coordinated planning and advisory body to enhance the delivery of services to HIV-infected persons in Palm Beach County, and has created the CARE Council; and

WHEREAS, the Palm Beach County Board of County Commissioners wishes to designate the CARE Council as the HIV Services Planning Council.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

- I. Designation of the CARE Council. The Board of County Commissioners hereby concurs with the establishment of a Board to be known as the Palm Beach County HIV Comprehensive AIDS Resources Emergency Council (CARE Council), and designates the CARE Council to serve as the Ryan White Part A HIV Services Planning Council as mandated under Part A of the Ryan White Act.
- II. Membership. The initial membership of the CARE Council shall consist of all members in good standing of the Palm Beach HIV Services Planning Council as constituted pursuant to Resolution R97-1067, on the day this resolution is enacted. Subsequently, the total membership shall be reduced to no more than 33 members through a process of attrition. As vacancies occur on the CARE Council, replacements shall be selected in accordance with the required "Nominations Process" which shall be adopted by the CARE Council. The nomination process must be in compliance with Article II of the CARE Council By-Laws and the requirements of Part A of the Ryan White Act, as amended.
- III. Meeting of the CARE Council: The Council may adopt such rules of procedure as it deems necessary. All meeting of the Council shall be open to the public and shall be subject to the requirement of Section 286.11, Florida Statutes. Palm Beach County will be provided copies of all agendas in advance of meetings and copies of all minutes of meetings.

IV. Duties and Responsibilities. The CARE Council shall:

- a) Develop a comprehensive plan for the organization and delivery of health services described in the Ryan White Act, as amended, that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease;
- b) Establish priorities and allocations of funds within the eligible area, including how to best to meet each such priority and additional factors that the grantee should consider, based on:
 - 1. Documented need of the HIV-infected population;
 - 2. Cost and outcome effectiveness of proposed service strategies and interventions, to the extent that such data are reasonably available (either demonstrated or probable);
 - 3. Priorities of the HIV-infected communities for whom the services are intended and;
 - 4. Availability of other governmental and non-governmental resources;
- c) Assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within the eligible area and assess the effectiveness, either directly or through contractual arrangements, of the services offered in meeting the identified needs.
- d) Establish a grievance procedure to address grievances filed against the council.
- e) Participate in the development of a Statewide Coordinate Statement of Need initiated by the state public health agency responsible for administering grants under Part B of the Ryan White Act.
- f) Establish methods for obtaining input on community needs and priorities, which may include public meetings, conducting focus groups, and convening ad-hoc panels.
- g) Coordinate and monitor service provision and planning outcomes with a designated Lead Agency for the administration of Ryan White Part B funds.
- h) Provide a written report to the Board of County Commissioners by January 15th of each year on the membership, attendance records and activities and accomplishments of the CARE Council.

V. Grantee. Palm Beach County is the grantee for Part A Ryan White Act funds. The Board of County Commissions of Palm Beach County shall serve as the chief elected official for the purpose of applying for, receiving and distributing federal Part A Ryan White Act funds. The Department of Community Services shall provide administrative support, prepare grant applications and agreements and monitor funds necessary to comply with Part A requirements. Distribution of grant funds to Palm Beach County Providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with Ryan White Act.

VI. Repeal of Resolution R97-1067. Resolution R97-1067 which created the HIV Services Planning Council is hereby repealed in its entirety.

VII. Effective date. This resolution shall become effective upon adoption. The foregoing Resolution was offered by Commissioner Aaronson, who moved its adoption. The motion was seconded by Commissioner Vana, and upon being put to a vote, the vote was as follows:

Commissioner Karen T. Marcus, Chair	-	Aye
Commissioner Shelley Vana, Vice-Chair	-	Aye
Commissioner Paulette Burdick	-	Aye
Commissioner Steven L. Abrams	-	Aye
Commissioner Burt Aaronson	-	Aye
Commissioner Jess R. Santamaria	-	Aye
Commissioner Priscilla A. Taylor	-	Aye

The Chair thereupon declared the resolution duly passed and adopted this 18th day of October, 2011.

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: 

Assistant County Attorney

PALM BEACH COUNTY, FLORIDA BY ITS
BOARD OF COUNTY COMMISSIONERS

Sharon R. Bock, Clerk/Comptroller

By: 

Deputy Clerk

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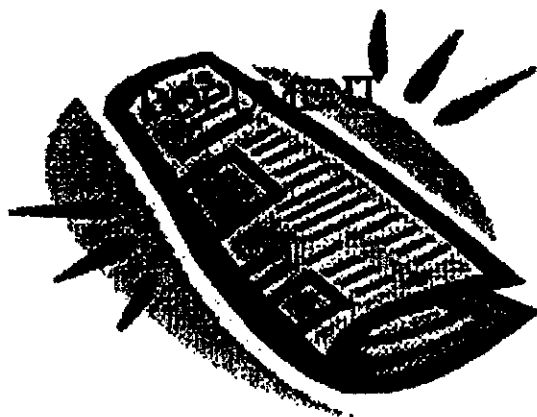


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I. EXECUTIVE BRIEF

- D. Attachments:**
1. New Resolution
 2. Rescinded Resolution No. R93-1182

R97 1067

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II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	19__	19__	19__	19__	19__
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes _____ No _____
 Budget Account No.: Fund _____ Agency _____ Org. _____ Object _____
 Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Elizabeth B. Brown Contract Dev. and Control
 OFMB

B. Legal Sufficiency:

James P. Doherty
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

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RESOLUTION NO. R97- 1067

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, DESIGNATING THE PALM BEACH COUNTY HIV COMPREHENSIVE AIDS RESOURCES EMERGENCY COUNCIL, HEREAFTER REFERRED TO AS "CARE COUNCIL", AS THE HIV SERVICES PLANNING COUNCIL REQUIRED UNDER TITLE I OF THE RYAN WHITE CARE ACT; REPEALING RESOLUTION NO. 93-1152; AND PROVIDING FOR EFFECTIVE DATE.

WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic, and which has a substantial need for service; and

WHEREAS, the local demand for services far exceeds the capacity of local resources to meet that demand; and

WHEREAS, Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, P.L. 101-381, as amended, for the purpose of providing emergency financial support services to persons affected by the AIDS epidemic; and

WHEREAS, the Ryan White Care Act requires a grantee to establish or designate a HIV Services Planning Council; and

WHEREAS, the current HIV Services Planning Association has worked with the grantees for Ryan White Title II and HOPWA funds to establish a coordinated planning and advisory body to enhance the delivery of services to HIV-infected persons in Palm Beach County; and has created the CARE Council; and

WHEREAS, the Palm Beach County Board of County Commissioners wishes to designate the CARE Council as the HIV Services Planning Council.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

I. Designation of the Care Council. The Board of County Commissioners hereby concurs with the establishment of a Board to be known as the Palm Beach County HIV Comprehensive AIDS Resources Emergency Council (CARE Council), and designates the CARE Council to serve as the Ryan White Title I HIV Services Planning Council as mandated under Title I of the Ryan White Care Act.

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II. Membership. The initial membership of the CARE Council shall consist of all members in good standing of the Palm Beach HIV Services Planning Council and the Palm Beach County AIDS Consortium, the Board formerly constituted to administer Title II funds, on the day a resolution is enacted. Subsequently, the total membership shall be reduced to no more than (45) but not less than (21) members through a process of attrition. As vacancies occur on the CARE Council, replacements shall be selected in accordance with the required "Nomination Process" which shall be adopted by the CARE Council. The nomination process must be in compliance with Article II of the CARE Council By-Laws and the requirements of Title I of the Ryan White Care Act, as amended.

III. Meetings of the Care Council. The Council may adopt such rules of procedure as it deems necessary. All meetings of the Council shall be open to the public and shall be subject to the requirements of Section 286.011, Florida Statutes. Palm Beach County will be provided copies of all agendas in advance of meetings and copies of all minutes of meetings.

IV. Duties and responsibilities. The CARE Council shall:

- (a) Develop a comprehensive plan for the organization and delivery of health services described in the Ryan White CARE Act, as amended, that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease;
- (b) Establish priorities for the allocation of funds within the eligible area, including how best to meet each such priority and additional factors that the grantee should consider, based on:
 1. documented needs of the HIV-infected population;
 2. cost and outcome effectiveness of proposed service strategies and interventions, to the extent that such data are reasonably available (either demonstrated or probable);
 3. priorities of the HIV-infected communities for whom the services are intended and;
 4. availability of other governmental and non-governmental resources;
- (c) Assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within the eligible area and assess

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the effectiveness, either directly or through contractual arrangements, of the services offered in meeting the identified needs.

(d) Establish a grievance procedure to address grievances filed against the council.

(e) participate in the development of a Statewide Coordinated Statement of Need initiated by the state public health agency responsible for administering grants under Title II of the CARE Act.

(f) establish methods for obtaining input on community needs and priorities which may include public meetings, conducting focus groups, and convening ad-hoc panels.

(g) coordinate and monitor service provision and planning outcomes with a designated Lead Agency for the administration of Ryan White Title II funds.

(h) provide a written report to the Board of County Commissioners by January 15th of each year on the membership, attendance records and activities and accomplishments of the CARE Council.

IV. Grantee. Palm Beach County is the grantee for Title I Ryan White Care Act funds. The Board of County Commissioners of Palm Beach County shall serve as the chief elected official for the purpose of applying for, receiving and distributing federal Title I Ryan White Care Act funds. The Department of Community Services shall provide administrative support, prepare grant applications and agreements and monitor funds necessary to comply with Title I requirements. Distribution of grant funds to Palm Beach County providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with the Ryan White Comprehensive AIDS Resources Emergency Act.

V. Repeal of Resolution R93-1182. Resolution R93-1183 which created the HIV Services Planning Council is hereby repealed in its entirety.

VI. Effective date. This resolution shall become effective upon adoption. The foregoing Resolution was offered by Commissioner, Marcus , who moved its adoption. The motion was seconded by Commissioner McCarty , and upon being put to a vote, the vote was as follows:

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KAREN T. MARCUS	-	Aye
CAROL A. ROBERTS	-	Aye
WARREN H. NEWELL	-	Aye
MARY MCCARTY	-	Aye
BURT AARONSON	-	Aye
KEN L. FOSTER	-	Absent
MAULE FORD LEE	-	Aye

The Chairman thereupon declared the Resolution duly passed and adopted this


19th day of August, 1997.

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA BY ITS
BOARD OF COUNTY COMMISSIONERS

DOROTHY H. WILKEN, Clerk

By: 
Assistant County Attorney

By: 
Dorothy H. Wilken, Clerk



R97 1067

0302

Attachment 2

RESOLUTION NO. 193-93-1127

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, CREATING THE PALM BEACH COUNTY HIV/HEALTH SERVICES PLANNING COUNCIL, PROVIDING FOR PURPOSES, PROVIDING FOR MEMBERSHIP, PROVIDING FOR TERMS OF OFFICE AND COMPENSATION OF MEMBERSHIP, PROVIDING FOR ORGANIZATION, GROWTH AND MEETINGS, PROVIDING FOR DUTIES AND RESPONSIBILITIES, PROVIDING FOR ADMINISTRATION, PROVIDING FOR SEPARABILITY, PROVIDING FOR INCORPORATION INTO ADMINISTRATIVE CODE, AND PROVIDING FOR AN EFFECTIVE DATE.

WYDEAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic, and which has a substantial need for service; and

Moreover, the total demand for services far exceeds the per capita demand that would be required for a fully developed economy.

UNREAS. Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, P.L. 101-381, for the purpose of providing emergency financial support services for persons affected by the AIDS epidemic; and

WHEREAS, The Palm Beach County Board of County Board of
County Commissioners wishes to improve the availability of
services in Palm Beach County by increasing this Federal funding.

THESE THINGS ARE IN THE HANDS OF THE PEOPLE OF THE UNITED STATES.

1, last year. The Hills Ranch County Board of County Commissioners will hereby advise as the proper action to take for the purpose of applying for, receiving and distributing Federal Road Works Grants while Comprehensive Affirmative Emergency Act

11. Creation of HIV Health Services Planning Council. The Board of County Commissioners hereby creates and establishes a Board to be known as the Palm Beach County HIV Health Services Planning Council, in accordance with the Federal Ryan White Comprehensive AIDS Resources Emergency Act.

iii. Membership. The Seale Beach County HIV Health Services Planning Council shall consist of not less than eleven members, to be appointed by the Board of County Commissioners. The Board of County Commissioners are requested to extend the lifetime membership of this Council as is authorized in the Administrative Code. Council shall include representatives of:

- (a) health care providers;
- (b) community-based service organizations;
- (c) health care providers;
- (d) mental health care providers;
- (e) local public health agencies;
- (f) hospital planning agencies or health care planning agencies;
- (g) committees, including individuals with HIV disease;
- (h) non-elected community leaders;
- (i) state government;

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; Writing, Typing or Printing
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(3) and as more of the following:

1. Federal health centers under section 229 (42 U.S.C. § 229b) and community health centers under section 310 (38 U.S.C. § 226a);
2. Federal grantees under section 340 (U.S.C. § 256) regarding health services for the homeless;
3. Federal grantees under section 340 (42 U.S.C. § 256) regarding family planning, other than the state;
4. Comprehensive hemophilia diagnostic and treatment centers;
5. Federally-qualified health centers under section 1905 (42 U.S.C. § 254c);
6. A non-profit private entity that provides comprehensive primary care services to populations at risk of HIV disease.

(4) The Board of any federal health resources and services center shall be composed of representatives of the community and the private sector associated with the center.

The Council may also include a member of the Board of County Commissioners to be appointed by the Chairman of the Board.

IV. Terms of office and compensation. The terms of the Council members shall be for a period of three years. Each Council member shall be eligible for reappointment. The Council's term of office shall be determined by the Board of County Commissioners. The Council shall serve without pay, but shall be reimbursed for expenses incurred only for travel outside Palm Beach County necessary to fulfill board member duties. The Council shall be reimbursed for expenses incurred by the Council members for travel outside the county and for other expenses, and upon the prior approval of the Board of County Commissioners. No other expenses are reimbursable except documented long distance phone calls to the liaison County Department.

V. Organization, quorum and meetings. The Council shall select a Chairperson and such other officers as deemed necessary. The Council shall meet at least once a month. The Council shall meet at the pleasure of the Council. A majority of the members of the Council plus one shall constitute a quorum. A meeting may be called by the Chairperson or by any member of the Council. The Council shall be authorized to call a meeting at any appropriate place and shall arrange a time for holding meetings of the Council as shall be necessary. The Council may meet by electronic means, including video conference, if the Council shall be open to the public and shall be subject to the requirements of Section 286.011, Florida Statutes. The minutes of the Council shall be sent to all members of the Council at least one (1) week in advance of the next meeting, where possible.

VI. Duties and responsibilities. The Palm Beach County HIV Health Services Planning Council shall:

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(4) establish priorities for the allocation of funds within Palm Beach County. (Pursuant to 42 U.S.C. § 2004, any funds received pursuant to Title I of the Act shall be allocated in accordance with these priorities);

(5) develop a comprehensive plan for the organization and delivery of health services described in 42 U.S.C. § 2004 that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease. The comprehensive plan shall be presented to the Board of County Commissioners within one hundred and twenty (120) days from the establishment of the Council or to meet any time frame necessary to capture available federal dollars;

(6) assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within Palm Beach County;

(7) assist the County in applying for grants pursuant to the Ryan White Comprehensive AIDS Resources Emergency Act;

(8) perform such other functions as required of the Council by the Ryan White Comprehensive AIDS Resources Emergency Act.

vii. Administration. The Department of Community Services shall provide administrative support to the Council, prepare grant applications and agreements, and monitor any funds received under such grants. Distribution of grant funds to Palm Beach County providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with the Ryan White Comprehensive AIDS Resources Emergency Act.

Section 2. SEVERABILITY.

If any section, sentence, clause or phrase of this resolution is held to be invalid or unconstitutional by any court of competent

jurisdiction, the invalidity of such provision shall not affect the validity of the remaining provisions of this resolution.

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Jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Resolution.

Section 3. INCLUSION IN ADMINISTRATIVE CODE.

It is the intention of the Board of County Commissioners that the provision of this resolution shall become and be made a part of the Palm Beach County Administrative Code, and that the sections of this Resolution may be renumbered or relettered and the word "resolution" may be changed to "section," "article," or such other appropriate word or phrase in order to accomplish such intentions.

Section 4. EFFECTIVE DATE.

This Resolution shall become effective upon adoption.

The foregoing Resolution was offered by Commissioner [redacted] and seconded by Commissioner [redacted]. The section was recorded by the Clerk of the Board of County Commissioners. And being put to a vote, the vote was as follows:

KARON T. HARGIS	-	AY
CAROL A. ROBERTS	-	AY
JAMES R. HOWELL	-	AY
JOHN F. ROBERTS	-	AY
BURT ALANSON	-	AY
PER FORTNER	-	AY
MAURIE FINEB LEE	-	AY

The Chair thereupon declared the Resolution duly passed and adopted this 11th day of April, 1993.

PALM BEACH COUNTY, FLORIDA BY ITS
BOARD OF COUNTY COMMISSIONERS

JOHNNY K. WILKIN, Clerk.
By [Signature] Deputy Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY
[Signature]
COUNTY ATTORNEY



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