

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: May 06, 2025	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing
Department		
Submitted By:	<u>County Administration</u>	
Submitted For:	<u>Office of Resilience</u>	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

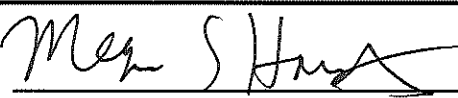

- A) receive and file the US Environmental Protection Agency (EPA) Community Change Grant (CCG) Agreement No. 03D33525 (Agreement), awarded to the Palm Beach County (PBC) Office of Resilience (OOR) for an amount not to exceed \$3,000,000, to launch the Palm Beach County (PBC) Climate Resilient Communities (CRC) Project ("Project") beginning June 1, 2025, and ending May 31, 2028; and
- B) approve a Budget Amendment of \$3,000,000 in the General Fund to recognize the revenue award from the US EPA.

Summary: The PBC OOR is partnering with Community Partners of South Florida (CPSFL), the CLEO Institute (CLEO), and the Florida Atlantic University Pine Jog Environmental Education Center (FAU PJ) on this Project to conduct meaningful community engagement in Palm Beach County. The Agreement reimburses the County up to \$3,000,000 to build community capacity to inform and co-create resilience solutions and create systemic channels for meaningful communication between Project Priority Areas and Local Government Resilience & Sustainability staff. The Project will build capacity to conduct deep and meaningful engagement with residents regarding climate resiliency efforts. The Project will support community-based organizations in understanding how climate resiliency is often synergistic with social missions, how climate change can affect their residents, and the funding opportunities to increase community climate resilience investments. Staff is contracting with local nonprofit organizations CPSFL, CLEO, and FAU PJ to help implement the Project. On September 10, 2024, the Board of County Commissioners (BCC) delegated signing authority for this grant to the County Administrator, or designee, to execute the forthcoming grant project agreement and all future time extensions, task assignments, certifications, and other forms associated with the forthcoming grant agreement and any necessary minor amendments that do not change the scope of work, or conditions of the forthcoming grant agreement by more than 20% of the agreement, if funding is awarded. The grant was awarded to PBC on January 17, 2025, was mailed to PBC on February 10, 2025 and the agreement went into effect on March 3, 2025. The County's authorization and submission of the Grant Application established and accounted for its authority to enter into this Grant Agreement upon acceptance by the EPA, therefore a separate signature by the County in the Agreement was not required. The Catalog of Federal Domestic Assistance (CFDA) number is 66.616, and the Agreement number is 03D33525. This award includes funding for one (1) new student intern position for OOR, at a pay rate of \$20/hour, up to 1,000 hours per calendar year, which will be eliminated after three (3) years when grant funding ends. **No match is required for this grant.** There is no net cost to the County. Countywide (RM)

Background and Justification: Continued on Page 3

Attachments:

- 1. EPA Agreement No. 03D33525
- 2. Budget Amendment
- 3. Grant Application AIS for Delegation of Signing Authority

Recommended by:		3/31/25
	Department Director	Date
Approved by:		4/16/25
	Deputy County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures	<u>0</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Operating Costs	<u>\$3,000,000</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
External Revenues	<u>(\$3,000,000)</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Program Income (County)	<u>0</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
In-Kind Match (County)	<u>0</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET FISCAL IMPACT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Is the item included in the Current Budget? Yes _____ No X

Does this item include the use of federal funds? Yes X No

Does this item include the use of state funds? Yes _____ No X

Budget Account No.:

EXP: Fund 0001 Department 261 Unit 2107 Object Various Program

REV: Fund 0001 **Department** 261 **Unit** 2107 **RSRC** 3139 **Program**

B. Recommended Sources of Funds/Summary of Fiscal Impact:

EPA Agreement No. 03D33525 **\$3,000,000**

C. Department Fiscal Review: *[Signature]*

III. REVIEW COMMENTS

A. OFMB Fiscal and /or Contract Dev. and Control Comments:

Lucy M. [unclear] 4/10/2025
OFMB
MD 4/9 AMF 4/9

Contract Development and Control

B. Legal Sufficiency:


Assistant County Attorney


C. Other Department Review:

Department Director

Background and Justification:

The EPA CCG Program provides funding to statutory partnerships between community-based non-profit organizations, local governments, tribes, and institutions of higher education to fund environmental and climate justice activities to benefit disadvantaged communities. This program is designed to achieve the following goals: find community-driven pollution and climate resiliency solutions; invest in strong cross-sectional collaborations with partners working with and for communities; unlock access to more significant resources; deliver technical assistance and capacity-building support; and strengthen communities' decision-making power.

The EPA grant application provided authority to enter into the agreement with the EPA upon the EPA providing an acceptance letter. EPA's terms state that recipient signatures on award letters are not required. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. PBC demonstrated its commitment to carry out this award by complying with the latter option.

	U.S. ENVIRONMENTAL PROTECTION AGENCY Grant Agreement	GRANT NUMBER (FAIN): 03D33525		DATE OF AWARD
		MODIFICATION NUMBER: 0		01/17/2025
		PROGRAM CODE: 5F		MAILING DATE
		TYPE OF ACTION		01/23/2025
New		PAYMENT METHOD:		ACH#
ASAP				40836
RECIPIENT TYPE:		Send Payment Request to:		
County		Contact EPA RTPFC at: rtpfc-grants@epa.gov		
RECIPIENT:		PAYEE:		
COUNTY OF PALM BEACH 2300 North Jog Road 4nd Floor West Palm Beach, FL 33411-4700 EIN: 59-6000785		County of Palm Beach 301 N. Olive Ave. West Palm Beach, FL 33401		
PROJECT MANAGER		EPA PROJECT OFFICER		EPA GRANT SPECIALIST
Felicia Landerman 301 N. OLIVE AVENUE West Palm Beach, FL 33401 Email: FLanderman@palmbeachclerk.com Phone: 561-355-4412		Alicia Graham 61 Forsyth St Atlanta, GA 30303-8960 Email: Graham.Alicia@epa.gov Phone: 404-562-0000		Laura Fowler Grants Management Section 61 Forsyth St., S.W. Atlanta, GA 30303 Email: fowler.laura@epa.gov Phone: 404-562-8427
PROJECT TITLE AND DESCRIPTION				
Environmental and Climate Justice Block Grant Program				
See Attachment 1 for project description.				
BUDGET PERIOD	PROJECT PERIOD	TOTAL BUDGET PERIOD COST	TOTAL PROJECT PERIOD COST	
06/01/2025 - 05/31/2028	06/01/2025 - 05/31/2028	\$ 3,000,000.00	\$ 3,000,000.00	
NOTICE OF AWARD				
Based on your Application dated 08/02/2024 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$ 3,000,000.00. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$ 3,000,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.				
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE		
ORGANIZATION / ADDRESS		ORGANIZATION / ADDRESS		
U.S. EPA, Region 4 61 Forsyth Street Atlanta, GA 30303-8960		U.S. EPA, Region 4, Environmental Justice, Community Health, and Environmental Review Division R4 - Region 4 61 Forsyth St Atlanta, GA 30303		
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY				
Digital signature applied by EPA Award Official Shantel Shelmon - Grants Management Officer				DATE
				01/17/2025

Budget Summary Page

Table A - Object Class Category (Non-Construction)	Total Approved Allowable Budget Period Cost
1. Personnel	\$ 204,761
2. Fringe Benefits	\$ 42,326
3. Travel	\$ 20,136
4. Equipment	\$ 0
5. Supplies	\$ 2,343
6. Contractual	\$ 150,000
7. Construction	\$ 0
8. Other	\$ 2,494,999
9. Total Direct Charges	\$ 2,914,565
10. Indirect Costs: 15.00 % Base MTDC	\$ 85,435
11. Total (Share: Recipient 0.00 % Federal 100.00 %)	\$ 3,000,000
12. Total Approved Assistance Amount	\$ 3,000,000
13. Program Income	\$ 0
14. Total EPA Amount Awarded This Action	\$ 3,000,000
15. Total EPA Amount Awarded To Date	\$ 3,000,000

Attachment 1 - Project Description

This action approves funding in the amount of \$3,000,000 under the Inflation Reduction Act (IRA) to Palm Beach County (PBC) Office of Resilience. Specifically, the project will empower disadvantaged communities members to participate in climate resiliency planning by training 180 Community Supporter staff on PBC climate government planning processes and investment opportunities.

The activities include but are not limited to the following: instructing participants on disadvantage community climate change impacts, training grassroots leaders on how to integrate climate resilience into their business operations, missions and programming, and training participants on a deeper understanding of climate resilience and emergency preparedness.

The anticipated deliverables include: outreach and engagement, formation of advisory committee, community supporter trainings and leadership development, staff engagement with disadvantaged communities. The expected outcomes include: building disadvantaged community's capacity to engage in local government resilience and sustainability LGRS programs, increase community-based organization CBO and resident climate literacy, provide municipal partners and municipal engagement opportunities with the Advisory Council and Community Supporters, enhance local government opportunities to make climate resilience investments in Disadvantaged Communities, The intended beneficiaries are disadvantaged communities.

The activities to be implemented through subawards include but are not limited to the following: technical analysis, facilitating collaboration with community-based organizations, lead applicant and residents, reporting, training and leadership development.

Administrative Conditions

General Terms and Conditions

The recipient agrees to comply with the current Environmental Protection Agency (EPA) general terms and conditions available at: https://www.epa.gov/system/files/documents/2024-10/fy_2025_epa_general_terms_and_conditions_effective_october_1_2024_or_later.pdf

These terms and conditions are in addition to the assurances and certifications made as a part of the award and the terms, conditions, or restrictions cited throughout the award.

The EPA repository for the general terms and conditions by year can be found at: <https://www.epa.gov/grants/grant-terms-and-conditions#general>.

A. Correspondence Condition

The terms and conditions of this agreement require the submittal of reports, specific requests for approval, or notifications to EPA. Unless otherwise noted, all such correspondence should be sent to the following email addresses:

- Federal Financial Reports (SF-425): rtpc-grants@epa.gov
- MBE/WBE reports (EPA Form 5700-52A): to the grant specialist listed on the award.
- All other forms/certifications/assurances, Indirect Cost Rate Agreements, Requests for Extensions of the Budget and Project Period, Amendment Requests, Requests for other Prior Approvals, updates to recipient information (including email addresses, changes in contact information or changes in authorized representatives) and other notifications: Project Officer Alicia Graham at Graham.Alicia@epa.gov
- Payment requests (if applicable): Project Officer Alicia Graham at Graham.Alicia@epa.gov
- Quality Assurance documents, workplan revisions, equipment lists, programmatic reports and deliverables: Project Officer Alicia Graham at Graham.Alicia@epa.gov

Programmatic Conditions

The recipient agrees to comply with the current EPA Community Change Grants Programmatic Terms and Conditions, available at: <https://www.epa.gov/inflation-reduction-act/epa-community-change-grants-program-terms-and-conditions>.

These terms and conditions are in addition to the General Terms and Conditions, additional programmatic terms and conditions, and the administrative terms and conditions included in the EPA award document.

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BGRV 261-022625-0445
BGEX 261-022625-1000

FUND 0001 - General Fund

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 04/09/25	REMAINING BALANCE
REVENUES									
0001-261-2107-3139	Fed Grnt Other Phys Envir	EPA CCGP Climate Resilient Communities	0	0	3,000,000	0	3,000,000		
Total Fund Revenues			2,373,562,814	2,411,006,408	3,000,000	0	2,414,006,408		
EXPENDITURES									
0001-261-2107-3401	Other Contractual Services	EPA CCGP Climate Resilient Communities	0	0	2,936,728	0	2,936,728	0	2,936,728
0001-261-2107-1301	Sal & Wages Non-Frs Employees	EPA CCGP Climate Resilient Communities	0	0	60,000	0	60,000	0	60,000
0001-261-2107-2101	Fica-Taxes	EPA CCGP Climate Resilient Communities	0	0	3,272	0	3,272	0	3,272
Total Fund Expenditures			2,373,562,814	2,411,006,408	3,000,000	0	2,414,006,408		

SIGNATURES

May 5 Houston

4/9/25

Lusc Man

4/10/2025

Initiating Department/Division

Administration/Budget Department Approval

OFMB Department - Posted

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: May 6, 2025

Deputy Clerk to the Board of County Commissioners

Updated by OFMB 06/18/2024

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

G.W.I.M.W 6-0
M.S. Absent

R2024 1145
R2024 ^{and} 1146

Submitted For: Office of Resilience

Date _____

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures	<u>0</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Operating Costs	<u>0</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
External Revenues	<u>0</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Program Income (County)	<u>0</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
In-Kind Match (County)	<u>0</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET FISCAL IMPACT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Is Item Included in Current Budget?	Yes <u> </u>		No <u>X</u>		
Does this item include the use of federal funds?	Yes <u> </u>		No <u>X</u>		
Does this item include the use of state funds?	Yes <u> </u>		No <u>X</u>		

Budget Account No.:

Fund 0001 Department 261 Unit Object Program

B. Recommended Sources of Funds/Summary of Fiscal Impact:

There is no fiscal impact associated with this item.

C. Department Fiscal Review:

Shing

III. REVIEW COMMENTS

A. OFMB Fiscal and /or Contract Dev. and Control Comments:

Shing 8/15/2024
OFMB 8/15/24
8/15/24
8/15/24

Travis 8/20/24
Contract Development and Control
8/20/24

B. Legal Sufficiency:

Shing 8/21/24
Assistant County Attorney

C. Other Department Review:

Department Director

Background and Justification:

The CCGP aims to transform disadvantaged communities across the country into healthy, climate-resilient, and thriving communities for residents now and in the future. This opportunity will enhance opportunities for residents to have meaningful involvement in local climate resilience government processes.