

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

=====

Meeting Date: May 6, 2025	<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
	<input type="checkbox"/>	Ordinance	<input type="checkbox"/>	Public Hearing

Department: Criminal Justice Commission
Submitted For: Criminal Justice Commission

=====

I. EXECUTIVE BRIEF

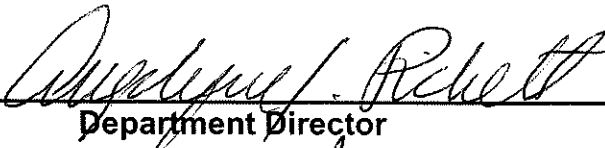

Motion and Title: Staff recommends motion to receive and file: Grant Adjustment Modification (GAM) 1 of the Department of Justice (DOJ) Edward Byrne Memorial Justice Assistance Grant (JAG) Program – Local Solicitation Federal FY 2022 (County FY 2023) #15PBJA-22-GG-02127-JAGX.

Summary: In 2022, the Criminal Justice Commission (CJC) was awarded a \$131,548 grant (R2023-0195) as part of the JAG Local Solicitation Program (CFDA#16.738) for the period of October 1, 2021 through September 30, 2025. The CJC approved allocating these funds to the existing Palm Beach County Reentry Program implemented by the City of Riviera Beach. This award provided continuation funding for transitional services for adults released from jail and prison to Palm Beach County who are reentering society. In County FY 2024, approximately 707 adults were served by the County's Reentry Program, pre and post release. The City of Riviera Beach had unspent funds of \$35,526.25 from FY 2023 that has been reallocated to FY 2025. In accordance with County PPM CW-O-051, this grant adjustment is being submitted as a receive and file agenda item and will facilitate the appropriate grant number to process the acceptance of the grant. **No County matching funds are required.** Countywide (HH)

Background and Justification: The JAG Program is the primary provider of federal criminal justice funding to state and local jurisdictions. It provides states and units of local government with critical funding necessary to support a broad range of programs. JAG awards are based on a statutory formula with factors including population and violent crime. The JAG is an allocation that comes directly to local jurisdictions from DOJ.

Attachments:
1) GAM 1 for Grant Award 15PBJA-22-GG-02127-JAGX

=====

Recommended by:		4/24/2025
	Department Director	Date
Approved by:		4/29/05
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	2025	2026	2027	2028	2029
Personal Services					
Operating Costs					
Grants & Aids					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	*				
#ADDITIONAL FTE					
POSITIONS (CUMULATIVE)					

Is Item Included In Current Budget? Yes X No
Is this item using Federal Funds? Yes X No
Is this item using State Funds? Yes No X

Budget Account Exp No: Fund 1507/1436 Department 820/662 Unit 7727 Object VAR
Rev No: Fund 1507/1436 Department 762/662 Unit 7727 RevSc 3129/8249

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Fund: 1507-Criminal Justice Grant Fund 1436-Justice Services Grant Fund
Unit: 7727-JAG DOJ FY23 15PBJA22GG02127JAGX
Grant: JAG DOJ FY23 15PBJA22GG02127JAGX

*No additional fiscal impact. This GAM approved reallocating the \$35,526.25 unspent from FY23 to FY25.

Digitally signed by Mariana Diaz
DN: DC=org, DC=pbccgov, OU=
Enterprise, OU=PSD, OU=Users, CN
=Mariana Diaz, E=MDiaz@pbcc.gov
Date: 2025.04.17 17:48:44-04'00'

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Laura Mark 4/24/2025
OFMB
MD 4/24
GA 4/24
AAF 7/24

Kunde J. Mark 4/25/25
Contract Dev. & Control
267 4/25/25

B. Legal Sufficiency

Helene Catling 4-29-25
Assistant County Attorney

C. Other Department Review

Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

ATTACHMENT 1



- Home
- Entity Profile
- Entity Users
- Entity Documents
- Applications
- Awards
- Monitoring
- Federal Forms

Active Funded Award

(15PBJA-22-GG-02127-JAGX) PENDING/ACTIVE

Awarded Entity Legal Name (PALM BEACH, COUNTY OF) Doing Business As: (BOARD OF COMMISSIONS)

Current Entity Legal Name (COUNTY OF PALM BEACH) Doing Business As: ()

Actions

Solicitation Title:	BJA FY 22 Edward Byrne Memorial Justice Assistance Grant Program - L		Solicitation Category:	Category 2 - Applicants with eligible allocation amounts of \$25,000 or more			
Project Title:	Criminal Justice Initiatives		Federal Award Amount	\$131,548.00			
Project Period:	10/1/21 - 9/30/25		Program Office:	BJA			
Managing Office:	OJP		UEI:	XL2DNFMPCR44			
DOJ Grant Manager:	Tarasa Napolitano		TIN:	*****0785			
Grant Award Administrator:	Dawn Caveness						
FAW Case ID	FAW-170877						

Assignments

Task	Assigned to
5mo Programmatic (Active)	Funded Awards Begin

✓ FUNDED AWARD INITIAL SE...	ACTIVE	INITIATE C...	PROGRAMMATIC C...	FINANCIAL C...
UFMS HANDOFF				

Funded Award Information

Award Package Award Conditions Award Details Award Attachments Performance Management

Funding Balance and Availability Federal Financial Report (FFR) Grant Award Modification (GAM)

Closeout

Post-award Initial Award

Name	Category	Comment	Uploaded By	Date
Updated PalmBCBudget Detail Worksheet FY22 DOJ Final Submitted 08-04-2022_A-460666 \$281\$29 \$28002\$29.xlsm	File	Updated PalmBCBudget Detail Worksheet FY22 DOJ Final Submitted 08-04-2022_A-460666 (1) (002)	Gerardo Velazquez	11/26/24 12:40 PM

Case details

Last updated by
Queue processor(GenerateQuarterlyFFRProcessor)
(22d ago)
Created by
Agent(System-Queue-ServiceLevel.ProcessEvent)
(2y ago)

DOJ Grant Manager
Tarasa Napolitano

Phone
202-598-7372

Email
Tarasa.Napolitano@usdoj.gov

Participants (7)

- DC Dawn Caveness Grant Award Administrator
- FL Felicia Landerman Entity Administrator
- JP John Port Financial Manager
- TN Tarasa Napolitano GrantManager
- KC Katherine Shover

Training Resources

Privacy Policy

Budget Detail - Year 1

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N
(DOJ Financial Guide, Section 3.10)

A. Personnel

Name	Position	Computation						
List each name, if known.	List each position, if known.	Show annual salary rate & amount of time devoted to the project for each name/position.						
		Salary	Rate	Time Worked (# of hours, days, months, years)	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
Total(s)						\$0	\$0	\$0

Narrative

B. Fringe Benefits

Name	Computation				
List each grant-supported position receiving fringe benefits.	Show the basis for computation.				
	Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
Total(s)			\$0	\$0	\$0

Narrative

C. Travel

Purpose of Travel	Location	Type of Expense	Basis	Computation						
Indicate the purpose of each trip or type of trip (training, advisory group meeting)	Indicate the travel destination.	Lodging, Meals, Etc.	Per day, mile, trip, Etc.	Compute the cost of each type of expense X the number of people traveling.						
				Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request
			N/A					\$0		\$0
Total(s)								\$0	\$0	\$0

Narrative

D. Equipment

Item	Computation				
List and describe each item of equipment that will be purchased	Compute the cost (e.g., the number of each item to be purchased X the cost per item)				
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
Total(s)			\$0	\$0	\$0

Narrative

E. Supplies									
Supply Items		Computation							
Provide a list of the types of items to be purchased with grant funds.		Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.							
		# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request			
				\$0		\$0			
Total(s)				\$0	\$0	\$0			
Narrative									
F. Construction									
Purpose	Description of Work	Computation							
Provide the purpose of the construction	Describe the construction project(s)	Compute the costs (e.g., the number of each item to be purchased X the cost per item)							
		# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request			
				\$0		\$0			
Total(s)				\$0	\$0	\$0			
Narrative									
G. Subawards (Subgrants)									
Description	Purpose	Consultant?							
Provide a description of the activities to be carried out by subrecipients.	Describe the purpose of the subaward (subgrant)	Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.							
			Total Cost	Non-Federal Contribution	Federal Request				
Adult Case Management Services - Riviera Beach	Provide Adult Ex-Offender Reentry services through the RESTORE Initiative for individuals returning to Palm Beach County.	No	\$96,022	\$0	\$96,022				
Total(s)			\$96,022	\$0	\$96,022				
Consultant Travel (if necessary)									
Purpose of Travel	Location	Type of Expense	Computation						
Indicate the purpose of each trip or type of trip (training, advisory group meeting)	Indicate the travel destination.	Hotel, airfare, per diem	Compute the cost of each type of expense X the number of people travelling.						
			Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request	
						\$0		\$0	
Total							\$0	\$0	\$0
Narrative									
The City of Riviera Beach will provide Adult Ex-Offender Reentry services through the RESTORE Initiative for individuals returning to Palm Beach County through the Local Jail, the Florida Department of Corrections or Federal Correctional Institutions.									
Case Management services will include: the provision of a caseload of active participants; provide individual case management sessions with all clients at regularly scheduled intervals; develop individual service plans for all clients that identify barriers to successful reentry; document all client contact and progress, including time and date, type of contact, outcome and plan of action; provide or broker services to holistically address clients' needs.									
Contract/Unit Rate: Services are reimbursed on a unit rate approved by the Palm Beach County Board of County Commissioners (BOCC). Approval pending, agenda item scheduled for October 4, 2022.									
Adult Case Management Services Unit Cost = Unit rates as approved by BOCC.									

H. Procurement Contracts									
Description <i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>		Purpose <i>Describe the purpose of the contract</i>		Consultant? <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>					
						Total Cost	Non-Federal Contribution	Federal Request	
									\$0
Total(s)						\$0	\$0	\$0	
Consultant Travel (If necessary)									
Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>		Location <i>Indicate the travel destination.</i>		Type of Expense <i>Hotel, airfare, per diem</i>		Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>			
				Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
							\$0		\$0
Total						\$0	\$0	\$0	
Narrative									
I. Other Costs									
Description <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>		Computation <i>Show the basis for computation</i>							
		Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request	
						\$0			\$0
Total(s)						\$0	\$0	\$0	
Narrative									
J. Indirect Costs									
Description <i>Describe what the approved rate is and how it is applied.</i>		Computation <i>Compute the indirect costs for those portions of the program which allow such costs.</i>							
		Base	Indirect Cost Rate			Total Cost	Non-Federal Contribution	Federal Request	
						\$0			\$0
Total(s)						\$0	\$0	\$0	
Narrative									

Budget Detail - Year 2

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N
(DOJ Financial Guide, Section 3.10)

A. Personnel

Name	Position	Computation						
List each name, if known.	List each position, if known.	Show annual salary rate & amount of time devoted to the project for each name/position.						
		Salary	Rate	Time Worked (# of hours, days, months, years)	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
Total(s)						\$0	\$0	\$0

Narrative

B. Fringe Benefits

Name	Computation				
List each grant-supported position receiving fringe benefits.	Show the basis for computation.				
	Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
Total(s)			\$0	\$0	\$0

Narrative

C. Travel

Purpose of Travel	Location	Type of Expense	Basis	Computation						
Indicate the purpose of each trip or type of trip (training, advisory group meeting)	Indicate the travel destination.	Lodging, Meals, Etc.	Per day, mile, trip, Etc.	Compute the cost of each type of expense X the number of people traveling.						
				Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request
			N/A					\$0		\$0
Total(s)								\$0	\$0	\$0

Narrative

D. Equipment

Item	Computation				
List and describe each item of equipment that will be purchased	Compute the cost (e.g., the number of each item to be purchased X the cost per item)				
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
Total(s)			\$0	\$0	\$0

Narrative

E. Supplies									
Supply Items			Computation						
Provide a list of the types of items to be purchased with grant funds.			Describe the item and the compute the costs. <i>Computation: The number of each item to be purchased X the cost per item.</i>						
			# of Items	Unit Cost		Total Cost	Non-Federal Contribution	Federal Request	
						\$0		\$0	
			Total(s)		\$0	\$0	\$0	\$0	
Narrative									
F. Construction									
Purpose		Description of Work		Computation					
Provide the purpose of the construction project(s)		Describe the construction project(s)		Compute the costs (e.g., the number of each item to be purchased X the cost per item)					
				# of Items	Cost		Total Cost	Non-Federal Contribution	Federal Request
							\$0		\$0
				Total(s)		\$0	\$0	\$0	\$0
Narrative									
G. Subawards (Subgrants)									
Description		Purpose		Consultant?					
Provide a description of the activities to be carried out by subrecipients.		Describe the purpose of the subaward (subgrant)		Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.					
						Total Cost	Non-Federal Contribution	Federal Request	
								\$0	\$0
				Total(s)		\$0	\$0	\$0	\$0
Consultant Travel (if necessary)									
Purpose of Travel		Location		Type of Expense		Computation			
Indicate the purpose of each trip or type of trip (training, advisory group meeting)		Indicate the travel destination.		Hotel, airfare, per diem		Compute the cost of each type of expense X the number of people traveling.			
				Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
							\$0		\$0
				Total			\$0	\$0	\$0
Narrative									

H. Procurement Contracts									
Description <i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>		Purpose <i>Describe the purpose of the contract</i>		Consultant? <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>					
						Total Cost	Non-Federal Contribution	Federal Request	
									\$0
Total(s)						\$0	\$0	\$0	
Consultant Travel (if necessary)									
Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>		Location <i>Indicate the travel destination.</i>		Type of Expense <i>Hotel, airfare, per diem</i>		Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>			
				Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
							\$0		\$0
Total						\$0	\$0	\$0	
Narrative									
I. Other Costs									
Description <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>		Computation <i>Show the basis for computation</i>							
		Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request	
						\$0			\$0
Total(s)						\$0	\$0	\$0	
Narrative									
J. Indirect Costs									
Description <i>Describe what the approved rate is and how it is applied.</i>		Computation <i>Compute the indirect costs for those portions of the program which allow such costs.</i>							
		Base	Indirect Cost Rate			Total Cost	Non-Federal Contribution	Federal Request	
						\$0			\$0
Total(s)						\$0	\$0	\$0	
Narrative									

Budget Detail - Year 3

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N
(OOJ Financial Guide, Section 3.10)

A. Personnel

Name	Position	Computation						
List each name, if known.	List each position, if known.	Show annual salary rate & amount of time devoted to the project for each name/position.						
		Salary	Rate	Time Worked (# of hours, days, months, years)	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
Total(s)						\$0	\$0	\$0

Narrative

B. Fringe Benefits

Name	Computation				
List each grant-supported position receiving fringe benefits.	Show the basis for computation.				
	Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
Total(s)			\$0	\$0	\$0

Narrative

C. Travel

Purpose of Travel	Location	Type of Expense	Basis	Computation						
Indicate the purpose of each trip or type of trip (training, advisory group meeting)	Indicate the travel destination.	Lodging, Meals, Etc.	Per day, mile, trip, Etc.	Compute the cost of each type of expense X the number of people traveling.						
				Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request
			N/A					\$0		\$0
Total(s)								\$0	\$0	\$0

Narrative

D. Equipment

Item	Computation				
List and describe each item of equipment that will be purchased	Compute the cost (e.g., the number of each item to be purchased X the cost per item)				
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
Total(s)			\$0	\$0	\$0

Narrative

E. Supplies								
Supply Items		Computation						
Provide a list of the types of items to be purchased with grant funds.		Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.						
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request			
			\$0			\$0		
			Total(s)	\$0	\$0	\$0		
Narrative								
F. Construction								
Purpose	Description of Work	Computation						
Provide the purpose of the construction	Describe the construction project(s)	Compute the costs (e.g., the number of each item to be purchased X the cost per item)						
	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request			
			\$0			\$0		
			Total(s)	\$0	\$0	\$0		
Narrative								
G. Subawards (Subgrants)								
Description	Purpose	Consultant?						
Provide a description of the activities to be carried out by subrecipients.	Describe the purpose of the subaward (subgrant)	Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.						
			Total Cost	Non-Federal Contribution	Federal Request			
Adult Case Management Services - Riviera Beach	Provide Adult Ex-Offender Reentry services through the RESTORE Initiative for individuals returning to Palm Beach County.		\$35,526			\$35,526		
			Total(s)	\$35,526	\$0	\$35,526		
Consultant Travel (if necessary)								
Purpose of Travel	Location	Type of Expense	Computation					
Indicate the purpose of each trip or type of trip (training, advisory group meeting)	Indicate the travel destination.	Hotel, airfare, per diem	Compute the cost of each type of expense X the number of people traveling.					
			Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
			Total	\$0	\$0	\$0		
Narrative								
The City of Riviera Beach will provide Adult Ex-Offender Reentry services through the RESTORE Initiative for individuals returning to Palm Beach County through the Local Jail, the Florida Department of Corrections or Federal Correctional Institutions.								
Case Management services will include: the provision of a caseload of active participants; provide individual case management sessions with all clients at regularly scheduled intervals; develop individual service plans for all clients that identify barriers to successful reentry; document all client contact and progress, including time and date, type of contact, outcome and plan of action; provide or broker services to holistically address clients' needs.								
Contract/Unit Rate: Services are reimbursed on a unit rate approved by the Palm Beach County Board of County Commissioners (BOCC). Approved 9/10/24 R2024-1133.								
Adult Case Management Services Unit Cost = \$15.52 per each 15 minutes of service delivery.								

Budget Detail - Year 4

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N
(DOJ Financial Guide, Section 3.10)

A. Personnel

Name	Position	Computation						
List each name, if known.	List each position, if known.	Show annual salary rate & amount of time devoted to the project for each name/position.						
		Salary	Rate	Time Worked (# of hours, days, months, years)	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
Total(s)						\$0	\$0	\$0

Narrative	

B. Fringe Benefits

Name	Computation				
List each grant-supported position receiving fringe benefits.	Show the basis for computation.				
	Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
Total(s)			\$0	\$0	\$0

Narrative	

C. Travel

Purpose of Travel	Location	Type of Expense	Basis	Computation						
Indicate the purpose of each trip or type of trip (training, advisory group meeting)	Indicate the travel destination.	Lodging, Meals, Etc.	Per day, mile, trip, Etc.	Compute the cost of each type of expense X the number of people traveling.						
				Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request
			N/A					\$0		\$0
Total(s)								\$0	\$0	\$0

Narrative	

D. Equipment

Item	Computation				
List and describe each item of equipment that will be purchased	Compute the cost (e.g., the number of each item to be purchased X the cost per item)				
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
Total(s)			\$0	\$0	\$0

Narrative	
-----------	--

E. Supplies											
Supply Items <small>Provide a list of the types of items to be purchased with grant funds.</small>				Computation <small>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.</small>							
				# of Items	Unit Cost		Total Cost	Non-Federal Contribution	Federal Request		
							\$0		\$0		
				Total(s)		\$0	\$0	\$0			
Narrative											
F. Construction											
Purpose <small>Provide the purpose of the construction</small>		Description of Work <small>Describe the construction project(s)</small>		Computation <small>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</small>							
				# of Items	Cost		Total Cost	Non-Federal Contribution	Federal Request		
							\$0		\$0		
				Total(s)		\$0	\$0	\$0			
Narrative											
G. Subawards (Subgrants)											
Description <small>Provide a description of the activities to be carried out by subrecipients.</small>			Purpose <small>Describe the purpose of the subaward (subgrant)</small>			Consultant? <small>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</small>					
								Total Cost	Non-Federal Contribution	Federal Request	
										\$0	
						Total(s)		\$0	\$0	\$0	
Consultant Travel (if necessary)											
Purpose of Travel <small>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</small>		Location <small>Indicate the travel destination.</small>		Type of Expense <small>Hotel, airfare, per diem</small>		Computation <small>Compute the cost of each type of expense X the number of people traveling.</small>					
						Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
									\$0		\$0
						Total		\$0	\$0	\$0	
Narrative											

H. Procurement Contracts									
Description <i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>		Purpose <i>Describe the purpose of the contract</i>		Consultant? <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>					
						Total Cost	Non-Federal Contribution	Federal Request	
									\$0
Total(s)						\$0	\$0	\$0	
Consultant Travel (if necessary)									
Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>		Location <i>Indicate the travel destination.</i>		Type of Expense <i>Hotel, airfare, per diem</i>		Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>			
				Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
							\$0		\$0
Total						\$0	\$0	\$0	
Narrative									
I. Other Costs									
Description <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>		Computation <i>Show the basis for computation</i>							
		Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request	
						\$0			\$0
Total(s)						\$0	\$0	\$0	
Narrative									
J. Indirect Costs									
Description <i>Describe what the approved rate is and how it is applied.</i>		Computation <i>Compute the indirect costs for those portions of the program which allow such costs.</i>							
		Base	Indirect Cost Rate			Total Cost	Non-Federal Contribution	Federal Request	
						\$0			\$0
Total(s)						\$0	\$0	\$0	
Narrative									

Budget Detail - Year 5										
Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N (DOJ Financial Guide, Section 3.10)										
A. Personnel										
Name <small>List each name, if known.</small>		Position <small>List each position, if known.</small>		Computation <small>Show annual salary rate & amount of time devoted to the project for each name/position.</small>						
				Salary	Rate	Time Worked <small>(# of hours, days, months, years)</small>	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
								\$0		\$0
								Total(s)	\$0	\$0
Narrative										
B. Fringe Benefits										
Name <small>List each grant-supported position receiving fringe benefits.</small>				Computation <small>Show the basis for computation.</small>						
				Base	Rate			Total Cost	Non-Federal Contribution	Federal Request
								\$0		\$0
								Total(s)	\$0	\$0
Narrative										
C. Travel										
Purpose of Travel <small>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</small>		Location <small>Indicate the travel destination.</small>		Type of Expense <small>Lodging, Meals, Etc.</small>	Basis <small>Per day, mile, trip, Etc.</small>	Computation <small>Compute the cost of each type of expense X the number of people traveling.</small>				
						Cost	Quantity	# of Staff	# of Trips	Total Cost
					N/A					\$0
								Total(s)	\$0	\$0
Narrative										
D. Equipment										
Item <small>List and describe each item of equipment that will be purchased</small>				Computation <small>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</small>						
				# of Items	Unit Cost			Total Cost	Non-Federal Contribution	Federal Request
								\$0		\$0
								Total(s)	\$0	\$0
Narrative										

E. Supplies									
Supply Items			Computation						
Provide a list of the types of items to be purchased with grant funds.			Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.						
			# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request		
					\$0			\$0	
					Total(s)	\$0	\$0	\$0	
Narrative									
F. Construction									
Purpose		Description of Work		Computation					
Provide the purpose of the construction		Describe the construction project(s)		Compute the costs (e.g., the number of each item to be purchased X the cost per item)					
		# of Items		Cost	Total Cost	Non-Federal Contribution	Federal Request		
					\$0			\$0	
					Total(s)	\$0	\$0	\$0	
Narrative									
G. Subawards (Subgrants)									
Description		Purpose		Consultant?					
Provide a description of the activities to be carried out by subrecipients.		Describe the purpose of the subaward (subgrant)		Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.					
						Total Cost	Non-Federal Contribution	Federal Request	
									\$0
						Total(s)	\$0	\$0	\$0
Consultant Travel (if necessary)									
Purpose of Travel		Location		Type of Expense		Computation			
Indicate the purpose of each trip or type of trip (training, advisory group meeting)		Indicate the travel destination.		Hotel, airfare, per diem		Compute the cost of each type of expense X the number of people traveling.			
				Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
							\$0		\$0
							Total	\$0	\$0
Narrative									

H. Procurement Contracts									
Description <i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>		Purpose <i>Describe the purpose of the contract</i>		Consultant? <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>					
					Total Cost	Non-Federal Contribution	Federal Request		
							\$0		
				Total(s)	\$0	\$0	\$0		
Consultant Travel (if necessary)									
Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>		Location <i>Indicate the travel destination.</i>		Type of Expense <i>Hotel, airfare, per diem</i>		Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>			
				Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
							\$0		\$0
				Total			\$0	\$0	\$0
Narrative									
I. Other Costs									
Description <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>		Computation <i>Show the basis for computation</i>							
		Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request	
						\$0		\$0	
		Total(s)				\$0	\$0	\$0	
Narrative									
J. Indirect Costs									
Description <i>Describe what the approved rate is and how it is applied.</i>		Computation <i>Compute the indirect costs for those portions of the program which allow such costs.</i>							
		Base	Indirect Cost Rate			Total Cost	Non-Federal Contribution	Federal Request	
						\$0		\$0	
		Total(s)				\$0	\$0	\$0	
Narrative									

Budget Summary

Budget Summary

Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.

	Year 1		Year 2 (if needed)		Year 3 (if needed)		Year 4 (if needed)		Year 5 (if needed)		
Budget Category	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Total(s)
A. Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$96,022	\$0	\$0	\$0	\$35,526	\$0	\$0	\$0	\$0	\$0	\$131,548
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Costs	\$96,022	\$0	\$0	\$0	\$35,526	\$0	\$0	\$0	\$0	\$0	\$131,548
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Costs	\$96,022	\$0	\$0	\$0	\$35,526	\$0	\$0	\$0	\$0	\$0	\$131,548
Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N										No	