

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

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Meeting Date: June 3, 2025	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing

Submitted By: Department of Airports

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I. EXECUTIVE BRIEF


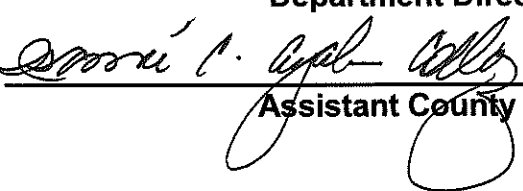
**Motion and Title:** Staff recommends motion to approve: Amendment No. 6 (Amendment) to the Contract for Consulting/Professional Services (Agreement) with Ricondo & Associates, Inc. (Ricondo) in the amount of \$870,184.31 for the provision of professional consulting services for the Department of Airports (DOA).

**Summary:** The Agreement with Ricondo was approved on August 23, 2022 (R2022-0888) in the amount of \$2,021,165 for the provision of professional consulting services for the DOA. Amendment No. 1 through Amendment No. 5 increased the contract amount by \$3,394,600.03 and provided for various services, including, but not limited to, the Palm Beach County Park Airport (LNA) Safety Assessment, LNA Master Plan Update, Palm Beach International Airport (PBI) Cyber Security Implementation Support, 2024 Bond Feasibility Report, and PBI Consolidated Rental Car Facility (CONRAC) Advanced Planning, PBI 2025 Cyber Security Program Support Services, North Palm Beach County General Aviation Airport (F45) Conceptual Fixed Base Operator (FBO) Site Plan, Triennial Review Appraisals, and exercised the first one (1) year renewal option. A detailed contract history is included in Attachment 1. This Amendment will increase the contract amount by \$870,184.31, resulting in a total contract amount of \$6,285,949.34. This Amendment includes the following Consultant Services Authorizations (CSAs): Task I Services – Parking Advisory Services #2, F45 Airport Layout Plan Update, PHK Airport Layout Plan Update, LNA Avigation Easements, LNA Safety Assessment Supplement #2, Task II Services- PFC Application Support, CIP Planning and Implementation Support. Task II Services are annual services required to be performed on a recurring annual basis and defined in the Agreement. Ricondo is based in Chicago, Illinois; however, the majority of the work will be managed through its Miami, Florida office. The Agreement was presented to the Goal Setting Committee (Committee) on September 1, 2021, and the Committee established an Affirmative Procurement Initiative (API) of a mandatory 10% Small Business Enterprise (SBE) subcontracting goal and a Minority/Women Business Enterprise (M/WBE) Evaluation Preference of up to 15%. Ricondo committed to 11% SBE participation. The proposed SBE participation for this Amendment is 0%. To date, the overall participation achieved on this Agreement is 10%. . **Countywide (AH)**

**Background and Justification:** Parking Advisory Services are necessary to assist DOA with the planned upgrades to the parking access and revenue control system (PARCS), and a parking operational review of the parking operator and DOA parking processes. The advisory services will support the implementation of PARCS and other parking technology to enable pre-booking reservations and valet. The ALP depicts existing and proposed future conditions for an airport. ALP Updates at F45 and PHK airports are necessary to remain in compliance with FAA grant assurances ensuring the most accurate data is maintained on the ALP. The DOA is also required by FAA grant assurances to protect the airspace surrounding its airports. When it is not feasible to acquire property surrounding an airport, an avigation easement is executed to provide for the unobstructed passage of aircraft through and prohibits the creation of hazards to air navigation within the airspace above that property. Continued support for LNA Safety Assessment is needed to complete the study and address additional analysis for concerns identified by the community.

**Attachments:**

1. Amendment No. 5 with Ricondo & Associates, Inc. – 2 Originals with Contract History
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Recommended By: <u></u>	<u>4/29/25</u>
Department Director	Date
Approved By: <u></u>	<u>5/05/25</u>
Assistant County Administrator	Date

## **II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Capital Expenditures	\$870,185				
Operating Costs					
External Revenues (Grants)					
Program Income (County)					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	<b>\$870,185</b>				

**# ADDITIONAL FTE  
POSITIONS (Cumulative)**

Is Item Included in the Current Budget?	Yes	<u>    X    </u>	No	<u>          </u>
Does this item include the use of federal funds?	Yes	<u>          </u>	No	<u>    X    </u>
Does this item include the use of state funds?	Yes	<u>          </u>	No	<u>    X    </u>

**Budget Account No:** Fund 4111 Department 121 Unit A107 Object 6505

Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Approval of this item provides for Budget in the Airport's Improvement and Development fund in the amount of \$870,185.

**C. Departmental Fiscal Review:** [Signature]

### III. REVIEW COMMENTS

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

*Lera Mart* 5/1/2005  
K/L 4/30 OFMB JPA 4/30

Control Comments:

Brundage 6/5/1/25

Contract Dev. and Control

### B. Legal Sufficiency:

Anne Welpant 5-1-25  
Assistant County Attorney

**C. Other Department Review:**

**Department Director**