

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

**Meeting Date: June 3, 2025**

☒ **Consent**      ☐ **Regular**  
☐ **Workshop**      ☐ **Public Hearing**

**Department: Facilities Development & Operations**

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:** Consultant Services Authorization (CSA) No. 3 to the continuing consulting services/design professional contract for architectural/engineering services (R2025-0078) with Colome & Associates, Inc. (Consultant) in the amount of \$524,909.74 for the Palm Beach County (PBC) Breath, Alcohol Testing (B.A.T.) Unit Relocation to Stockade project.

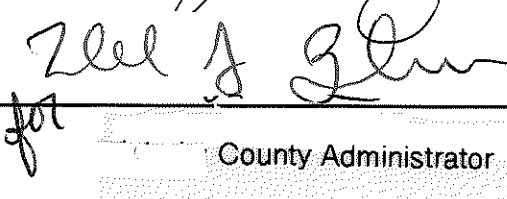
**Summary:** On January 14, 2025, the Board of County Commissioners (BCC) approved the continuing consulting services/design professional contract for architectural/engineering services (R2025-0078) with the Consultant to provide architectural and engineering services for capital improvement or renovation projects countywide on an as needed basis. The Palm Beach County Sheriff's Office desires to renovate a portion of the interior and exterior of the existing Palm Beach County Stockade (located at 673 Fairgrounds Rd, West Palm Beach) to accommodate B.A.T. operations. This item will authorize the professional services for the PBC B.A.T. Unit Relocation to Stockade project. Under CSA No. 3, the Consultant will provide professional services which include architectural conceptual design, construction document preparation, cost estimating, permitting, bidding and construction administration phase services necessary for the renovation to the existing PBC Stockade buildings T, U, V, W, X, Y, and Z. The project includes, but is not limited to, architectural conceptual design, reconfiguration of portions of the existing floor areas, roof replacement, new covered canopies, new fire alarm system, new card access at building entrances and select interior areas. This continuing contract was pursuant to the requirements of the Equal Business Opportunity Ordinance. This continuing contract was presented to the Goal Setting Committee on May 15, 2024, and the Committee established Affirmative Procurement Initiatives of a 25% mandatory Small Business Enterprise (SBE) subcontracting goal on the contract and a Minority Business Enterprise evaluation preference for African American (AA) owned businesses. The Consultant committed to 99% SBE participation, of which 36% is AA owned businesses. The SBE participation on this CSA is 100% of which 23.47% is AA owned businesses. To date, the overall SBE participation on the contract is 98.18% of which 21.16% is AA owned businesses. The Consultant is a certified SBE. Funding for this project is from the General Fund and Public Building Improvement Fund. **(Capital Improvements Division) District 6** (MWJ)

**Background and Justification:** On September 5, 2024, the Consultant was selected in accordance with BCC adopted procedures and pursuant to Section 287.055, Florida Statutes, the Consultants' Competitive Negotiation Act. CSA No. 3 authorizes professional services necessary for the PBC B.A.T. Unit Relocation to Stockade project.

**Attachments:**

1. Location Map
2. Budget Availability Statement
3. CSA No. 3
4. CSA History
5. Certificate of Liability Insurance
6. Nongovernmental Entity Human Trafficking Affidavit

**Recommended by:**  **Department Director**      4/23/25 **Date**

**Approved by:**  **County Administrator**      5/22/25 **Date**

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures	\$527,910				
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$527,910	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget:YesXNo

Is this item using Federal Funds?YesNoX

Is this item using State Funds?YesNoX

Budget Account Nos.:

Fund0001Dept760Unit7626Object6505

Fund3804Dept411UnitB776Object6505

PROFESSIONAL SERVICES\$524,909.74

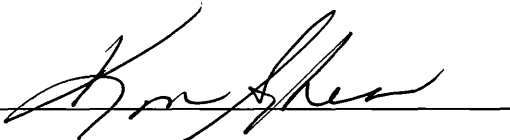
STAFF COSTS\$3,000.00

CONTINGENCY\$0.00

TOTAL\$527,909.74

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding for this project is from the General Fund and Public Building Improvement Fund.

C. Departmental Fiscal Review: 


III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

  
OFMB4/24/25  
JA 4/24  
ESW 4.24.25

  
Contract Development and Control4/29/25  
26 4.28.25

B. Legal Sufficiency:

  
Assistant County Attorney5/11/25

C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

LOCATION MAP

**Project No:** 2024-008664  
**Project Name:** Palm Beach County (PBC) Breath, Alcohol Testing (B.A.T.) Unit Relocation to Stockade  
**Location:** 673 Fairgrounds Rd, West Palm Beach, Florida 33411



BUDGET AVAILABILITY STATEMENT

REQUEST DATE: 4/1/2025 REQUESTED BY: Brian McNamara PHONE: (561) 233-0266  
PROJECT TITLE: PBC Breath, Alcohol Testing Unit (B.A.T) Relocation to Stockade

(Same as CIP or IST, if applicable)

ORIGINAL CONTRACT AMOUNT: \$ N/A IST PLANNING NO.: N/A  
REQUESTED AMOUNT: ~~\$524,909.74~~ 527,909.74 BCC RESOLUTION#: R2025-0078  
eFDO #: P-2024-002326 DATE: 01/14/25

PROJECT NUMBER: 2024-008664  
CSA NUMBER: CSA #3 SUPPLEMENT NUMBER: N/A  
CHANGE ORDER NUMBER: N/A W. O. NUMBER: N/A  
TASK ORDER NUMBER: N/A AMENDMENT NUMBER: N/A  
SERVICE LOCATION: 673 Fairgrounds Rd, West Palm Beach, FL 33411  
BUILDING NUMBER: 2367  
CONSULTANT: Colomé & Associates, Inc. (Continuing Architectural Services)  
CONTRACTOR: N/A

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR:  
Professional services shall include architectural conceptual design, construction documents; cost estimating, permit documents, bidding and construction administration phases for buildings T, U, V, W, X, Y, & Z. of the existing Palm Beach County Stockade.

CONSTRUCTION	\$0.00
PROFESSIONAL SERVICES	\$524,909.74
STAFF COST*	\$3,000.00
EQUIPMENT/SUPPLIES	\$0.00
ADVERTISEMENT/PERMIT FEES	\$0.00
CONTINGENCY	\$0.00
TOTAL	\$527,909.74

\* By signing this BAS your department agrees to these CID staff charges and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed. If this BAS is for construction costs of \$250,000 or greater, staff charges will be billed as actual and reconciled at the end of the project. If the project requires Facilities Management or ESS staff your department will be billed actual hours worked upon project completion.

BUDGET ACCOUNT NUMBER(S) (Specify distribution if more than one and order in which funds are to be used): 0001 760 7626 6505 - \$100,000

FUND: 3804 DEPT: 411 UNIT: B776 OBJ: 6505 - \$427,909.74

IDENTIFY FUNDING SOURCE FOR EACH ACCOUNT: (check and provide detail for all that apply)

☒ Ad Valorem (Amount\$ 527,909.74 ) ☐ Infrastructure Sales Tax (Amount\$ )  
☐ State (Source/Type Amount\$ ) ☐ Federal (Source/Type \$Amount )  
☐ Grant (Source/Type Amount\$ ) ☐ Impact Fees: (Amount\$ )  
☐ Other (Source/Type Amount\$ )

Department: FD&O  
BAS APPROVED BY: [Signature] DATE 4/1/2025  
ENCUMBRANCE NUMBER:

## **ATTACHMENT #3**

**CONSULTANT SERVICES AUTHORIZATION #3**

**COLOMÉ & ASSOCIATES, INC.**  
*(Continuing Architectural Consultant)*

**PALM BEACH COUNTY (PBC) BREATH, ALCOHOL TESTING (B.A.T.) UNIT  
RELOCATION TO STOCKADE  
PROJECT NO. 2024-008664  
DISTRICT NO. 6**

**THIS CONSULTANT SERVICES AUTHORIZATION (CSA) NO. 3** to the Contract dated 01/14/25 (R2025-0078) (the “Contract”) between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners and the Consultant identified herein is for the consultant services described in Item 4 of this CSA.

**1. CONSULTANT:** COLOMÉ & ASSOCIATES, INC., whose Federal Tax ID# is 65-0993244.

**2. History:** Not applicable. This CSA is for a new project.

**3. Services completed to date:** Not applicable. This CSA is for a new project.

**4. Description of Services to be provided by Consultant:** Professional services shall include architectural conceptual design, construction documents, cost estimating, permit documents, bidding and construction administration phases for PBC Stockade buildings T, U, V, W, X, Y, & Z as detailed on the attached proposal dated February 25, 2025. In the event of a conflict between the terms and conditions of the Contract and the terms and conditions of Consultant’s proposal, the terms and conditions of the Contract shall control.

**5. Compensation:** The compensation to be paid to the Consultant for the requested services shall be: Lump Sum charge of **\$524,909.74**.

**6. This CSA may be terminated, in whole or in part, by the County with or without cause in accordance with the Contract terms. In the event of termination not the fault of the Consultant, the Consultant shall be compensated for all services performed to termination date, together with reimbursable expenses (if applicable) then due in accordance with the Contract terms.**

**Consultant agrees to waive any and all claims for lost profits or anticipated future profits in the event of a termination with or without cause under this Contract.**

**7.** If not previously provided or for a new project, the Consultant shall provide County with an executed Conflict of Interest Disclosure Form, attached hereto and incorporated herein.

**8.** All terms, conditions, and obligations of the original Contract, as amended, shall remain in full force and effect, unless specifically noted as follows:

No changes

**9. Time of Commencement:** Consultant shall begin work immediately on the requested services upon receipt of this executed document which shall constitute official “**Notice to Proceed**”.

**10. EBO Program:**

*The API established for this contract is 25% SBE participation. The Consultant in its contract committed to SBE participation of 99%, of which 36% is African American. SBE participation for this CSA is 100 % of which 23.47% is African American owned businesses. When added to the Consultant's participation to date, the resulting SBE participation is 98.18% of which 21.16% is African American owned businesses.*

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Project No.: 2024-008664  
Project Name: PBC Breath, Alcohol Testing (B.A.T.) Unit Relocation to Stockade

IN WITNESS WHEREOF, this CSA is accepted, subject to the terms and conditions of the  
aforementioned Contract.

ATTEST:  
JOSEPH ABRUZZO, CLERK &  
COMPTROLLER

PALM BEACH COUNTY, FLORIDA,  
Political Subdivision of the State of Florida  
BOARD OF COUNTY COMMISSIONERS

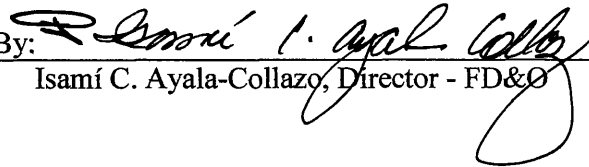
By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
Maria G. Marino, Mayor

APPROVED AS TO  
LEGAL SUFFICIENCY:

APPROVED AS TO TERMS  
AND CONDITIONS:

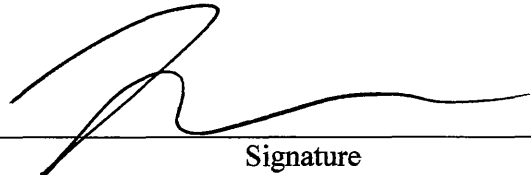
By:  \_\_\_\_\_  
County Attorney

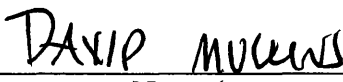
By:  \_\_\_\_\_  
Isami C. Ayala-Collazo, Director - FD&O

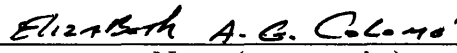
WITNESS FOR CONSULTANT  
SIGNATURE:

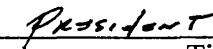
CONSULTANT:  
COLOMÉ & ASSOCIATES, INC.

 \_\_\_\_\_  
Signature

 \_\_\_\_\_  
Signature

 \_\_\_\_\_  
Name (type or print)

 \_\_\_\_\_  
Name (type or print)

 \_\_\_\_\_  
Title

(Corporate Seal)





[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

**Detail by Entity Name**

Florida Profit Corporation  
COLOME & ASSOCIATES, INC.

Filing Information

**Document Number**        P00000028430  
**FEI/EIN Number**         65-0993244  
**Date Filed**                03/21/2000  
**State**                        FL  
**Status**                      ACTIVE

Principal Address

530 24TH STREET  
WEST PALM BEACH, FL 33407

Changed: 04/20/2007

Mailing Address

530 24TH STREET  
WEST PALM BEACH, FL 33407

Changed: 04/20/2007

Registered Agent Name & Address

COLOME, ELIZABETH PTSD  
530 24TH STREET  
WEST PALM BEACH, FL 33407

Name Changed: 02/26/2009

Address Changed: 04/20/2007

Officer/Director Detail

**Name & Address**

Title PTSD  
  
COLOME, ELIZABETH A  
305 28TH STREET  
WEST PALM BEACH, FL 33407

Annual Reports

Report Year	Filed Date
2023	02/03/2023
2024	02/13/2024
2025	02/07/2025

**Document Images**

<a href="#"><u>02/07/2025 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>02/13/2024 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>02/03/2023 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>02/18/2022 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
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<a href="#"><u>05/15/2001 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>03/21/2000 -- Domestic Profit</u></a>	<a href="#">View image in PDF format</a>

Revised – February 25, 2025

Mr. Brian McNamara  
Project Manger  
Facilities Development & Operations Dept.  
Palm Beach County Capital Improvements Division  
2633 Vista Parkway  
West Palm Beach, Florida 33411

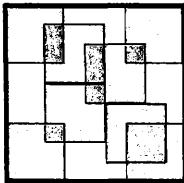
Re: **PBC BAT Relocation to Stockade Renovations**  
**(Design / Bidding / CA Phases)**  
**Project No. 2024-008664** 2024- 008664  
West Palm Beach, Florida

Dear Mr. McNamara:

Our Firm – Colomé & Associates, Inc. (Architect) – would like to thank you for the opportunity to provide Palm Beach County Facilities Development & Operations Department with this proposal for professional services for the proposed relocation of PBSO BAT Unit, Road Patrol Unit, Traffic Administrative areas and DUI-VHI area interior and exterior building renovations to the existing Palm Beach County Stockade Buildings (T, U, V, W, X, Y and Z) located at 673 Fairgrounds Road in West Palm Beach, Florida.

The project will consist of architectural conceptual design, construction documents, cost estimating, permit documents, bidding, and construction administration phases for the proposed building (T, U, V, W, X, Y and Z) renovations; Including the reconfiguration of portions of the existing floor areas at all buildings identified above, roof replacement of buildings (T, U, V, W, X and Y), new covered canopies at buildings (U) and replace existing canopies at buildings (Z), new fire alarm system at buildings (T, U, V, W, X, Y and Z), new card access at building entrances at buildings (U, W, X and Y) and interior areas as previously indicated by PBC CID and PBSO, new plumbing fixtures at restrooms, replace existing mechanical air handling units and ductwork in buildings (U, W, X and Y), replace existing exterior windows and door at building (U) south side, new electrical power, data/voice, reconfiguration of existing ceiling system, lights and soffit as required, and fire sprinkler systems to accommodate proposed renovations. The fee is based on the previously provided PBC CID scope of work plans, on site meetings with PBC CID and PBSO representatives, and email from PBC CID clarifying fire alarm replacement work on December 10, 2024.

The project will consist of providing professional services for construction documents, cost estimating, bidding, and construction administration phases, for the scope of work describe above. The fees are based on the executed Annual Contract for Architectural Services R-2025-0078, PBC – Capital Improvements Division Policy and Procedures Manual for Design Professionals, latest edition (November 2024), meetings and information provided to our office by Palm Beach County Capital Improvements Division.



**Colomé & Associates, Inc.**

Florida Registration AA0003439

Architecture □ Planning □ Interiors

530 24th Street □ West Palm Beach, Florida 33407 □ Telephone: (561) 833-9147 □ Facsimile: (561) 833-9356 □ E-mail: colome@colome-arch.net



- Design and Construction Documents

Based on the approved conceptual design plans submittal prepared by this office, provide working drawings and specifications, described in detail sufficient for construction, including architectural design, structural engineering, mechanical, electrical, and plumbing engineering and interior finish selection within the completed set of construction documents. Interior and exterior furnishing shall be selected and purchased by Palm Beach County.

- Preparation and Permitting Submissions

- Prepare and submit documents for permitting to the Palm Beach County Building Department.

- Bidding

- Assist Palm Beach County in preparation of addenda and respond to General Contractor's or Construction Manager's RFI's during Bidding process.

- Construction Administration

- Make a minimum of one visit per week by the architect, engineer, or subconsultants to the site to observe the progress and quality of the executed work and to determine in general if the work is proceeding in accordance with the Contract Documents. The Architect / Engineer shall not be required to make exhaustive or continuous on-site inspections to check the quality of work, nor shall the Architect be responsible for the means, methods, techniques or procedures of construction selected by Contractor(s).
- Review and approve the Contractor's shop drawings, or take other appropriate action, but only for the limited purpose of checking for conformance with information given and the design concepts expressed in the contract documents.
- Prepare substantial and final punch list.
- Prepare Final "As-Built" CAD files for owner based on general contractor's record drawings.
- Expenses – The Architect and Design Professionals shall be paid for all expenses such as owner requested reproduction, postage and plotting expenses as an addition to the basic compensation at a stipulated lump sum of two thousand two hundred (\$2,200.00) dollars, which is included in the total professional services fee.

- Fees

- Construction Documents, Bidding, Construction Administration, and Expenses – Architectural, Structural Engineering, and MEP Engineering Design Services: Fees for performing services as outlined above shall be based upon the stipulated lump sum of five hundred twenty-four thousand nine hundred nine dollars and seventy-four (\$524,909.74) cents.

**The schedule and estimated task completion is as follows:**

- |                                     |                            |
|-------------------------------------|----------------------------|
| • Design Development phase          | (12 weeks from PBC N.T.P.) |
| • 50% Construction Document phase   | (12 weeks from PBC Review) |
| • 95% Construction Document phase   | (12 weeks from PBC Review) |
| • Bidding phase                     | (T.B.D.)                   |
| • Construction Administration phase | (T.B.D.)                   |

**Fee Breakdown:**

Design / Construction Document Phase	\$409,954.17
Construction Administration Phase	\$112,755.57
Expenses	\$ 2,200.00
<b>Total Fee</b>	<b>\$524,909.74</b>

**Fee Breakdown per Discipline:**

Architect: (Colome' & Associates)	\$377,744.99
Mechanical, Electrical & Plumbing Engineering: (Hammond, Inc.)	\$123,188.44
Structural Engineering (ONM&J, Inc.)	\$ 23,976.31
<b>Total Professional services -</b>	<b>\$524,909.74</b>


- Additional Services
  - Additional Services as requested by the Owner shall be on the Architectural and Engineering Hourly Basis as set forth in the executed Annual Contract for Architectural Service (R-2025-0078) or stipulated lump sum.
  - Items excluded from this professional services fee proposal:

The following items are not included as part of this professional services fee proposal: This proposal does not include the documentation or analysis of green or sustainable building components or measures incorporated into this design. LEED design services, documentation or analysis of resiliency and sustainability PPM # CW-O-093 or latest version, Fees related to project applications, registrations, and permitting, additional site plan approval or site plan amendment submissions, asbestos studies or abatement, land surveying services, geotechnical engineering, civil engineering, landscape architecture, irrigation design, environmental surveys, mechanical life cycle cost analysis, interior design services, A/V design services (infrastructure power / data included), replacement of existing site utilities, offsite improvements, site lighting, mechanical unit replacement, documentation of existing data outlets and associated power receptacles for ISS reference, specialty signage or monitors, fire protection system design, replacement of existing electrical FPL services, PBC Art in Public Place services, CCTV equipment, Wireless Access points (WAP) systems design, lightning protection, emergency power, public address system design, Kitchen Hood & Fire Suppression system Design Services, re-design as a result of value engineering, and conformance documents.

G24. FS558.0035. –PURSUANT TO FLORIDA STATUTE 558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

Sincerely,

  
Elizabeth A. G. Colome' – Architect

Labor/Fee Estimate Summary (Colome & Associates, Inc.) - PALM BEACH COUNTY STOCKADE BAT CAVE RENOVATIONS											
Billing Rate:		\$ 159.72	\$ 158.41	\$ 106.92	\$ 116.57						
Colome' & Associates, Inc. ARCHITECTURE • PLANNING • INTERIORS Florida Registration - AA 0003439 530 24th Street, West Palm Beach, Florida 33407 Phone: (561) 833-8147 Fax: (561) 833-9350											
Labor Estimate (Hours)											
Task Description	Principal		Project Manager		Architect Drafting		Clerical		Labor Total	Expenses	Total
PBC Proj No 2024-008664											
Task Description	Total	139	1019		1686		100		\$373,286.50	\$2,200.00	\$377,744.99
Architect Administration											
Contract Management	4	\$638.88	4	\$633.64		\$0.00	2	\$233.14	\$ 1,505.66		\$ 1,505.66
Kick Off Meeting	2	\$319.44	2	\$316.82		\$0.00	1	\$116.57	\$ 752.83		\$ 752.83
Field Work		\$0.00	8	\$1,267.28	16	\$1,710.72		\$0.00	\$ 2,978.00	\$ 200.00	\$ 3,178.00
Code Analysis	6	\$958.32	10	\$1,584.10	12	\$1,283.04		\$0.00	\$ 3,825.46		\$ 3,825.46
Design Coordination		\$0.00	16	\$2,534.56	28	\$2,993.76		\$0.00	\$ 5,528.32		\$ 5,528.32
											\$14,790.27
Design Development Documents											
Architectural Drawings	20	\$3,194.40	56	\$8,870.96	262	\$28,013.04	6	\$699.42	\$40,777.82	\$ 300.00	\$ 41,077.82
Specifications	6	\$958.32	36	\$5,702.76	18	\$1,924.56	12	\$1,398.84	\$9,984.48	\$ -	\$ 9,984.48
Coordination of Subconsultants		\$0.00	28	\$4,435.48	34	\$3,635.28	2	\$233.14	\$8,303.90		\$ 8,303.90
Cost Estimates	2	\$319.44	22	\$3,485.02	6	\$41.52	2	\$233.14	\$4,679.12		\$ 4,679.12
PBC Review/Coordination Meetings	2	\$319.44	12	\$1,900.92	8	\$855.36	4	\$466.28	\$3,542.00		\$ 3,542.00
Incorporate PBC Review Comments	1	\$159.72	6	\$950.46	24	\$2,566.08		\$0.00	\$3,676.26		\$ 3,676.26
											\$71,263.58
50% ConstrDesign Development Documents											
Architectural Drawings	16	\$2,555.52	65	\$10,296.65	332	\$35,497.44	6	\$699.42	\$49,049.03	\$ 300.00	\$ 49,349.03
Specifications	6	\$958.32	44	\$6,970.04	22	\$2,352.24	12	\$1,398.84	\$11,679.44	\$ -	\$ 11,679.44
Coordination of Subconsultants		\$0.00	18	\$2,851.38	24	\$2,566.08	2	\$233.14	\$5,650.60		\$ 5,650.60
Cost Estimates	2	\$319.44	24	\$3,801.84	6	\$41.52	2	\$233.14	\$4,995.94		\$ 4,995.94
PBC Review/Coordination Meetings	2	\$319.44	12	\$1,900.92	8	\$855.36	4	\$466.28	\$3,542.00		\$ 3,542.00
Incorporate PBC Review Comments	1	\$159.72	6	\$950.46	24	\$2,566.08		\$0.00	\$3,676.26		\$ 3,676.26
											\$78,893.27
95% Construction Documents											
Architectural Drawings	16	\$2,555.52	74	\$11,722.34	408	\$43,623.36	4	\$466.28	\$58,367.50	\$ 300.00	\$ 58,667.50
Specifications	6	\$958.32	58	\$9,187.78	34	\$3,635.28	12	\$1,398.84	\$15,180.22	\$ -	\$ 15,180.22
Coordination of Subconsultants		\$0.00	22	\$3,485.02	20	\$2,138.40		\$0.00	\$5,623.42		\$ 5,623.42
Cost Estimates	2	\$319.44	24	\$3,801.84	10	\$1,069.20	2	\$233.14	\$5,423.62		\$ 5,423.62
PBC Review/Coordination Meetings	2	\$319.44	16	\$2,534.56	8	\$855.36	4	\$466.28	\$4,175.64		\$ 4,175.64
Incorporate PBC Review Comments	2	\$319.44	8	\$1,267.28	40	\$4,276.80		\$0.00	\$5,863.52		\$ 5,863.52
											\$94,933.92
Permit Documents											
Architectural Drawings	4	\$638.88	12	\$1,900.92	36	\$3,849.12	2	\$233.14	\$6,622.06	\$ 300.00	\$ 6,922.06
Specifications	4	\$638.88	8	\$1,267.28	8	\$855.36	4	\$466.28	\$3,227.80	\$ -	\$ 3,227.80
Respond to Permit Review Comments	4	\$638.88	24	\$3,801.84	20	\$2,138.40	2	\$233.14	\$6,812.26	\$ -	\$ 6,812.26
Coordination of Subconsultants		\$0.00	4	\$633.64	12	\$1,283.04		\$0.00	\$1,916.68		\$ 1,916.68
											\$18,878.80
Bid Documents											
Bid RFI Review / Response	8	\$1,277.76	48	\$7,603.68	16	\$1,710.72	2	\$233.14	\$ 10,825		\$ 10,825.30
Coordination of Subconsultants	2	\$319.44	8	\$1,267.28	12	\$1,283.04		\$0.00	\$ 2,870		\$ 2,869.76
											\$13,695.06
Construction Administration											
RFI Review / Response	6	\$958.32	48	\$7,603.68	14	\$1,496.88	1	\$116.57	\$ 10,175		\$ 10,175.45
Submittal / Shop Drawing Review	6	\$958.32	74	\$11,722.34	32	\$3,421.44	2	\$233.14	\$ 16,335		\$ 16,335.24
Project Construction Meetings	2	\$319.44	98	\$15,524.18	24	\$2,566.08	0	\$0.00	\$ 18,410	\$ 600.00	\$ 19,009.70
Field Bulletins / CCP Reviews	2	\$319.44	62	\$9,621.42	14	\$1,496.88	2	\$233.14	\$ 11,871		\$ 11,870.88
Field Reports	1	\$159.72	32	\$5,069.12	12	\$1,283.04	2	\$233.14	\$ 6,745		\$ 6,745.02
Substantial Comp. Punch List	1	\$159.72	8	\$1,267.28	32	\$3,421.44	2	\$233.14	\$ 5,082		\$ 5,081.58
Final Completion Punch List	1	\$159.72	8	\$1,267.28	24	\$2,566.08	2	\$233.14	\$ 4,226		\$ 4,226.22
Close Out Documents		\$0.00	4	\$633.64		\$0.00	2	\$233.14	\$ 867		\$ 866.78
As-Builts		\$0.00	10	\$1,584.10	86	\$9,195.12		\$0.00	\$ 10,779	\$ 200.00	\$ 10,979.22
											\$85,290.09
Grand Total	139.00	\$22,201.08	1,019.00	\$161,419.79	1,686.00	\$180,267.12	100.00	\$11,657.00	\$375,544.99	\$2,200.00	\$377,744.99

Source: Colome' & Associates, Inc.



Colome' & Associates, Inc.  
ARCHITECTURE • PLANNING • INTERIORS  
Florida Registration - AA 0003439  
530 24th Street, West Palm Beach, Florida 33407  
Phone: (561) 833-9147 Fax: (561) 833-9358

# HAMMOND & ASSOCIATES

## CONSULTING ENGINEERS

2300 Palm Beach Lakes Blvd, Suite 215M, West Palm Beach, Florida 33409 • (561) 689-0003 • [hammondengineers.com](http://hammondengineers.com)

To: Joe Colome - Senior Project Manager, Colome & Associates, Inc.

From: Nate Hammond, P.E. - President, Hammond & Associates Consulting Engineers

Subject: Palm Beach County Sheriff’s Office Traffic Division Renovation – MEP Fee Proposal

Date: February 24, 2025

Hammond & Associates is pleased to provide MEP Engineering Services for **Palm Beach County Sheriff’s Office Traffic Division Renovation**. The scope of work will be the interior renovation & modification of multiple spaces including: the BAT Unit, Road Patrol Unit, Traffic Admin area, and DUI-VHI areas. Most of the space will include modifications to MEP systems to accommodation architectural changes to administrative offices, open work areas, conference rooms, and staff restrooms. See attached markups for scope areas and related work required.

Our basic Services to cover this scope of work is as follows:

**Mechanical:**

- Perform site visit to verify existing conditions and/or utilize as-built plans (if available)
- Provide new/modified HVAC Ductwork layout based on revised architectural program and layout
- Provide HVAC schedules, details, and notes, as required

**Electrical:**

- Perform site visit to verify existing conditions and/or utilize as-built plans (if available)
- Provide new/modify electrical power and fire alarm floor plans for the new electrical layout.
- Provide new/modify electrical lighting plans for the new lighting layout.
- Provide new/modify electrical panel schedules and riser diagrams as required.
- Provide electrical details and notes as required.

**Plumbing:**

- Perform site visit to verify existing conditions and/or utilize as-built plans (if available)
- Provide new/modified plumbing plans for the new space.
- Provide new/modified sanitary and domestic water isometrics.
- Provide Plumbing details and notes as required.

All work provided under Mechanical, Electrical, and Plumbing shall also include the following:

- a) The engineering calculations & construction documents shall be signed and sealed by a Professional Licensed Engineer
- b) Make all review submittals as required by the Prime Contract.
- c) Attend review meetings and incorporate review comments.
- d) Obtain all approvals, permits, etc., from applicable Federal, State and Local agencies having jurisdiction for the construction of the project.

Our fee to provide the design services for **Palm Beach County Sheriff’s Office Traffic Division Renovation** is summarized below which includes 2 site visits is provided in the fee breakdown below.

Design Fee Schedule	
50% Construction Documents	\$29,777.82
95% Construction Documents	\$49,629.70
Permit Construction Documents	\$19,851.88
Total Design Fee	\$99,259.40
Construction Administration	\$23,929.04
Total	\$123,188.44

\*Expenses are included in the above fee breakdown

Our **Construction Administration Services** for **Palm Beach County Sheriff’s Office Traffic Division Renovation** will include:

- a) Review all pertinent shop drawings and maintain shop drawing log.
- b) Provide two (2) site visits during construction is included to verify the installation follows the design documents.
- c) Answer contractor’s RFIs, issue clarifications, etc., during the construction phase.
- d) Prepare punch list prior to the issuance of substantial completion.

Fee Breakdown - Design			
Position	Rate	Hours	Cost
Principal	\$189.93	24	\$4,558.32
Project Manager	\$112.77	320	\$36,086.40
Senior Engineer	\$112.77	80	\$9,021.60
Design Engineer	\$84.37	500	\$42,185.00
Senior Technician	\$80.72	0	\$0.00
CAD Operator	\$62.40	100	\$6,240.00
Secretary	\$48.67	24	\$1,168.08
Total		1048	\$99,259.40

Fee Breakdown - Construction Administration			
Position	Rate	Hours	Cost
Principal	\$ 189.93	8	\$1,519.44
Project Manager	\$ 112.77	70	\$7,893.90
Senior Engineer	\$ 112.77	30	\$3,383.10
Design Engineer	\$ 84.37	100	\$8,437.00
Senior Technician	\$ 80.72	0	\$0.00
CAD Operator	\$ 62.40	12	\$748.80
Secretary	\$ 48.67	40	\$1,946.80
Total		260	\$23,929.04

### Rate Schedule

#### Hourly Rates

Personnel Classification	Hourly Pay	Multiplier	Hourly Rate	
Principal	76.92	2.469	189.93	✓
Project Manager	45.67	2.469	112.77	✓
Senior Engineer	45.67	2.469	112.77	✓
Design Engineer	34.17	2.469	84.37	✓
Senior Technician	32.69	2.469	80.72	✓
CAD Operator	25.27	2.469	62.40	✓
Secretary	19.71	2.469	48.67	✓

#### Multiplier Calculations

Salary		1.000
Fringe Benefits		0.219
Overhead		1.000
Subtotal		2.219
Profit		0.250
Total Multiplier		2.469





February 25, 2025

**Joe Colome**  
Colome & Associates, Inc.  
530 24<sup>th</sup> Street  
West Palm Beach, FL 33407

**Re: #2024-008664 PBC Stockade Renovations**  
**Palm Beach County, FL**  
**Project No.: 271.211**

We are pleased to submit the following **revised** proposal for Consulting Structural Engineering Services for the subject project. Our proposal is based on information supplied by your office. This project consists of the structural design and drafting of the following:

- 1. Roof Wind Pressures for six buildings and Equipment Tie-Down Detail.
- 2. Exterior Window and Door Wind Pressures approximately (10 openings) no structural modifications needed.
- 3. Infill interior openings with new masonry and add several new interior masonry walls.
- 4. Replace several interior concrete slabs at restrooms.
- 5. Miscellaneous structural masonry wall repairs and removals.
- 6. Add one new pre-engineered aluminum canopy and replace several others.

Our services during the **construction document phase** will include the following:

- 1. Preparation of structural drawings, which will be signed and sealed for building permit application.
- 2. Building Department review comment response to obtain the building permit.

Our services during **construction administration phase** will include the following:

- 1. Review of structural submittals only for their general conformance with the design concept of the project.
- 2. Make up to 2 field visits/meetings to the site during construction when requested by the client.
- 3. Responding to the Building Department or construction questions.

**Our base fee for these services will be broken down as follows:**

50% Construction Documents .....	\$ 9,432.13
100% Construction Documents .....	\$10,210.74
Construction Administration .....	\$ 4,333.44
<b>Total .....</b>	<b>\$23,976.31</b>

If additional field visits during construction are required, they will be billed at \$750.00 per visit, plus expenses, but only if requested by the client.

Construction Administration assumes a 6-month construction schedule. Request for substitutions, repair details, design changes, modifications due to existing conditions, or value engineering can be provided hourly or as a lump sum and is not part of Construction Administration.

Early release structural drawings require two (2) permitting processes and are not included in our base fee.

We assume the structure is located above the floodplain. Hydrostatic slab design is not included in our base fee.

We will invoice for the expense of all printing. Reimbursable expenses such as air travel, mileage to and from the job site and Federal Express unless the client or time restraints require a courier service, will be invoiced with a multiplier of 1.2.

This proposal is valid for six (6) months from the date issued. If work is stopped for more than three (3) months, additional fees will be required to restart the project. Additional services beyond the scope of this proposal may be provided on a flat fee basis or on an hourly basis.

Our hourly rates are as follows:

**RATE SCHEDULE**

Principal .....	\$198.88/ hour
Project Manager .....	\$167.47/ hour
Senior Engineer .....	\$136.06/ hour
Project Engineer .....	\$125.61/ hour
CADD Operator .....	\$ 91.16/ hour

The prevailing rates and contract amount shall be effective on January 1, 2025, and are expected to remain as stated through December 31, 2025. Should circumstances require an adjustment to these rates prior to December 31, 2025, 30 days written notification shall be submitted in advance of the effective date of the change.

**Payment is due upon receipt of services.**

**Contract Terms:**

1. A Geotechnical Engineer will be retained by others and we will coordinate our foundation design with his findings.
2. **A conventional spread footing foundation system will be used. If deep foundations, grade beams or structurally supported slabs are required, we will increase the fee accordingly.**
3. Design of sheathing, shoring, scaffolding, formwork and other means and methods of construction will be provided by engineers retained by the contractors.
4. Our fee will be increased for revisions of design or drawings to suit changes after work is released for pricing or permits.
5. Miscellaneous iron items such as stairs, ladders, catwalk and railings will be designed and signed and sealed by the fabricator's engineer and reviewed by O'Donnell, Naccarato, Mignogna & Jackson, Inc.
6. Services related to mold, asbestos materials, detection, modification or process scope of work is specifically excluded and not provided by ONM&J.
7. The scope of services for this project does not include any other structural work in the existing building **including engineering to repair unforeseen problems with the existing structure or to upgrade the existing structure to meet current building codes.**
8. The scope of services for this project does not include design and drafting of specialty engineering items such as heavy timber, wood trusses, precast concrete, MEP roof top equipment attachments, light poles, or aluminum framing. We will provide performance specifications only for any cold-formed steel framing where required at the exterior walls and soffits. We will require signed and sealed shop drawings and calculations from the cold-formed steel contractor's engineer. If the cold form designer requests additional structural steel for the purpose of reducing cost or complexity of exterior curtain wall system, this will be considered value engineering and will be treated as an additional service.

**PURSUANT TO F. S. 558, AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.**

Our base fee does not include reinforcing/changing existing walls, foundations, columns, beams, or roof structure for change of occupancy, or other code necessities that require upgrading the building to meet increased envelope wind pressures.

Structural elements are not water resistant. Water proofing, roofing and envelope water resistance scope of work is specifically excluded and not provided by ONM&J.

If the Client requests in writing that our firm provide any specific construction phase services and if our firm agrees in writing to provide such services, then we shall be compensated as Additional Services as provided for in this contract.

In the event of a claim of breach of contract or professional negligence the client agrees that the liability of O'Donnell, Naccarato, Mignogna & Jackson, Inc. and its professionals, employees, consultants and inspectors is limited to the amount of the fee or applicable limits of professional liability insurance, whichever is lesser.

The General Contractor is solely responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work. O'Donnell, Naccarato, Mignogna & Jackson, Inc. and its professionals, inspectors and employees are not responsible for the means and methods of construction or for related safety precautions and programs.

Payment for services is your direct obligation and is not contingent upon any other payment schedules pursuant to other contracts or financial arrangements. If payment is not received within 30 days of your receiving our invoice, you agree to actively participate with us in our efforts to collect our fee directly from your client. Also, we have the option to cease providing services during that time and we cannot be held responsible for costs generated by our work stoppage.

Please call if you have any questions or if additional information is required. Kindly indicate your acceptance by signing and returning this document within ten (10) days. Should this document not be executed and returned to us, all parties acknowledge and agree that "authorization to proceed" through any other means constitutes formal acceptance of all terms and conditions contained herein.

**O'DONNELL, NACCARATO, MIGNOGNA & JACKSON, INC.**

Philip J. Rizzo, P.E.  
Vice President

PJR/avl

ACCEPTED BY \_\_\_\_\_ DATE \_\_\_\_\_

PRINT NAME \_\_\_\_\_ TITLE \_\_\_\_\_



#2024-008664 PBC Stockade Renovations

ONM&J Project No.: 271.211

Fee Breakdown - Attachment "A"	CADD Operator	Project Engineer	Project Manager	Principal	
	\$ ✓ 91.16	\$ ✓ 125.61	\$ ✓ 167.47	\$ ✓ 198.88	Total
50% Construction Documents	34	27	14	3	\$ 9,432.13
100% Construction Documents	43	32	10	3	\$ 10,210.74
Construction Administration		18	10	2	\$ 4,333.44
Sub Total	\$ 7,019.32	\$ 9,671.97	\$ 5,693.98	\$ 1,591.04	\$ 23,976.31
TOTAL PROJECT FEE					\$ 23,976.31

OEBO SCHEDULE 1

SOLICITATION/PROJECT/BID NAME: PBC BAT RELOCATION TO STOCKADE SOLICITATION/PROJECT/BID NO.: #2024-008664  
SOLICITATION OPENING/SUBMITTAL DATE: 2/25/2025 COUNTY DEPARTMENT:

Section A PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT\* ON THE PROJECT:

NAME OF PRIME RESPONDENT/BIDDER: Colome' & Associates, Inc. ADDRESS: 530 24th Street, WPB, Fl. 33407  
CONTACT PERSON: Elizabeth A.G. Colome' PHONE NO.: 561-833-9147 E-MAIL: Lcolome@colome-arch.net  
PRIME'S DOLLAR AMOUNT OR PERCENTAGE OF WORK: 71%  
\*SMWBE Primes must include their percentage or dollar amount in the Total Participation line under section B.

Non-SBE MBE WBE SBE

Section B PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT BELOW:

Subcontractor/Sub consultant Name <small>DIRECTION: List Firm Name, Address, &amp; Provide PBC Vendor ID#. (https://www.pbcgov.org/pbcvendors)</small>	(Check all Applicable Categories)				DOLLAR AMOUNT OR PERCENTAGE OF WORK					
	Non-SBE	MBE Minority Business	WBE Women Business	SBE Small Business	Black	Hispanic	Women	Caucasian	Asian	Other
1. Colome' & Associates., Inc.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			\$377,744.99			
2. Hammond & Associates, Inc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$123,188.44					
3. ONM&J, Inc. O'donnell, Naccarato, Mignogna & Jackson, Inc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>				\$23,976.31		
4.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
5.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
(Please use additional sheets if necessary)					Total	\$123,188.44	\$377,744.99	\$23,976.31		

Total Bid/Offer Price \$ 524,909.74

Total Certified S/M/WBE Participation \$ 524,909.74

I hereby certify that the above information is accurate to the best of my knowledge: Elizabeth A.G. Colome' President  
Name & Authorized Signature Title

- Note:
- The amount listed on this form for a Subcontractor/sub consultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.
  - Only those firms certified by Palm Beach County at the time of solicitation opening or due date are eligible to meet the established OEBO Affirmative Procurement Initiative (API). Please check the applicable box and list the dollar amount or percentage under the appropriate demographic category.
  - Modification of this form is not permitted and will be rejected upon submittal.

OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: #2024-008664  
SOLICITATION/PROJECT NAME: PBC BAT Relocation to Stockade Renovations

Prime Contractor: Colome' & Associates, Inc. Subcontractor: Colomé & Associates, Inc.

(Check box(s) that apply)

☒ SBE ☒ WBE ☐ MBE ☐ M/WBE ☐ Non-S/M/WBE Date of Palm Beach County Certification (if applicable): 3/11/22 to 3/13/25

The undersigned affirms they are the following (select one from each column if applicable):

Column 1 Column 2 Column 3  
☐ Male ☒ Female ☐ African-American/Black ☐ Asian American ☒ Caucasian American ☐ Supplier  
☐ Hispanic American ☐ Native American

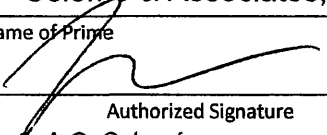
S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

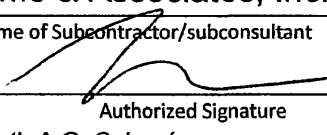
Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
1	Professional Architectural Services	1	1		\$377,744.99

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$377,744.99

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

N.A Price or Percentage: N.A  
Name of 2<sup>nd</sup>/3<sup>rd</sup> tier Subcontractor/subconsultant

Colomé & Associates, Inc.  
Print Name of Prime  
By:   
Authorized Signature  
Elizabeth A.G. Colomé  
Print Name  
President  
Title  
Date: 2-25-2025

Colomé & Associates, Inc.  
Print Name of Subcontractor/subconsultant  
By:   
Authorized Signature  
Elizabeth A.G. Colomé  
Print Name  
President  
Title  
Date: 2-25-2025

**OEBO LETTER OF INTENT – SCHEDULE 2**

**A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document.** All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 2024-008664

SOLICITATION/PROJECT NAME: **Palm Beach County Traffic Division Relocation/Renovation**

Prime Contractor: **Colome & Associates**

Subcontractor: **Hammond & Associates, Inc.**

**(Check box(s) that apply)**

☒ SBE ☐ WBE ☒ MBE ☐ M/WBE ☐ Non-S/M/WBE

Date of Palm Beach County Certification (if applicable): 9/7/2023

The undersigned affirms they are the following (select one from each column **if applicable**):

**Column 1**

**Column 2**

Column 3

☒ Male ☐ Female☒ African-American/Black ☐ Asian American ☐ Caucasian American☐ Supplier☐ Hispanic American      ☐ Native American

**S/M/WBE PARTICIPATION** – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any **S/M/WBE** participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
	Mechanical, Electrical, & Plumbing Engineering Services				\$123,188.44

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$123,188.44

**If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.**

Name of 2<sup>nd</sup>/3<sup>rd</sup> tier Subcontractor/subconsultant**Price or Percentage:**

Colome &amp; Associates, Inc.

**Hammond & Associates, Inc.**

Print Name of Prime

---

Print Name of Subcontractor/subconsultant

Bv:

By:

Authorized Signature

Authorized Signature

Elizabeth A. G. Colone'

**Nathan Hammond, PE**

Print Name \_\_\_\_\_

---

**Print Name**

President

President

Title

**Title**

Date: 2/25/2025

Date: **2/25/2025**

Revised 09/17/2019

OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 2024-008664

SOLICITATION/PROJECT NAME: PBC B.A.T. Relocation to Stockade

Prime Contractor: Colome & Associates Subcontractor: O'donnell, Naccarato, Mignogna & Jackson, Inc. ONM&J, Inc.

(Check box(s) that apply)

SBE WBE MBE M/WBE Non-S/M/WBE Date of Palm Beach County Certification (if applicable): 7/17/2025

7/18/2023

The undersigned affirms they are the following (select one from each column if applicable):

Column 1

Column 2

Column 3

Male Female African-American/Black Asian American Caucasian American Supplier Hispanic American Native American

S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
	STRUCTURAL ENGINEERING				\$23,976.31

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$23,976.31

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

Name of 2nd/3rd tier Subcontractor/subconsultant

Price or Percentage:

Colome & Assoc., Inc.

Print Name of Prime

By:

Authorized Signature

Elizabeth A.G. Colome

Print Name

Title

Date:

2/25/2025

ONM&J, Inc.

Print Name of Subcontractor/subconsultant

By:

Authorized Signature

Dwayne R. Jackson

Print Name

President

Title

Date:

02/25/25

O'donnell, Naccarato, Mignogna & Jackson, Inc.

Revised 09/17/2019



**CONFLICT OF INTEREST DISCLOSURE FORM**

**Project Name:** PBC BAT Relocation to Stockade Renovations  
**Project Number:** #2024-008664  
**Contract/CSA/ Supplement Number:** Contract No. – R2025-0078

CONSULTANT represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

**NONE**

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(Attach additional sheets as needed.)

CONSULTANT further represents that no person having any interest shall be employed for said performance. By signing below, CONSULTANT certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence CONSULTANT’S judgment or quality of services being provided to the County.


CONSULTANT shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence CONSULTANT’S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that CONSULTANT may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the CONSULTANT.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT shall not enter into said association, interest or circumstance.

**THIS DISCLOSURE** is submitted by Elizabeth A. G. Colome’, as  
(Name of Individual)

**Owner / President**, of Colome’ & Associates, Inc.  
(Title/Position) (Firm Name of Consultant)

who hereby certifies that the information stated above is true and correct. Further, it is hereby acknowledged that any misrepresentation by the Consultant on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the Consultant.

  
(Signature)

**February 25, 2025**  
(Date)

**CONFLICT OF INTEREST DISCLOSURE FORM**

**Project Name:** Palm Beach County Traffic Division Relocation/Renovation

**Project Number:** 2024-008664

**Contract/CSA/ Supplement Number:**

CONSULTANT represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

**NONE**

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(Attach additional sheets as needed.)

CONSULTANT further represents that no person having any interest shall be employed for said performance. By signing below, CONSULTANT certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence CONSULTANT'S judgment or quality of services being provided to the County.

CONSULTANT shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence CONSULTANT'S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that CONSULTANT may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the CONSULTANT.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT shall not enter into said association, interest or circumstance.

THIS DISCLOSURE is submitted by Nathaniel Hammond, P.E., as  
(Name of Individual)  
**President**, of Hammond & Associates, Inc.  
(Title/Position) (Firm Name of Consultant)

who hereby certifies that the information stated above is true and correct. Further, it is hereby acknowledged that any misrepresentation by the Consultant on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the Consultant.

  
(Signature)

**January 21, 2025**  
(Date)

**CONFLICT OF INTEREST DISCLOSURE FORM**

**Project:**        PBC Stockade Renovations

**Project No.:**   #2024-008664

CONSULTANT/ANNUAL CONSULTANT represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:                    N/A

\_\_\_\_\_  
\_\_\_\_\_

*(Attach additional sheets as needed)*

CONSULTANT/ANNUAL CONSULTANT further represents that it presently has no interest and shall acquire no interest which would conflict with performance of services solicited herein, as provided for in Chapter 112, Part III, Florida Statutes, and Section 2-441, et seq., the Palm Beach County Code of Ethics. The CONSULTANT/ANNUAL CONSULTANT further represents that no person having any such conflict of interest shall be employed for said performance of services.

CONSULTANT/ANNUAL CONSULTANT shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence CONSULTANT'S/ANNUAL CONSULTANT'S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that CONSULTANT/ANNUAL CONSULTANT may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the CONSULTANT/ANNUAL CONSULTANT.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT/ANNUAL CONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT/ANNUAL CONSULTANT shall not enter into said association, interest or circumstance.

By signing below, CONSULTANT/ANNUAL CONSULTANT certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence CONSULTANT'S/ANNUAL CONSULTANT'S judgment or quality of services being provided to the County.

**THIS DISCLOSURE** is submitted by Dwayne Jackson (name), as President (title), of 'donnell, Naccarato, Mignogna & Jackson, Inc., who hereby certifies that the information stated above is true and correct. Further, it is hereby acknowledged that any misrepresentation by the CONSULTANT/ANNUAL CONSULTANT on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the CONSULTANT/ANNUAL CONSULTANT.

Dwayne Jackson, President  
(Print Name and Title)

\_\_\_\_\_  
(Signature)

January 22, 2025  
(Date)

## ATTACHMENT #4

## CSA History

[illegible]

## DATE (MM/DD/YYYY)

3/11/2025

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> AssuredPartners Design Professionals Insurance Services, LLC 3697 Mt. Diablo Blvd, Suite 230 Lafayette CA 94549	<b>CONTACT NAME:</b> Jim Ledbetter <b>PHONE (A/C, No, Ext):</b> 360-626-2019 <b>FAX (A/C, No):</b> 360-626-2019 <b>E-MAIL ADDRESS:</b> jim.ledbetter@assuredpartners.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
<b>INSURED</b> Colome & Associates Inc 530 24th Street West Palm Beach FL 33407	License#: 6003745 2258	<b>INSURER A :</b> RLI INSURANCE COMPANY 13056
		<b>INSURER B :</b> Aspen American Insurance Company 43460
		<b>INSURER C :</b>
		<b>INSURER D :</b>
		<b>INSURER E :</b>
		<b>INSURER F :</b>

## REVISION NUMBER:

INSR LTR		TYPE OF INSURANCE		ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS			
A	<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY		Y	Y	PSB0011070	3/30/2025	3/30/2026	EACH OCCURRENCE		\$ 1,000,000	
	<input type="checkbox"/>	CLAIMS-MADE	<input checked="" type="checkbox"/> OCCUR	DAMAGE TO RENTED PREMISES (Ea occurrence)					\$ 1,000,000			
	<input type="checkbox"/>			MED EXP (Any one person)					\$ 10,000			
	<input type="checkbox"/>			PERSONAL & ADV INJURY					\$ 1,000,000			
	GEN'L AGGREGATE LIMIT APPLIES PER:			GENERAL AGGREGATE					\$ 2,000,000			
	<input type="checkbox"/>	POLICY	<input checked="" type="checkbox"/> PROJECT	<input type="checkbox"/> LOC	PRODUCTS - COMP/OP AGG				\$ 2,000,000			
	OTHER:			Deductible					\$ 0			
A	<input checked="" type="checkbox"/>	AUTOMOBILE LIABILITY		Y	Y	PSA0003628	3/30/2025	3/30/2026	COMBINED SINGLE LIMIT (Ea accident)		\$ 1,000,000	
	<input checked="" type="checkbox"/>	ANY AUTO		BODILY INJURY (Per person)					\$			
	<input type="checkbox"/>	OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS	BODILY INJURY (Per accident)					\$			
	<input checked="" type="checkbox"/>	HIRED AUTOS ONLY	<input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	PROPERTY DAMAGE (Per accident)					\$			
	<input type="checkbox"/>								\$			
A	<input type="checkbox"/>	UMBRELLA LIAB		<input checked="" type="checkbox"/> OCCUR	Y	Y	PSE0005445	3/30/2025	3/30/2026	EACH OCCURRENCE		\$ 3,000,000
	<input checked="" type="checkbox"/>	EXCESS LIAB		<input type="checkbox"/> CLAIMS-MADE	AGGREGATE					\$ 3,000,000		
	<input type="checkbox"/>	DED	<input type="checkbox"/>	RETENTION \$						\$		
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				Y	PSW0005981	3/30/2025	3/30/2026	<input checked="" type="checkbox"/>	PER STATUTE	<input type="checkbox"/>	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)			Y / N	E.L. EACH ACCIDENT				\$ 1,000,000			
	If yes, describe under DESCRIPTION OF OPERATIONS below			<input checked="" type="checkbox"/> Y	N / A				E.L. DISEASE - EA EMPLOYEE		\$ 1,000,000	
									E.L. DISEASE - POLICY LIMIT		\$ 1,000,000	
B	Professional Liability Retro Date: 1/1/1994					AAA30082000	3/21/2025	3/21/2026	Per Claim Aggregate Deductible		\$2,000,000 \$2,000,000 \$10,000	

The certificate holder is an additional insured per the attached. WC Member Excluded: Elizabeth Colome.  
The following policies are included in the underlying schedule of insurance for umbrella/excess liability: General Liability/Auto Liability/Employers Liability/Employee Benefits Liability.  
Palm Beach County Board of County Commissioners, a political subdivision of the State of Florida, its officers, employees and agents, c/o Facilities Development & Operations Department

## CANCELLATION

<p>Palm Beach County c/o Capital Improvements Division 2633 Vista Parkway West Palm Beach FL 33411-5603</p>	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p>
	<p>AUTHORIZED REPRESENTATIVE</p> 

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**RLIPack® FLORIDA BUSINESS AUTO ENHANCEMENT**

**SCHEDULE OF COVERAGES ADDRESSED BY THIS ENDORSEMENT**

- A. Broad Form Named Insured**
- B. Employees As Insureds**
- C. Blanket Additional Insured**
- D. Blanket Waiver Of Subrogation**
- E. Employee Hired Autos**
- F. Auto Loan Lease Gap Coverage**
- G. Personal Effects Coverage**
- H. Hired Auto Physical Damage Coverage**
- I. Hired Auto Physical Damage – Loss Of Use**
- J. Hired Car – Worldwide Coverage**
- K. Temporary Transportation Expenses**
- L. Amended Bodily Injury Definition – Mental Anguish**
- M. Airbag Coverage**
- N. Amended Insured Contract Definition – Railroad Easement**
- O. Coverage Extensions – Audio, Visual And Data Electronic Equipment Not Designed Solely For The Production Of Sound**
- P. Notice Of And Knowledge Of Occurrence**
- Q. Unintentional Errors Or Omissions**
- R. Towing Coverage**

This endorsement modifies insurance provided under the following:

**BUSINESS AUTO COVERAGE FORM**

**A. Broad Form Named Insured**

The following is added to the **SECTION II – COVERED AUTOS LIABILITY COVERAGE**, Paragraph **A.1. Who Is An Insured** Provision:

Any business entity newly acquired or formed by you during the policy period, provided:

- a. You own fifty percent (50%) or more of the business entity, and
- b. The business entity is not separately insured for Business Auto Coverage.

Coverage is extended automatically up to a maximum of one hundred eighty (180) days following the acquisition or formation of the business entity provided you give notification of these changes within this automatic coverage period.

This provision does not apply to any person or organization for which coverage is excluded by endorsement.

**B. Employees As Insureds**

The following is added to the **SECTION II – COVERED AUTOS LIABILITY COVERAGE**, Paragraph **A.1. Who Is An Insured** Provision:

Any “employee” of yours is an “insured” while using a covered “auto” you don’t own, hire or borrow in your business or your personal affairs.

**C. Blanket Additional Insured**

The following is added to the **SECTION II – COVERED AUTOS LIABILITY COVERAGE**, Paragraph **A.1. Who Is An Insured** Provision:

Any person or organization that you are required to include as an additional insured on this coverage form in a contract or agreement that is executed by you before the “bodily injury” or “property damage” occurs is an “insured” for liability coverage, but only for damages to which this insurance applies and only to the extent that person or organization qualifies as an “insured” under the Who Is An Insured provision contained in **SECTION II – COVERED AUTOS LIABILITY COVERAGE**.

The insurance provided to the additional insured will be on a primary and non-contributory basis to the additional insured’s own business auto coverage if you are required to do so in a contract or agreement that is executed by you before the “bodily injury” or “property damage” occurs.

**D. Blanket Waiver Of Subrogation**

The following is added to the **SECTION IV – BUSINESS AUTO CONDITIONS, A. Loss Conditions, 5. Transfer Of Rights Of Recovery Against Others To Us**:

We waive any right of recovery we may have against any person or organization to the extent required of you by a contract executed prior to any “accident” or “loss”, provided that the “accident” or “loss” arises out of the operations contemplated by such contract. The waiver applies only to the person or organization designated in such contract.

**E. Employee Hired Autos**

1. The following is added to the **SECTION II – COVERED AUTOS LIABILITY COVERAGE**, Paragraph **A.1. Who Is An Insured** Provision:

An “employee” of yours is an “insured” while operating an “auto” hired or rented under a contract or agreement in that “employee’s” name, with your permission, while performing duties related to the conduct of your business.

2. Changes In General Conditions:

Paragraph **5.b.** of the **Other Insurance** Condition in the **BUSINESS AUTO CONDITIONS** is deleted and replaced with the following:

b. For Hired Auto Physical Damage Coverage, the following are deemed to be covered “autos” you own:

- (1) Any covered “auto” you lease, hire, rent or borrow; and
- (2) Any covered “auto” hired or rented by your “employee” under a contract in that individual “employee’s” name, with your permission, while performing duties related to the conduct of your business. However, any “auto” that is leased, hired, rented or borrowed with a driver is not a covered “auto”.

**F. Auto Loan Lease Gap Coverage**

**SECTION III – PHYSICAL DAMAGE COVERAGE, C. Limit Of Insurance**, is amended by the addition of the following:

In the event of a total “loss” to a covered “auto” shown in the Schedule of Declarations, we will pay any unpaid amount due on the lease or loan for a covered “auto”, less:

- 1. The amount paid under the **PHYSICAL DAMAGE COVERAGE** section of the policy; and
- 2. Any:

- a. Overdue lease/loan payments at the time of the "loss";
- b. Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage.
- c. Security deposits not returned by the lessor;
- d. Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan or lease; and
- e. Carry-over balances from previous loans or leases.

#### **G. Personal Effects Coverage**

The following is added to **SECTION III – PHYSICAL DAMAGE COVERAGE, A. Coverage, 4. Coverage Extensions:**

##### **c. Personal Effects Coverage**

In the event of a total theft loss of your covered "auto" we will pay up to \$400 for "loss" to wearing apparel and other personal effects which are:

- (1) Owned by an "insured"; and
- (2) In or on your covered "auto";

No deductible applies to Personal Effects Coverage.

#### **H. Hired Auto Physical Damage Coverage**

The following is added to **SECTION III – PHYSICAL DAMAGE COVERAGE, A. Coverage, 4. Coverage Extensions:**

##### **d. Hired Auto Physical Damage Coverage**

If hired "autos" are covered "autos" for Liability Coverage and this policy also provides Physical Damage Coverage for an owned "auto", then the Physical Damage Coverage is extended to "autos" that you hire, rent or borrow subject to the following:

- (1) The most we will pay for "loss" in any one "accident" to a hired, rented or borrowed "auto" is the lesser of:
  - (a) \$60,000
  - (b) The actual cash value of the damaged or stolen property as of the time of the "loss"; or
  - (c) The cost of repairing or replacing the damaged or stolen property with other property of like kind and quality.
- (2) An adjustment for depreciation and physical condition will be made in the event of a total "loss".

- (3) If a repair or replacement results in better than like kind or quality, we will not pay for the betterment.
- (4) A deductible equal to the highest Physical Damage deductible applicable to any owned auto will apply.
- (5) This Coverage Extension will not apply to:
  - (a) Any "auto" that is hired, rented or borrowed with a driver; or
  - (b) Any "auto" that is hired, rented or borrowed from your "employee".

#### **I. Hired Auto Physical Damage – Loss Of Use**

The following is added to **SECTION II – COVERED AUTOS LIABILITY COVERAGE, A.2. Coverage Extensions:**

- e. We will pay sums which you legally must pay to the lessor of a covered "auto" which you have leased without a driver for thirty (30) days or less for the lessor's loss of use of the covered "auto", provided:
  - (1) This insurance provides comprehensive, specified causes of loss or collision covered on the covered "auto";
  - (2) The loss of use results from the covered "auto" being damaged in an "accident" while you are leasing it.

We will pay up to a maximum limit of \$1,500 for this covered extension.

#### **J. Hired Car – Worldwide Coverage**

The following is added to **SECTION II – COVERED AUTOS LIABILITY COVERAGE, A.2. Coverage Extensions:**

##### **f. Hired Car – Worldwide Coverage**

- (1) We will pay all sums an "insured" legally must pay as damages because of "bodily injury" or "property damage" to which this insurance applies, caused by an "accident" which occurs outside of the United States of America, the territories and possessions of the United States of America, Puerto Rico and Canada resulting from the maintenance, or use of any covered "auto" of the private passenger type you lease, hire, rent or borrow without a driver for thirty (30) days or less.
- (2) With respect to any claim made or "suit" instituted outside the United States of America, the territories and possessions of the United States of America, Puerto Rico, and Canada:



- (a) You shall undertake the investigation, settlement and defense of such claims and “suits” and keep us advised of all proceedings and actions.
- (b) You will not make any settlement without our consent.
- (c) We will reimburse you:
  - (i) For the amount of damages because of liability imposed upon you by law on account of “bodily injury” or “property damage” to which this insurance applies, and
  - (ii) For all reasonable expenses incurred with our consent in connection with the investigation, settlement or defense of such claims or “suits”. Reimbursement for expenses will be part of the Limit of Insurance for liability coverage shown in the Business Auto Coverage Declarations, and not in addition to such limits.
- (3) The limit of Insurance for Liability Coverage shown in the Business Auto Coverage Declarations is the most we will reimburse you for the sum of all damages imposed on you, as set forth in paragraph 2.c. above, and all expenses incurred by you arising out of any single “accident” or “loss”.
- (4) You must maintain the greater of the following primary auto liability insurance limits:
  - (a) Compulsory admitted insurance with limits required to be in force to satisfy the legal requirements of the jurisdiction where the accident occurs; or
  - (b) Insurance limits required by law and issued by a government entity or by an insurer licensed or permitted by law to do business in the jurisdiction where the “accident” occurs; or
  - (c) Auto liability insurance limits of at least \$300,000 combined single limit or \$100,000 per person/\$300,000 per accident Bodily Injury, \$100,000 Property Damage.

If you fail to comply with the above, this insurance is not invalidated. However, in the event of a “loss”, we will pay only to the extent that we would have been liable had you so complied.
- (5) The insurance provided by this coverage extension is excess over any other collectible insurance available to you whether on a primary, excess contingent or any other basis.

#### K. Temporary Transportation Expenses

**SECTION III – PHYSICAL DAMAGE COVERAGE, A.4. Coverage Extensions**, subparagraph **a. Transportation Expenses** is deleted and replaced by the following:

##### a. Transportation Expenses

- (1) We will pay up to a maximum of \$1,500 for temporary transportation expense incurred by you because of Physical Damage to a covered “auto”.
- (2) We will pay only for those covered “autos” for which you carry Comprehensive, Collision or Specified Case of Loss Coverage.
- (3) We will pay only for those expenses incurred by you during the period of time that begins twenty-four (24) hours after the covered “loss” and ends at the time when the covered “auto” can be repaired or replaced.
- (4) This coverage does not apply while there are spare or reserve “autos” available to you for your operations.

#### L. Amended Bodily Injury Definition – Mental Anguish

The following is added to **SECTION V – DEFINITIONS, Definition C.**:

“Bodily injury” also includes mental anguish, but only when the mental anguish arises from other bodily injury, sickness or disease.

#### M. Airbag Coverage

The following is added to **SECTION III – PHYSICAL DAMAGE COVERAGE B. Exclusions 3.a.**:

However, this exclusion will not apply to accidental discharge of an airbag due to mechanical or electrical breakdown.

#### N. Amended Insured Contract Definition – Railroad Easement

**SECTION V – DEFINITIONS** paragraph H. “Insured contract” is modified as follows:

- 1. Paragraph H.3. is replaced by the following:
  - 3. Any easement or license agreement.
- 2. Paragraph H.6.a. is deleted.

#### O. Coverage Extensions – Audio, Visual And Data Electronic Equipment Not Designed Solely For The Production Of Sound

**SECTION III – PHYSICAL DAMAGE COVERAGE B. Exclusions**, exception paragraph a. to exclusion 4.c. and 4.d. is deleted and replaced with the following:

- a. Equipment and accessories used with such equipment, except for tapes, records, discs or

other electronic media device, provided such equipment is permanently installed in the covered "auto" at the time of the "loss" or is removable from the housing unit which is permanently installed in the covered "auto" at the time of the "loss", and such equipment is designed to be solely operated by use of the power from the "autos" electrical system, in or upon the covered "autos"; or

**P. Notice Of And Knowledge Of Occurrence**

**SECTION IV – BUSINESS AUTO CONDITIONS, A.2. Duties In The Event Of Accident, Claim Suit Or Loss**, subparagraph a. is deleted and replaced with the following:

- a. In the event of "accident", claim, "suit" or "loss", you must give us or our authorized representative prompt notice of the "accident" or "loss" including:

- (1) How, when and where the "accident" or "loss" occurred;
- (2) The "insured's" name and address; and
- (3) To the extent possible, the names and addresses of any injured person and witnesses.

Your duty to give us or our authorized representative prompt notice of the "accident" or "loss" applies only when the "accident" or "loss" is known to:

- (1) You, if you are an individual;

- (2) A partner if you are a partnership; or

- (3) An executive officer or insurance manager, if you are a corporation.

**Q. Unintentional Errors Or Omissions**

**SECTION IV – BUSINESS AUTO CONDITIONS, B. General Conditions; 2. Concealment Misrepresentation Or Fraud** is amended by adding the following:

The unintentional omission of, or unintentional error in, any information given by you shall not prejudice your rights under this insurance. However this provision does not affect our right to collect additional premium or exercise our right of cancellation or nonrenewal.

**R. Towing Coverage**

**SECTION III – PHYSICAL DAMAGE COVERAGE, A.2. Towing**, is deleted and replaced by the following:

2. We will pay up to \$750 for towing and labor costs incurred each time a covered "auto" is disabled due to a covered cause of loss. However:
  - a. All labor must be performed at the place of disablement; and
  - b. If the covered auto is a private passenger type no deductible applies; and
  - c. If the covered auto is not of the private passenger type our obligation to pay will be reduced by a \$250 deductible per disablement.

**ALL OTHER TERMS AND CONDITIONS OF THIS POLICY REMAIN UNCHANGED.**

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

Any person or organization that you have agreed with in a written contract to provide this agreement.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective  
Insured Colome & Associates Inc

Policy No. PSW0005981

Endorsement No.  
Premium

Countersigned by \_\_\_\_\_

RLI Insurance Company

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**RLIPack® FOR PROFESSIONALS  
BLANKET ADDITIONAL INSURED ENDORSEMENT**

This endorsement modifies insurance provided under the following:

**BUSINESSOWNERS COVERAGE FORM - SECTION II – LIABILITY**

1. **C. WHO IS AN INSURED** is amended to include as an additional insured any person or organization that you agree in a contract or agreement requiring insurance to include as an additional insured on this policy, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused in whole or in part by you or those acting on your behalf:
- a. In the performance of your ongoing operations;
  - b. In connection with premises owned by or rented to you; or
  - c. In connection with "your work" and included within the "product-completed operations hazard".
2. The insurance provided to the additional insured by this endorsement is limited as follows:
- a. This insurance does not apply on any basis to any person or organization for which coverage as an additional insured specifically is added by another endorsement to this policy.
  - b. This insurance does not apply to the rendering of or failure to render any "professional services".
  - c. This endorsement does not increase any of the limits of insurance stated in **D. Liability And Medical Expenses Limits of Insurance**.
3. The following is added to **SECTION III H.2. Other Insurance – COMMON POLICY CONDITIONS (BUT APPLICABLE ONLY TO SECTION II – LIABILITY)**
- However, if you specifically agree in a contract or agreement that the insurance provided to an

additional insured under this policy must apply on a primary basis, or a primary and non-contributory basis, this insurance is primary to other insurance that is available to such additional insured which covers such additional insured as a named insured, and we will not share with that other insurance, provided that:

- a. The "bodily injury" or "property damage" for which coverage is sought occurs after you have entered into that contract or agreement; or
- b. The "personal and advertising injury" for which coverage is sought arises out of an offense committed after you have entered into that contract or agreement.

4. The following is added to **SECTION III K. 2. Transfer of Rights of Recovery Against Others to Us – COMMON POLICY CONDITIONS (BUT APPLICABLE TO ONLY TO SECTION II – LIABILITY)**

We waive any rights of recovery we may have against any person or organization because of payments we make for "bodily injury", "property damage" or "personal and advertising injury" arising out of "your work" performed by you, or on your behalf, under a contract or agreement with that person or organization. We waive these rights only where you have agreed to do so as part of a contract or agreement with such person or organization entered into by you before the "bodily injury" or "property damage" occurs, or the "personal and advertising injury" offense is committed.

**ALL OTHER TERMS AND CONDITIONS OF THIS POLICY REMAIN UNCHANGED.**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**RLIPack<sup>®</sup> FOR DESIGN PROFESSIONALS  
EXCESS LIABILITY ENHANCEMENT**

**SCHEDULE OF COVERAGES ADDRESSED BY THIS ENDORSEMENT**

- A. General Aggregate Limit – Per Project Or Per Location**
- B. Additional Insured – Primary/Non-contributory**
- C. Waiver Of Transfer Of Rights Of Recovery Against Others To Us**

This endorsement modifies insurance provided under the following:

**COMMERCIAL EXCESS LIABILITY COVERAGE FORM**

**A. General Aggregate Limit – Per Project Or Per Location**

Paragraph 2.a. of **C. Limits of Liability** of **SECTION I – INSURING AGREEMENT** is deleted and replaced by the following:

- a. The limit of liability stated in the Declarations as general aggregate is the most we will pay during each policy period for all ultimate net loss, except ultimate net loss because of:
  - (1) injury and damage included in the products-completed operations hazard or;
  - (2) any coverage included in **underlying insurance** to which no underlying aggregate applies.

The general aggregate applies separately to each of your “projects” away from premises owned by or occupied by you or to each of your locations owned by or occupied by you.

“Projects” mean an area away from premises owned by or rented to you at which you are performing operations pursuant to a contract or agreement. For the purposes of determining the applicable aggregate limit of insurance, each “project” at the same “location” shall be considered a single “project”.

For the purposes of this provision, “location” means

- (1) premises involving the same or connecting lots;
- (2) premises where connection is interrupted only by a street, roadway, waterway or right-of-way of a railroad; or

- (3) premises where operations are performed in sections, stages or phases as a continuation of the same contract or agreement, even if the premises do not involve connecting lots.

**B. Additional Insured – Primary/Non-contributory**

Paragraph **K. Other Insurance** of **SECTION IV – CONDITIONS** is deleted and replaced by the following:

**K. Other Insurance**

If other insurance, whether collectible or not, is available to the insured covering a loss also covered by this policy, the insurance afforded by this policy shall be in excess of, and shall not contribute with, such other insurance. However, if the **underlying insurance** provides coverage to an additional insured on a primary basis, or a primary and non-contributory basis, this insurance shall be available to such additional insured on an excess basis over the underlying insurance. We will not share with other insurance which covers such additional insured as a named insured.

**C. Waiver Of Transfer Of Rights Of Recovery Against Others To Us**

Paragraph **L. Subrogation** of **SECTION IV – CONDITIONS** is deleted and replaced by the following:

**L. Subrogation**

In the event of any payment under this policy, the insured must notify us of any of the insured's rights of recovery against any person or organization. We shall be subrogated to all such rights. The insured shall execute and deliver instruments and papers and do whatever else is necessary to secure such rights. The insured shall do nothing after loss to prejudice such rights. However we waive any rights of recovery we may have against any person or organization if the **underlying insurance** also waives such rights.

Any amount recovered through subrogation or otherwise shall be apportioned in the inverse order of payment of the claim or claims involved to the extent of actual payment thereof by all interests. The expenses of all such recoveries and proceedings in connection therewith shall be apportioned in the ratio of respective recoveries. With respect to proceedings conducted solely by us, if there is no recovery, we will bear the expense thereof. If there is a recovery, we shall be reimbursed in full from such recovery for the amount of all expenses incurred by us before apportionment of such recovery as herein provided.

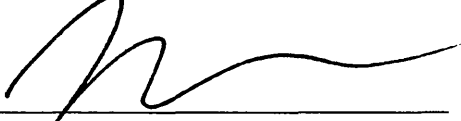
**ALL OTHER TERMS AND CONDITIONS OF THIS POLICY REMAIN UNCHANGED.**

NONGOVERNMENTAL ENTITY HUMAN TRAFFICKING AFFIDAVIT  
Section 787.06(13), Florida Statutes

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED

I, the undersigned, am an officer or representative of Colome's Associates, Inc.  
(ENTITY) and attest that the ENTITY does not use coercion for labor or services as defined in  
section 787.06, Florida Statutes.

Under penalty of perjury, I hereby declare and affirm that the above stated facts are true  
and correct.

  
(signature of officer or representative)

ELIZABETH A. G. COLOME  
(printed name and title of officer or representative)

State of Florida, County of Palm Beach

Sworn to and subscribed before me by means of ☒ physical presence or ☐ online notarization  
this, 29<sup>th</sup> day of October 2024, by Elizabeth A. G. Colome.

Personally known ☒ OR produced identification ☐.

Type of identification produced \_\_\_\_\_.

  
NOTARY PUBLIC  
My Commission Expires:  
State of Florida at large



CELIA FUNK  
Commission # HH 158057  
Expires October 17, 2025  
Bonded Thru Budget Notary Services

(Notary Seal)