

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: June 3, 2025

<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
<input type="checkbox"/>	Ordinance	<input type="checkbox"/>	Public Hearing

Department: Department of Public Safety

Submitted By: Department of Public Safety

Submitted For: Division of Victim Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) approve the payback of \$23,117.68 in unexpended grant funds received in advance from subcontract 23FVP26 with the Florida Council Against Sexual Violence (FCASV) for the first year, December 1, 2023 through June 30, 2024, of a two (2)-year grant period ending June 30, 2025 (R2024-0570); and

B) approve downward Budget Amendment of \$69,252 in the Public Safety Grants Fund to reduce the budget by the total unspent amount of the first year of the grant period.

Summary: Palm Beach County, Department of Public Safety, Division of Victim Services (DVS) was awarded a US Department of Health and Human Services, Family Violence Prevention and Services Act (FVPSA) (CFDA#16.017) award from the FCASV. This award ensures the continuity of sexual assault services for sexual assault survivors and their dependents. Although, the subcontract was retroactive to December 1, 2023, the FCASV was not authorized to release the subcontracts until January 23, 2024. The subcontract was fully executed on April 3, 2024. On May 14, 2024, the Board of County Commissioners (BCC) approved the agenda item to receive and file the subcontract, add a position, and approve the budget amendment to recognize grant award. Due to the delay in execution by FCASV of the subcontract, DVS only had two (2) months to spend down the entire grant award. Therefore, only \$38,390.32 of the \$107,642 award was spent by the end of the grant period on June 30, 2024. Since FCASV pays the County a fixed monthly amount, the County received a total of \$61,508. However, only \$38,390.32 was spent, resulting in an overpayment of \$23,117.68 that must be returned to FCASV. Per Grant Administration PPM CW-F-003, the payback of unexpended funds over \$5,000 must be approved by the BCC. The First Amendment to the subcontract for the second year of funding, totaling \$215,284 was received and filed by the BCC on October 8, 2024 (R2024-1337). This amendment continues to fund the Victim Advocate, a temporary FRS position, and contracted therapy services for the duration of the grant. These positions will be deleted from the complement once grant funding ends. **No County matching funds are required for this grant. Countywide (RS)**

Background and Justification: On March 11, 2021 the American Rescue Plan of 2021 (ARP) was signed into law. For FVPSA, Section 2204(d) of the ARP provides funding for rape crisis centers and sexual assault programs to support sexual assault survivors impacted by the COVID-19 public health emergency. The purpose of the ARP Grants to Support Survivors of Sexual Assault is to: 1) assist with the transition to virtual/remote services for rape crisis centers, sexual assault programs, tribal programs, and culturally specific programs that provide crisis services, support services, and assistance to survivors of sexual assault, and: 2) support the increased emergency needs of sexual assault survivors as a result of the COVID-19 public health emergency. This is the first time DVS was awarded this funding.

Attachments:

1) Budget Amendment – Fund 1426

Recommended By:

Seinoke
Department Director

4/23/25
Date

Approved By:


Assistant County Administrator

5/14/25
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	2025	2026	2027	2028	2029
Personal Services	(\$19,501)				
Operating Expenses	(49,751)				
Capital Outlay					
Grants & Aids					
External Revenues	69,252				
Program Income (County)					
In-Kind Match (County)					
Net Fiscal Impact	0				

ADDITIONAL FTE
POSITIONS (Cumulative) 0 0 0 0 0

Is Item Included In Current Budget? Yes X No
Is this item using Federal Funds? Yes X No
Is this item using State Funds? Yes No X

Budget Account Exp No: Fund 1426 Dept. 662 Unit 3234 Obj. varies
Rev No: Fund 1426 Dept. 662 Unit 3234 Rev. 3129

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Grant: FCASV (Sexual Assault Program)
Fund: 1426 - Public Safety Grants
Unit: 3234 - Family Violence Prevention and Services Act

C. Departmental Fiscal Review: N. Diaz 4/16/25

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 5/1/2025
OFMB
QA 4/30 CB 5/1
Date 5/1

[Signature] 5/5/25
Contract Dev. And Control
265/5/25

B. Legal Sufficiency:

[Signature] 5/6/25
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

25-0702

ATTACHMENT 1

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT


BGRV 662 - 040925*466

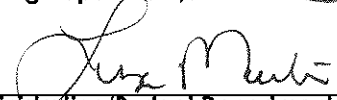
BGEX 662 - 040925*1160

FUND 1426 Public Safety Grant

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 04/09/25	REMAINING BALANCE
REVENUES									
1426-662-3234-3129	Federal Grnt Other Public Safety	Family Violence Prevention	0	272,452	0	69,252	203,200		
Total Fund Revenues			1,526,723	3,459,913	0	69,252	3,390,661		
EXPENDITURES									
1426-662-3234-1203	Salaries & Wages Seasonal	Family Violence Prevention	0	43,357	0	19,501	23,856	10,689	13,167
1426-662-3234-3401	Other Contractual Services	Family Violence Prevention	0	98,900	0	49,751	49,149	21,800	27,349
Total Fund Expenditures			1,526,723	3,459,913	0	69,252	3,390,661		

SIGNATURES





DATES

4/16/25

5/1/2028

Initiating Department/Division

Administration/Budget Department Approval

OFMB Department - Posted

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: 6/3/2025

Deputy Clerk to the
Board of County Commissioners