

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: June 10, 2025 [X] Consent [] Regular
[] Ordinance [] Public Hearing
Department
Submitted By: Community Services
Submitted For: Division of Human Services and Community Action Program

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A) receive and file the following Notices of Grant Award/Fund Availability (NFA) from Florida Department of Commerce (FDOC):
- 1. NFA #042976 (Federal Award Identification Number (FAIN) G-2302FLLIEE, CFDA 93.568), dated March 3, 2025, for Program Year (PY) 2023 allocation, in the amount not-to-exceed \$4,804,793, with a release of \$2,589,146 to add to the previous release of \$2,215,647, and to edit the program period end date from September 30, 2025 to August 31, 2025, for the Low-Income Home Energy Assistance Program (LIHEAP);
 - 2. NFA #043005 (FAIN G-2302FLLIEI, CFDA 93.568), dated March 3, 2025, for PY 2023 allocation, in the amount not-to-exceed \$262,428, and to extend the program period end date from September 30, 2024 to August 31, 2025, for LIHEAP; and
- B) approve a Budget Amendment in the amount of \$262,428 in the LIHEAP Fund to align the budget to the actual grant award.

Summary: On June 15, 2021, the Board of County Commissioners (BCC) ratified the Mayor’s signature on the Federally Funded Subgrant Umbrella Agreement #E2016 (R2021-0783) (CFDA No.93.568 and 93.569) with the FDOC, for the period October 1, 2020 through September 30, 2023, for the LIHEAP and Community Services Block Grant (CSBG) programs. The Umbrella Agreement was subsequently amended on February 25, 2022, August 16, 2023, and July 1, 2024. Under the terms of the new umbrella agreement, FDOC will issue a NFA for each program award and will issue amendments to NFAs for any changes or increases in funding. Electric bill assistance will be provided to approximately 7,000 low-income individuals and 2,800 families during Fiscal Year (FY) 2025. In Federal Fiscal Year (FFY) 2024, 2,859 households received electric bill assistance. No County match is required. Countywide (HH)

Background and Justification: Since 1992, the Community Action Program has administered LIHEAP, which provides utility assistance and restoration services to individuals and households living in Palm Beach County.

- Attachments:
- 1. Notice of Grant Award/Fund Availability (2)
 - 2. Budget Amendment

Recommended By:

DocuSigned by: Tanina Mallotra 5/8/2025 1459E4101F1049C...

Department Director Date
Approved By:

Tammy R. B. 5/16/25

Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures					
Operating Costs	5,067,221				
External Revenue	(5,067,221)				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	0	0			

No. ADDITIONAL FTE POSITIONS (Cumulative)	0	0			
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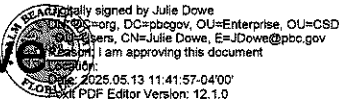
Is Item Included In Current Budget? Yes _____ No X
Does this item include the use of federal funds? Yes X No _____
Does this item include the use of state funds? Yes X No _____

Budget Account No.:
Fund 1009 Dept 145 Unit 1471 Object Var. Program Code Var. Program Period Var.

B. Recommended Sources of Funds/Summary of Fiscal Impact:

US Department of Health and Human Services, thru the Florida Department of Commerce.

Julie Dowe



C. Departmental Fiscal Review: _____
Julie Dowe, Director, Financial & Support Svcs.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

ASD 5/13/25 ESW 5/13/25 Contract Development and Control 5/14/25
OFMB

B. Legal Sufficiency:

Adlene C. Henry 5-14-25
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

Date of Notice:	03/03/2025
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Notice of Grant Award/Fund Availability
General Information

Subrecipient Name:	See Attached	
Unique Entity Identification (UEI #):	See Attached	
Federal Award Name:	Low Income Home Energy Assistance	
Grantor:	U.S. Department of Health and Human Services	
Federal Award Identification Number (FAIN):	G-2302FLLIEE	
Federal Award Year:	PY2023	
CFDA/CSFA Title and Number:	Low Income Home Energy Assistance	93.568
Award for Research & Development (Y/N):	No	
Action being Taken:	Increase Release & Edit End Date	

Award Information

Program Year in SERA:	PY2023
Program Group in SERA:	Economic Self-Sufficiency
Program Name in SERA:	Low Income Home Energy Assistance
Project in SERA:	LIHEAP - Formula
FLAIR Contract #:	See Attached
NFA ID #:	See Attached
FLAIR Grant #:	LEE23
Award Period Begin Date:	July 1, 2023
Award Period End Date:	August 31, 2025
Close Out Due by:	September 15, 2025

Award and Fund Availability

	Award	Funds Available / Release (Maximum cash available for draw)
Current Award/Release:	See Attached	See Attached
This Action:	See Attached	See Attached
Revised Award/Release:	See Attached	See Attached

AWARD TERMS & CONDITIONS AND OTHER INSTRUCTIONS

General Conditions: Pursuant to paragraph (5) FUNDING/CONSIDERATION, of the Federally Funded Subgrant Umbrella Agreement (Umbrella Agreement) by and between Florida Commerce and Subrecipient, this Notice of Fund Availability (NFA) is notice in writing by Florida Commerce that Subrecipient may incur costs and submit for reimbursement in an amount not to exceed the lesser of the state authorized budget authority or the released amount shown above, subject to the terms of the Agreement and any amendments thereto, the availability of funds as determined solely by Florida Commerce, and the Florida Legislature's appropriation of funds. These funds are available for cash draws under the Subrecipient Enterprise Resource Application (SERA) Program Year and Program Title/Project in SERA described on page one of this notice. The indirect cost rate or indirect cost method for this subaward, whether federal or non-federal, will be the federally recognized indirect cost rate negotiated between the Subrecipient and the federal government or, if no such rate exists, either a rate negotiated between Florida Commerce and the Subrecipient, or if optionally elected by the Subrecipient, the de minimis rate or the cost allocation method.

The current amount awarded and released to the Subrecipient under the Umbrella Agreement is limited to the amount shown on the attached Funding Table.

At no point during the duration of the Umbrella Agreement shall the Subrecipient be reimbursed for any costs that exceed Florida Commerce's authorized budget authority per state fiscal year. Funding availability may be limited or expanded through one or more NFAs supplement to this Agreement.

Special Grant Conditions: The purpose of these funds is to provide assistance to low income households in meeting their home energy costs, particularly those with the lowest incomes that pay a high proportion of household income for home energy. Use of these funds must be consistent with the PY2023 Low Income Home Energy Assistance State Plan (between FLORIDA COMMERCE and the HHS). The PY2023 Low Income Home Energy Assistance State Plan and other information necessary for compliance with 2 CFR 200.331 that is specific to this FAIN is located at:

<http://floridajobs.org/grants-management/grants-management/economic-self-sufficiency-organizations>

Information located at the above link is hereby incorporated into this NFA.

Financial Reporting Requirements: All cash draws and expenditures must be recorded in accordance with the SERA Business Rules. Expenditures must be reported within established timelines and by the cost categories and activities established for the particular grant program.

Cost Categories and Activities:

Cost Category	Activity
Grantee Administrative Expenses	Salaries including fringe, rent, utilities, travel, other
Direct Client Assistance	Home Energy Assistance Payments Crisis Benefit Payments Weather Related/Supply Shortage
Grantee Outreach Expense	Salaries including fringe, rent, utilities, travel, other

Closeout Procedures: Awards must be closed out and all obligations liquidated by the close out date indicated under Award Information. Only liquidated expenditures resulting from obligations incurred during the award period are allowable.

Other Notes/Comments:

Questions: Fiscal questions regarding these funds should be addressed to Adrienne Orbigoso at (850) 245-7357 or via email to adrienne.orbigoso@commerce.fl.gov. Program policy questions should be addressed to Heather McCallister at (850) 921-3288 or via email to heather.mccallister@commerce.fl.gov. Subrecipient Enterprise Resource Application (SERA) questions should be addressed to SERA Helpdesk via email to serahelpdesk@commerce.fl.gov.

FLORIDA  COMMERCE

PY2023 LIHEAP

LEE23 - Increase Release + Edit End Date 08/31/2025

SUBRECIPIENT	Unique Entity ID #	FLAIR Contract ID	NFA ID	AWARD			RELEASE		
				Current Award	This Action	Revised Award	Current Release	This Action	Revised Release
Agricultural and Labor Program, Inc.	KSJHBDQ8ZM9	E1990	042967	\$ 6,508,639.00	\$ -	\$ 6,508,639.00	\$ 2,606,945.00	\$ 3,901,694.00	\$ 6,508,639.00
Bay County Council on Aging, Incorporated	UW19KMMKC144	E1991	042965	\$ 1,005,195.00	\$ -	\$ 1,005,195.00	\$ -	\$ 1,005,195.00	\$ 1,005,195.00
Brevard County Board of County Commissioners	XSTGNLF9ZDJ5	E1992	042971	\$ 1,979,306.00	\$ -	\$ 1,979,306.00	\$ 774,792.33	\$ 1,204,513.67	\$ 1,979,306.00
Capital Area Community Action Agency, Inc.	X13EDG5RKDF1	E1994	042960	\$ 2,113,004.00	\$ -	\$ 2,113,004.00	\$ 1,627,603.18	\$ 485,400.82	\$ 2,113,004.00
Central Florida Community Action Agency, Inc.	M5M3WACM2N33	E1997	042969	\$ 2,604,459.00	\$ -	\$ 2,604,459.00	\$ 1,923,979.00	\$ 680,480.00	\$ 2,604,459.00
Charlotte County	X3RBY2VEDJT3	E1998	042981	\$ 471,182.00	\$ -	\$ 471,182.00	\$ 359,321.00	\$ 111,861.00	\$ 471,182.00
Citrus County BOCC	H2TGV5FM16F8	E1999	042982	\$ 461,298.00	\$ -	\$ 461,298.00	\$ 461,298.00	\$ -	\$ 461,298.00
City of Sanford	FJ52H6M3LY95	E2020	042970	\$ 650,378.00	\$ -	\$ 650,378.00	\$ 650,378.00	\$ -	\$ 650,378.00
Community Action Program Committee, Inc.	QA8HEH6FZTB9	E1996	042961	\$ 1,829,486.00	\$ -	\$ 1,829,486.00	\$ 661,467.00	\$ 1,168,019.00	\$ 1,829,486.00
County of Broward	P62KF2SIJ237	E1993	042972	\$ 5,439,360.00	\$ -	\$ 5,439,360.00	\$ 3,071,511.00	\$ 2,367,849.00	\$ 5,439,360.00
COUNTY OF PALM BEACH	X12DNFMPCR44	E2016	042976	\$ 4,804,793.00	\$ -	\$ 4,804,793.00	\$ 2,215,647.00	\$ 2,589,146.00	\$ 4,804,793.00
COUNTY OF VOLUSIA	VY9UEK86CVW3	E2029	042977	\$ 1,641,643.00	\$ -	\$ 1,641,643.00	\$ 1,641,643.00	\$ -	\$ 1,641,643.00
DeSoto County BOCC	GH9DBEQV5KK3	E2001	042983	\$ 135,093.00	\$ -	\$ 135,093.00	\$ 119,110.65	\$ 15,982.35	\$ 135,093.00
Economic Opportunities Council of Indian River Cou	YF9ZQ5SECJN7	E2005	042963	\$ 584,728.00	\$ -	\$ 584,728.00	\$ 441,518.00	\$ 143,210.00	\$ 584,728.00
Hillsborough, County of	PGWKT576NH72	E2003	042973	\$ 6,283,664.00	\$ -	\$ 6,283,664.00	\$ 2,848,393.75	\$ 3,435,270.25	\$ 6,283,664.00
JACKSON COUNTY SENIOR CITIZENS ORG., INC	F95VP5EB4C25	E2006	042966	\$ 243,367.00	\$ -	\$ 243,367.00	\$ 163,811.00	\$ 79,556.00	\$ 243,367.00
LAKE COMMUNITY ACTION AGENCY INC	JN1HBA41ANY4	E2007	042962	\$ 1,014,010.00	\$ -	\$ 1,014,010.00	\$ 1,014,010.00	\$ -	\$ 1,014,010.00
Lee County Board of County Commissioners	SS8JCN35XH77	E2008	042974	\$ 2,348,135.00	\$ -	\$ 2,348,135.00	\$ 2,348,135.00	\$ -	\$ 2,348,135.00
Miami-Dade, County of	IMKEJWVSEURF3	E2009	042985	\$ 12,335,262.00	\$ -	\$ 12,335,262.00	\$ 5,016,664.00	\$ 7,318,598.00	\$ 12,335,262.00
Mid Florida Community Services, Inc.	FNA3CKDAEDN3	E2011	042964	\$ 2,866,258.00	\$ -	\$ 2,866,258.00	\$ 1,164,283.49	\$ 1,701,974.51	\$ 2,866,258.00
Monroe County	QKLSCT2LM7M9	E2012	042984	\$ 169,450.00	\$ -	\$ 169,450.00	\$ 169,450.00	\$ -	\$ 169,450.00
Northeast Florida Community Action Agency, Inc.	YUJTX2YPG8V3	E2013	042979	\$ 3,972,363.00	\$ -	\$ 3,972,363.00	\$ 3,875,696.00	\$ 96,667.00	\$ 3,972,363.00
Orange County Florida	ZAMZMX9ZHCM9	E2015	042975	\$ 5,935,203.00	\$ -	\$ 5,935,203.00	\$ 4,935,203.00	\$ 1,000,000.00	\$ 5,935,203.00
OSCEOLA COUNTY COUNCIL ON AGING, INC.	X6WFHB2KNCB5	E2014	042980	\$ 1,484,366.00	\$ -	\$ 1,484,366.00	\$ 300,083.00	\$ 1,184,283.00	\$ 1,484,366.00
Pinellas County Urban League, Inc	X5ECCAJYYMF4	E2018	042968	\$ 3,781,350.00	\$ -	\$ 3,781,350.00	\$ 1,586,848.00	\$ 2,194,502.00	\$ 3,781,350.00
Salvation Army, The	CASLDMCECCMS7	E2019	042957	\$ 1,133,686.00	\$ -	\$ 1,133,686.00	\$ 861,992.72	\$ 271,693.28	\$ 1,133,686.00
Step UP Suncoast, Inc	JKMNP2K3JF13	E2025	042978	\$ 1,445,839.00	\$ -	\$ 1,445,839.00	\$ 737,241.18	\$ 708,597.82	\$ 1,445,839.00
SUWANNEE RIVER ECONOMIC COUNCIL INC	TF66NBMN9YB4	E2024	042959	\$ 1,026,643.00	\$ -	\$ 1,026,643.00	\$ 966,044.75	\$ 60,598.25	\$ 1,026,643.00
Tri County Community Council, Inc.	KSHUE4AZMR39	E2028	042958	\$ 2,779,159.00	\$ -	\$ 2,779,159.00	\$ 791,646.00	\$ 1,987,513.00	\$ 2,779,159.00
TOTAL				\$ 77,047,319.00	\$ -	\$ 77,047,319.00	\$ 43,334,715.05	\$ 33,712,603.95	\$ 77,047,319.00

Date of Notice:	03/03/2025
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General Information

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Unique Entity Identification (UEI #):	See Attached	
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Grantor:	U.S. Department of Health and Human Services	
Federal Award Identification Number (FAIN):	G-2302FLLIEI	
Federal Award Year:	PY2023	
CFDA/CSFA Title and Number:	Low Income Home Energy Assistance	93.568
Award for Research & Development (Y/N):	No	
Action being Taken:	Issue Release & Extend End Date	

Award Information

Program Year in SERA:	PY2023
Program Group in SERA:	Economic Self-Sufficiency
Program Name in SERA:	Low Income Home Energy Assistance
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FLORIDA COMMERCE

PY2023 LIHEAP

LEI23 - Issue Release + Extend End Date 08/31/2025

SUBRECIPIENT	Unique Entity ID #	FLAIR Contract ID	NFA ID	AWARD			RELEASE		
				Current Award	This Action	Revised Award	Current Release	This Action	Revised Release
Agricultural and Labor Program, Inc.	KSJHBDQ8ZM9	E1990	042996	\$ 359,204.00	\$ -	\$ 359,204.00	\$ -	\$ 359,204.00	\$ 359,204.00
Bay County Council on Aging, Incorporated	UW19KMMKC144	E1991	042994	\$ 48,412.00	\$ -	\$ 48,412.00	\$ -	\$ 48,412.00	\$ 48,412.00
Brevard County Board of County Commissioners	XSTGNLF9ZDJ5	E1992	043000	\$ 102,773.00	\$ -	\$ 102,773.00	\$ -	\$ 102,773.00	\$ 102,773.00
Capital Area Community Action Agency, Inc.	X13EDG5RKDF1	E1994	042989	\$ 137,097.00	\$ -	\$ 137,097.00	\$ -	\$ 137,097.00	\$ 137,097.00
Central Florida Community Action Agency, Inc.	M5M3WACM2N33	E1997	042998	\$ 168,674.00	\$ -	\$ 168,674.00	\$ -	\$ 168,674.00	\$ 168,674.00
Charlotte County	X3RBY2VEDJT3	E1998	043010	\$ 29,414.00	\$ -	\$ 29,414.00	\$ -	\$ 29,414.00	\$ 29,414.00
Citrus County BOCC	H2TGV5FM16F8	E1999	043011	\$ 32,889.00	\$ -	\$ 32,889.00	\$ -	\$ 32,889.00	\$ 32,889.00
City of Sanford	FJ52H6M3LY95	E2020	042999	\$ 46,231.00	\$ -	\$ 46,231.00	\$ -	\$ 46,231.00	\$ 46,231.00
Community Action Program Committee, Inc.	QA8HEH6FZTB9	E1996	042990	\$ 89,745.00	\$ -	\$ 89,745.00	\$ -	\$ 89,745.00	\$ 89,745.00
County of Broward	P62KF2SJJ237	E1993	043001	\$ 386,679.00	\$ -	\$ 386,679.00	\$ -	\$ 386,679.00	\$ 386,679.00
COUNTY OF PALM BEACH	XL2DNFMPCR44	E2016	043005	\$ 262,428.00	\$ -	\$ 262,428.00	\$ -	\$ 262,428.00	\$ 262,428.00
COUNTY OF VOLUSIA	VY9UEK86CVW3	E2029	043006	\$ 97,140.00	\$ -	\$ 97,140.00	\$ -	\$ 97,140.00	\$ 97,140.00
DeSoto County BOCC	GH9DBEQV5KK3	E2001	043012	\$ 11,714.00	\$ -	\$ 11,714.00	\$ -	\$ 11,714.00	\$ 11,714.00
Economic Opportunities Council of Indian River Cou	YF9ZQ5SECJN7	E2005	042992	\$ 41,539.00	\$ -	\$ 41,539.00	\$ -	\$ 41,539.00	\$ 41,539.00
Hillsborough, County of	PGWKT576NH72	E2003	043002	\$ 295,764.00	\$ -	\$ 295,764.00	\$ -	\$ 295,764.00	\$ 295,764.00
JACKSON COUNTY SENIOR CITIZENS ORG., INC	F95VP5EB4C25	E2006	042995	\$ 16,174.00	\$ -	\$ 16,174.00	\$ -	\$ 16,174.00	\$ 16,174.00
Lee County Board of County Commissioners	SS8JCN35XH77	E2008	042993	\$ 116,411.00	\$ -	\$ 116,411.00	\$ -	\$ 116,411.00	\$ 116,411.00
Miami-Dade, County of	MKEJWVSEURF3	E2009	043014	\$ 686,646.00	\$ -	\$ 686,646.00	\$ -	\$ 686,646.00	\$ 686,646.00
Monroe County	QKLSCT2LM7M9	E2012	043013	\$ 17,292.00	\$ -	\$ 17,292.00	\$ -	\$ 17,292.00	\$ 17,292.00
Northeast Florida Community Action Agency, Inc.	YUJTX2YPG8V3	E2013	043008	\$ 384,957.00	\$ -	\$ 384,957.00	\$ -	\$ 384,957.00	\$ 384,957.00
Orange County Florida	ZAMZMX9ZHCM9	E2015	043004	\$ 277,686.00	\$ -	\$ 277,686.00	\$ -	\$ 277,686.00	\$ 277,686.00
OSCEOLA COUNTY COUNCIL ON AGING, INC.	X6WFHB2KNCB5	E2014	043009	\$ 75,140.00	\$ -	\$ 75,140.00	\$ -	\$ 75,140.00	\$ 75,140.00
Pinellas County Urban League, Inc	X5ECCAJYYMF4	E2018	042997	\$ 197,787.00	\$ -	\$ 197,787.00	\$ -	\$ 197,787.00	\$ 197,787.00
Salvation Army, The	CASLDMCCMS7	E2019	042986	\$ 66,309.00	\$ -	\$ 66,309.00	\$ -	\$ 66,309.00	\$ 66,309.00
Step UP Suncoast, Inc	JKMNP2K3JF13	E2025	043007	\$ 82,101.00	\$ -	\$ 82,101.00	\$ -	\$ 82,101.00	\$ 82,101.00
SUWANNEE RIVER ECONOMIC COUNCIL INC	TF66NBMN9YB4	E2024	042988	\$ 87,905.00	\$ -	\$ 87,905.00	\$ -	\$ 87,905.00	\$ 87,905.00
Tri County Community Council, Inc.	KSHUE4AZMR39	E2028	042987	\$ 124,421.00	\$ -	\$ 124,421.00	\$ -	\$ 124,421.00	\$ 124,421.00
TOTAL				\$ 4,242,532.00	\$ -	\$ 4,242,532.00	\$ -	\$ 4,242,532.00	\$ 4,242,532.00

25- 0723

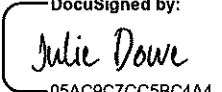
BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BGRV 145 042325*0469
BGEX 145 042325*1191

FUND 1009-Low Income Home Energy Assistance Program Fund

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 04/23/25	REMAINING BALANCE
REVENUES									
145 1471 3168	Federal Grant Indirect-Human Services	Low Income Home Energy Assistance Program_LEI	0	0	262,428	0	262,428		
Total Fund Revenues			4,732,809	9,369,592	262,428	0	9,632,020		
EXPENDITURES									
145 1471 8301	Contributions for Individuals	Low Income Home Energy Assistance Program_LEI	0	0	262,428	0	262,428	0	262,428
Total Fund Expenditures			4,732,809	9,369,592	262,428	0	9,632,020		

SIGNATURES

DocuSigned by:

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DATES 5/13/2025

Initiating Department/Division

Administration/Budget Department Approval

OFMB Department - Posted

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: 10-Jun-25

Deputy Clerk to the
Board of County Commissioners