

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: June 10, 2025 Consent [X] Regular [ ]  
Public Hearing [ ]

Department: Water Utilities Department

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve Amendment No. 1 (Amendment) to Contract with Parsons Environment & Infrastructure Group Inc. (Parsons) for Consulting/Professional Services Capital Improvement Plan Program Management (Contract).

**Summary:** On January 14, 2025, the Board of County Commissioners (BCC) approved the Palm Beach County Water Utilities Department (PBCWUD) Contract with Parsons (R2025-0092). The Contract provides consulting/professional services to assist with the implementation of the PBCWUD 2025-2030 Capital Improvement Plan (CIP), which includes new capital projects and repair and replacement projects that are being developed as part of the PBCWUD Asset Management Program. The Amendment will add Ardurra Group, Inc. as a subconsultant to provide additional resources to support the implementation of CIP projects.

The Contract was presented to the Goal Setting Committee (Committee) on March 29, 2024, and the Committee established an Affirmative Procurement Initiative (API) of a minimum mandatory 20% Small Business Enterprise (SBE) subcontracting participation and up to 15 Evaluation Preference Points for participation by certified African American (AA) owned firms. Parsons committed to 26% SBE participation which includes 23% MBE (AA). Parsons is headquartered in Chantilly, Virginia and Ardurra is headquartered in Miami, Florida. Most members of the project team will be co-located with PBCWUD staff at the Central Region Operations Center from which the majority of the work required will be undertaken. (PBCWUD Project No. 23-035) Countywide (MWJ)

**Background and Justification:** Engineering and project management positions are essential to execute the CIP projects and in turn provide the best water and service to PBCWUD customers. However, these critical positions have been most difficult to fill by direct hiring and through current Program Management contracts. The Amendment will provide for staff augmentation, which is much needed to continue efficiencies in implementation and delivery of CIP projects. The staff will provide project management for projects from design through construction, coordination of permitting and approvals, and in support of strategic asset management principles.

**Attachments:**

1. Two (2) Originals Amendment No. 1
2. Location Map
3. Ebix Compliance Summary Report

Recommended By:

*Al Bayat*

Department Director

*5/2/25*

Date

Approved By:

*W. J. Blum*

Assistant County Administrator

*5/2/25*

Date

**A. Five Year Summary of Fiscal Impact:**

Is Item Included in Current Budget? Yes X\* No     

Is this item using Federal Funds? Yes      No X

Is this item using State Funds? Yes      No X

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**


C. Department Fiscal Review: Jonny Foreman

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

and Control Comments.

Brenda Grachl 5/8/25

Contract Development and Control

 5/14/25  
\_\_\_\_\_  
Assistant County Attorney

Department Director

This summary is not to be used as a basis for payment.

**AMENDMENT NO. 1 TO CONTRACT  
FOR CONSULTING/PROFESSIONAL SERVICES  
CAPITAL IMPROVEMENT PLAN PROGRAM MANAGEMENT  
PBCWUD PROJECT NO. 23-035**

**This Amendment No. 1** is made as of the 10<sup>th</sup> day of June 2025, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as the "COUNTY", and Parsons Environment & Infrastructure Group Inc., a corporation authorized to do business in the State of Florida, hereinafter referred to as "CONSULTANT", whose Federal Tax ID# is 94-3376767.

**WHEREAS**, the COUNTY and the CONSULTANT acknowledge and agree that the Contract dated January 14, 2025 (Resolution No. R2025-0092) (hereinafter "the CONTRACT") is in full force and effect and that this Amendment incorporates all the terms and conditions of the CONTRACT as may be expressly supplemented and amended by this Amendment; and

**WHEREAS**, the parties hereto desire to add Ardurra Group, Inc., as a subconsultant to the CONTRACT.

**NOW THEREFORE**, in consideration of the premises and of the mutual covenants hereinafter set forth and for such other good and valuable consideration, the receipt of which the parties hereto expressly acknowledge, the parties covenant and agree to the following terms and conditions:

1. Exhibit C Hourly Raw Labor Rates and Justification of Contract Multiplier is hereby amended to add information for Ardurra Group, Inc., as attached hereto and made a part hereof. All other provisions of the Exhibit C set forth in the CONTRACT shall remain unchanged.
2. Exhibit D OEBO Schedules 1 and 2 is hereby amended to add information for Ardurra Group, Inc., as attached hereto and made a part hereof. All other provisions of the Exhibit D set forth in the CONTRACT shall remain unchanged.
3. Except as specifically modified above, the terms and conditions of the CONTRACT as amended by this Amendment No. 1, are hereby confirmed and remain in full force and effect.

**THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY**

**AMENDMENT NO. 1 TO CONTRACT  
FOR CONSULTING/PROFESSIONAL SERVICES  
CAPITAL IMPROVEMENT PLAN PROGRAM MANAGEMENT  
PBCWUD PROJECT NO. 23-035**

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Amendment No. 1 on behalf of the COUNTY and CONSULTANT has hereunto set its hand the day and year above written.

**ATTEST:**

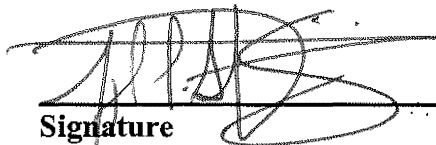
**Joseph Abruzzo, Clerk of the Circuit Court  
& Comptroller, Palm Beach County**

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

By: \_\_\_\_\_  
Deputy Clerk

By: 24 \_\_\_\_\_  
Maria G. Marino, Mayor

**WITNESS:**

  
Signature

Angel Santiago-Perez  
Name (type or print)

  
Signature

Diana Diaz  
Name (type or print)

**APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY**

By:   
County Attorney

**APPROVED AS TO TERMS  
AND CONDITIONS**

By: AL Bayat  
Department Director

**CONSULTANT:**

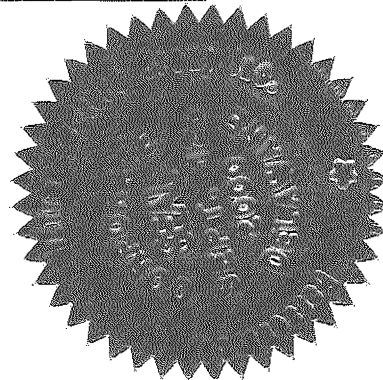
**Parsons Environment & Infrastructure  
Group Inc.**

Company Name  
  
Signature

William Rathbun  
Typed Name

Principal Project Manager  
Title

(corp. seal)



AMENDMENT NO. 1 TO CONTRACT  
FOR CONSULTING/PROFESSIONAL SERVICES  
CAPITAL IMPROVEMENT PLAN PROGRAM MANAGEMENT  
PBCWUD PROJECT NO. 23-035

Exhibit C

Hourly Raw Labor Rates and Justification of Contract Multiplier  
FIRM NAME: ARDURRA GROUP, INC.  
Rate Multiplier = 2.90 (off-site) and 2.40 (on-site)

| ID | POSITION/LABOR CATEGORY   | PROGRAM ROLE  | MAXIMUM HOURLY RAW LABOR RATE |
|----|---------------------------|---|-------------------------------|
| 1  | Senior Technical Director | Technical Advisors                                    | \$140.00                      |
| 2  | Senior Project Manager    | Project Management & Engineering/Construction Support | \$105.00                      |
| 3  | Project Manager           | Project Management & Engineering/Construction Support | \$80.00                       |
| 4  | Senior Project Engineer   | Engineering/Construction Support                      | \$75.00                       |
| 5  | Senior Engineer           | Engineering/Construction Support                      | \$60.00                       |

**AMENDMENT NO. 1 TO CONTRACT  
FOR CONSULTING/PROFESSIONAL SERVICES  
CAPITAL IMPROVEMENT PLAN PROGRAM MANAGEMENT  
PBCWUD PROJECT NO. 23-035**

**Exhibit D OEBO Schedules**

**OEBO Schedule 1**

**List of Proposal Contractor/Consultant and Subcontractor/Subconsultant  
Participation**

**OEBO Schedule 2**

**Letter of Intent**

OEBO SCHEDULE 1

SOLICITATION/PROJECT/BID NAME: Capital Improvement Plan Program Management SOLICITATION/PROJECT/BID NO.: WUD 23-035  
SOLICITATION OPENING/SUBMITTAL DATE: April 21, 2024/June 11, 2024 COUNTY DEPARTMENT: Water Utilities Department

**Section A** PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT\* ON THE PROJECT:

NAME OF PRIME RESPONDENT/BIDDER: Parsons Environment & Infrastructure Group, Inc. ADDRESS: 500 W. Cypress Creek Rd., Ste. 200, Fort Lauderdale, FL 33309

CONTACT PERSON: William Rathbun, PE, Assoc. DBIA - Water/Wastewater Lead PHONE NO.: +1 (305) 807-0568 E-MAIL: william.rathbun@parsons.com

PRIME'S DOLLAR AMOUNT OR PERCENTAGE OF WORK: 53.5%

\*SMWBE Prime's must include their percentage or dollar amount in the Total Participation line under section B.

Non-SBE ☒ MBE ☐ WBE ☐ SBE ☐

**Section B** PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT BELOW:

| Subcontractor/Sub consultant Name           | (Check all Applicable Categories)   |                                     |                                     |                                     | DOLLAR AMOUNT OR PERCENTAGE OF WORK |          |       |           |       |       |
|---|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|----------|-------|-----------|-------|-------|
|   | Non-SBE                             | MBE                                 | WBE                                 | SBE                                 | Black                               | Hispanic | Women | Caucasian | Asian | Other |
|   |                                     | Minority Business                   | Women Business                      | Small Business                      |                                     |          |       |           |       |       |
| 1. M.C.O. Construction and Services, Inc.   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | 20%                                 |          |       |           |       |       |
| 2. Nova Consulting, Inc.                    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |                                     |          |       |           |       | 16.5% |
| 3. The Valerin Group, Inc.                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                     |          | 3%    |           |       |       |
| 4. Kreation Avenue LLC                      | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 3%                                  |          |       |           |       |       |
| 5. Ardurra Group, Inc.                      | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |                                     |          |       |           |       | 4%    |
| (Please use additional sheets if necessary) |                                     |                                     |                                     |                                     | Total                               | 23%      | 3%    |           |       | 20.5  |

Total Bid/Offer Price \$ N/A

Total Certified S/M/WBE Participation \$ 26%

I hereby certify that the above information is accurate to the best of my knowledge: William Rathbun Principal Project Manager

Name & Authorized Signature Title

- Note:**
- 1. The amount listed on this form for a Subcontractor/sub consultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.
  - 2. Only those firms certified by Palm Beach County at the time of solicitation due date are eligible to meet the established OEBO Affirmative Procurement Initiative (API). Please check the applicable box and list the dollar amount or percentage under the appropriate demographic category.
  - 3. Modification of this form is not permitted and will be rejected upon submittal.
  - 4. If a Mandatory API goal applies, failure to submit a properly executed Schedule 2 will result in a determination of non-responsiveness to the solicitation.



OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. If a Mandatory API goal applies, failure to submit a properly executed Schedule 2 will result in a determination of non-responsiveness to the solicitation. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: WUD 23-035  
SOLICITATION/PROJECT NAME: Capital Improvement Plan Program Management

Prime Contractor: Parsons Environment & Infrastructure Group, Inc. Subcontractor: Nova Consulting, Inc.  
(Check box(s) that apply)

☐ SBE ☐ WBE ☐ MBE ☐ M/WBE ☒ Non-S/M/WBE Date of Palm Beach County Certification (if applicable): N/A

The undersigned affirms they are the following (select one from each column if applicable):

| Column 1   | Column 2  | Column 3 |
|--|---|----------|
| <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female | <input type="checkbox"/> African-American/Black <input type="checkbox"/> Asian American <input type="checkbox"/> Caucasian American <input type="checkbox"/> Supplier |          |
|  | <input checked="" type="checkbox"/> Hispanic American <input type="checkbox"/> Native American  |          |

**S/M/WBE PARTICIPATION** – S/M/WBE Primes must document all work to be performed by their own work force on this form. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. When applicable, identify the line item(s) associated with the service/product being supplied. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed quote/proposal may be attached to a properly executed Schedule 2 for additional information.

| Line Item | Item Description                              | Unit Price | Quantity/ Units | Contingencies/ Allowances | Total Price/Percentage |
|-----------|---|------------|-----------------|---------------------------|------------------------|
| 1         | Construction & Program Management Support     | N/A        | N/A             | N/A                       | 16.5%                  |
|           | Services; Engineering & Construction Support; |            |                 |                           |                        |
|           | Serve as Technical Advisors                   |            |                 |                           |                        |
|           |   |            |                 |                           |                        |
|           |   |            |                 |                           |                        |
|           |   |            |                 |                           |                        |

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: 16.5%

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

|   |                              |
|---|------------------------------|
| <u>Name of 2<sup>nd</sup>/3<sup>rd</sup> tier Subcontractor/subconsultant</u> | Price or Percentage: <u></u> |
|---|------------------------------|

Parsons Environment & Infrastructure Group Inc.

Print Name of Prime  
By: *William Rathbun*  
Authorized Signature

William Rathbun  
Print Name

Principal Project Manager  
Title

Date: 04/16/2025

Nova Consulting, Inc.

Print Name of Subcontractor/subconsultant  
By: *Maria J. Molina*  
Authorized Signature

Maria J. Molina, PE, CGC, ENV SP  
Print Name

President  
Title

Date: 04/16/2025



If you have experienced or witnessed a violation of the EBO Ordinance or would like to file a complaint, please scan the QR Code



OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. If a Mandatory API goal applies, failure to submit a properly executed Schedule 2 will result in a determination of non-responsiveness to the solicitation. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: WUD 23-035  
SOLICITATION/PROJECT NAME: Capital Improvement Plan Program Management

Prime Contractor: Parsons Environment & Infrastructure Group, Inc. Subcontractor: Ardurra Group, Inc.  
(Check box(s) that apply)

☐ SBE ☐ WBE ☐ MBE ☐ M/WBE ☒ Non-S/M/WBE Date of Palm Beach County Certification (if applicable): N/A

The undersigned affirms they are the following (select one from each column if applicable):

| Column 1   | Column 2   | Column 3 |
|--|--|----------|
| <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> African-American/Black <input type="checkbox"/> Asian American <input checked="" type="checkbox"/> Caucasian American <input type="checkbox"/> Supplier |          |
|  | <input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American  |          |

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| Line Item | Item Description            | Unit Price | Quantity/ Units | Contingencies/ Allowances | Total Price/Percentage |
|-----------|-----------------------------|------------|-----------------|---------------------------|------------------------|
| 1         | Project Management Services | N/A        | N/A             | N/A                       | 4%                     |
|           |                             |            |                 |                           |                        |
|           |                             |            |                 |                           |                        |
|           |                             |            |                 |                           |                        |
|           |                             |            |                 |                           |                        |
|           |                             |            |                 |                           |                        |

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: 4%

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

|   |                              |
|---|------------------------------|
| <u>Name of 2nd/3rd tier Subcontractor/subconsultant</u> | Price or Percentage: <u></u> |
|---|------------------------------|

Parsons Environment & Infrastructure Group Inc.

Print Name of Prime

By:

*William Rathbun*  
Authorized Signature

William Rathbun

Print Name

Principal Project Manager

Title

Date: 04/16/2025

Ardurra Group, Inc.

Print Name of Subcontractor/subconsultant

By:

*Christopher F. Kuzler*  
Authorized Signature

Christopher F. Kuzler

Print Name

Authorized Representative

Title

Date: 04/16/2025



If you have experienced or witnessed a violation of the EBO Ordinance or would like to file a complaint, please scan the QR Code

**April 14, 2025**

Mr. Ali Bayat, PE  
Director  
Palm Beach County Water Utilities Department  
8100 Forest Hill Boulevard  
West Palm Beach, Florida 33413

Subject: PBCWUD Project No. 23-035  
Capital Improvement Plan Program Management  
Delegation of Signature Authority

Dear Mr. Bayat,

As one of **Parsons Environment & Infrastructure Group Inc.** (Parsons) representatives currently registered in Florida's SUNBIZ, I am writing to authorize William Rathbun, Principal Project Manager, to sign documents for Parsons associated with the above reference Contract for Consulting/Professional Services.

Should you have any questions or concerns, please do not hesitate to contact me at [Patrick.Brooks@parsons.com](mailto:Patrick.Brooks@parsons.com) or 703-898-5514.

Sincerely,

**Parsons Environment & Infrastructure Group Inc.**

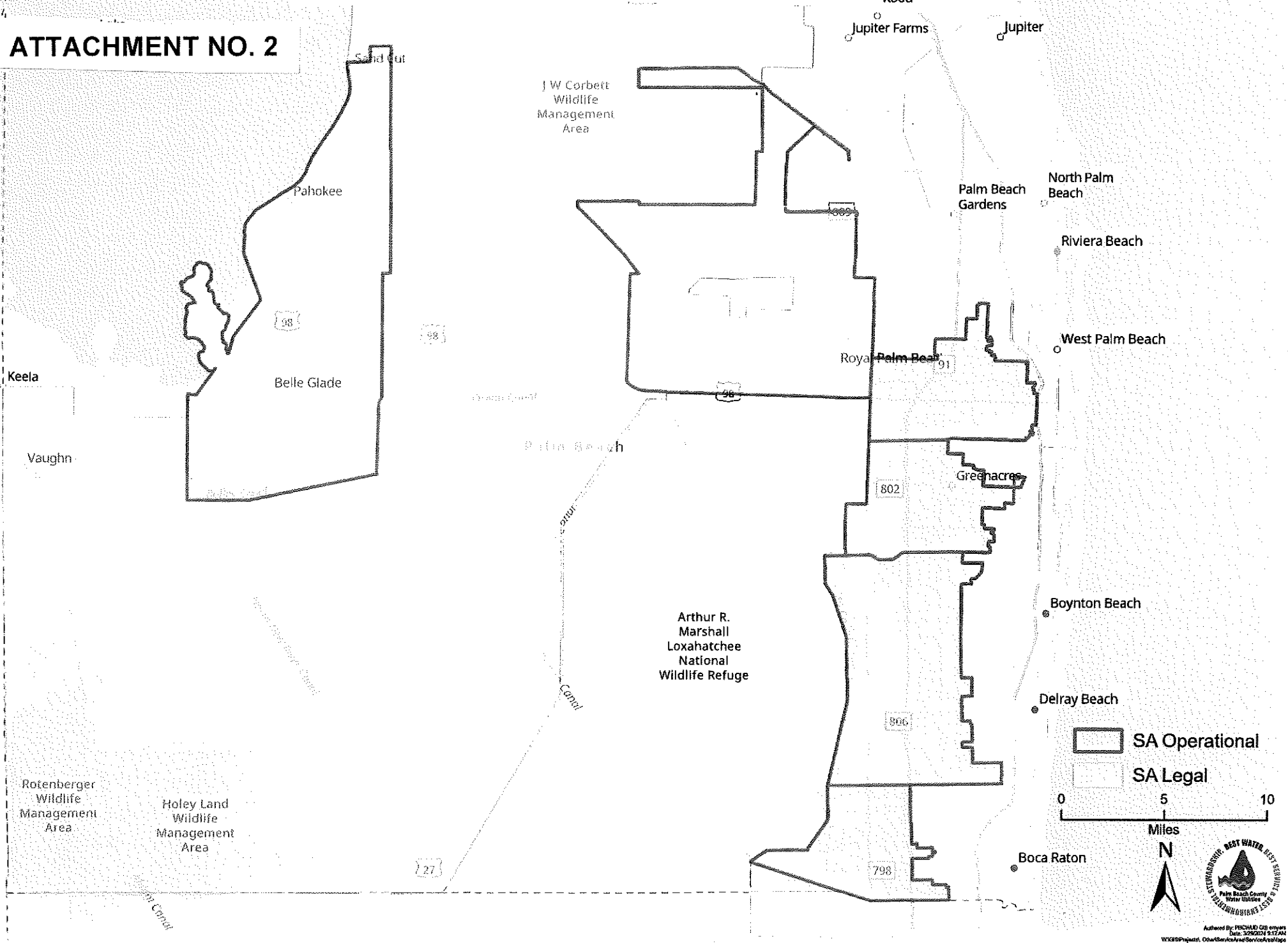


Patrick Brooks, P.E.  
Senior Vice President

Cc: William Rathbun, Principal Project Manager  
Jeff Kishel, Vice President

DELIVERING A BETTER WORLD

**ATTACHMENT NO. 2**



ATTACHMENT NO. 3

Print Date 1/8/2025 5:01:28 AM

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Palm Beach County  
Compliance Summary Report

| Vendor Number | Vendor Name                                     | AM Best Rating | Insurance Carrier                                  | Policy #        | Eff. Date | Exp. Date | Coverage               | Contract Number | Contract Name   |
|---------------|---|----------------|--|-----------------|-----------|-----------|------------------------|-----------------|---|
| DX00003098    | Parsons Environment & Infrastructure Group Inc. | Modified       | Compliant  |                 |           |           |                        | 23-035          | Contract for Consulting/Professional Services Capital Improvement Plan Program Management |
|               |   | Ap , XV        | National Union Fire Insurance Company of Pittsburg | CA027783450(NJ) | 1/1/2025  | 1/1/2026  | Auto Liability         |                 |   |
|               |   | Ap , XV        | National Union Fire Insurance Company of Pittsburg | CA1341446(AOS)  | 1/1/2025  | 1/1/2026  | Auto Liability         |                 |   |
|               |   | Ap , XV        | National Union Fire Insurance Company of Pittsburg | GL17587105      | 1/1/2025  | 1/1/2026  | General Liability      |                 |   |
|               |   | Ap , XV        | Lexington Insurance Company                        | 11665420        | 1/1/2025  | 1/1/2026  | Professional Liability |                 |   |
|               |   | Ar , XV        | AIU Insurance Company                              | WC013751746     | 1/1/2025  | 1/1/2026  | Workers Comp           |                 |   |

Risk Profile : Standard - Professional Services  
Required Additional Insured : Palm Beach County Board of County Commissioners  
Ownership Entity :