

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: July 8, 2025	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing
Department:		
Submitted By:	<u>Palm Beach County Sheriff's Office</u>	
Submitted For:	<u>Palm Beach County Sheriff's Office</u>	

I. EXECUTIVE BRIEF



Motion and Title: Staff recommends motion to: **A) accept** a Contract Amendment on behalf of the Palm Beach County Sheriff's Office (PBSO) from the Florida Department of Children and Families (Department) which provides \$39,200 in supplemental funding through the FY23-25 STOP VAWA Formula Grant Program (STOP) and extends the current project period through September 30, 2025; and **(B) approve** a Budget Amendment of \$39,200 in the Sheriff's Grants Fund.

Summary: On August 22, 2023 the Board of County Commissioners (BCC) accepted a \$313,600 Grant Award on behalf of PBSO from the Department for the FY2023-2025 STOP Program for the period of July 1, 2023 through June 30, 2025, to hire one (1) full time detective to investigate domestic violence and sex crimes against victims ages 11 years of age and older (3EE-2). On May 27, 2025, the Department awarded PBSO an additional \$39,200 in grant funding to continue to conduct STOP investigations. The total Grant Award is \$352,800. PBSO is required to provide a minimum 25% match (\$13,067); PBSO is providing in-kind match in the amount of \$13,302, slightly exceeding the match requirement based on project needs, which is approved in the FY2025 operating budget. The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 16.588 and Contract No. is LN265. Countywide (RS)

Background and Justification: The STOP Violence Against Women Formula Grant Program supports programs and activities under the Violence Against Women Act that seek to prevent and respond to domestic violence, sexual assault, dating violence, and stalking.

- Attachments:**
- 1. Budget Amendment
 - 2. Florida DCF Amendment 0002
 - 3. 3EE-2

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RECOMMENDED BY:		June 25, 2025
	DEPARTMENT DIRECTOR	DATE
APPROVED BY:		
	COUNTY ADMINISTRATOR	DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures	0				
Operating Costs	\$52,502				
External Revenues	(\$39,200)				
Program Income					
(County)					
In-Kind Match (County)					
Net Fiscal Impact	\$13,302				
# Additional FTE Positions					
(Cumulative)					
Is Item Included in Current Budget:	YES	NO	X		
Does this item include the use of federal funds:	Yes	X	No		
Does this item include the use of state funds:	Yes	No	X		
Budget Account No:	Fund 1152	Agency 160	Org 2444	Object 3129	
Reporting Category					


B. Recommended Sources of Funds / Summary of Fiscal Impact:

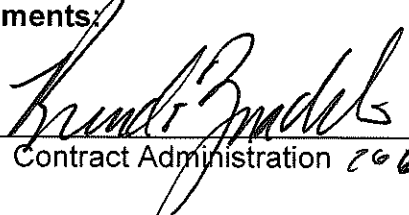
The STOP VAWA Formula Grant is funded by the Florida Department of Children and Families. The required match is 25%; the PBSO will provide a match in the amount of \$13,302, through its approved operating budget. No additional County funds are required until grant funding expires.

FY23-25 STOP VAWA Formula Grant Award	\$313,600
25% in-kind match	\$106,410
FY23-25 STOP VAWA Supplement	\$ 39,200
25% in-kind match	\$ 13,302
Total Program Budget	\$472,512

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:


OFMB
6/25/25
MG 6/18
VS 6/18


Contract Administration
6/30/25
6/27/25

B. Legal Sufficiency:


Assistant County Attorney
6/30/25

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

25-0791


BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BGRV 061725*496
BGEX 061725*1437

FUND 1152 - Sheriff's Grants


ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 6-4-2025	REMAINING BALANCE
REVENUES									
160-2444-3129	Federal Grant - Other Public Safety	STOP Law Enforcement Project-FY23	287,467	161,836	39,200	0	201,036		
Total Fund Revenues			11,660,539	12,201,602	39,200	0	12,240,802		
EXPENDITURES									
160-2444-9498	Transfer to Sheriff's Fund 1902	STOP Law Enforcement Project-FY23	308,287	154,983	39,200	0	194,183	61,994	194,183
Total Fund Expenditures			11,660,539	12,201,602	39,200	0	12,240,802		

SIGNATURES



6/13/2025

Initiating Department/Division



6/25/25

Administration/Budget Department Approval

OFMB Department - Posted

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: 7/8/2025

Deputy Clerk to the
Board of County Commissioners

FLORIDA DEPARTMENT OF CHILDREN AND FAMILIES
CONTRACT NO. LN265
AMENDMENT NO. 0002

Effective the latter of June 30, 2025, or the last party signature, the above referenced Contract is amended as follows:

- 1. This contract is extended through September 30, 2025.
- 2. In 1.1, F-1.1, and F-2, \$313,600 is replaced with \$352,799.98.
- 3. In A-8.1., last addressed in Amendment 0001, the highlighted portions below amend the table in 8.1.11. The non-highlighted portions are solely for context and unaffected by this amendment.

Award ID	SFY 2023/2024	SFY 2024/2025	SFY 2025-2026
Federal Award Identification	15JOVW-22-GG-00416-STOP	15JOVW-23-GG-00566-STOP	15JOVW-23-GG-00566-STOP
Federal Award Date	9/13/2022	7/13/2023	7/13/2023
Federal Award Performance/Budget Period	7/1/2022 – 6/30/2024	7/1/2023 – 6/30/2025	7/1/2023 – 6/30/2025
Amount of Federal Funds Obligated in this Contract	\$156,800.00	\$156,800.00	\$39,199.98

4. F-1.3.2 through F-1.3.7 and the total amounts below are replaced with:

SFY	Unit Cost	Number of Units	Total
2023-2024	\$13,066.66	11	\$156,800.00
	\$13,066.74	1	
2024-2025	\$13,066.66	11	\$156,800.00
	\$13,066.74	1	
2025-2026	\$13,066.66	3	\$39,199.98
Contract Total			\$352,799.98

5. All provisions in the Contract and any attachments thereto in conflict with this Amendment are changed to conform with this Amendment. All provisions not in conflict with this Amendment are still in effect and are to be performed at the level specified in the Contract. This Amendment and all its attachments are made a part of the Contract.

IN WITNESS THEREOF, the parties hereto have caused this Amendment executed by their undersigned officials as duly authorized.

PALM BEACH COUNTY SHERIFF’S OFFICE

Signature: Ric L. Bradshaw

Name: Ric L. Bradshaw

Title: Sheriff

Date: 5/27/2025 | 9:53 AM EDT

STATE OF FLORIDA
DEPARTMENT OF CHILDREN AND FAMILIES

Signature: Taylor N. Hatch

Name: Taylor N. Hatch

Title: Secretary

Date: 5/27/2025 | 9:54 AM EDT

FLORIDA DEPARTMENT OF CHILDREN AND FAMILIES
APPROVAL MEMO

1. Routing Package Information			
Provider Name / Solicitation Name	Multiple-see attached list	Date	5/16/25
Contract / Solicitation No.	STOP Grant Extensions	Contract Manager / Procurement Officer	Multiple
Amendment / Addendum No.	Multiple	Routing Package Type	Amendment

2. Approval Signatures		
Approver	Signature	Date
Programmatic Approvals		
Michele Staffieri Contract Manager Supervisor	<i>Michele Staffieri</i>	5/9/25
Jennifer Rodriguez Program Director	<i>Jennifer Rodriguez</i>	5.16.25
Daryl Wolfgang Deputy Assistant Secretary	<i>Daryl Wolfgang</i>	5.16.25
Administrative Approvals		
Matthew Brock Office of Budget Services	<i>Matthew Brock</i>	5/16/25
Cole Sousa Office of Information Technology Services	N/A	
Martha Harbin Office of Quality & Innovations	N/A	
Jennifer Benghuzzi Office of Contracted Client Services	<i>Jennifer Benghuzzi</i>	05/19/25
Michael Grief by Tom Valentine Office of General Counsel	Tom Valentine	05/19/2025
Executive Approvals		
Patricia Medlock Assistant Secretary for Community Services	<i>Patricia Medlock</i>	5.20.25
Kathryn Whitehurst Deputy Chief of Staff	<i>Kathryn Whitehurst</i>	5/22/25
Kathryn Williams Deputy Secretary	<i>Kathryn Williams</i>	5/20/25
Casey Penn Chief of Staff	<i>Casey Penn</i>	5/22/25
Taylor N. Hatch Secretary	<i>Taylor N. Hatch</i>	5/22/25

- Next Steps:
- If a signature is not required, enter 'N/A'.
 - Attach the appropriate form:
 - Contracts/Amendments: Contract Briefing (CMT-12).
 - Solicitations/Addendums: Procurement Briefing (PMT-01).
 - Route starting with Programmatic Approvals and follow the order listed.

	CONTRACT	Method of Procurement	Cont. Manager	PROVIDER	Original Contract Start Date	Original Contract End Date	Contract Total	Add'l Federal Funding (\$)	Amended Total
	LN253-0003	RFP2122-059	Jennifer Benghuzzi	Florida Prosecuting Attorneys Association (FPAA)	4/1/2023	6/30/2025	\$550,000.00	\$81,249.99	\$631,249.99
Victim Services	LN272-0002	RFA 2122-057	Holly Lee	MUJER	9/1/2023	6/30/2025	\$180,000.00	\$22,500.00	\$202,500.00
	LN273-0002	RFA 2122-057	Adrian Williams	Gulf Coast Jewish Family & Community Services	9/1/2023	6/30/2025	\$180,000.00	\$22,500.00	\$202,500.00
	LN275-0002	RFA 2122-057	Mary Williams	Legal Services of North Florida	9/1/2023	6/30/2025	\$140,000.00	\$17,499.99	\$157,499.99
	LN276-0002	RFA 2122-057	Jessica Carlson	Safe Place and Rape Crisis Center (SPARCC)	9/1/2023	6/30/2025	\$129,612.90	\$17,499.99	\$147,112.89
Law Enforcement Services	LN262-0002	RFA2122-060	Matthew Cherry	Citrus County Sheriff's Office	7/1/2023	6/30/2025	\$313,600.00	\$39,199.98	\$352,799.98
	LN263-0002	RFA2122-060	Adrian Williams	City of Homestead Police Department	7/1/2023	6/30/2025	\$313,600.00	\$39,199.98	\$352,799.98
	LN264-0002	RFA2122-060	Jessica Carlson	Liberty County Sheriff's Office	7/1/2023	6/30/2025	\$313,600.00	\$39,199.98	\$352,799.98
	LN265-0002	RFA2122-060	Matthew Cherry	Palm Beach County Sheriff's Office	7/1/2023	6/30/2025	\$313,600.00	\$39,199.98	\$352,799.98
	LN266-0002	RFA2122-060	Lori Moser	Putnam County Sheriff's Office	7/1/2023	6/30/2025	\$313,600.00	\$39,199.98	\$352,799.98
Prosecution Services	YLN06-0002	Exempt	Holly Lee	SAO 2	10/1/2022	6/30/2025	\$616,561.44	\$67,538.01	\$684,099.45
	YLN08-0002	Exempt	Matthew Cherry	SAO 7	10/1/2022	6/30/2025	\$505,031.85	\$42,085.98	\$547,117.83
	YLN09-0002	Exempt	Adrian Williams	SAO 11	10/1/2022	6/30/2025	\$1,008,996.57	\$106,050.69	\$1,115,047.26
	YLN11-0002	Exempt	Jennifer Benghuzzi	SAO 17	10/1/2022	6/30/2025	\$902,582.90	\$109,129.98	\$1,011,712.88
	YLN12-0002	Exempt	Mary Williams	SAO 20	10/1/2022	6/30/2025	\$590,740.89	\$49,228.38	\$639,969.27
	YLN14-0002	Exempt	Adrian Williams	SAO 19	10/1/2023	6/30/2025	\$137,500.00	\$25,000.00	\$162,500.00
No Cost Extension (Various Services)	YLN07-0002	Exempt	Jessica Carlson	SAO 4	10/1/2022	6/30/2025	\$581,702.64	\$0.00	\$581,702.64
	YLN10-0003	Exempt	Jennifer Benghuzzi	SAO 15	10/1/2022	6/30/2025	\$429,778.89	\$0.00	\$429,778.89
	LN254-0003	RFA2122-063	Holly Lee	Community Action Stops Abuse, Inc. (CASA Pinellas)	2/1/2023	6/30/2025	\$348,948.00	\$0.00	\$348,948.00
	LN255-0003	RFA2122-063	Adrian Williams	Lee Conlee House, Inc.	4/1/2023	6/30/2025	\$352,500.00	\$0.00	\$352,500.00
	LN258-0003	RFA2122-063	Jessica Carlson	Hubbard House	4/1/2023	6/30/2025	\$331,721.30	\$0.00	\$331,721.30
	LN259-0004	RFA2122-060	Lori Moser	Bay County Sheriff's Office	7/1/2023	6/30/2025	\$486,066.66	\$0.00	\$486,066.66
	LN261-0002	RFA2122-060	Mary Williams	Cathoun County Sheriff's Office	7/1/2023	6/30/2025	\$313,600.00	\$0.00	\$313,600.00
	LN267-0002	RFA2122-060	Lori Moser	Seminole County Sheriff's Office	7/1/2023	6/30/2025	\$263,355.60	\$0.00	\$263,355.60
	LN271-0002	RFA 2122-057	Matthew Cherry	Florida Legal Services, Inc.	8/1/2023	6/30/2025	\$500,000.00	\$0.00	\$500,000.00
	LN319-0001	Exempt	Holly Lee	Jackson County Sheriff's Office	7/1/2024	6/30/2025	\$263,345.64	\$0.00	\$263,345.64

Agenda Item No.

3EE-2

MB / MEM 7-0

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: August 22, 2023 ☒ Consent ☐ Regular

☐ Ordinance ☐ Public Hearing

Department:

Submitted By: Palm Beach County Sheriff's Office

Submitted For: Palm Beach County Sheriff's Office

APPROVED

BY BOARD OF COUNTY COMMISSIONERS
AT MEETING OF Aug 22 2023
[Signature] D.C.
MINUTES & RECORDS SECTION

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: A) Accept on behalf of the Palm Beach County Sheriff's Office a Contract Between the State of Florida, Department of Children and Families (Department) and the Palm Beach County Sheriff's Office for a STOP VAWA Formula Grant Program award in the amount of \$313,600 for the period July 1, 2023 through June 30, 2025; and (B) Approve a budget amendment of \$313,600 in the Sheriff's Grants Fund.

Summary: On June 27, 2023 the Palm Beach County Sheriff's Office received a STOP VAWA Formula grant. These funds will be used to hire one full time detective who will be assigned to the Special Investigations Division (SID) to investigate domestic violence and sex crimes against victims ages 11 years of age and older. The grant will also provide Trauma Informed Training for staff and Victim Services for persons identified through the grant project. The PBSO will be reimbursed for costs totaling \$313,600. The PBSO is required to provide a minimum 25% match (\$105,003); PBSO is providing match in the amount of \$106,410, slightly exceeding the match requirement based on project needs, through its approved operating budget. One PBSO position is created with this action. An increase in funding from the County will be requested through our annual budget process once the grant ends. The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 16.588 and Contract No. is LN265. Countywide (RS)

Background and Justification: This agreement shall be performed in accordance with the STOP Violence Against Women Formula Grant Program authorized by the Violence Against Women Act, Title IV of the Violent Crime Control and Law Enforcement Act of 1994 (Public Law No. 103-322), the Violence Against Women Act of 2000, P.L. 106-386, the Violence Against Women and Department of Justice Reauthorization Act of 2005, P.L. 109-162, the Violence Against Women Reauthorization Act of 2014, P.L. 113-4, the Omnibus Crime Control and Safe Streets Act of 1968, 34 U.S.C §§ 10101 et seq., and OVW's implementing regulations at 28 C.F.R. Part 90. The Violence Against Women Act Reauthorization Act of 2022 VAWA reauthorizes through FY2027 programs and activities under the Violence Against Women Act that seek to prevent and respond to domestic violence, sexual assault, dating violence, and stalking.

Attachments:

1. Budget Amendment
2. State of Florida DCF Standard Contract

RECOMMENDED BY: _____

DEPARTMENT DIRECTOR

DATE

7/26/2023

APPROVED BY: _____

COUNTY ADMINISTRATOR

DATE

N/A

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures	0				
Operating Costs	\$420,010				
External Revenues	(\$313,600)				
Program Income					
(County)					
In-Kind Match (County)					
Net Fiscal Impact	\$106,410				
# Additional FTE Positions	1				
(Cumulative)					

Is Item Included in Current Budget: YES _____ NO X
 Does this item include the use of federal funds: Yes _____ No X

Budget Account No.: Fund 1152 Agency 160 Org 2444 Object 3129

Reporting Category _____

B. Recommended Sources of Funds / Summary of Fiscal Impact:

The STOP VAWA Formula Grant is funded by the Florida Department of Children and Families. The minimum required match is 25%; the PBSO will provide a match in the amount of \$106,410, through its approved operating budget. No additional County funds are required until grant funding expires.

STOP VAWA Formula Grant	\$313,600
In-kind match	\$106,410
Total Program Budget	\$420,010

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

ADDU 8/4/23
 OFMB QA 8/3
MD 8/4

A. J. Jan 8/17/23
 Contract Administration
MA 8/17/23

B. Legal Sufficiency:

MB Herman for R. Sena 8/18/23
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.