

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: July 8, 2025	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing
Department:		
Submitted By:	<u>Palm Beach County Sheriff's Office</u>	
Submitted For:	<u>Palm Beach County Sheriff's Office</u>	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Modification #3 to the Sub-Grant Agreement between the State of Florida, Division of Emergency Management (FDEM) and the Palm Beach County Sheriff's Office (PBSO), to extend the period of performance of the FY 2022 State Homeland Security Grant Program (SHSGP) through July 31, 2025.


Summary: On March 14, 2023, the Board of County Commissioners (BCC) accepted a FY 2022 SHSGP award in the amount of \$916,000 from FDEM for the period February 1, 2023 through March 31, 2024 (R2023-0349). On May 7, 2024, the BCC accepted Modification #1, which extended the grant period through September 30, 2024 (R2024-0493). On October 8, 2024, the BCC accepted Modification #2, which extended the grant period through June 30, 2025 (R2024-1342). Modification #3 will extend the period of performance through July 31, 2025, to allow more time to complete our regional homeland security projects. **There is no match requirement associated with this award.** The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the contract number is R0569. Countywide (RS)

Background and Justification: The SHSGP supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSGP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan.

Attachments:

- 1. Modification #3 to Sub-Grant Agreement
- 2. R2023-0349, R2024-0493, R2024-1342

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	5/27/25
RECOMMENDED BY: _____	_____
DEPARTMENT DIRECTOR	DATE

APPROVED BY: <u>N/A</u>	_____
COUNTY ADMINISTRATOR	DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income					
(County)					
In-Kind Match (County)					
Net Fiscal Impact					
# Additional FTE					
Positions					
(Cumulative)					
Is Item Included in Current Budget:	YES		NO	X	
Does this item include the use of federal funds:	Yes	X	No		
Does this item include the use of state funds:	Yes		No	X	
Budget Account No.:	Fund 1152	Agency 160	Org 2438	Object 3129	
Reporting Category					

B. Recommended Sources of Funds / Summary of Fiscal Impact:

No Additional Fiscal Impact. Time Extension Only

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

OFMB

6/18/2025

QA 6/17

VS 6/17

Contract Administration

20 6/18/25

6/20/25

B. Legal Sufficiency:

Assistant County Attorney

6/18/25

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

**MODIFICATION#3 TO SUBGRANT AGREEMENT BETWEEN
THE DIVISION OF EMERGENCY MANAGEMENT AND
PALM BEACH COUNTY SHERIFF'S OFFICE**

This Modification is made and entered into by and between the State of Florida, Division of Emergency Management ("the Division"), and Palm Beach County Sheriff's Office ("Recipient"), to modify Contract Number **R0569**, which began on February 1, 2023 ("the Agreement").

WHEREAS, the Division and the Recipient have entered into the Agreement, pursuant to which the Division has provided a subgrant to Recipient under the State Homeland Security Grant Program in the amount of **\$916,000.00**.

WHEREAS, the Agreement expires on June 30, 2025; and,

WHEREAS, the Division and the Recipient desire to extend the terms of the Agreement; and,

WHEREAS, the Division and the Recipient desire to modify the Agreement; and,

WHEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

1. Paragraph 8 of the Agreement is hereby amended to read as follows:

This Agreement shall begin upon execution by both parties and will end on July 31, 2025, unless terminated earlier in accordance with the provisions of Paragraph (17) of this Agreement. Consistent with the definition of "period of performance" contained in 2 C.F.R. §200.77, the term "period of agreement" refers to the time during which the Sub-Recipient "may incur new obligations to carry out the work authorized under" this Agreement. In accordance with 2 C.F.R. §200.309, the Sub-Recipient may receive reimbursement under this Agreement only for "allowable costs incurred during the period of performance." In accordance with section 215.971(1)(d), Florida Statutes, the Sub-Recipient may expend funds authorized by this Agreement "only for allowable costs resulting from obligations incurred during" the period of agreement.

2. All provisions not in conflict with this Modification remain in full force and effect and are to be performed at the level specified in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Modification as of the dates set out below.

RECIPIENT: PALM BEACH COUNTY SHERIFF’S OFFICE

By: 

Name and Title: Ric L. Bradshaw, Sheriff

Date: 5/13/2025

DIVISION OF EMERGENCY MANAGEMENT

By: Chanda D. Jenkins FOR

Name and Title: Kevin **Guthrie, Executive Director**

Date: 5/13/2025

Agenda Item No. 300-3
MS/5B 7-0
R-2023-0349

R-2023-0349

☐ Regular

☐ Public Hearing

Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: A) Accept on behalf of the Palm Beach County Sheriff's Office, a Federally Funded Sub-Award & Grant Agreement for a FY22 State Homeland Security Grant in the amount of \$916,000, for the period of February 1, 2023 through March 31, 2024; **and B) Approve** a budget amendment in the amount of \$916,000 in the Sheriff's Grant Fund.

Summary: On February 1, 2023, the Palm Beach County Sheriff's Office (PBSO) received a FY22 State Homeland Security Grant Program (SHSGP) award from the State of Florida, Division of Emergency Management. These funds will be used for specialty team equipment, training and intelligence and information sharing initiatives. There is no match associated with this award. The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the contract number is R0569. Countywide (RS)

Background and Justification: The State Homeland Security Grant Program (SHSGP) supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSGP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan.

Attachments:

1. Budget Amendment
2. Federally-Funded Sub-Award & Grant Agreement

DATE _____

DATE _____

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	\$350,000				
Operating Costs	\$566,000				
External Revenues	(\$916,000)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES _____ NO X
Does this item include the use of federal funds: Yes _____ X _____ No _____

Budget Account No.: Fund 1152 Agency 160 Org 2438 Object 3129

Reporting Category _____

B. Recommended Sources of Funds / Summary of Fiscal Impact:

The FY22 State Homeland Security Grant Program is funded by the State of Florida, Department of Emergency Management. There is no match associated with this award.

FY22 State Homeland Security Grant	<u>\$916,000</u>
Total Program Budget	<u>\$916,000</u>

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

[Signature] 2/24/2023
OFMB LM 2/23

[Signature] 3/1/23
Contract Administration
FMB 2/28/23

B. Legal Sufficiency:

[Signature] 3/3/2023
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: May 7, 2024 ☒ Consent ☐ Regular

 ☐ Ordinance ☐ Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: A) Receive and File a Modification #1 to the Sub-Grant Agreement between the State of Florida, Division of Emergency Management and the Palm Beach County Sheriff's Office, to extend the period of performance of the FY22 State Homeland Security Grant Program (SHSGP) from March 31, 2024 to September 30, 2024.


Summary: On March 14, 2023, the Board of County Commissioners (BCC) accepted a FY22 State Homeland Security Grant Program award in the amount of \$916,000 from the State of Florida, Division of Emergency Management for the period February 1, 2023 through March 31, 2024 (R-2023-0349).

This agenda item will extend the period of performance through September 30, 2024 to allow more time to complete our domestic and regional homeland security projects. There is no match associated with this award. The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the contract number is R0569. Countywide (RS)

Background and Justification: The State Homeland Security Grant Program (SHSGP) supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSGP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan.

- Attachments:**
- 1. Modification #1 to Sub-Grant Agreement
 - 2. R-2023-0349

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RECOMMENDED BY:  4/9/24
DEPARTMENT DIRECTOR DATE

APPROVED BY: N/A _____
COUNTY ADMINISTRATOR DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028		
Capital Expenditures							
Operating Costs							
External Revenues							
Program Income							
(County)							
In-Kind Match (County)							
Net Fiscal Impact							
# Additional FTE							
Positions							
(Cumulative)							
Is Item Included in Current Budget:	YES		NO	X			
Does this item include the use of federal funds:	Yes	X	No				
Does this item include the use of state funds:	Yes		No	X			
Budget Account No.: Fund	1152	Agency	160	Org	2438	Object	3129
Reporting Category							

B. Recommended Sources of Funds / Summary of Fiscal Impact:

No Additional Fiscal Impact. Time Extension Only

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

 Lisa M. ... OFMB 4/15/2024 CB 4/15 V.S. 4/15	 Brenda ... Contract Administration 4/16/24 4/16/24
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B. Legal Sufficiency:

Assistant County Attorney
4/16/24

C. Other Department Review:

Department Director

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: October 8, 2024	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing
Department:		
Submitted By: <u>Palm Beach County Sheriff's Office</u>		
Submitted For: <u>Palm Beach County Sheriff's Office</u>		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Modification #2 to the Sub-Grant Agreement between the State of Florida, Division of Emergency Management and the Palm Beach County Sheriff's Office (PBSO), to extend the period of performance of the FY 2022 State Homeland Security Grant Program (SHSGP) through June 30, 2025.


Summary: On March 14, 2023, the Board of County Commissioners (BCC) accepted a FY 2022 SHSGP award in the amount of \$916,000 from the State of Florida, Division of Emergency Management for the period February 1, 2023 through March 31, 2024 (R2023-0349). On May 7, 2024, the BCC accepted Modification #1, which extended the grant period through September 30, 2024 (R2024-0493). Modification #2 will extend the period of performance through June 30, 2025, to allow more time to complete our domestic and regional homeland security projects. There is no match associated with this award. The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the contract number is R0569. Countywide (RS)

Background and Justification: The SHSGP supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSGP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan.

Attachments:

- 1. Modification #2 to Sub-Grant Agreement
- 2. R2023-0349, R2024-0493

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	9/17/24
RECOMMENDED BY: _____	_____
DEPARTMENT DIRECTOR	DATE
APPROVED BY: <u>N/A</u>	_____
COUNTY ADMINISTRATOR	DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures					
Operating Costs					

External Revenues
Program Income
(County)
In-Kind Match (County)

Net Fiscal Impact

Additional FTE
Positions
(Cumulative)

Is Item Included in Current Budget: YES _____ NO X
Does this item include the use of federal funds: Yes X No _____
Does this item include the use of state funds: Yes _____ No X

Budget Account No.: Fund 1152 Agency 160 Org 2438 Object 3129

Reporting Category _____

B. Recommended Sources of Funds / Summary of Fiscal Impact:

No Additional Fiscal Impact. Time Extension Only

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

ASDUCAL 9/18/24
OS 9/18 OFMB QA 9/18
WAC 9/18

Grundy Mack 9/23/24
Contract Administration
MMS. 9/23/24

B. Legal Sufficiency:

[Signature] 9/24/24
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.