

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: July 8, 2025	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing
Department:		
Submitted By:	<u>Palm Beach County Sheriff's Office</u>	
Submitted For:	<u>Palm Beach County Sheriff's Office</u>	

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to receive and file: Grant Modification #6 to the Sub-Grant Agreement between the State of Florida, Division of Emergency Management (FDEM) and the Palm Beach County Sheriff's Office (PBSO), to extend the period of performance of the FY 2021 State Homeland Security Grant Program (SHSGP) through July 31, 2025.


**Summary:** On March 22, 2022, the Board of County Commissioners (BCC) accepted a FY 2021 SHSGP award in the amount of \$763,240 from FDEM for the period January 18, 2022 through March 31, 2023 to support various domestic security initiatives (R2022-0254). On December 6, 2022, the BCC accepted Modification #1, to provide \$462,317 in supplemental funds to support a statewide law enforcement data sharing system administered by the Florida Department of Law Enforcement, for a total Grant Award of \$1,225,557 (R2022-1475). On June 6, 2023, the BCC accepted Modification #2 to extend the grant period through September 30, 2023 (R2023-0751). On September 19, 2023, the BCC accepted Modification #3 to extend the grant period through June 30, 2024 (R2023-1347). On July 7, 2024, the BCC accepted Modification #4 to extend the grant period through September 30, 2024. On October 8, 2024, the BCC accepted Modification #5 to extend the grant period through June 30, 2025 (R2024-1343). Modification #6 extends the period of performance through July 31, 2025 to allow more time to complete our regional homeland security projects. **There is no match associated with this award.** The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the contract number is R0515. Countywide (RS)

**Background and Justification:** The SHSGP supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSGP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan.

**Attachments:**

- 1. Contract Modification #6 to Sub-Grant Agreement
- 2. R2022-0254, R2022-1475, R2023-0751, R2023-1347, R2024-1343

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RECOMMENDED BY:		6/13/25
	DEPARTMENT DIRECTOR	DATE
APPROVED BY:	<u>N/A</u>	
	COUNTY ADMINISTRATOR	DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures	0				
Operating Costs	0				
External Revenues					
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				
Is Item Included in Current Budget:	YES	NO	X		
Does this item include the use of federal funds:	Yes	X	No		
Does this item include the use of state funds:	Yes		No	X	

Budget Account No.: Fund 1152 Agency 160 Org 2417 Object 3129  
Reporting Category \_\_\_\_\_

B. Recommended Sources of Funds / Summary of Fiscal Impact:

No Additional Fiscal Impact. Time Extension Only

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Lore M. [Signature] 6/18/2025 OFMB QA 6/17  
6/17  
Brunda Brach [Signature] 6/20/25 Contract Administration 20 6/18/25

B. Legal Sufficiency:

[Signature] 6/23/25  
Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

**MODIFICATION#6 TO SUBGRANT AGREEMENT BETWEEN  
THE DIVISION OF EMERGENCY MANAGEMENT AND  
PALM BEACH COUNTY SHERIFF'S OFFICE**

This Modification is made and entered into by and between the State of Florida, Division of Emergency Management ("the Division"), and Palm Beach County Sheriff's Office ("Recipient"), to modify Contract Number **R0515**, which began on January 18, 2022 ("the Agreement").

WHEREAS, the Division and the Recipient have entered into the Agreement, pursuant to which the Division has provided a subgrant to Recipient under the State Homeland Security Grant Program in the amount of **\$1,225,557.00**.

WHEREAS, the Agreement expires on June 30, 2025; and,

WHEREAS, the Division and the Recipient desire to extend the terms of the Agreement; and,

WHEREAS, the Division and the Recipient desire to modify the Agreement; and,

WHEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:


1. Paragraph 8 of the Agreement is hereby amended to read as follows:

This Agreement shall begin upon execution by both parties and will end on July 31, 2025, unless terminated earlier in accordance with the provisions of Paragraph (17) of this Agreement. Consistent with the definition of "period of performance" contained in 2 C.F.R. §200.77, the term "period of agreement" refers to the time during which the Sub-Recipient "may incur new obligations to carry out the work authorized under" this Agreement. In accordance with 2 C.F.R. §200.309, the Sub-Recipient may receive reimbursement under this Agreement only for "allowable costs incurred during the period of performance." In accordance with section 215.971(1)(d), Florida Statutes, the Sub-Recipient may expend funds authorized by this Agreement "only for allowable costs resulting from obligations incurred during" the period of agreement.

2. All provisions not in conflict with this Modification remain in full force and effect and are to be performed at the level specified in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Modification as of the dates set out below.

**RECIPIENT: PALM BEACH COUNTY SHERIFF’S OFFICE**

By: 

Name and Title: Ric L. Bradshaw

Date: 5/28/25

**DIVISION OF EMERGENCY MANAGEMENT**

By: , Deputy Bureau Chief

for Name and Title: **Kevin Guthrie, Executive Director**

Date: 5/29/2025

Agenda Item No.

3CC-4

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

DK/GW 7-0

R-2022-0254

Meeting Date: March 22, 2022

☒ Consent

☐ Regular

☐ Ordinance

☐ Public Hearing

Department:

Submitted By: Palm Beach County Sheriff's Office

Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to: A) Accept on behalf of the Palm Beach County Sheriff's Office, a Federally-Funded SubAward & Grant Agreement for a FY21 State Homeland Security Grant in the amount of \$763,240, for the period of January 18, 2022 through March 31, 2023; and B) Approve a budget amendment in the amount of \$763,240 in the Sheriff's Grant Fund.

**Summary:** On January 18, 2022, the Palm Beach County Sheriff's Office (PBSO) received a FY21 State Homeland Security Grant Program (SHSGP) award from the State of Florida, Division of Emergency Management. These funds will be used for specialty team equipment, training and intelligence and information sharing initiatives. The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the contract number is R0515. **There is no match associated with this award.** Countywide (LDC)

**Background and Justification:** The State Homeland Security Grant Program (SHSGP) supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan.

**Attachments:**

1. Budget Amendment
2. Federally-Funded SubAward & Grant Agreement

RECOMMENDED BY: \_\_\_\_\_

2/17/2022

DEPARTMENT DIRECTOR

DATE

APPROVED BY: \_\_\_\_\_

COUNTY ADMINISTRATOR

DATE



2/25/22

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures	\$532,240				
Operating Costs	\$231,000				
External Revenues	(\$763,240)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X  
Does this item include the use of federal funds: Yes \_\_\_\_\_ No X

Budget Account No.: Fund 1152 Agency 160 Org 2417 Object 3129

Reporting Category \_\_\_\_\_

### B. Recommended Sources of Funds / Summary of Fiscal Impact:

The FY21 State Homeland Security Grant Program is funded by the State of Florida, Department of Emergency Management. There is no match associated with this award.

FY21 State Homeland Security Grant	<u>\$763,240</u>
Total Program Budget	<u>\$763,240</u>

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Administration Comments:

Line Mark 2/23/22  
OFMB QA 2/23/22 LM  
2/23

Dr. J. Javelent 2/24/22  
Contract Administration  
2/24-22 To

### B. Legal Sufficiency:

[Signature]  
Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

tem No. 3CC-1  
MCB/MS 7-0  
-2022-1475

R-2022-1475

Department: \_\_\_\_\_  
Submitted By: Palm Beach County Sheriff's Office  
Submitted For: Palm Beach County Sheriff's Office

**Motion and Title: Staff recommends motion to: A) Receive and File:** Grant Modification 1 to the FY21 State Homeland Security Subgrant Agreement with the State of Florida, Division of Emergency Management to provide supplemental funds in the amount of \$462,317 for the Palm Beach County Sheriff's Office; and **B) Approve** a budget amendment in the amount of \$462,317 in the Sheriff's Grant Fund.

**Background and Justification:** The State Homeland Security Grant Program (SHSGP) supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan.

1. Budget Amendment
2. Modification #1 to Subgrant Agreement
3. R-2022-0254

16/8/2022  
DATE

DATE 11/28/22

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	\$462,317				
Operating Costs	0				
External Revenues	(\$462,317)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X  
Does this item include the use of federal funds: Yes \_\_\_\_\_ No X

Budget Account No.: Fund 1152 Agency 160 Org 2417 Object 3129

Reporting Category \_\_\_\_\_

### B. Recommended Sources of Funds / Summary of Fiscal Impact:

The FY21 State Homeland Security Grant Program is funded by the State of Florida, Department of Emergency Management. There is no match associated with this award.

FY21 State Homeland Security Grant	\$ 763,240
Modification #1	<u>\$ 462,317</u>
Total Program Budget	\$1,225,557

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Administration Comments:

LM 11/15/22 11/15/22 11/15/22 11/17/22  
OFMB Contract Administration

### B. Legal Sufficiency:

11/22/22  
Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.



Agenda Item No. **3CC-3**

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY  
*MGM/MS 6-0*  
*MCB abs*  
*R-2023-0751*

Meeting Date: June 6, 2023      ☒ Consent      ☐ Regular  
☐ Ordinance      ☐ Public Hearing

Department:  
Submitted By: Palm Beach County Sheriff's Office  
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to: **A) Receive and File:** Grant Modification 2 to the FY21 State Homeland Security Subgrant Agreement with the State of Florida, Division of Emergency Management, to extend the grant period through September 30, 2023.

**Summary:** On March 22, 2022, the Board of County Commissioners (BCC) approved a grant award from the State of Florida, Division of Emergency Management in the amount of \$763,240 for the period of January 18, 2022 through March 31, 2023 to support various domestic security initiatives (R-2022-0254). On December 6, 2022, the BCC approved grant modification #1 which provided supplemental funds in the amount of \$462,317 to support a statewide law enforcement data sharing system administered by the Florida Department of Law Enforcement, for a total grant award of \$1,225,557 (R-2022-1475).


This agenda item will extend the grant period through September 30, 2023 to allow more time to complete our domestic security initiatives. There is no match associated with this award. The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the contract number is R0515. Countywide (RS)

**Background and Justification:** The State Homeland Security Grant Program (SHSGP) supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSGP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan.

**Attachments:**

- 1. Modification #2 to Subgrant Agreement
- 2. R-2022-0254
- 3. R-2022-1475

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RECOMMENDED BY:  5/24/2023  
\_\_\_\_\_  
DEPARTMENT DIRECTOR DATE

APPROVED BY: N/A DATE  
\_\_\_\_\_  
COUNTY ADMINISTRATOR

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	0				
Operating Costs	0				
External Revenues					
Program Income					
(County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE					
Positions	0				
(Cumulative)					

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X  
Does this item include the use of federal funds: Yes X No \_\_\_\_\_

Budget Account No.: Fund 1152 Agency 160 Org 2417 Object 3129

Reporting Category \_\_\_\_\_

B. Recommended Sources of Funds / Summary of Fiscal Impact:

No Additional Fiscal Impact. Time Extension Only

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

ADD 5/17/23  
OFMB  
LM  
5/17  
AMF 5/17

Dr. J. Javaher 5/18/23  
Contract Administration  
M 5/18/23

B. Legal Sufficiency:

[Signature] 5/24/23  
Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

SBI MCB 60  
MGM abs  
R-2023-1347

<b>Meeting Date:</b>	<b>September 19, 2023</b>	<b>[ x ] Consent</b>	<b>[ ] Regular</b>
		<b>[ ] Ordinance</b>	<b>[ ] Public Hearing</b>

**Department:**  
**Submitted By:** Palm Beach County Sheriff's Office  
**Submitted For:** Palm Beach County Sheriff's Office

## I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to: **A) Receive and File:** Grant Modification #3 to the FY21 State Homeland Security Subgrant Agreement with the State of Florida, Division of Emergency Management, to extend the grant period through June 30, 2024.

**Summary:** On March 22, 2022, the Board of County Commissioners (BCC) accepted a grant award from the State of Florida, Division of Emergency Management in the amount of \$763,240 for the period of January 18, 2022 through March 31, 2023 to support various domestic security initiatives (R-2022-0254). On December 6, 2022, the BCC accepted grant modification #1 which provided supplemental funds in the amount of \$462,317 to support a statewide law enforcement data sharing system administered by the Florida Department of Law Enforcement, for a total grant award of \$1,225,557 (R-2022-1475). On June 6, 2023, the BCC accepted grant modification #2 which extended the grant period through September 30, 2023 (R-2023-0751). Modification #3 will extend the grant period through June 30, 2024 to allow more time to complete our domestic security initiatives. **There is no match associated with this award.** The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the contract number is R0515. Countywide (RS)

**Background and Justification:** The State Homeland Security Grant Program (SHSGP) supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan.

**Attachments:**

1. Modification #3 to Subgrant Agreement
2. R-2022-0254
3. R-2022-1475
4. R-2023-0751

[illegible]

RECOMMENDED BY:  8/31/2023

DEPARTMENT DIRECTOR DATE

APPROVED BY: N/A  
COUNTY ADMINISTRATOR DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	0				
Operating Costs	0				
External Revenues					
Program Income					
(County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE					
Positions	0				
(Cumulative)					

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X  
Does this item include the use of federal funds: Yes X No \_\_\_\_\_

Budget Account No.: Fund 1152 Agency 160 Org 2417 Object 3129

Reporting Category \_\_\_\_\_

B. Recommended Sources of Funds / Summary of Fiscal Impact:

No Additional Fiscal Impact. Time Extension Only

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Luna M. 9/6/2023  
M6 9/6 OFMB 9A 8/31

Joe J. Jansel 9/11/23  
Contract Administration 9/11/23

B. Legal Sufficiency:

9/13/23  
Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: October 8, 2024	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing
Department:		
Submitted By: <u>Palm Beach County Sheriff's Office</u>		
Submitted For: <u>Palm Beach County Sheriff's Office</u>		

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to receive and file: Grant Modification #5 to the Sub-Grant Agreement between with the State of Florida, Division of Emergency Management (FDEM) and the Palm Beach County Sheriff's Office (PBSO), to extend the period of performance of the FY 2021 State Homeland Security Grant Program (SHSGP) through June 30, 2025.



**Summary:** On March 22, 2022, the Board of County Commissioners (BCC) accepted a grant award from FDEM in the amount of \$763,240, for the period of January 18, 2022 through March 31, 2023 to support various domestic security initiatives (R2022-0254). On December 6, 2022, the BCC accepted Modification #1, to provide \$462,317 in supplemental funds to support a statewide law enforcement data sharing system administered by the Florida Department of Law Enforcement (FDLE), for a total grant award of \$1,225,557 (R2022-1475). On June 6, 2023, the BCC accepted Modification #2 to extend the grant period through September 30, 2023 (R2023-0751). On September 19, 2023, the BCC accepted Modification #3 to extend the grant period through June 30, 2024 (R2023-1347). On July 7, 2024, the BCC accepted Modification #4 to extend the grant period through September 30, 2024. Modification #5 extends the grant period through June 30, 2025, to allow more time to complete our domestic security initiatives. **There is no match associated with this award.** The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the contract number is R0515. Countywide (RS)

**Background and Justification:** The State Homeland Security Grant Program (SHSGP) supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan.

**Attachments:**

- 1. Contract Modification #5 to Subgrant Agreement
- 2. R2022-0254, R2022-1475, R2023-0751, R2023-1347

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	9/17/24
RECOMMENDED BY: _____	DATE _____
DEPARTMENT DIRECTOR	
	
APPROVED BY: _____	DATE _____
COUNTY ADMINISTRATOR	

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures	0				
Operating Costs	0				
External Revenues					
Program Income					
(County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE					
Positions	0				
(Cumulative)					

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X  
Does this item include the use of federal funds: Yes \_\_\_\_\_ No X

Budget Account No.: Fund 1152 Agency 160 Org 2417 Object 3129  
Reporting Category \_\_\_\_\_

B. Recommended Sources of Funds / Summary of Fiscal Impact:

No Additional Fiscal Impact. Time Extension Only

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

AFEDUAL 9/18/24 Bundt MacMB 9/23/24  
CB 9/18 OFMB JA 9/18 Contract Administration  
mtf 9/18 mdns. 9/23/24

B. Legal Sufficiency:

 9/24/24  
Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.