PALM BEACH COUNTY **BOARD OF COUNTY COMMISSIONERS** BOARD APPOINTMENT SUMMARY

Meeting Date: July 8, 2025

Department: Submitted by: Community Services Palm Beach County HIV CARE Council **Advisory Board:** _____

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) the appointment of one (1) member to the Palm Beach County (County) HIV Comprehensive AIDS Resources Emergency Act Council (HIVCC) to fill an unexpired term, from July 8, 2025 to November 4, 2026, followed by a full three (3) year term from November 4, 2026 to November 3, 2029:

Seat No

1

Appointment

Recommended By

Orquidea Acevedo HIV CARE Council; and

B) the reappointment of one (1) member to the HIVCC for the term July 8, 2025 to July 7, 2028:

<u>Seat No</u>	Appointment_	Recommended By
24	Cynthia Ann Walker	HIV CARE Council

Summary: HIVCC establishes priorities for the allocation of Ryan White (RW) HIV/AIDS Program funds within the County; and develops a comprehensive plan for the organization and delivery of health services described in 42 U.S.C. § 300ff, et seq., that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV/AIDS disease. The United States Department of Health and Human Services, through the Health Resources and Services Administration (HRSA), requires the County to maintain a planning council responsible for establishing priorities and allocating RW grant funding. The HIVCC is that council. Federal law requires that the HIVCC composition reflect the demographics of individuals with HIV/AIDS in the County. At least 33% of its members must be consumers of RW services who are not affiliated with subrecipient service providers. The law also requires that the HIVCC represent designated areas, including health care providers, social service providers, community-based organizations, local public health agencies, non-elected community leaders, and grantees of Federal HIV programs. Per Resolution R2011-1560, the total membership for the HIVCC shall not exceed 33 at-large members. The HIVCC recommends the new appointment of Ms. Acevedo, who will complete the term of Lilia Perez, and the reappointment of Ms. Walker. There are currently 23 seats filled. Countywide (HH)

Background and Justification: In accordance with the RW Comprehensive AIDS Resources Emergency Act of 1990 (RW Care Act) (P.L.101-381), the County was designated an eligible metropolitan area disproportionally affected by the HIV/AIDS epidemic, with a demand for services exceeding the capacity of local resources. The Federal Government, through HRSA, has made funds available to the County. In order to access these funds, Title I (Part A) of the RW Care Act mandates that the County designate a Title I (Part A) HIV Services Planning Council. To that end, the Board of County Commissioners (BCC) established the HIVCC, per Resolution R2011-1560, dated October 18, 2011, and amended it on January 23, 2018, through Resolution R2018-0015. The RW Care Act Amendments of 1996 mandate a nomination process for appointments to Title I (Part A) planning councils. As vacancies occur on the HIVCC, replacements are selected in accordance with the nomination process that was adopted and approved by the HIVCC on June 25, 2012.

Attachments:

- 1. Boards/Committees Application and Resume
- 2. Inventory of Seats
- 3. Resolution 2011-1560

Recommended By:	Tanina Malliotra	6/11/2025	
	Department Director	Date	
	Assistant County Attorney	<i>Lo-11-2025</i> Date	

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

ALCH COLLEGE
PALM BEACH COUNTY

(E CARDE)	BOARDS/COMMITTEES APPLICATION				
FLORIDA	The information provided on this form will be used in considering your nomination.				
PALM BEACH COUNTY	(Answer "NONE" or "N/A" where appropriate.)				
BOARD OF COUNTY COMMISSIONERS	APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:				
BOARDS/COMMITTEES APPLICATION	- SECTION II				

BOARDS/COMMITTEES APPLICATION 301 N Olive Avenue, WPB, FL 33401 www.discover.pbcgov.org		- SECTION II - CONTRACTUAL RELATIONSHIPS - CODE OF ETHICS TRAINING					
			- RESUME or BIOGRAPHY				
SECTION I	(OFFICE USI	E ONLY)		X_Adv	/isory Not Advisory		
BOARD/COMMITTEE	E NAME:	PBC HIV C	ARE COUNCI	L			
TYPE OF APPOINTMI	ENT:	Х	AT-LARGE	DISTRI	 CT #		
			REAPPOINT	AENT X	NEW APPOINTMENT		
TERM:		7/8/25	START DATE	11/4/2	26 END DATE		
LENGTH OF TERM:		3	YEARS				
SEAT #:		1	_				
SEAT REQUIREMENT	:	PBC Resid	- lent				
COMPLETING AN UN	EXPIRED TERM?		Х Ү	ΈS	NO		

IF YES: DUE TO:	RESIGNATION	Х	OTHER
COMPLETING TERM FOR:	LILIA PEREZ	******	—
ORIGINAL TERM EXPIRES:	11/4/26		—

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:

SECTION I	I (to be completed by app	licant)	*MUST BE A	PALM BE	ACH COUNTY RESIDEN	т
NAME: (First	t/Middle Initial/Last)	ORQUIDE/	ACEVEDO			
ADDRESS:	4151 ROYAL PALM BEACH BLVC.	•				
CITY:	ROYAL PALM BEACH	STATE:	FL	ZIP:	33411	
PHONE #:	561-432-5849				<u></u>	
EMAIL:	OACEVEDO@FOUNDCARE.ORG					
BUSINESS/EN	MPLOYER NAME:		FOUN	DCARE, I	NC.	
OCCUPATION	I: DIRECTOR OF CAR	E COORDIN				
ADDRESS:	2330 SOUTH CONGRESS AVE.					
CITY:	PALM SPRINGS	STATE:	FL	ZIP:	33406	
MAILING PRI DEMOGRAPI	FERENCE: HIC INFORMATION: (choose one from e	RESIDENCE ach group)		<u>x</u>	BUSINESS	
GROU	<i>P #1</i>		GROUP	#2		_
	MALE	AFRICAN-A	MERICAN	х	HISPANIC-AMERICAN	
Х	FEMALE	ASIAN-AMI	ERICAN		NATIVE-AMERICAN	
		CAUCASIA	N			
	VER BEEN CONVICTED OF A FELONY: lony is not an automatic disqualifier from appointmer		_	Y	YES <u>X</u>	NO
(connection of a re	IF YES - STATE THE COURT, NATURE O		DISPOSITION	OF CASE A	AND DATE:	
					7.00.000	

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SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS:	NONE	NOT APPLICABLE/(Governmental Entity)
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Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Div	<u>ision</u>	Description of Service		<u>Term</u>			
Example: (R#XX-XX/PO XX) H89HA00034 UT8HA33954	Parks & Rec CSD CSD	HIV Enc	General Maintenance In White Part A-Minority AIDS In (AIDS services for low-income n ing the HIV Epidemic in the U.S HIV to care and treatment.	iitiative to suppo esidents in PBC	rt	00 - 09/30/2100 03/01/24-02 03/01/25-02		
SERVING ON OTHER AD Are you currently serving on a County? If YES, please list:	•		IITTEES: Committees within Palm Beach	h	YES	X	NO	
CODE OF ETHICS TRAINI	NG:	X	COMPLETED	DATE:		03/21/25		

All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Ethics training is ongoing, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

Training on the Palm Beach County Code of Ethics can be found on the web at:

http://www.palmbeachcountyethics.com/training.htm.

Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website **www.palmbeachcountyethics.com** or contact us via email at **ethics@palmbeachcountyethics.com** or (561) 233-0724.

APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE: Dray about	Aroust _ R	RINTED	ORQUIDEA ACEVEDO	DATE:	06/02/25
SECTION III - COMMISSIONER	(OFFICE USE ONLY))	DISTRICT #		
COMMISSIONER'S SIGNATURE:			······································	DATE:	
SECTION IV - (OFFICE USE ON	LY)				
APPOINTMENT MADE:	YES		NO		
BCC MEETING:	DATE				
Pursuant to Florida's Public Records Law, th	uis document may be reviewed	d and photoco	pied by members of the public.		



www.discover.pbcgov.org

BOARD OF COUNTY COMMISSIONERS

BOARDS/COMMITTEES APPLICATION 301 N Olive Avenue, WPB, FL 33401

BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. (Answer "NONE" or "N/A" where appropriate.)

APPLICANT TO CO	MPLETE/SUBMIT	THE FOLLOWING:
- SECTION II		

SECTION			
CONTRACTUAL	DEI	ATION	~

- CONTRACTUAL RELATIONSHIPS

- CODE OF ETHICS TRAINING

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SECTION I	(OFFICE USE ONLY)		X_Advisor	у	_ Not Advisory
BOARD/COMMITTEE NAM	E: <u>PBC HIV C</u>	ARE COUNCIL			
TYPE OF APPOINTMENT:	<u> </u>	AT-LARGE	DISTRICT #		 APPOINTMENT
TERM:	11/4/26	START DATE	11/3/29	END D	
LENGTH OF TERM:	3	YEARS			
SEAT #:	1	•			
SEAT REQUIREMENT:	PBC Resid	ent			
COMPLETING AN UNEXPIR	ED TERM?	YES	x	NO	
IF YES:	DUE TO: 5 TERM FOR:	RESIGNAT	TION		OTHER
ORIGINAL TE	RM EXPIRES:	····			

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CITY:	ROYAL PALM BEACH	STATE:	FL	ZIP:	33411		
PHONE #:	561-432-5849	•		•			
EMAIL:	OACEVEDO@FOUNDCARE.ORG	•	_				
BUSINESS/E	MPLOYER NAME:		FOU	NDCARE,	INC.		
OCCUPATIO	N: DIRECTOR OF CAF	RE COORDIN					
ADDRESS:	2330 SOUTH CONGRESS AVE.			•			
CITY:	PALM SPRINGS	STATE:	FL	ZIP:	33406		
MAILING PR DEMOGRAP	EFERENCE: HIC INFORMATION: (choose one from e	RESIDENCE		<u> </u>	BUSINESS		
GROU	-		GROU	IP #2			_
	MALE	AFRICAN-A	MERICAN	х	HISPANIC-A	MERICAN	_
X	FEMALE	ASIAN-AMI	ERICAN		NATIVE-AM	ERICAN	
		CAUCASIAI	N				
	VER BEEN CONVICTED OF A FELONY:				YES	х	NO
(conviction of a fe	lony is not an automatic disqualifier from appointme		-				-
	IF YES - STATE THE COURT, NATURE C	OFFENSE,	DISPOSITIO	N OF CASE	AND DATE:		

SECTION II - continued (to be completed by applicant)

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UT8HA33954	CSD	Enc with	ling the HIV Epidemic in the U.S. to link people HIV to care and treatment.		03/01/25-02/2	28/30	
SERVING ON OTHER AD Are you currently serving on a County? If YES, please list:	-		IITTEES: Committees within Palm Beach	YES	X	<u>NO</u>	
CODE OF ETHICS TRAINI	NG:	X	COMPLETED DATE:		03/21/25		-

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(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE: ()1910-	Arough	PRINTED NAME:	ORQUIDEA ACEVEDO	DATE:	06/02/25
SECTION III - COMMISSIONE	R (OFFICE USE O	NLY)	DISTRICT #		
COMMISSIONER'S SIGNATURE:	Ny ana a			DATE:	<u></u>
SECTION IV - (OFFICE USE OI	NLY)				
APPOINTMENT MADE:	YES DATE		_NO		
Pursuant to Florida's Public Records Law,	this document may be re	rviewed and photoe	copied by members of the public.		

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Orquidea Acevedo 4151 Royal Palm Beach Blvd • Palm Royal Palm Beach, Fl 33411 Phone: (561) 932-3722 • Email: orqui0305@gmail.com

Purpose

Healthcare experience has fueled my desires to seek growth in the medical field. Knowledge in other medical aspects and services leads me to provide an adequate approach to bridge in patient care. Understanding that every patient is unique and has unique needs as well as conforming to build a relationship with patients to deliver care. I am relentless in my quest to continue pursuing growth in this field through determination and integrity.

Education

Florida Atlantic University, Boca Raton, FL August 2006-August 2011

Bachelors in Science with a concentration in Psychobiology.

Palm Beach State College, Lake Worth, FL August 2001-May 2006

Associates in Arts

John I Leonard High School, Greenacres, FL August 1996-May 2001

Diploma

Professional Experience

January 2024-Present

Director of Care Coordination at FoundCare Health Center, Palm Springs FL

- Collaborated with integration of Ryan White Case Management and FoundCare Health Center Care Coordination.
- Provide training and support to care coordinator managers.
- Review productivity and quality reports to implement coaching and training to Managers and Care Coordinators.
- Execute QA reviews and monitoring
- Trained care coordinators on proper use of the Electronic Medical Record (EPIC) to successfully navigate through referrals and care coordination modules in EPIC in support of the integration.
- Directed programs such as the Ryan White Case Management, Promise Fund, and American Heart Association and created a workflow for the Care Coordinators.
- Review Quality measures reports from and trained care coordinators on how to successfully meet measures
- Kept abreast of HEDIS measures and MRA coding.
- Meet monthly with insurance companies to review progress with HEDIS and areas of improvement and created action plans to meet measures
- Develop care coordination and referral coordination workflows.

- Participation in agency meetings such as CQI, QI activities
- Participate in agency events such as the health fairs
- Collaborated with transitioning medical records to a medical records company and trained on the proper workflow
- Complete payroll for the Managers

2019-Present,

Referral/Social Service Manager at FoundCare Health Center, Palm Springs FL

- Collaborated with the transition of Electronic Medical Record from Intergy to EPIC and trained staff on proper use.
- Collaborated with community partners with the Riviera Beach Health Initiative to bring awareness
 of preventative care and access to care to the community of Riviera Beach throughout outreach
 events.
- Managed programs such as the Promise Fund and Breast and Cervical Cancer and created a workflow for the patient navigators.
- Continued to grow Medicare part C panels for the practice.
- Review HEDIS care gap reports from several insurance companies and trained care coordinators on how to successfully meet measures
- Kept abreast of HEDIS measures and MRA coding and organized training for providers of potential changes.
- Meet monthly with insurance companies to review progress with HEDIS and areas of improvement and created action plans to meet measures
- Develop care coordination and referral coordination workflows.
- Supervise and trained care coordinators on transition of care, HEDIS, and social determinants of health.
- Supervise and trained the referrals team to ensure referrals and prior authorizations are facilitated to
 patients; kept abreast of changes with insurance process and/or provider directories.
- Ensure that the referrals process is seamless and that the referral is followed through until completion

2016-2019

Care Coordinator –FoundCare Health Center

- Reviewed HEDIS care gaps reports and linked patient to necessary care to satisfy HEDIS measures; submitted documentation to the insurance company if needed.
- Addressed social determinants of health that may result in barrier to care.
- Participated in community events to provide awareness and education of preventative care
- Provided education regarding available insurance plans to uninsured and Medicare eligible patients
- Grew Medicare part C panel for the clinic which was new to FoundCare
- Provided education and access to care to uninsured women that could not afford breast or cervical cancer screenings
- Processed medical referrals and insurance authorizations and followed through until completion of referral; scheduled specialty medical appointments if needed.

2012-2016

Case Manager-Ryan White Comprehensive AIDS Program/FoundCare

- Assist patients with completing the following paperwork, but not limited to: private and public insurances, food stamps, disability, and any paperwork pertaining to their medical care as well as schedule medical appointments.
- Trained/certified for the Affordable Care Act
- Explain services offered by the programs within FoundCare that patients might qualify for if insurance was not an option.

- Advocate for client's services and addressed Social determinants of health
- Review Lab work done periodically to follow up on medication adherence as well as progression with client's health
- Educate client's on prevention practices
- Counsel client's on receiving mental health when needed
- Finding resources in the community to assist client's in financial hardships.
- Refer and follow up with client referrals/linkage to services.
- Assist trainings and in-service to keep current with the programs and information in the community to better assist clients.
- Document services provided to clients in the electronic medical record.

2005-2009

American Eldercare, Delray Beach, Fl

Provider Relations Assistant/Medicare Pending Specialist/Care Manager Assistant

- Organize paperwork
- Call Providers to follow up on information/documentation for company contracts
- Explain services offered by the program
- Helped organize company meetings
- Assist in the healthcare/social workers events
- Assist members with filing for Medicaid
- Ensuring patients remain in care and followed up with transition of care

2004-2005

Rainbow Corporations, Lake Park, Fl

Assistant Manager

- Provided customer services to the clients.
- Managed a team of employees
- Created weekly schedules for the employees
- Did the inventory and assisted with the floor plans.

Assistant Manager

2003-2004

Clothestime Inc, West Palm Beach, FL

- Provided customer services to the clients.
- Managed a team of employees
- Created weekly schedules for the employees
- Did the inventory and assisted with the floor plans.

Certification/Skills

Bilingual- Spanish Microsoft word, excel and outlook EMR: Intergy and EPIC 104, 500, 501 for patients with HIV Certified application counselor for the affordable care act Community Health Worker through PB Medical Society

1

References Available Upon Request

Seat Updated 06/04/2025

CC B Laws Page 6 Article III – SECTION 7: The CARE Council member term of office shall be three years. There shall be a limit of three (3) Consecutive three-year terms that a member can serve. This provision is effective as of March 1, 2013, and applies to any member who is appointed or reappointed subsequent to that date.

(Please make sure all the members have a files with all the updated documents)

SEAT	OCCUPANT	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHC INFO.
Ţ	Vacant	Found Care, Inc.	11/04/2026	0	
2	Kristen Harrington	AHF	10/04/2026	1	WF
3	Damion Baker	Monarch Inc.	08/21/2026	1	ВМ
4	Dr Youssef Motii	Oceana Healthcare	04/17/2026	2	ВМ
5	Kim Rommel Enright	Legal Aid	03/21/2025 Reappointment 03/11/2025 Term expire 03/10/2028	2	WF
6	Nancy McConnell	Rebel Recovery	10/18/2024	3	WF

Attachment 2

SEAT	OCCUPANT	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHIC INFO.
7	Dr Jyothi Gunta	PBC Health Department	Appointed 07/02/2024 Term Expired 05/16/2025 Term Expires 05/15/2028	2	APIF
8	Denise Grigoriou	Planned Parenthood	05/16/2025 Term Expires 05/15/2028	2	HW
9	Dr Berthline Isma	Florida Department of Health	Appointed 07/0/2024 Term Expired 05/16/2025 Term expired 05/15/2028	2	BF
10	Ashnika Ali	Health Council of South East Florida	Appointed 10/18/2024 Term Expired 10/17/2027	1	APIF

SEAT	OCCUPANT	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHC INFO.
11	Ashaki Sypher'	Families first of PBC	Reappointed 8/20/2024 Term Expire 8/19/2027	1	₿F
12	Lysette Perez	Compass	Reappointed 8/20/2024 Term Expire 8/19/2027		HF
13	Miguel Vazquez	Housing Authority of PBC	05/16/2025 Reappointed 05/16/2025 Term Expire 5/15/2028	0	НМ
14	Brittany Henry	FOUNDCARE,INC	02/07/2025 Reappointment 02/11/2025 Term Expire 02/10/2028	2	BW

SEAT	OCCUPANT	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHIC INFO.
15	Tyrina Pinkney	The Lords Place	05/16/2025 Term Expires 05/15/2028	1	BF
16	VACANT	Community Member	06/13/2025	0	
17	Hector Bernardino	Midway Health Inc.	Reappointed 10/ 18/2024 Expired 10/17/2027	0	НМ
18	VACANT	Ret. Jerome Golden	12/19/2025	0	ВМ

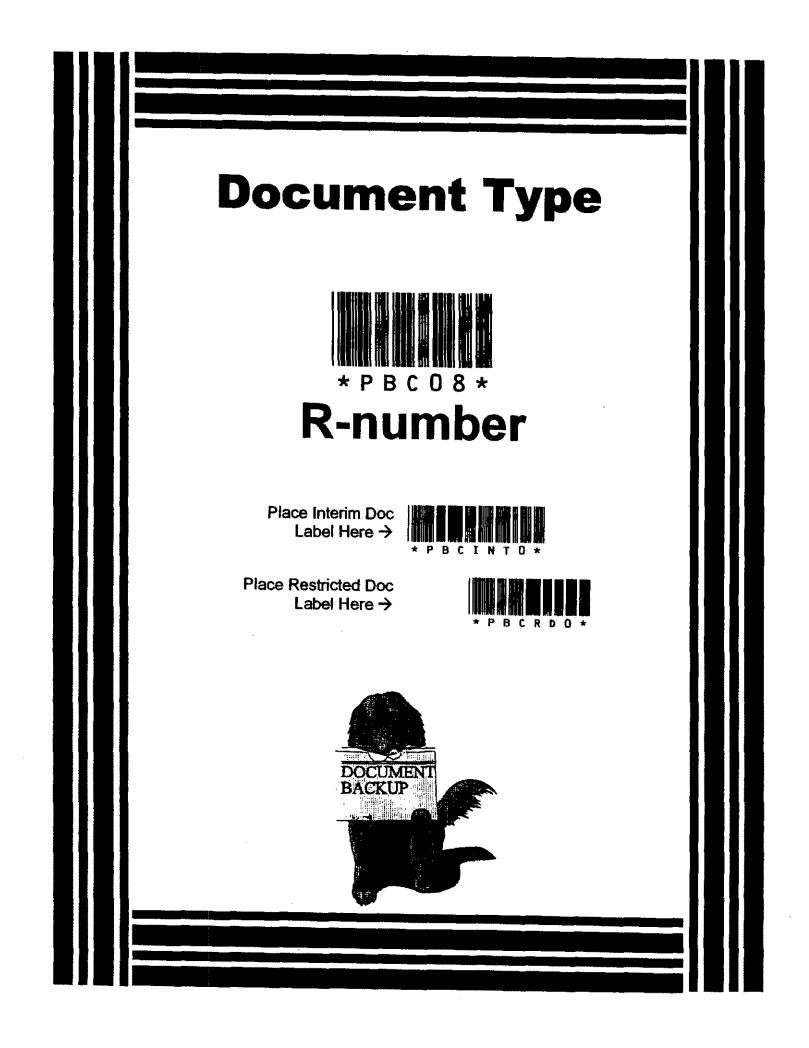
SEAT	OCCUPANT	POSITION/ ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHIC INFO.
19	Rosie Lee Hayes	Community Member	05/15/2028	2	BF
20	Annette Verdal Dunn	Community Member	05/15/2028	2	BF
21	Cecil Smith	Community Member	10/02/2026	3	BM
22	Mary Jane Reynolds	Community Member	07/12/2024 Reappointed 08/20/2024 Term expire 08/19/2027	2	BF
23	Dominique Lane	Community Member	Reappointed 05/16/2025 Term Expires 05/15/2028	1	BF
24	Cynthia Walker	Community Member	6/13/2025	1	BW
25	Tad Fuller	Community Member	03/21/2025 Reappointed 03/11/2025 Term expire 03/10/2028	1	WM
26	Richardo Jackson	Community Member	05/16/2025 Term Expires 05/15/2028	1	ВМ

			County HIV CA BOARD ROSTER		
27	VACANT	Community Member	10/02/2026	1	WM

Demographic info key: BF= Black Female, BM= Black Male, HAIF= Haitian Female, HAIM= Haitian Male, WF= White Female, WM= White Male, HISF= Hispanic Female, HISM= Hispanic Male, M= Multi-Race, APIF= Asian Pacific Islander Fem

Attachment 3

R-2011- 1560



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RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, DESIGNATING THE PALM BEACH COUNTY HIV COMPREHENSIVE AIDS RESOURCES EMERGENCY COUNCIL, HEREAFTER REFERRED TO AS "CARE COUNCIL", AS THE HIV SERVICES PLANNING COUNCIL REQUIRED UNDER PART A OF THE RYAN WHITE ACT: REPEALING RESOLUTION NO. R97-1067; AND UPDATING GRANT TITLE TO RYAN WHITE PART A AND PART B.

WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic and which as a substantial need for service; and

WHEREAS, the local demand for services far exceeds the capacity of local resources to meet that demand; and

WHEREAS, Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, P.L. 101-381, as amended, for the purpose of providing emergency financial support services to persons affected by the AIDS epidemic; and

WHEREAS, the Ryan White Act requires a grantee to establish or designate a HIV Services planning Council; and

WHEREAS, the current HIV Services Planning Association has worked with the grantees for Ryan White Part B and Housing Opportunities for Persons With AIDS (HOPWA) funds to establish a coordinated planning and advisory body to enhance the delivery of services to HIV-infected persons in Palm Beach County, and has created the CARE Council; and

WHEREAS, the Palm Beach County Board of County Commissioners wishes to designate the CARE Council as the HIV Services Planning Council.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

- <u>Designation of the CARE Council.</u> The Board of County Commissioners hereby concurs with the establishment of a Board to be known as the Palm Beach County HIV Comprehensive AIDS Resources Emergency Council (CARE Council), and designates the CARE Council to serve as the Ryan White Part A HIV Services Planning Council as mandated under Part A of the Ryan White Act.
- II. <u>Membership.</u> The initial membership of the CARE Council shall consist of all members in good standing of the Palm Beach HIV Services Planning Council as constituted pursuant to Resolution R97-1067, on the day this resolution is enacted. Subsequently, the total membership shall be reduced to no more than 33 members through a process of attrition. As vacancies occur on the CARE Council, replacements shall be selected in accordance with the required "Nominations Process" which shall be adopted by the CARE Council. The nomination process must be in compliance with Article II of the CARE Council By-Laws and the requirements of Part A of the Ryan White Act, as amended.
- III. <u>Meeting of the CARE Council:</u> The Council may adopt such rules of procedure as it deems necessary. All meeting of the Council shall be open to the public and shall be subject to the requirement of Section 286.11, Florida Statutes. Palm Beach County will be provided copies of all agendas in advance of meetings and copies of all minutes of meetings.

- IV. Duties and Responsibilities. The CARE Council shall:
 - a) Develop a comprehensive plan for the organization and delivery of health services described in the Ryan White Act, as amended, that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease;
 - b) Establish priorities and allocations of funds within the eligible area, including how to best to meet each such priority and additional factors that the grantee should consider, based on:
 - 1. Documented need of the HIV-infected population;
 - 2. Cost and outcome effectiveness of proposed service strategies and interventions, to the extent that such data are reasonably available (either demonstrated or probable);
 - 3. Priorities of the HIV-infected communities for whom the services are intended and;
 - 4. Availability of other governmental and non-governmental resources;
 - c) Assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within the eligible area and assess the effectiveness, either directly or through contractual arrangements, of the services offered in meeting the identified needs.
 - d) Establish a grievance procedure to address grievances filed against the council.
 - e) Participate in the development of a Statewide Coordinate Statement of Need initiated by the state public health agency responsible for administering grants under Part B of the Ryan White Act.
 - f) Establish methods for obtaining input on community needs and priorities, which may include public meetings, conducting focus groups, and convening ad-hoc panels.
 - g) Coordinate and monitor service provision and planning outcomes with a designated Lead Agency for the administration of Ryan White Part B funds.
 - h) Provide a written report to the Board of County Commissioners by January 15th of each year on the membership, attendance records and activities and accomplishments of the CARE Council.
- V. <u>Grantee</u>. Palm Beach County is the grantee for Part A Ryan White Act funds. The Board of County Commissions of Palm Beach County shall serve as the chief elected official for the purpose of applying for, receiving and distributing federal Part A Ryan White Act funds. The Department of Community Services shall provide administrative support, prepare grant applications and agreements and monitor funds necessary to comply with Part A requirements. Distribution of grant funds to Palm Beach County Providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with Ryan White Act.
- VI. <u>Repeal of Resolution R97-1067</u>. Resolution R97-1067 which created the HIV Services Planning Council is hereby repealed in its entirety.

VII. <u>Effective date</u>. This resolution shall become effective upon adoption. The foregoing Resolution was offered by Commissioner <u>Aaronson</u>, who moved its adoption. The motion was seconded by Commissioner <u>Vana</u>, and upon being put to a vote, the vote was as follows:

Commissioner Karen T. Marcus, Chair	-	Aye
Commissioner Shelley Vana, Vice-Chair	-	Aye
Commissioner Paulette Burdick	-	Aye
Commissioner Steven L. Abrams	-	Aye
Commissioner Burt Aaronson	_	Aye
Commissioner Jess R. Santamaria	-	Aye
Commissioner Priscilla A. Taylor	-	Ауе

The Chair thereupon declared the resolution duly passed and adopted this <u>18th</u> day of October , 2011.

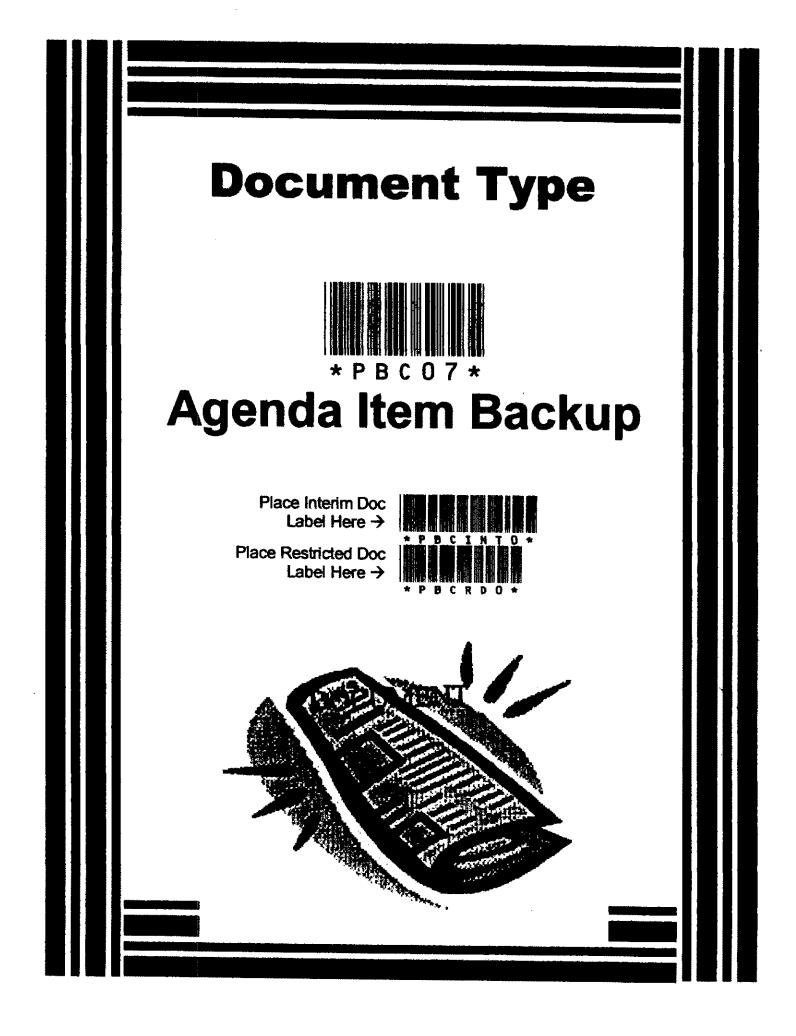
APPROVED AS TO FORM AND LEGAL SUFFICIENCY

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PALM BEACH COUNTY, FLORIDA BY ITS BOARD OF COUNTY COMMISSIONERS Sharon R. Bock, Clerk/Comptroller 0 By Deputy Clerk 10 augustion

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RESOLUTION NO. R97- 1067

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, DESIGNATING THE PALM BEACH COUNTY HIV COMPREHENSIVE AIDS RESOURCES EMERGENCY COUNCIL, HEREAFTER REFERRED TO AS "CARE COUNCIL", AS THE HIV SERVICES PLANNING COUNCIL REQUIRED UNDER TITLE I OF THE RYAN WHITE CARE ACT; REPEALING RESOLUTION NO. 93-1182; AND PROVIDING FOR EFFECTIVE DATE.

WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic, and which has a substantial need for service; and WHEREAS, the local demand for services far exceeds the capacity of local resources

to meet that demand; and

WHEREAS, Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, P.L. 101-381, as amended, for the purpose of providing emergency financial support services to persons affected by the AIDS epidemic; and

WHEREAS, the Ryan White Care Act requires a grantee to establish or designate a HIV. Services Planning Council; and

WHEREAS, the current HIV Services Planning Association has worked with the grantees for Ryan White Title II and HOPWA funds to establish a coordinated planning and advisory body to enhance the delivery of services to HIV-infected persons in Palm Beach County, and has created the CARE Council; and

WHEREAS, the Palm Beach County Board of County Commissioners wishes to designate the CARE Council as the HIV Services Planning Council.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

I. <u>Designation of the Care Council</u>. The Board of County Commissioners hereby concurs with the establishment of a Board to be known as the Palm Beach County HIV Comprehensive AIDS Resources Emergency Council (CARE Council), and designates the CARE Council to serve as the Ryan White Title I HIV Services Planning Council as mandated under Title

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/ I of the Ryan White Care Act.

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II. <u>Membership</u>, The initial membership of the CARE Council shall consist of all members in good standing of the Palm Beach HIV Services Planning Council and the Palm Beach County AIDS Consortium, the Board formerly constituted to administer Title II funds, on the day u resolution is enacted. Subsequently, the total membership shall be reduced to no more than (45) but not less than (21) members through a process of attrition. As vacancies occur on the CARE Council, replacements shall be selected in accordance with the required "Nomination Process" which shall be adopted by the CARE Council. The nomination process must be in compliance with Article II of the CARE Council By-Laws and the requirements of Title I of the Ryan White Care Act, as amended.

III. <u>Meetings of the Care Council</u>. The Council may adopt such rules of procedure as it deems necessary. All meetings of the Council shall be open to the public and shall be subject to the requirements of Section 286.011, Florida Statutes. Palm Beach County will be provided copies of all agendas in advance of meetings and copies of all minutes of meetings.

IV. Duties and responsibilities. The CARE Council shall:

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(a) Develop a comprehensive plan for the organization and delivery of health services described in the Ryan White CARE Act, as amended, that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease;

(b) Establish priorities for the allocation of funds within the eligible area, including how best to meet each such priority and additional factors that the grantee should consider, based on:

1. documented needs of the HIV-infected population;

cost and outcome effectiveness of proposed service strategies and interventions, to the extent that such data are reasonably available (either demonstrated or probable);

priorities of the HIV-infected communities for whom the services are intended and;

availability of other governmental and non-governmental resources;

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(c) Assess the efficiency of the administrative mechanism in rapidly allocating

funds to the areas of greatest need within the eligible area and assess

the effectiveness, either directly or through contractual arrangements, of the services offered in meeting the identified needs.

(d) Establish a grievance procedure to address grievances filed against the council.

(e) participate in the development of a Statewide Coordinated Statement of Need initiated by the state public health agency responsible for administering grants under Title II of the CARE Act.

(f) establish methods for obtaining input on community needs and priorities which may include public meetings, conducting focus groups, and convening adhoc panels.

(g) coordinate and monitor service provision and planning outcomes with a designated Lead Agency for the administration of Ryan White Title II funds.
 (h) provide a written report to the Board of County Commissioners by January 15th of each year on the membership, attendance records and activities and accomplishments of the CARE Council.

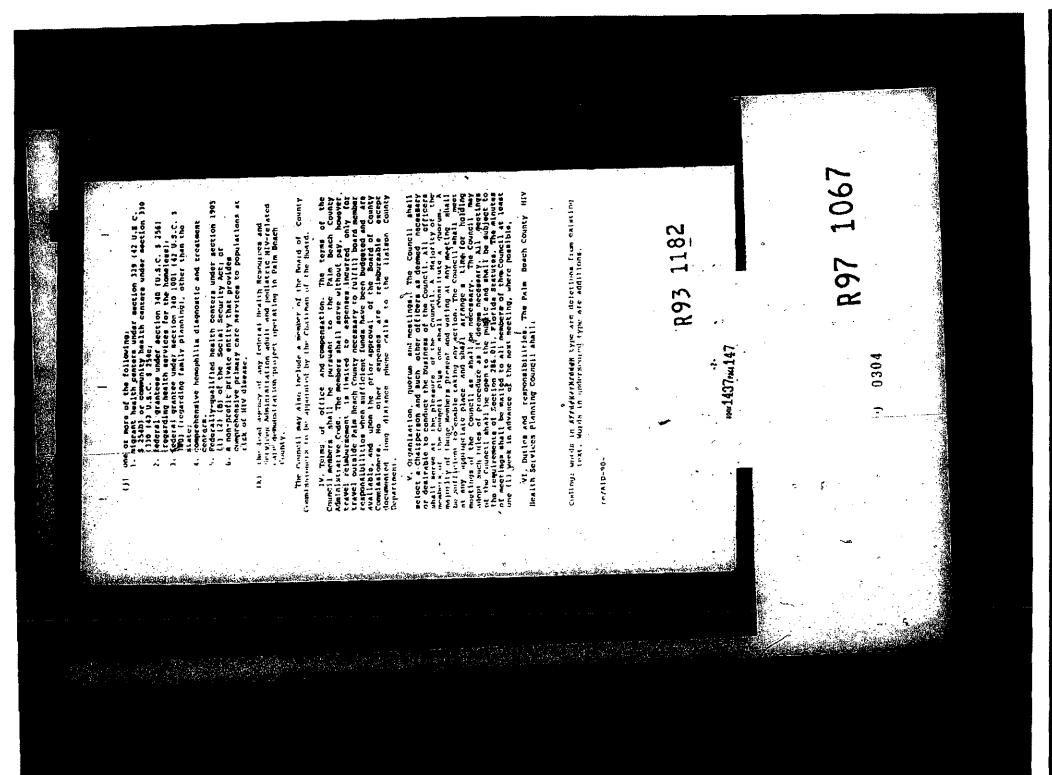
IV. <u>Grantee</u>, Palm Beach County is the grantee for Title I Ryan White Care Act funds. The Board of County Commissioners of Palm Beach County shall serve as the chief elected official for the purpose of applying for, receiving and distributing federal Title I Ryan White Care Act funds. The Department of Community Services shall provide administrative support, prepare grant applications and agreements and monitor funds necessary to comply with Title I requirements. Distribution of grant funds to Palm Beach County providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with the Ryan White Comprehensive AIDS Resources Emergency Act.

V. <u>Repeal of Resolution R93-1182</u>, Resolution R93-1183 which created the HIV Services Planning Council is bereby repealed in its entirety.

VI. <u>Effective date</u> This resolution shall become effective upon adoption. The foregoing Resolution was offered by Commissioner Marcus , who moved its adoption. The motion was seconded by Commissioner McCarty , and upon being put to a vote, the vote was as follows: R 97 1067

KAREN T. MARCUS Aye Aye KAREN T. MARCUS CAROL A. ROBERTS WARREN H. NEWELL MARY MCCARTY BURT AARONSON KEN L. FOSTER MAULE FORD LEE Aye Aye Ауe Absent ⋏у∉ The Chairman thereupon declared the Resolution duly passed and adopted this, <u>19th</u> day of <u>August</u> **___, 1997**. APPROVED AS TO FORM AND LEGAL SUFFICIENCY PALM BEACH COUNTY, FLORIDA BY ITS BOARD OF COUNTY COMMISSIONERS DOROTHY H. WILKEN, Clerk Ву Bv Assistant County Attorney BBICS COUNTY (LOBIO) R97 1067 0302

Attach mont RESOLUTION NO. 293-93-1187 RESOLUTION OF THE BOARD OF COUNTY CONVISSIONERS OF PALM BEACH COUNTY, FLORIDA, CREATING THE FALM BEACH COUNTY HIV HEALTH SERVICES PLANMING COUNCIL, PROVIDING FOR PURPOSE, FROVIDING FOR HELMERSHIP, PHOVIDING FOR TENNS OF OFFICE AND COMPENSATION OF MERBERSHIP, PHOVIDING FOR GRANIZATION, QUORIN AND HERTINGS, PROVIDING FOR DUTIES AND RESPONSIBILITIES, PROVIDING FOR ADMINISTRATION IN ADMINISTRATIVE CODE; AND PROVIDING FOR AM REFECTIVE DATE . WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic, and which has a substantial need for service; and WHEREAS, the local demand for services far exceeds the city of local resources to meet that demand; and WHEREAS, Congress has charted the Ryan White Comprehensive AlDS Resources Revigency Act of 1990, P.L. 101-301, for the purpose of providing emergency financial support services for persons affected by the AlDS chidemic; and WHEREAS, The traim Beach County Board of County Doard of County Commitsioners wishes to improve the availability of services in Falm Beach County by accessing this Federal funding. New, THEMEFORE INE IT RESOLVED BY THE BOARD OF COUNTY COMMITSION OF THE BOARD OF COUNTY COUNTY 1. Currente. The Film Derich County Board of County tomerschapes, statt bereity where as the chart elevend officials the flat furgham of applying for, receiving and distributing toderal Byza White Comprehensive Alfr. Resources Ameriphicy Act funds. It. Creation of HIV Realth Services Planning-Council. The Board of County Commissionars hereby creates and establishes a linerd to be nown as the Palm. Reach County HIV Health Services Planning Councils- in accordance with the Federal Ayan White Comprehensive AlDS Hosources Reeryshey feet. 111. Membership. The Bala Beach County HIV Health Service Planning Council shall commist of not less than charmonic to mombers, to be appointed by the Board of County Commissioners. The Board of County Commissioners are requested to exceed the maximum membership of this Council as is auchorised in the Administrative Code. Council shall include representatives of: (a) health care providers;
(b) compunity-based and AIDS service organizations;
(c) social service providers;
(d) montal health care providers;
(e) iocal public health agencies
(f) hospital planning sgencies or health care planning agencies;
(g) affected communities; including individuals with HIV disease;
(h) non-elected community lenders;
(i) state Overnment; Coding: words in *dfield/fifeden* type are deletions from existing text. Words in <u>underscored</u> type are additions. TC/A1090 R93 1182 an1437m 146 SCORDER'S MEMO: Legibling, Writing, Typing or Printing ussents actors in this document when received. R97 1067 0303 U.



establish priorities for the allocation of funds within Palm Beach County. (Pursuant to 42 U.S.C. 5 2664, any funds received pursuant to Title T of the Act shall bo allocated in accordance with these priorities);

- (b) develop 4 comprumentive plan for the organization and delivary of health services described in 42 U.S.C. 5 2684 that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease. The comprehensive plan shall be presented to the Board of County Commissioners within one hundred and twenty (120) days from the establishment of the Council or to meet any time frames necessary to capture available (edoral dollars;
- Ini assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within join Boach County;
- additat the County in applying for grants putsuant to the kyan white Comprehensive AIDS Resources Emergency Act;
 (e) partnam_such other convertions as required of the Council
 - by the KyAn White Comprehensive AIDS Remources Emergency Act.

"VII. Administration." The Department of Community Services shall provide administrative support to the Council, propers grant applications and agreements, and monitor any lunds received under such grants. Distribution of grant funds to Palm Reach County providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with the Ryan White Comprehensive AIDS Resources Emergency Act.

Section 2. SEVERABILITY.

If any section, sontonce, clause or phrase of this Resolution is held to be invalid or unconstitutional by any court of competent

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