

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: July 8, 2025

[ X ] Consent      [ ] Regular  
[ ] Workshop      [ ] Public Hearing

Department: Facilities Development & Operations

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to approve: Consultant Services Authorization (CSA) No. 30 to the Palm Beach County (PBC) Fire Rescue (FR) – Development and Implementation of a Comprehensive Fire Station Capital Improvements Program (CIP) contract (R2020-1045) with Currie Sowards Aguila Architects, Inc. (Consultant) in the amount of \$758,456.14 for the Palm Beach County Fire Rescue – New Station 33 project.

**Summary:** On August 25, 2020, the Board of County Commissioners (BCC) approved the PBC FR – Development and Implementation of a Comprehensive Fire Station CIP contract (R2020-1045) with the Consultant to provide architectural and engineering services. The existing fire station, located at 830 Kirk Road in West Palm Beach, no longer meets contemporary safety standards and operational requirements. Current firefighting requirements demand advanced infrastructure, including adequate facilities for equipment maintenance, training, and emergency response coordination. Under CSA No. 30, the Consultant will provide professional services which include design, document preparation, bidding/permitting, and construction administration services necessary for the PBC FR – New Station 33 project. The project includes, but is not limited to, the demolition of the existing fire station, including the apparatus bays, and the construction of an approximately 15,730 square feet new fire station. This contract was solicited pursuant to the requirements of the Equal Business Opportunity Ordinance. This contract was presented to the Goal Setting Committee on December 4, 2019, and the Committee established Affirmative Procurement Initiatives of a minimum mandatory 25% Small Business Enterprise (SBE) participation and an SBE evaluation preference for the selection. The Consultant committed to achieving an SBE goal of 52%. The SBE participation on this CSA is 82.80%. To date, the overall SBE participation on the contract is 74.99%. The Consultant is a certified SBE. This contract is subject to emergency ordinance R2025-014 approved by the BCC on June 3, 2025. Funding for this project is from the Fire Rescue Improvement Fund. **(Capital Improvements Division) District 3 (MWJ)**

**Background and Justification:** On June 26, 2020, the Consultant was selected in accordance with BCC adopted procedures and pursuant to Section 287.055, Florida Statutes, the Consultants' Competitive Negotiation Act. CSA No. 30 authorizes professional services necessary for the Palm Beach County Fire Rescue – New Station 33 project.

**Attachments:**

1. Location Map
2. Budget Availability Statement
3. CSA No. 30
4. CSA History
5. Certificate of Liability Insurance
6. Nongovernmental Entity Human Trafficking Affidavit
7. Emergency Ordinance Notification Clause

Recommended by:  6/19/25  
Department Director Date

Approved by:  6/22/25  
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures	\$843,457				
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$843,457	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget: Yes X No         
Is this item using Federal Funds? Yes        No X  
Is this item using State Funds? Yes        No X

Budget Account No:

Fund 3700 Dept 441 Unit F138 Object 6502

PROFESSIONAL SERVICES \$758,456.14  
STAFF COSTS \$ 85,000.00  
CONTINGENCY \$ 0.00  
TOTAL \$843,456.14


B. Recommended Sources of Funds/Summary of Fiscal Impact:

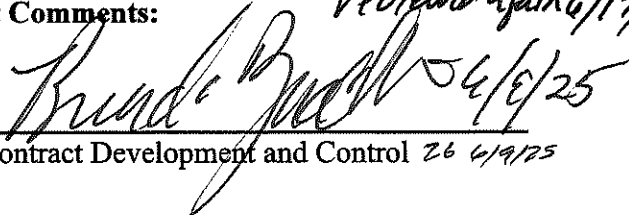
Funding for this project is from the Fire Rescue Improvement Fund.

C. Departmental Fiscal Review: 


III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

 6/6/25  
OFMB QS. 6/6/25 DA6/5 V3616

 6/6/25  
Contract Development and Control 26 6/9/25  
*reviewed again 6/17/25*

B. Legal Sufficiency:

 6/17/25  
Assistant County Attorney

C. Other Department Review:

  
Department Director

This summary is not to be used as a basis for payment.