

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date:	July 8, 2025	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
		<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing
Department:	Housing and Economic Development		

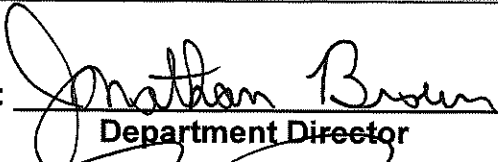
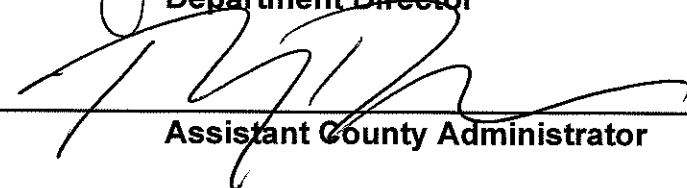
I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a Request for Release of Funds and Certification/HUD Form 7015.15 (RROF) required for an environmental review conducted on behalf of Palm Beach State College (PBSC) for the renovation and infrastructure upgrades at PBSC’s existing automotive technology program facility.

Summary: PBSC is renovating its existing automotive technology program facility located at 4200 Congress Avenue, Lake Worth Beach. The Transportation Technology Expansion Project (TTEP) is designed to provide the infrastructure to meet the growing demand for automotive technicians trained to refurbish high-tech vehicles. The center will be equipped with state-of-the-art technology (including the Advanced Driver Assistance Systems, hybrid, electric vehicle, self-park and/or self-driven vehicle technology) and will have enough physical space to house all students that request entry into the program. The U.S. Department of Housing and Urban Development (HUD) awarded PBSC a \$4,116,279 Economic Development Initiative (EDI) Community Project Funding (CPF) grant to assist with the project. The CPF Program requires that an environmental review be performed in accordance with Federal Regulations in 24 CFR Part 58. PBSC requested that Palm Beach County (County) assume the role of Responsible Entity to undertake the environmental review on its behalf. The environmental review has been completed and the County must now provide to HUD a RROF for the project. The RROF affirms that the procedures required by 24 CFR Part 58 have been followed, that the activity did not require an Environmental Impact Statement (EIS), and the County will comply with the National Environmental Policy Act and other environmental laws as they relate to the project. The required Notice of Intent to Request Release of Funds was published on June 8, 2025, and no public comments were received during a 15-day comment period. Approval of the certification will allow the environmental review to proceed in a timely manner. District 3 (HJF)

Background and Justification: Federal regulations at 24 CFR 58 establish environmental processing requirements for all HUD-assisted activities. PBSC requested that the Department of Housing and Economic Development (HED) assist with preparation of the environmental review because HED has the technical expertise to do so and routinely prepares environmental reviews for its own federally-funded programs.

- Attachment(s):**
- 1. Request for Release of Funds and Certification (HUD Form 7015.15)
 - 2. Letter from Palm Beach State College requesting assistance

Recommended By:		6/4/2025
	Department Director	Date
Approved By:		6/27/2025
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT					

# ADDITIONAL FTE POSITIONS (Cumulative)	-0-				
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Is Item Included In Current Budget? Yes _____ No X
Does this Item include the use of Federal funds? Yes _____ No X
Does this item include the use of State funds Yes _____ No X


Budget Account No.:

Fund _____ Dept _____ Unit _____ Object _____ Program Code/Period _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

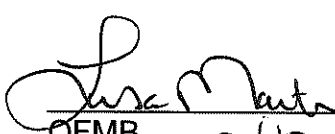
No fiscal impact.


C. Departmental Fiscal Review:


Valerie Alleyne, Division Director II
Finance and Administrative Services, HED

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:


OFMB 6/3/2025
DA 6/3 QA 6/3


Contract Development and Control 6/4/25
- 2 Co 6/4/25

B. Legal Sufficiency:


6/24/25
Chief Assistant County Attorney

C. Other Department Review:

Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

This form is to be used by Responsible Entities and Recipients (as defined in 24 CFR 58.2) when requesting the release of funds, and requesting the authority to use such funds, for HUD programs identified by statutes that provide for the assumption of the environmental review responsibility by units of general local government and States. Public reporting burden for this collection of information is estimated to average 36 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

Part 1. Program Description and Request for Release of Funds (to be completed by Responsible Entity)

1. Program Title(s) Economic Development Initiative, Community Project Funding, and Miscellaneous Grants	2. HUD/State Identification Number B-24-CP-FL-0600	3. Recipient Identification Number (optional)
4. OMB Catalog Number(s)	5. Name and address of responsible entity PBC Department of Housing & Economic Development 100 Australian Avenue, Suite 500 West Palm Beach, FL 33406	
6. For information about this request, contact (name & phone number) Jonathan B. Brown, Director (561) 233-3602	7. Name and address of recipient (if different than responsible entity) Palm Beach State College	
8. HUD or State Agency and office unit to receive request Department of Housing and Urban Development CPD – Office of Economic Development Congressional Grants Division Washington, DC 20410		

The recipient(s) of assistance under the program(s) listed above requests the release of funds and removal of environmental grant conditions governing the use of the assistance for the following

9. Program Activity(ies)/Project Name(s) Palm Beach State College - Transportation Technology Expansion Project	10. Location (Street address, city, county, State) 4200 Congress Avenue, Lake Worth Beach, FL 33461
11. Program Activity/Project Description Palm Beach State College will utilize grant funds for renovation and infrastructure to its existing automotive technology program facility at the Education and Training (ETB) Building B located at 4200 Congress Ave, Lake Worth Beach, FL to include state of the art technology (including the Advanced Driver Assistance Systems, hybrid, electric vehicle, self-park and/or self-driven vehicle technology.	

Part 2. Environmental Certification (to be completed by responsible entity)

With reference to the above Program Activity(ies)/Project(s), I, the undersigned officer of the responsible entity, certify that:

1. The responsible entity has fully carried out its responsibilities for environmental review, decision-making and action pertaining to the project(s) named above.

2. The responsible entity has assumed responsibility for and complied with and will continue to comply with, the National Environmental Policy Act of 1969, as amended, and the environmental procedures, permit requirements and statutory obligations of the laws cited in 24 CFR 58.5; and also agrees to comply with the authorities in 24 CFR 58.6 and applicable State and local laws.

3. The responsible entity has assumed responsibility for and complied with and will continue to comply with Section 106 of the National Historic Preservation Act, and its implementing regulations 36 CFR 800, including consultation with the State Historic Preservation Officer, Indian tribes and Native Hawaiian organizations, and the public.

4. After considering the type and degree of environmental effects identified by the environmental review completed for the proposed project described in Part 1 of this request, I have found that the proposal did ☐ did not ☒ require the preparation and dissemination of an environmental impact statement.

5. The responsible entity has disseminated and/or published in the manner prescribed by 24 CFR 58.43 and 58.55 a notice to the public in accordance with 24 CFR 58.70 and as evidenced by the attached copy (copies) or evidence of posting and mailing procedure.

6. The dates for all statutory and regulatory time periods for review, comment or other action are in compliance with procedures and requirements of 24 CFR Part 58.

7. In accordance with 24 CFR 58.71(b), the responsible entity will advise the recipient (if different from the responsible entity) of any special environmental conditions that must be adhered to in carrying out the project.

As the duly designated certifying official of the responsible entity, I also certify that:

8. I am authorized to and do consent to assume the status of Federal official under the National Environmental Policy Act of 1969 and each provision of law designated in the 24 CFR 58.5 list of NEPA-related authorities insofar as the provisions of these laws apply to the HUD responsibilities for environmental review, decision-making and action that have been assumed by the responsible entity.
9. I am authorized to and do accept, on behalf of the recipient personally, the jurisdiction of the Federal courts for the enforcement of all these responsibilities, in my capacity as certifying officer of the responsible entity.

Signature of Certifying Officer of the Responsible Entity X	Title of Certifying Officer Mayor
	Date signed
Address of Certifying Officer Palm Beach County Board of County Commissioners 301 N. Olive Avenue, 12 th Floor West Palm Beach, FL 33401	

Part 3. To be completed when the Recipient is not the Responsible Entity

The recipient requests the release of funds for the programs and activities identified in Part 1 and agrees to abide by the special conditions, procedures and requirements of the environmental review and to advise the responsible entity of any proposed change in the scope of the project or any change in environmental conditions in accordance with 24 CFR 58.71(b).

Signature of Authorized Officer of the Recipient	Title of Authorized Officer President
	Date signed 6/17/25

We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802)

Approved as to Terms and Conditions
Dept. of Housing and Economic Development

By: Carlos R. Serrano
Carlos R. Serrano, Deputy Director

Approved as to Form and
and Legal Sufficiency

By: Howard J. Falcon, III
Howard J. Falcon, III
Chief Assistant County Attorney



**PALM BEACH STATE
COLLEGE**

OFFICE OF
THE PRESIDENT

4200 Congress Avenue
Lake Worth, FL 33461-4796

561-868-3501 TEL
561-868-3504 FAX

May 19, 2025

Ms. Sheila Brown
Community Development Programs Coordinator
Department of Housing & Economic Development
Palm Beach County Board of County Commissioners
100 Australian Avenue, 5th Floor
West Palm Beach, FL 33406

Re: Grant Agreement B-24-CP-FL-0600

Dear Ms. Brown:

Palm Beach State College has recently been awarded a U.S. Department of Housing and Urban Development Fiscal Year 2024 Economic Development Initiative (EDI) – Community Project Funding (CPF) grant. In accordance with the terms of this award, we are requesting that Palm Beach County Housing and Economic Development assist with preparation of the required Part 58 Environmental Review.

Please let me know if you require any additional information other than what has been submitted. We appreciate your partnership.

Sincerely,

Ava L. Parker, J.D.
President

www.PalmBeachState.edu

BELLE GLADE | BOCA RATON | LAKE WORTH | LOXAHATCHEE GROVES | PALM BEACH GARDENS